

MINUTES OF THE REEDSPORT CITY COUNCIL  
DECEMBER 4, 2023 AT 7:00 P.M. CITY COUNCIL SESSION  
VIA ZOOM & IN PERSON

PRESENT: Mayor Linda McCollum  
Councilors Chuck Miller, Rich Patten, Debby Turner, Rob Wright. (Councilor Allen Teitzel, joined via zoom.)  
Student Councilor Hayden Adams  
City Manager Deanna Schafer  
Interim City Attorney Melissa Cribbins

OTHERS PRESENT: Dep. City Recorder Christina Crockett, Public Works Director Kim Clardy, Police Chief John Carter, Fire Chief Tom Anderson, Cindy Davis Wegner, Valerie Lavallee, (Valerie Bowman joined via zoom.)

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor McCollum called the meeting to order at 7:15 P.M.

2. CITIZEN COMMENTS

*This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.*

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

4. APPROVAL OF THE AMENDED AGENDA

Mayor Linda McCollum added a letter to the agenda. (See General Business, item E.)

Councilor Wright motioned to approve the Amended Agenda.

Councilor Miller seconded the motion.

MOTION:

that the City Council approve the Agenda.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilor Miller, Teitzel, Patten, Wright and Turner voted in favor of the motion)

5. **CONSENT AGENDA**

*Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.*

- A. Approve minutes of the work session of November 6, 2023.
- B. Approve minutes of the regular session of November 6, 2023.
- C. Shall the City Council adopt a meeting schedule for City Council meetings for the 2024 calendar year?

Staff is asking that the City Council review the proposed meeting schedule for 2023. The schedule includes both City Council, Budget Committee, Urban Renewal Budget meetings, as well as the Urban Renewal District Agency meetings.

During previous fiscal years the meeting dates were moved to the same night as the City Council meetings. This change was made in an attempt to eliminate the redundancy of presenting the same information at multiple meetings, this change continues for the 2024 schedule.

**\* Adopt a 2024 Calendar for City Council meeting dates**

- D. Accept Quarterly Financial Report.

**Financial Report - November 6, 2023 Urban Renewal District Meeting**

Period ending 6.30.2023

Q4 (2022/23) Target: 100%

Reedsport Urban Renewal District. Fund 150				
	Budget	Actual		
Beginning Fund Balance	\$258,000	\$178,419	69%	
Revenue	\$582,746	\$372,782	64%	Rcv
*Expenditures	\$840,746	\$214,850	26%	Exp
URD MainStreet Fund 151				
	Budget	Actual		
Beginning Fund Balance	\$62,000	\$61,258	99%	
Revenue	\$373,100	\$191,560	51%	Rcv
*Expenditures	\$435,100	\$220,805	51%	Exp

**Financial Report - November 6, 2023 City Council Meeting**

Period ending 6.30.2023  
Q4 (2022/2023) Target: 100%

General Fund 001				
	Budget	Actual		
Beginning Fund Balance	\$1,523,097	\$1,822,353	120%	
Revenue	\$3,336,810	\$3,781,488	113%	Rcv
*Expenditures	\$4,859,907	\$3,243,093	67%	Exp
Street Fund 002				
	Budget	Actual		
Beginning Fund Balance	\$300,000	\$440,581	147%	
Revenue	\$496,150	\$591,703	119%	Rcv
*Expenditures	\$764,150	\$535,944	70%	Exp
Water Utility Fund 003				
	Budget	Actual		
Beginning Fund Balance	\$930,000	\$1,011,843	109%	
Revenue	\$1,102,700	\$935,286	85%	Rcv
*Expenditures	\$1,979,050	\$989,254	50%	Exp
Wastewater Utility 004				
	Budget	Actual		
Beginning Fund Balance	\$2,300,000	\$2,175,018	95%	
Revenue	\$4,877,613	\$2,134,041	44%	Rcv
*Expenditures	\$6,157,913	\$2,132,544	35%	Exp
Stormwater Utility Fund 005				
	Budget	Actual		
Beginning Fund Balance	\$372,375	\$451,562	121%	
Revenue	\$2,334,150	\$542,578	23%	Rcv
*Expenditures	\$2,698,525	\$193,978	7%	Exp
Bicycle/footpath Fund 007				
	Budget	Actual		
Beginning Fund Balance	\$53,250	\$55,542	104%	
Revenue	\$3,900	\$4,576	117%	Rcv
*Expenditures	\$57,150	\$0	0%	Exp
Fire Equipment Fund 014				
	Budget	Actual		
Beginning Fund Balance	\$23,550	\$54,427	231%	
Revenue	\$966,550	\$891,487	92%	Rcv
*Expenditures	\$990,100	\$890,784	90%	Exp
Dunes NRA Fund 016				
	Budget	Actual		
Beginning Fund Balance	\$38,000	\$29,872	79%	
Revenue	\$250,500	\$254,363	102%	Rcv
*Expenditures	\$288,500	\$22,529	8%	Exp

