

MINUTES OF THE REEDSPORT CITY COUNCIL WORK SESSION
MARCH 4, 2024 AT 6:00 P.M. VIA ZOOM & IN PERSON

PRESENT: Mayor Linda McCollum
Councilors Chuck Miller, Allen Teitzel, Debby Turner, Rich Patten, and Cindy Wegner. (Councilor Rob Wright was absent)
(Student Council Hayden Adams was absent)
City Manager Deanna Schafer

OTHERS PRESENT: Dep. City Recorder Christina Crockett, Public Works Director Kimberly Clardy, Finance Director Michelle Fraley, Chief Police John Carter

WORK SESSION: Mayor McCollum opened the work session at 6:00 P.M.

A. Items on the agenda.

Finance Director Michelle Fraley stated that the auditor has all of the information needed and is now under review by their compliance department and usually takes about a week. She stated that she expects a draft from the auditor by next week. Fraley stated that the extension deadline is on March 31, 2024.

City Manager Deanna Schafer stated that she is scheduled to be out of the office from March 20 – 22 and will be available by email and/or phone.

Schafer briefly reviewed items on the agenda including Women's History Month Proclamation and Red Cross History Proclamation.

Schafer stated the OLCC application for a new liquor license is for Eclectic Spirits LLC - Stillwater Distillery. They currently have their liquor license for a tasting room; this license application is for a full liquor license required for serving and selling.

Councilor Debby Turner asked if Melissa Cribbins, as the signed attorney for Stillwater Distillery and The City of Reedsport, would be a conflict of interest. Schafer stated that the City would seek outside counsel and get a different attorney if the need arises.

Schafer stated that "Limited Parking Zones" signs have been ordered and ready for installation.

Schafer stated that authorization for the City Vehicles is needed in order to secure two vehicles. These vehicles replaced one in the wastewater department and the other in the maintenance department.

Schafer stated that we will be presenting the contract for City Attorney Services.

Schafer stated that we are entering an IGA with Douglas County for hiring Dyer Partnership, which is an extension of the agreement from last year. Winchester Bay was awarded a grant to move an ATV lane to the opposite side of the road as it currently is. This prompted Douglas County to complete needed infrastructure upgrades prior to the lane construction. This includes upsizing the water line and extending it to the Triangle camping area and up to the museum. This development will aid in completion of the current water line project and enhance the water pressure at the museum. Once the upgrades are completed, they will become property of the City of Reedsport.

Schafer stated that Northwest Code Pros no longer provides inspection services for vacation rentals. We are having to revise the vacation rental inspection plans. City Planner Hailey Sheldon will speak more on that in Regular Council Meeting.

Schafer stated that North Bend is extending a Community Development Block Grant they have not been able to fully spend in Coos County to Douglas County with a focus on Reedsport for housing rental, mortgage and utilities relief. The administration of the grant will be handled by Neighborhood Umpqua Works.

Schafer stated that the Reedsport Fire Department would like to enter a Cost Recovery Program for collection of costs created by responding to motor vehicle accidents.

Schafer stated that The City of Reedsport was selected by the Department of Energy for the opportunity to be included in a federal grant that will allow us to rehabilitate buildings for housing. Only nine communities in Oregon have been selected, and we are the only community on the Oregon Coast.

City Manager Deanna Schafer stated that The City of Reedsport was nominated to be considered for an upcoming EPA Pilot Project focused on providing hands on and flexible technical assistance to communities interested in land conservation in their drinking water source watersheds. The Pilot Project is being subcontracted through RCAC (Rural Community Assistance Corporation).

Mayor McCollum adjourned the work session at 6:58 p.m.

Mayor Linda McCollum

ATTEST:

Deanna Schafer, City Recorder