

MINUTES OF THE REEDSPORT CITY COUNCIL JUNE 5, 2023 AT 7:00 P.M.
CITY COUNCIL SESSION VIA ZOOM & IN PERSON

PRESENT:

Mayor Linda McCollum

Councilors Jeffrey Vanier, DeeDee Murphy, Chuck Miller, Allen Teitzel, Rich Patten and Debby Turner

Student Councilor Hayden Adams was absent.

City Manager Deanna Schafer

Attorney Stephen H. Miller

OTHERS PRESENT:

Dep. City Recorder Courteney Davis, Public Works Director Kimberly Clardy, Finance Director Michelle Fraley, Fire Chief Tom Anderson, Police Chief John Carter, Kristen Carter, Tyler Carter, Lauree Serang, Lisa Kelling, Joann Patten, Natalie Woodruff, Debbie McKinney, Ron Eberlein, Jenee Anderson, Matthew Crawford, Ofc. Terry Lohf, Ofc. Mike Snyder, Ofc. Keenan Walker, Cpl. Brent Snyder, Tia Snyder, Sheriff John Hanlin, Valerie Bowman, Sandra McDuffy, Gary Stein

1. CALL TO ORDER

Mayor McCollum called the meeting to order at 7:05 P.M.

2. CITIZEN COMMENTS

This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.

- A. Natalie Woodruff of 351 Providence Drive addressed the Council concerning the condition of the steps to enter the Community Garden which is located off of Longwood Drive.

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

- A. Oath of Office for Chief of Police John Carter.

Mayor McCollum administered the Oath of Office for newly appointed Chief of Police John Carter.

4. APPROVAL OF THE AMENDED AGENDA

City Manager Schafer asked that the agenda be amended to move General Business Item I to A to account for the presence of a guest speaker and to amend Executive Session Item A to ORS 192.660(2)(e).

Councilor Patten motioned to approve the Amended Agenda.

Councilor Turner seconded the motion.

MOTION:

that the City Council approve the Amended Agenda.

VOTE:

AYES 7 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Miller, Teitzel, Patten and Turner voted in favor of the motion.)

5. PUBLIC HEARING

A. A Public Hearing to receive state revenue distributions in Fiscal Year 2023-24.

Shall the City Council adopt Resolution 2023-006 to receive state revenue distributions in Fiscal Year 2023-24?

Madam Mayor opened the Public Hearing at 7:40 P.M.

STAFF REPORT:

Finance Director Michelle Fraley stated that in order to receive state revenues which are distributed to Oregon cities, the City Council must establish a process for electing to receive the annual distributions. City Ordinance 2001-1022 established a process for electing to receive annual revenue sharing distributions, which includes a hearing before the City Budget Committee.

At the May 22, 2023 Budget Committee meeting, we confirmed that the City supports all of the following programs that state revenue may be used for:

- Police and Fire Protection
- Street Construction, Maintenance, and Lighting
- Sanitary and Storm Sewers
- Planning, Zoning, and Subdivision Control

In addition, the City levied a property tax for the present fiscal year, thus making the City eligible to receive this funding.

The City's Approved Budget *estimates* that the City will receive a total of **\$433,500** in Fiscal Year 2023-24:

In the General Fund:

• Liquor Tax	\$ 70,000
• Cigarette Tax	\$ 4,500
• Marijuana Tax	\$ 11,000
• State Revenue Sharing	\$ 45,000

Total estimated General Fund **\$130,500**

In the Street Fund: State Gasoline Tax - **\$300,000**

In the Bicycle/Footpath Fund: State Gasoline Tax - **\$3,000**

PUBLIC TESTIMONY:

None.

COUNCIL QUESTIONS TO STAFF:

None.

COUNCIL DELIBERATION:

None.

Madam Mayor closed the public hearing at 8:15 P.M.

Councilor Teitzel motioned to that the City Council adopt Resolution 2023-006 to receive state revenue distributions in Fiscal Year 2023-24.

Councilor Vanier seconded the motion.

MOTION:

that the City Council adopt Resolution 2023-006 to receive state revenue distributions in Fiscal Year 2023-24.

VOTE:

AYES 7 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Miller, Teitzel, Patten and Turner voted in favor of the motion.)

6. CONSENT CALENDAR

Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.