<b>Riverfront Fund 017</b>				
	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$118,000	\$170,039	144%	
<b>Revenue</b>	\$136,700	\$169,850	124%	Rcv
<b>*Expenditures</b>	\$243,200	\$159,096	65%	Exp
<b>Water System Development Fund 020</b>				
	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$121,450	\$121,666	100%	
<b>Revenue</b>	\$26,480	\$6,939	26%	Rcv
<b>*Expenditures</b>	\$147,930	\$0	0%	Exp
<b>Funds 21-22 (SDCs) interest only</b>				
<b>General Capital Improve. Fund 025</b>				
	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$327,000	\$348,178	106%	
<b>Revenue</b>	\$2,369,707	\$400,971	17%	Rcv
<b>*Expenditures</b>	\$2,689,872	\$326,592	12%	Exp
<b>Dial-A-Ride Fund 034</b>				
	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$900	\$5,140	571%	
<b>Revenue</b>	\$43,070	\$34,716	81%	Rcv
<b>*Expenditures</b>	\$43,970	\$34,653	79%	Exp
<b>Animal Shelter Fund 035</b>				
	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$15,000	\$33,520	223%	
<b>Revenue</b>	\$11,200	\$20,034	179%	Rcv
<b>*Expenditures</b>	\$26,200	\$22,236	85%	Exp
<b>Library Fund 036</b>				
	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$500	\$971	194%	
<b>Revenue</b>	\$5,095	\$4,758	93%	Rcv
<b>*Expenditures</b>	\$5,595	\$4,251	76%	Exp
<b>Police Capital Fund 037</b>				
	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$145,000	\$148,924	103%	
<b>Revenue</b>	\$88,900	\$92,417	104%	Rcv
<b>*Expenditures</b>	\$233,900	\$21,192	9%	Exp
<b>CERT Program Fund 038</b>				
	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$1,000	\$973	0%	
<b>Revenue</b>	\$510	\$526	103%	Rcv
<b>*Expenditures</b>	\$1,510	\$26	2%	Exp

## Financial Report - November 6, 2023 Urban Renewal District Meeting

Period ending 09.30.2023

Q1 (2023/24) Target: 25%

Reedsport Urban Renewal District. Fund 150				
	Budget	Actual		
Beginning Fund Balance	\$308,000	\$336,351	109%	
Revenue	\$514,300	\$15,592	3%	Rcv
*Expenditures	\$822,300	\$6,840	1%	Exp
URD MainStreet Fund 151				
	Budget	Actual		
Beginning Fund Balance	\$36,000	\$32,013	89%	
Revenue	\$494,515	\$9,940	2%	Rcv
*Expenditures	\$530,515	\$26,891	5%	Exp

## Financial Report - November 6, 2023 City Council Meeting

Period ending 09.30.2023

Q1 (2023/2024) Target: 25%

General Fund 001				
	Budget	Actual		
Beginning Fund Balance	\$2,050,200	\$2,360,748	115%	
Revenue	\$3,073,215	\$323,200	11%	Rcv
*Expenditures	\$5,123,415	\$1,286,344	25%	Exp
Street Fund 002				
	Budget	Actual		
Beginning Fund Balance	\$324,874	\$476,340	147%	
Revenue	\$490,850	\$17,502	4%	Rcv
*Expenditures	\$803,724	\$390,273	49%	Exp
Water Utility Fund 003				
	Budget	Actual		
Beginning Fund Balance	\$757,193	\$937,875	124%	
Revenue	\$1,038,225	\$243,836	23%	Rcv
*Expenditures	\$1,763,543	\$295,083	17%	Exp
Wastewater Utility 004				
	Budget	Actual		
Beginning Fund Balance	\$1,256,000	\$1,926,515	153%	
Revenue	\$4,370,613	\$532,629	12%	Rcv
*Expenditures	\$5,056,913	\$1,186,515	23%	Exp
Stormwater Utility Fund 005				
	Budget	Actual		
Beginning Fund Balance	\$680,000	\$800,162	118%	

