

MINUTES OF THE REEDSPORT CITY COUNCIL FEBRUARY 5, 2024 AT 7:00 P.M.
CITY COUNCIL SESSION VIA ZOOM & IN PERSON

PRESENT:

Mayor Linda McCollum
Councilors Chuck Miller, Allen Teitzel, Debby Turner, Rob Wright, (Rich Patten was present via zoom)
Student Councilor Hayden Adams
City Manager Deanna Schafer
Interim City Attorney Melissa Cribbins

OTHERS PRESENT:

Dep. City Recorder Christina Crockett, Public Works Director Kimberly Clardy, Finance Director Michelle Fraley, Jennifer Rockwell, Sandra Donnelly, Cindy Wegner, Alexander Kuestner

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor McCollum called the meeting to order at 7:00 P.M.

2. CITIZEN COMMENTS

This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

- A. Receive 2023 Reedsport/Winchester Bay Chamber of Commerce Advertisement Report.

Jennifer Rockwell presented the 2023 Reedsport/Winchester Bay Chamber of Commerce Advertisement Report to Council.

4. APPROVAL OF THE AGENDA

Councilor Turner motioned to approve the agenda.

Councilor Miller seconded the motion.

MOTION:

that the City Council approve the agenda.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Miller, Teitzel, Turner, Wright and Patten voted in favor of the motion)

5. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Agenda and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Agenda and placed under General Business.

- A. Approve minutes of the work session of January 8, 2024
- B. Approve minutes of the regular session of January 8, 2024.
- C. Accept Quarterly Financial Report.
- D. Motion to approve the Consent Agenda.

Councilor Teitzel motioned to approve the Consent Agenda.

Councilor Turner seconded the motion.

MOTION:

that the City Council approve the amended Consent Agenda.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Miller, Teitzel, Turner, Wright and Patten voted in favor of the motion)

6. GENERAL BUSINESS

- A. Shall the City Council appoint a person to City Council Position #2 for a term ending December 31, 2024?

Mayor Linda McCollum stated that she and the Councilors have a copy of the questions to ask each applicant individually and separate.

Applicant – Sandra Donnelly

Applicant – Alexander Kuestner

Applicant – Cindy Wegner

Each applicant was asked questions that were prepared by City staff as directed. Councilors had the opportunity to write down their notes for each applicant's answers. After the applicants were interviewed, there were two motions to appoint a person to City Council Position #2 for a term ending December 31, 2024.

Councilor Turner motioned that the City Council appoint Sandra Donnelly to City Council Position #2 for a term ending December 31, 2024.

Councilor Teitzel seconded the motion.

MOTION:

that the City Council appoint Sandra Donnelly to City Council Position #2 for a term ending December 31, 2024

VOTE:

AYES _____ 3 _____ NAYES _____ 3 _____

(Councilors Turner, Teitzel and Wright voted in favor of the motion. Mayor McCollum, Councilors Miller and Patten opposed the motion, the motion died due to tie vote)

Councilor Miller motioned that the City Council appoint Cindy Wegner on to City Council Position #2 for a term ending December 31, 2024.

Councilor Patten seconded the motion.

MOTION:

that the City Council appoint Cindy Wegner to City Council Position #2 for a term ending December 31, 2024.

VOTE:

AYES _____ 4 _____ NAYES _____ 2 _____

(Mayor McCollum, Councilors Miller, Patten, and Wright voted in favor of the motion. Councilors Turner and Teitzel opposed the motion)

- B. Shall the City Council select a proposal and negotiate a contract for City Attorney Services?

City Manager Deanna Schafer stated that due to unforeseen health reasons and passing of Steve Miller, the City's long-time Attorney of Record, a vacancy was created in City Attorney Services. On January 12, 2024, a Request for Proposals for City Attorney Services were sent out to the Coos and Douglas County Bar Associations, posted on the League of Oregon Cities job board, and the city website. In addition, several area law firms with directly provided with the request.

The city received four proposals by the deadline of January 26th at 4:00 pm. The City Mayor Linda McCollum, Council President Chuck Miller, and City Manager Deanna Schafer scored each proposal on Tuesday January 30th.

Three of the proposals were considered and one was ruled out based on the time allocated in the proposal to spend on City related business was not adequate. Based on the scoring of the remaining proposals it was decided that personal interviews were not warranted. The firm selected with the highest scores, Melissa Cribbins Law, is the firm that has been representing the City as interim City Attorney for several months and has done an outstanding job in filling that vacancy.

The position is budgeted in the proposed 2023-2024 budget.

Mayor McCollum asked if anyone had any questions. Councilor Wright asked per the city charter if the City Attorney position should be evaluated by the full City Council? Deanna Schafer answered yes, that the City Attorney in position who is already hired is evaluated by a full council. Mayor Linda McCollum added that a full city council evaluates the City Attorney performance, not necessarily the hiring of a new attorney. Councilor Debby Turner stated that her objection is that the Councilors were not invited to volunteer in the decision making process. City manager Deanna Schafer stated that we would be able to delay an appointment of City Attorney Services until the March Council Meeting. Deanna Schafer then requested volunteers of Councilors to make a committee. Councilors Turner, Miller, and Teitzel were the first three to volunteer.

Deanna Schafer made the recommendation that the City Council table the issue until a determined time.

Councilor Patten motioned that the City Council table the issue until the March Council meeting.

Councilor Wright seconded the motion.

MOTION:

that the City Council table the issue until the March Council meeting.

VOTE:

AYES 6

NAYES 0

(Mayor McCollum, Councilors Miller, Teitzel, Turner, Wright and Patten voted in favor of the motion)

7. MISCELLANEOUS ITEMS

(Mayor, Councilors, City Manager, City Attorney)

1. City Manager Deanna Schafer stated the city is launching the Wildfire Prevention Assistance program. We have applications and liability waiver forms on the city website and available at City Hall. The projects will start that are identified in the areas adjacent to city properties.
2. Deanna Schafer stated that Glen Pederson from ODOT has given her an update on the road diet. He told her the project is scheduled to bid on February 29, 2024 and all work is expected to be done no later than July 2, 2024, with the exception of the modification at traffic signals of additional lighting and the installation of the flashing beacon at 7-11.
3. Kim Clardy gave a water update and said that the arc-flash study is complete and the generator is installed and running. She stated the ozone generator is scheduled to arrive and to be installed next week. She stated the Winchester Bay water line improvement projects bids were last week and projects should begin within the next couple of months.
4. Kim Clardy stated that the Forest Hills Pump Station is on schedule.
5. Finance Director Michelle Fraley stated that the Accounts/Payroll position has been filled and that the new person is scheduled to start on February 16, 2024.
6. Chief Carter stated the Seismic Station 7 project is coming along well.
7. Chief Carter stated that officers are doing routine checks on businesses after hours, and are now leaving business cards on the doors to notify owners this service is being done.
8. Chief Carter stated that a cold case has been opened and that they do have a suspect.
9. Interim City Attorney Melissa Cribbins stated that it is the first day of Legislative sessions and to keep an eye open for an email from League of Oregon Cities, regarding Recreational Immunity Fix.

8. ADJOURN

Mayor McCollum adjourned the meeting at 8:03 P.M.

Linda McCollum, Mayor

ATTEST:

Deanna Schafer, City Manager