- A. Approve minutes of the City Council Work Session of May 1, 2023.
- B. Approve minutes of the City Council Regular Session of May 1, 2023.
- C. Ratify the emergency authorization for the expenditure of funds for a water repair pursuant to ORS 279A.010? (Council Letter 023-035)

The City's WTP and clear well provide potable water to the City of Reedsport as well as the communities of Winchester Bay and Gardiner. The City's WTP feeds a main distribution line (16-inch pipe), which regulates pressure to the distribution system through the use of an installed 12-inch Pressure Reducing Valve (PRV). The purpose of the PRV is to regulate pressures in the distribution system downstream of the PRV, to pressures that are manageable and not dangerous to the rupturing of pipes or causing damage to customers. When working correctly, the PRV reportedly reduced pressures in the Winchester Bay area to around 80-psi. Currently, the Winchester Bay area is seeing pressures close to 100-psi, and the PRV does not appear to be operating as originally installed and designed. The City has reportedly attempted to adjust the PRV with limited results. The PRV does not have a bypass, backup, or means to allow treated water to flow around the device in a regulated, controlled manner. Removing the PRV during a plant shutdown for repairs could result in the City being unable to re-install the PRV, which would stop water plant production and limit domestic use and fire flow water supplies to the system.

At this time staff is unsure of the fiscal impact of the project but the funds are available and will be expended out of water capital 003.

1. Ratify the emergency authorization for the expenditure of funds for a water repair pursuant to ORS 279A.010.*

- D. Shall the City Council adopt Resolution 2023-007 certifying provisions of municipal services for determination of eligibility to receive revenues for cigarette, gas, marijuana and liquor taxes?

ORS 221.760 provides that cities located within a county having more than 100,000 inhabitants, according to the most recent census data (2010), must provide four or more of the following municipal services in order to be eligible to receive state revenue sharing funds:

- 1. Police protection,
- 2. Fire protection,

3. Street construction, maintenance, and lighting,
4. Sanitary sewers,
5. Storm sewers,
6. Planning, zoning, and subdivision control,
7. Water utility services,

The Oregon Department of Administrative Services (DAS), Office of Business Administration (OBA) has advised that Douglas County has more than 100,000 residents and those municipalities desiring to receive state revenue sharing funds must certify that at least four municipal services are provided.

With the adoption of this Resolution, it is expected the City will receive approximately \$432,600 in gas tax, liquor tax, marijuana tax, and cigarette tax for Fiscal Year 2023-24.

1. Adopt Resolution 2023-007 certifying provisions of municipal services for determination of eligibility to receive revenues for cigarette, gas, marijuana and liquor taxes.*

- E. Shall the City Council reclassify the position of Building & Parks Custodian/Maintenance Worker and adopt a Resolution 2023-008 amending Reedsport Personnel Rules and Regulations, Appendix A, Classification of Positions for Salary Ranges?

The current wage study that was completed by Portland State University showed that the Building Custodian & Parks Maintenance Worker is not being paid a comparative salary. Currently, the custodian is a Range 9, and staff would like to increase the classification to a Range 10. Staff has started the last two custodians hired at a higher step within Range 9 to compensate for the lower steps.

There would be no impact at this time as it will be a lateral move for the current custodian.

1. Reclassify the position of Building & Parks Custodian/Maintenance Worker and adopt Resolution 2023-008 amending Reedsport Personnel Rules & Regulations, Appendix A, Classifications of Positions for Salary Ranges.*

- F. Motion to approve Consent Calendar.

Councilor Murphy motioned to approve the Consent Calendar

Councilor Teitzel seconded the motion.

MOTION:

that the City Council approve the Consent Calendar

VOTE:

AYES 7 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Miller, Teitzel, Patten and Turner voted in favor of the motion.)

8. GENERAL BUSINESS

A. Shall the City Council provide staff with direction regarding the seismic rehabilitation and remodel project at Station 7?

City Manager Schafer stated that as you are aware, the City of Reedsport applied for and received a Seismic Rehabilitation Grant totaling \$2,496,260 for Police/Fire Station 7 in downtown.

The remodel itself is not covered under the grant funds, however by combining the projects the City would save money on of the engineering and architectural aspects, as well as the construction costs since the building will already be under construction.