Revenue	\$1,644,150	\$292,619	18%	Rcv
*Expenditures	\$2,316,150	\$118,586	5%	Exp
<b>Bicycle/footpath Fund 007</b>				
	<b>Budget</b>	<b>Actual</b>		
Beginning Fund Balance	\$60,140	\$60,118	100%	
Revenue	\$4,625	\$1,499	32%	Rcv
*Expenditures	\$64,765	\$0	0%	Exp
<b>Fire Equipment Fund 014</b>				
	<b>Budget</b>	<b>Actual</b>		
Beginning Fund Balance	\$60,500	\$55,130	91%	
Revenue	\$75,400	\$33,661	45%	Rcv
*Expenditures	\$135,900	\$4,682	3%	Exp
<b>Dunes NRA Fund 016</b>				
	<b>Budget</b>	<b>Actual</b>		
Beginning Fund Balance	\$20,000	\$18,985	95%	
Revenue	\$250,500	\$42,834	17%	Rcv
*Expenditures	\$270,500	\$19,462	7%	Exp
<b>Riverfront Fund 017</b>				
	<b>Budget</b>	<b>Actual</b>		
Beginning Fund Balance	\$143,750	\$180,793	126%	
Revenue	\$149,700	\$51,777	35%	Rcv
*Expenditures	\$281,950	\$51,524	18%	Exp
<b>System Development Fund Water 020</b>				
	<b>Budget</b>	<b>Actual</b>		
Beginning Fund Balance	\$137,140	\$128,605	94%	
Revenue	\$27,980	\$5,391	19%	Rcv
*Expenditures	\$165,120	\$0	0%	Exp
<b>Sys. Development Fund Wastewater 021</b>				
	<b>Budget</b>	<b>Actual</b>		
Beginning Fund Balance	\$311,000	\$311,383	100%	
Revenue	\$6,000	\$2,539	42%	Rcv
*Expenditures	\$317,000	\$0	0%	Exp
<b>System Development Fund Stormwater 022</b>				
	<b>Budget</b>	<b>Actual</b>		
Beginning Fund Balance	\$11,000	\$2,415	22%	
Revenue	\$5,343	\$900	17%	Rcv
*Expenditures	\$16,343	\$0	0%	Exp
<b>General Capital Fund 025</b>				
Beginning Fund Balance	\$432,300	\$422,558	98%	
Revenue	\$2,541,420	\$374,382	100%	Rcv
*Expenditures	\$2,966,420	\$5,350	0%	Exp
<b>Dial-A-Ride Fund 034</b>				

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$1,500	\$5,205	347%	
<b>Revenue</b>	\$43,070	\$535	1%	Rcv
<b>*Expenditures</b>	\$43,050	\$16,400	38%	Exp
<b>Animal Shelter Fund 035</b>				
	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$25,000	\$31,318	125%	
<b>Revenue</b>	\$65,300	\$6,290	10%	Rcv
<b>*Expenditures</b>	\$90,300	\$4,938	5%	Exp
<b>Library Fund 036</b>				
	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$1,000	\$1,479	148%	
<b>Revenue</b>	\$4,600	\$1,075	23%	Rcv
<b>*Expenditures</b>	\$5,600	\$1,108	20%	Exp
<b>Police Capital Fund 037</b>				
	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$230,000	\$220,148	96%	
<b>Revenue</b>	\$65,400	\$21,444	33%	Rcv
<b>*Expenditures</b>	\$295,400	\$7,372	2%	Exp
<b>CERT Program Fund 038</b>				
	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$1,435	\$1,473	0%	
<b>Revenue</b>	\$510	\$32	6%	Rcv
<b>*Expenditures</b>	\$1,945	\$0	0%	Exp

E. Motion to approve the Consent Agenda.

Councilor Teitzel motioned to approve the Consent Agenda.

Councilor Turner seconded the motion.

MOTION:

that the City Council approve the Consent Agenda.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Miller, Teitzel, Patten, Wright and Turner voted in favor of the motion)

6. GENERAL BUSINESS

- A. Shall the City Council adopt an ordinance regarding the suspension of utilities system development charges (SDCs), to include SDC's assessed as part of a public project and assign 2023-1205 as the title?

Deanna Schafer stated that on December 5, 2011, the City Council adopted Ordinance No. 2011-1111 suspending SDC's for one year. The purpose of the suspension was to provide incentive to promote investment in Reedsport. Since the 2011 ordinance, Council has extended the moratoria each year in the hope of enticing new development. This year's moratoria is set to expire at the end of December should the Council not pass another ordinance extending or amending the moratoria.