[Some of the remodel projects identified included expanded the dispatch center; adding a restroom; reconfiguring the apparatus bays; relocating of the exterior (fire escape) stairs; installing the OSHA required HVAC system; relocating/upgrading the evidence room; a dedicated room for IT and other equipment.]

The cities former CM/GC (Scott Partney Construction) provided staff with an estimated cost over the allocated seismic budget by approximately \$950,000. The City rebid the project and received two additional bids the lowest being \$100,000 over budget on the remodel projects and \$800,000 over on the seismic rehabilitation – ZCS Engineering & Architecture is confident the new bid can be reduced by approximately \$100,000.

Staff is continuing to seek possible grant funding. However at this time the City has limited options. To continue the project the Council could allocate the needed funds from the City budget while staff continues seeking grant funding; relinquish the seismic grant and repay the state the \$340,940.70 already reimbursed and reapply for the grant next year or relinquish the seismic grant and repay the state the \$340,940.70 and discontinue the projects.

Staff has identified potential funds within the budget that could be allocated to the project.

037 Police Capital: \$55,000
025 General Capital: \$96,800
110 Contingencies: \$256,000

014 Fire: \$44,450

(Total: \$452,250)

URD: up to \$369,300 (requires authorization by the Urban Renewal District)

110 ARPA: up to \$330,000

Councilor Teitzel motioned to authorize the expenditure of City Funds to complete the seismic rehabilitation and remodel project at Police/Fire Station 7 as staff continue to seek grant funding, value engineering and trim projects to bare minimum and recommend that the Urban Renewal District allocate \$100,000.

Councilor Murphy seconded the motion.

MOTION:

that the City Council authorize the expenditure of City Funds to complete the seismic rehabilitation and remodel project at Police/Fire Station 7 as staff continue to seek grant funding, value engineering and trim projects to bare minimum and recommend that the Urban Renewal District allocate \$100,000.

VOTE:

AYES 7 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Miller, Teitzel, Patten and Turner voted in favor of the motion.)

B. Shall the City Council adopt Ordinance 2023-2002 amending the Reedsport Municipal Code Chapter 9.50 Regulating Camping on Public Property and Prohibiting Camping in Certain Areas; and declaring an emergency?

City Manager Schafer stated that two key federal court opinions, *Martin v. Boise* and *Blake v. Grants Pass*, have significantly impacted the traditional manner in which cities regulate their public property. In addition to these pivotal cases, the Oregon Legislature enacted HB 3115 during the 2021 legislative session as an attempt to clarify, expand, and codify some of the key holdings within the court decisions. An additional piece of legislation, HB 3124, also impacts the manner in which cities regulate public property in relation to its use by persons experiencing homelessness.

The historic regulation and managements of a city's public spaces must be reimagined in light of the federal court decisions and the Oregon Legislature's enactment of HB 3115, both of which direct cities to consider their local regulations within the context of available

local shelter services for those persons experiencing homelessness. At a work session on March 6, 2023 staff reviewed the outcome of the federal court in relation to the current municipal code and the consensus of the Council was to update the current code with certain time, place and manner restrictions in an effort to balance the health and wellbeing of the community with the requirements of the new laws.

A declaration of an emergency is caused by the fact that the State of Oregon has declared an emergency due to homelessness and the Ordinance must be enacted immediately.

This Ordinance has been review by Aaron Hiezel, retained by City County Insurance Services, the City's insurance carrier for such review. There is no fiscal impact to the City.

Councilor Vanier motioned to adopt Ordinance 2023-2002 amending the Reedsport Municipal Code Chapter 9.50 Regulating Camping on Public Property and Prohibiting Camping in Certain Areas; and declaring an emergency.

Councilor Miller seconded the motion.

MOTION:

that the City Council adopt Ordinance 2023-2002 amending the Reedsport Municipal Code Chapter 9.50 Regulating Camping on Public Property and Prohibiting Camping in Certain Areas; and declaring an emergency.

VOTE:

AYES 6 NAYES 1

(Mayor McCollum, Councilors Vanier, Murphy, Miller, Teitzel, and Turner voted in favor of the motion. Councilor Patten voted against the motion.)

Councilor Patten clarified that he is not opposed to such an ordinance and is very much in favor of such but he is concerned that when the effective date comes along there will be limited resources and means to transport individuals to resources. The State of Oregon should be providing more direction to cities especially those with no resources.

C. Shall the City Council adopt Resolution 2023-009 re-designating the Lower Umpqua Enterprise Zone?

City Manager Schafer stated that the City of Reedsport is currently a member of the Lower Umpqua Enterprise Zone which was jointly established in 1996. The zone includes most of Reedsport, parts of Gardiner and Winchester Bay. The purpose of the zone is to encourage businesses to make new or additional investments that will improve employment opportunities, spur economic growth and diversify business activities.

The primary benefit to a qualifying businesses is a 3-5 years property tax exemption for new investments in plant facilities, equipment and related improvements. It is important to note that this is not available to residential development, entertainment, and tourism, and healthcare, property management, leasing space, construction and sales of goods or services at the retail level.

On November 7, 2022 the Reedsport City Council adopted Resolution 2022-014 authorizing the application to expand the boundary of the Lower Umpqua Enterprise Zone. The current Enterprise Zone will sunset (terminate by operation of law) effective midnight July 1st 2023 and is currently 8.41 square miles. Each zone terminates after 10 years, at which time local or tribal governments may re-designate the zone.

There is no fiscal impact.

Councilor Murphy motioned to a adopt Resolution 2023-009 re-designating the Lower Umpqua Enterprise Zone.

Councilor Patten seconded the motion.

MOTION:

that the City Council adopt Resolution 2023-009 re-designating the Lower Umpqua Enterprise Zone.

VOTE:

AYES 6 NAYES 1

(Mayor McCollum, Councilors Vanier, Murphy, Miller, Teitzel, Patten and Turner voted in favor of the motion. Councilor Teitzel voted against the motion.)

D. Shall the City Council award a Fiscal Year 2023-24 Contract for Property, Casualty, Automobile and Worker's Compensation insurance for the City?

Finance Director Michelle Fraley stated that **ITEM 1:** the City annually awards a property, casualty, and automobile insurance policy contract to an insurance company. The current policy, with City Council Insurance Services, expires on June 30th. Each year, the City Insurance Agent of Record, Nasburg Huggins Insurance, obtains bids for the City of Reedsport's commercial insurance needs for the following year. In the Agent of Record's search of insurance companies, only one insurance company has been available in the last several years, which is the circumstance again this year. The commercial policy continues to have a \$5,000 property deductible. Previously, our liability plan was based on an annual \$20,000 aggregate liability deductible limit, however, we determined a change to a standard plan, with a zero standard deductible limit, will be a better financial solution for the City at this time. The policy also includes \$10,000,000 of coverage for earthquake and flood damage with separate and higher deductibles. The proposed

premium for this policy is a 31%, or \$71,000, greater than the previous year's initial premium. A key factor in that increase being the result of increases from the property appraisal conducted earlier this year, rate increases across the group, and our liability claims experience factors.

City County Insurance Services (CIS)

Standard Plan with no deductible (other than written in policy language)	\$300,014.75
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OR

\$20,000 Aggregate Deductible Plan	\$285,940.78
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ITEM 2: The City also annually awards a mandated underlying flood insurance policy for the Umpqua Discovery Center. The National Flood Insurance Program (NFIP) currently provides this insurance. Each year, Nasburg Huggins Insurance obtains the renewal for this insurance. The flood insurance policy provides coverage of \$500,000 on the building and \$500,000 on contents (maximum limits available through NFIP) with a \$5,000 deductible for each of the coverages. This proposal presents a \$508.00 increase from last year's premium.

National Flood Services	\$3,620.00
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ITEM 3: The City annually awards a Worker's Compensation Insurance policy contract to an insurance company. The current policy, with SAIF Corporation, expires on June 30th. Each year, Nasburg Huggins Insurance, obtains bids for the City of Reedsport Employer's Worker's Compensation Insurance for the following year. One insurance company was solicited to quote for the upcoming year. The quoted premium of \$38,577.69 has increased by \$1,846.02 over last year. This is due to an increase in modification factor (Mod) from 1.08 to 1.13 and claim frequency. Staff continues to address safety concerns and seek preventative measures to avoid future claims.