System Development Charges can only be used for specific things such as infrastructure maintenance, new construction, expansion of the existing system, debt repayment etc. It cannot be used for operation costs.

On December 6, 2021 the City Council adopted Ordinance No. 2021-1193 which continued to waive SDC's for sanitary sewer systems, while slowly phasing in the fees for storm drainage and water systems. The ordinance continued waiving all SDC's for six months and then phased the SDC's for storm drainage and water systems at 50% in July 2022 followed by full SDC fees for storm and water going into effect on January 1, 2023.

The attached ordinance continues to waive SDC's for sanitary sewer systems while continuing the full implementation of SDC fees for storm and water from January 1, 2024 to December 31, 2024. The ordinance will be evaluated on July 1, 2024 and may be terminated or extended by a majority vote of the Council.

The fiscal impact is unknown.

Councilor Miller motioned to adopt ordinance 2023-1205 waiving the imposition and collection of SDCs for sanitary sewer systems for new commercial, industrial and residential developments, excluding public projects, for the period from January 1, 2024 and December 31, 2024 by 11:59 pm.

Councilor Patten seconded the motion.

MOTION:

that the City Council to adopt ordinance 2023-1205 waiving the imposition and collection of SDCs for sanitary sewer systems for new commercial, industrial and residential developments, excluding public projects, for the period from January 1, 2024 and December 31, 2024 by 11:59 pm.

VOTE:



AYES\_\_\_\_\_6\_\_\_\_\_ NAYES\_\_\_\_\_0\_\_\_\_\_

(Mayor McCollum, Councilors Miller, Teitzel, Patten, Wright, and Turner voted in favor of the motion)

- B. Shall the City Council adopt Ordinance 2023-1206, to adopt the May 24, 2023 *Reedsport Economic Opportunities and Housing Needs Analysis* by FCS Group?

City Manager Deanna Schafer stated that this 2023 document contains a “Housing Needs Analysis (HNA)” “Buildable Lands Inventory (BLI)” and “Economic Opportunities Analysis (EOA).”

No changes are proposed to the City’s Comprehensive Plan or land use regulations at this time; the effect of “adopting” the Analysis is to add it to the City’s library of strategic plans (alongside, for example, the water master plan, transportation systems plan, or 2013 City of Reedsport Waterfront and Downtown Plan).

If the Council adopts the Analysis, then staff will prepare line-by-line edits to the Comprehensive Plan, incorporating the findings of these reports; and bring those proposed amendments to the Planning Commission for consideration at their December 28, 2023 meeting. Specifically: amendments to 2013 Comprehensive Plan Chapter V Economic Element, Chapter VI Housing and Population Element, and Chapter VI Land Use and Urban Element.

There is an unknown fiscal impact.

Councilor Miller motioned to adopt Ordinance 2023-1206, to adopt the May 24, 2023 *Reedsport Economic Opportunities and Housing Needs Analysis* by FCS Group.

Councilor Turner seconded the motion.

MOTION:

that the City Council to adopt Ordinance 2023-1206, to adopt the May 24, 2023 *Reedsport Economic Opportunities and Housing Needs Analysis* by FCS Group

VOTE:

AYES\_\_\_\_\_6\_\_\_\_\_ NAYES\_\_\_\_\_0\_\_\_\_\_

(Mayor McCollum, Councilors Miller, Teitzel, Patten, Wright, and Turner voted in favor of the motion)

- C. Shall the City Council appoint persons to fill vacancies on the Cities Boards and Committees?

City Manager Deanna Schafer stated that on December 31<sup>st</sup> of each year, various positions on the Reedsport citizen participation boards and committees expire. The following Boards, Commissions and Committees have openings that need to be appointed by the City. Each person will need to be appointed by individual motion.