SAIF Corporation	\$38,577.69
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ITEM 4: The City currently has Cyber Liability coverage through CIS with a Limit of \$50,000 at an annual premium of \$2,300. Due to the high cost and low limits offered for Cyber Liability coverage with City County Insurance Services, Nasburg Huggins Insurance has acquired a quote for higher limit and reduced cost for council consideration.

A quotes was received from CFC / Underwriters at Lloyds, London. It has a \$1,000,000 limit of coverage for \$5,718.34. The quoted premium is an increase of \$1,846.51 over last year. It is recommended by Nasburg Huggins Insurance to obtain the higher limit of \$1,000,000 for the protection of the City.

The proposals present an overall increase of approximately \$75,200.53 from last year's proposals. We discussed the potential increases with the City's Insurance Agent, so insurance line items were budgeted to reflect this proposal.

Item 1:

Councilor Murphy motioned to award a Fiscal Year 2023-24 contract for the Commercial Package Policy to the City County Insurance Services proposal in the amount of **\$300,014.75** (Standard Plan).

Councilor Turner seconded the motion.

MOTION:

that the City Council award a Fiscal Year 2023-24 contract for the Commercial Package Policy to the City County Insurance Services proposal in the amount of **\$300,014.75** (Standard Plan).

VOTE:

AYES 7 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Miller, Teitzel, Patten and Turner voted in favor of the motion.)

Item 2:

Councilor Teitzel motioned to award a Fiscal Year 2023-24 contract for flood insurance for the Umpqua Discovery to National Flood Services in the amount of **\$3,620.00**.

Councilor Vanier seconded the motion.

MOTION:

that the City Council award a Fiscal Year 2023-24 contract for flood insurance for the Umpqua Discovery to National Flood Services in the amount of **\$3,620.00**.

VOTE:

AYES 7 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Miller, Teitzel, Patten and Turner voted in favor of the motion.)

Item 3:

Councilor Vanier motioned to award a Fiscal Year 2023-24 contract for Worker's Compensation Insurance to SAIF in the amount of **\$38,577.69**.

Councilor Murphy seconded the motion.

MOTION:

that the City Council award a Fiscal Year 2023-24 contract for Worker's Compensation Insurance to SAIF in the amount of **\$38,577.69**.

VOTE:

AYES 7 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Miller, Teitzel, Patten and Turner voted in favor of the motion.)

Item 4:

Councilor Vanier motioned to award a Fiscal Year 2023-24 contract for Cyber Liability Coverage with a \$1,000,000 limit in the amount of **\$5,718.34**.

Councilor Turner seconded the motion.

MOTION:

that the City Council award a Fiscal Year 2023-24 contract for Cyber Liability Coverage with a \$1,000,000 limit in the amount of **\$5,718.34**.

VOTE:

AYES 7 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Miller, Teitzel, Patten and Turner voted in favor of the motion.)

- E. Shall the City Council issue an intent to award and authorize the award of a contract for the Forest Hills Pump Station and Force Main Improvement Project and authorize the City Manager to sign?

Public Works Director Kimberly Clardy stated that the City of Reedsport advertised for the Forest Hills Pump Station and Force Main Improvement Project and received 4 responses. The apparent low bidder was R&G Excavating, Inc. in the amount of \$ 1,798,400.00

A request for bids was solicited and the bids were opened on May 17, 2023, at 2:00 pm.

The City of Reedsport received a grant from the Oregon Community Development Block Grant Program (CDBG) in the amount of \$2,351,288.

Councilor Teitzel motioned to authorize and issue a notice to proceed and award the contract for Forest Hills Pump Station and Force Main Improvement Project to R&G Excavating, Inc., and authorize the City Manager to sign on behalf of the City.

Councilor Miller seconded the motion.

MOTION:

that the City Council authorize and issue a notice to proceed and award the contract for Forest Hills Pump Station and Force Main Improvement Project to R&G Excavating, Inc., and authorize the City Manager to sign on behalf of the City.

VOTE:

AYES 7 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Miller, Teitzel, Patten and Turner voted in favor of the motion.)

F. Shall the City Council issue an intent to award and authorize the award of a contract to Knife River Construction for two paving projects?

Public Works Director Clardy stated that each year, city staff identifies areas of Reedsport streets that require major paving rehabilitation. For the 2023/2024 fiscal year, staff requested two bids due to the shortage of asphalt companies in our area. We received bids from Knife River Construction and Johnson Rock Products, Inc. for two separate projects.

The first project on 16th Street runs from the intersection of Hwy 101 to the intersection of Hawthorne Ave it was identified as needing repair due to potholes and alligating. The second project was View Court off Maple Drive, there are some major sinking issues that have caused the road to have sinkholes. The two bids came out to a little over \$275,000 with Knife River being the lowest bidder.

The staff is asking for \$300,000.00 for any contingencies. At the completion of the project, the City will be eligible for reimbursement of \$94,700 from the Douglas County Industrial Board Grant, and the remaining balance will be a cost share between the City and Prism Development for the paving reconstruction on 16th Street. Prism Development is already providing sidewalks, curbs, gutters, and storm work for the 16th

Street project. View Court will be the City of Reedsport's responsibility and the City funds will be funded out of budget 2023/24 Street (002) capital improvements pending budget adoption.

Councilor Patten motioned to authorize the expenditure of funds for \$300,000 and award Knife River Materials the contract for both projects and authorize the City Manager to sign on behalf of the city.

Councilor Teitzel seconded the motion.

MOTION:

that the City Council authorize the expenditure of funds for \$300,000 and award Knife River Materials the contract for both projects and allow the City Manager to sign on behalf of the city.

VOTE:

AYES 7 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Miller, Teitzel, Patten and Turner voted in favor of the motion.)

G. Shall the City Council enter into an agreement with the State of Oregon acting through the Office of State Fire Marshall to receive grant funds under the Community Wildfire Risk Reduction Grant and authorize the City Manager to sign?

Deputy City Recorder Courteney Davis stated that In 2021, the Oregon Legislature passed Senate Bill 762. The bill defined defensible space as "a natural or human-made area in which material capable of supporting the spread of fire has been treated, cleared, or modified to slow the rate and intensity of advancing wildfire and allow space for fire suppression operations to occur."

This competitive grant was open to local governments, special districts, structural fire service agencies, and non-governmental organizations. Funds are for wildfire risk reduction projects, equipment, and staff for local efforts. The projects will help protect people, property, and communities from wildfire and better prepare communities for wildfire impacts, creating a more fire-adapted Oregon.

Staff prepared and submitted a comprehensive application in January of 2022 highlighting two major projects. The first project is to partner with Coos Forest Protective Association to survey trees and brush on city property which immediately borders homes and structures to identify dangerous, diseased, and other trees that need removed, trimmed, or treated to increase the defensible space surrounding the structures. Which will result in the removal of ladder fuels, ensuring space trees have a minimum of 12 feet between crowns, ensuring

that the mature canopy is no closer than 10 feet to the edge of a structure. Additional work will include interrupting the fire's path by disposing of ground litter and debris, removing dead plant and tree material, removing smaller trees growing between other mature trees, removing vegetation adjacent to structures, and ensuring proper spacing between structures and the canopy tops.

The second project is to continue working with Stuntzner Engineering to assess trees within Bicentennial Park (a 19.5 acre forested park within the residential area of Forrest Hills) that are dying, infested or diseased. According to the USDA dying trees may increase fuel loads and the risk of fire while insect infestations and disease can cause mixed-severity or stand-replacing fires and to decrease the likelihood of a tree to die and fall to the forest floor, risking the increase of fire again. With half of the wildfires cause by humans each year, addressing this popular area is vital to the surrounding neighborhood by removing damaged, diseased, downed, and unhealthy trees from the area.

The City of Reedsport was notified on May 1, 2023 that our application was approved for \$145,000 to complete both projects. The grant agreement is attached for review.

Grant funds have been included in the 2023-2024 Fiscal Year budget.

Councilor Teitzel motioned to enter into an agreement with the State of Oregon acting through the Office of State Fire Marshall to receive grant funds under the Community Wildfire Risk Reduction Grant and authorize the City Manager to sign on behalf of the City.

Councilor Vanier seconded the motion.

MOTION:

that the City Council enter into an agreement with the State of Oregon acting through the Office of State Fire Marshall to receive grant funds under the Community Wildfire Risk Reduction Grant and authorize the City Manager to sign on behalf of the City.

VOTE:

AYES 7 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Miller, Teitzel, Patten and Turner voted in favor of the motion.)