Budget Committee – 2 vacancies  
Parks and Beautification Committee – 2 vacancies  
Dangerous Buildings Abatement Board of Appeals - 5 vacancies  
Planning Commission – 2 vacancy  
Traffic Safety Advisory Board – 2 vacancies  
Umpqua Experience Steering Committee – 2 vacancies

### **COUNCIL APPOINTMENTS:**

#### **Budget Committee:**

2 vacancies	3 year terms	Position #2 – December 31, 2026
		Position #3 – December 31, 2026

Applicant: Deb Yates – incumbent position #2

#### **Planning Commission:**

2 vacancies	4 year terms	Position #4 – December 31, 2027
		Position #5 – December 31, 2027

Applicant: John Kollerup - incumbent position #4  
Deb Yates – incumbent position #5

#### **Traffic Safety Advisory Committee:**

2 vacancies	3 year terms	Position #5 – December 31, 2026
		Position #6 – December 31, 2026

Applicant: Gary Stine – incumbent position #5  
Deb Yates – position # 6

#### **Umpqua Experience Steering Committee:**

2 vacancies	3 year terms	Position #5 – December 31, 2026
		Position #6 – December 31, 2026

Applicant: Portia Harris – incumbent position #5  
Bill Knerr – incumbent position #6

Staff made contact with all incumbent members. A press release was distributed to the media, placed on the City Website and posted in Reedsport City Hall and various locations throughout the community.

There is no fiscal impact.

Councilor Wright motioned that the City Council appoint Deb Yates, position #2, to the Budget Committee with a term expiring on December, 31 2026.

Councilor Turner seconded the motion.

MOTION:

that the City Council appoint Deb Yates, position #2, to the Budget Committee with a term expiring on December, 31 2026.

VOTE:

AYES \_\_\_\_\_ 6 \_\_\_\_\_ NAYES \_\_\_\_\_ 0 \_\_\_\_\_

(Mayor McCollum, Councilors Miller, Teitzel, Patten, Wright, and Turner voted in favor of the motion)

Councilor Patten motioned that the City Council appoint John Kollerup, position #4, and Deb Yates, position #5, to the Planning Commission, both with terms expiring on December 31, 2027.

Councilor Wright seconded the motion.

MOTION:

that the City Council appoint John Kollerup, position #4, and Deb Yates, position #5, to the Planning Commission, both with terms expiring on December 31, 2027.

VOTE:

AYES \_\_\_\_\_ 6 \_\_\_\_\_ NAYES \_\_\_\_\_ 0 \_\_\_\_\_

(Mayor McCollum, Councilors Miller, Teitzel, Patten, Wright, and Turner voted in favor of the motion)

Councilor Wright motioned that the City Council appoint Gary Stine, position #5, and Deb Yates, position #6, to the Traffic Safety Advisory Committee, both with terms expiring on December 31, 2026.

Councilor Turner seconded the motion.

MOTION:

that the City Council appoint Gary Stine, position #5, and Deb Yates, position #6, to the Traffic Safety Advisory Committee, both with terms expiring on December 31, 2026.

VOTE:

AYES \_\_\_\_\_ 6 \_\_\_\_\_ NAYES \_\_\_\_\_ 0 \_\_\_\_\_

(Mayor McCollum, Councilors Miller, Teitzel, Patten, Wright, and Turner voted in favor of the motion)

Councilor Teitzel motioned that the City Council appoint Portia Harris, position #5, and Bill Knerr, position #6, to the Umpqua Experience Steering Committee, both with terms expiring on December 31, 2026.

Councilor Turner seconded the motion.

MOTION:

that the City Council appoint Portia Harris, position #5, and Bill Knerr, position #6, to the Umpqua Experience Steering Committee, both with terms expiring on December 31, 2026.

VOTE:

AYES \_\_\_\_\_ 6 \_\_\_\_\_ NAYES \_\_\_\_\_ 0 \_\_\_\_\_

(Mayor McCollum, Councilors Miller, Teitzel, Patten, Wright, and Turner voted in favor of the motion)

- D. Shall the City Council declare a vacancy for City Council position #2 and give direction for filling the position?

City Manager Deanna Schafer stated that on October 24, 2023 Reedsport City Councilor DeeDee Murphy unexpectedly passed. According to the Reedsport City Charter Chapter VII, upon an incumbent's death the City Council shall declare a vacancy. Vacancy in elective offices in the City shall be filled through appointment by a majority of the incumbent members of the Council if the unexpired term is greater than six months.

Ms. Murphy's remaining term is through December 31, 2024; therefore, the City Council will need to direct staff how they wish to fill the vacancy. One option is to advertise the vacancy and accept applications for the position. Applicants can then be interviewed by the City Council at a regularly scheduled council meeting. The second option is for City Council to appoint a citizen at large.

There is no fiscal impact other than staff time and the cost to advertise the position, if directed to do so.

Councilor Miller motioned that the City Council declare a vacancy for City Council position #2 and give direction for filling the position.

Councilor Turner seconded the motion.

MOTION:

that the City Council declare a vacancy for City Council position #2 and give direction for filling the position.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Miller, Teitzel, Patten, Wright, and Turner voted in favor of the motion)

- E. Shall the City Council approve the expenditure of funds for the purchase of three patrol vehicles, not to exceed the amount of \$123,000?

There has been a lot of discussion concerning the replacement of the police departments patrol vehicles. Currently, the police department has ten sworn positions (one over hire who is training and will replace one of those able for retirement), consisting of a Chief, a Lieutenant, a Corporal and seven officers. We have six white marked Ford Explorer Police Interceptors, which are all-wheel drive, 6-cylinder vehicles in our fleet plus one Gray, unmarked Ford Explorer Police Interceptor (presently allocated to the Chief). We have one SUV that has been wrecked and unable to be repaired.

We also have one additional Crown Victoria that has excessive miles but still consistently runs in good condition being used by the SRO. This leaves one white Crown Victoria with over 123,000 miles and one green Crown Victoria with 148,500 miles that need to be replaced.

There is \$60,000 budgeted in this fiscal year for one car. City Council Letter 022-029 provided an additional \$50,000 from ARPA funds, which was approved. An additional \$19,000 will come from insurance for the one vehicle that is unable to be repaired. This brings the total available to \$129,000. Staff has sought multiple quotes for new patrol vehicles, however no one is willing to provide quotes due to the uncertainty of the availability/time required to build a patrol vehicle. The last quote staff was able to secure with in February 2021 and was \$39,000 plus an additional \$15,000 for up-fitting. This quote is well over two years old and with the inflation rate, prices have increased dramatically. Last unofficial "ballpark" figure for one new SUV is \$64,000.

I have been exploring options for acquiring slightly used patrol vehicles and I have found three 2020 Ford SUV's priced much lower than a new vehicle and all have less than 50,000 miles on them; plus we would still have to up-fit the vehicles. Staff found a dealer in Portland, Oregon that has these vehicles in stock. The dealer has quoted \$72,973 for all three SUV's. Two of the vehicles are black, and one is Gray, however the two black ones could be wrapped in white for \$3,000 each, or left in black. The Gray car would be issued to the Lieutenant, making both cars driven by administration Gray in color.

One used vehicle was purchased a few months ago for the amount of \$6,000 and is currently in use. All three 2020 vehicles could be purchased and up fitted for the remaining funds (with the insurance money) of \$123,000. We will be using equipment that is already in the older vehicles, as long as it is serviceable, to keep costs down.

Councilor Patten motioned that the City Council approve the expenditure of funds for the purchase of three patrol vehicles, not to exceed the amount of \$123,000.

Councilor Turner seconded the motion.

MOTION:

that the City Council the City Council approve the expenditure of funds for the purchase of three patrol vehicles, not to exceed the amount of \$123,000.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Miller, Teitzel, Patten, Wright, and Turner voted in favor of the motion)

7. MISCELLANEOUS ITEMS

*(Mayor, Councilors, City Manager, City Attorney)*

1. The city has been approved for a federal Cops Retention Grant in the amount of \$123k and will be paid over the course of three years.
2. Schafer announced the city hired a part time project manager Mercedes Salles who is working on securing the owner supplied items for Station 7, getting quotes for the H-Vac System, the Defensible Space Program, and helping with a source water protection grant for Clear Lake.
3. Schafer stated that upon City Council approval, she will attend the Port of Umpqua meeting in January to show ways of support of repairs of levees, tide levees, and other areas in need.
4. Schafer stated the Tree Lighting Ceremony will take place on Saturday, November 25, 2023 at 5:00 p.m. at Lion's Park.

5. Public Works Director Kim Clardy reported that the city was expected to see a lot more rain in the days ahead and stated that the city has extra sand bags and offers sand to fill them at Rainbow Plaza.
6. Public Works Director Kim Clardy reported on the VFD's and stated that she and Ms. Schafer have met with engineers, contractors, electrical contractor, and Trimex. The warranty on the VFD will be warrantied through the end of August. All of the pumps worked great through the rain storm.
7. Police Chief John Carter stated that Public Works is helping with the needed corrections in the jail to satisfy our insurance carriers.
8. Carter stated that three police officers are attending academies and will be complete at the end of next week.

Mayor McCollum adjourned the meeting at 8:24 P.M.

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Linda McCollum, Mayor

ATTEST:

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Deanna Schafer, City Recorder