H. Shall the City Council appoint a citizen to fill a vacancy on a board, commission and or committee?

Deputy City Recorder Davis stated that on December 31st of each year, various positions on the Reedsport citizen participation boards, commissions and committees expire.

Occasionally there are positions that remain vacant or positions that become available due to resignation.

Attached you will find an application from Laura McCorkle for Budget Committee, Position #7 beginning upon appointment and expiring on December 31, 2024; and for Parks & Beautification Committee, Position #1 beginning upon appointment and expiring on December 31, 2023.

Budget Committee members serve a 3-year term as do Parks & Beautification Committee members.

There is no fiscal impact.

Councilor Murphy motioned to appoint citizen Laura McCorkle to Budget Committee Position #7 expiring on December 31, 2024 and to Parks & Beautification Committee, Position #1 expiring on December 31, 2023.

Councilor Miller seconded the motion.

MOTION:

that the City Council appoint citizen Laura McCorkle to Budget Committee Position #7 expiring on December 31, 2024 and to Parks & Beautification Committee, Position #1 expiring on December 31, 2023.

VOTE:

AYES 7 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Miller, Teitzel, Patten and Turner voted in favor of the motion.)

I. Shall the City Council issue an encroachment permit for 960 Highway Avenue?

City Manager Schafer stated that on April 18, 2023, the Reedsport Planning Department approved a plan to improve the Harbor Light parking lot (Planning Worksheet 23-015)

On May 1, 2023, the Reedsport Urban Renewal District Agency approved a contribution of up to \$50,000 to cover the cost of storm drain improvements associated with the project.

On May 25, 2023, the Reedsport Planning Department approved a revised plan to improve the Harbor Light parking lot and a section of Laurel Avenue; this revised plan calls for a 5 foot encroachment of a concrete planter into the Laurel Avenue Right of Way (Planning File 23-012).

The project plans call for a concrete island and associated curbing at the planned Laurel

Ave entrance to the parking lot to wrap around an existing power pole. This requires the island encroaching into the right of way, because the power pole is in the right of way.

The wrapping of the island around the power pole is proposed for two reasons: (1) it will protect the pole from drivers who might otherwise error and take the turn into the parking lot too tight and hit the pole (or other potential driver errors), (2) it is less expensive than undergrounding adjacent power lines, a cost which would make the project infeasible for the applicant.

The granting of encroachment permits is a Council function (as opposed to a Planning Commission function).

There is no fiscal impact for issuing an encroachment permit.

Councilor Teitzel motioned to issue an encroachment permit for 960 Highway Avenue.

Councilor Vanier seconded the motion.

MOTION:

that the City Council issue an encroachment permit for 960 Highway Avenue.

VOTE:

AYES 7 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Miller, Teitzel, Patten and Turner voted in favor of the motion.)

9. MISCELLANEOUS ITEMS

(Mayor, Councilors, City Manager, City Attorney)

- A. Schafer stated that staff has received multiple citizen complaints regarding the abundance of domesticated rabbits in the Westmont neighborhood.
- B. Schafer asked that the City Council review the latest technical memorandum issued in regard to the Railroad Crossing Study and to provide input on behalf of the community.
- C. Schafer stated that the adopted changes to Highway 101 are now in the engineering and survey stage and those findings should be before the council in the coming months.
- D. Clardy stated that the trailer mounted ozone generator has arrived from the distributor that the City will be able to utilize as ours is being built. The temporary generator operates at 500 gpm which is bigger than the approved 300 gpm that is being built.
- E. Fraley stated that the 2023-24 Fiscal Year budget will be before the Council on June 19th.

- F. Councilor Teitzel stated that Old Towne Reedsport Merchant's Association successfully hung 98 flower baskets on Highway 38.

EXECUTIVE SESSION OF THE REEDSPORT CITY COUNCIL
JUNE 5, 2023 AT 7:00 P.M.

PRESENT:

Mayor Linda McCollum

Councilors Jeffrey Vanier, DeeDee Murphy, Chuck Miller,
Allen Teitzel, Rich Patten and Debby Turner

City Manager Deanna Schafer

City Attorney Stephen H. Miller

- A. Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

10. ADJOURN

Mayor McCollum adjourned the meeting at 9:00 P.M.

Linda McCollum, Mayor

ATTEST:

Deanna Schafer, City Recorder