

DRAFT

MINUTES OF THE BUDGET COMMITTEE OF THE CITY OF REEDSPORT JANUARY 25, 2010, 7:00 P.M. AT CITY HALL.

PRESENT: Mayor Keith Tymchuk, Councilors Diane Essig, Bill Otis, and Ginger Anderson, Mike Macho, Bill Walker and Tonya Wahl

Committee Members Jackie Potter, Jim Akre, and Mark Bedard
(Committee Member Al Villeneuve and Lee Bridge were absent)

City Manager Scott Somers

OTHERS PRESENT: Floyd Dollar, Deanna Schafer, Vera Koch, John Smart
Steve Miller, Harold Rose, Tom Anderson

MEETING CALLED TO ORDER:

CITIZEN COMMENTS:

None

APPROVAL OF THE MINUTES: October 19, 2009

Committee Member Jim Akre moved that the Budget Committee approve the Minutes of October 19, 2009.

Councilor Bill Otis seconded the motion.

MOTION:

that the Budget Committee approve the Minutes of October 19, 2009.

VOTE:

A vote was taken on the motion with the following results:

AYES 10 NAYS 0

(Mayor Tymchuk, Councilors Otis, Anderson, Essig, Macho, Walker, Wahl and Committee Members Bedard, Akre, and Potter voted in favor of the motion.)

Chair Mark Bedard declared the motion passed unanimously.

BUSINESS:

1. Election of Budget Committee Chair and Vice Chair for 2010.

Mayor Keith Tymchuk moved that the Budget Committee re-elect Mark Bedard to the position of the Budget Committee Chair for 2010.

Councilor Ginger Anderson seconded the motion.

MOTION:

that the Budget Committee re-elect Mark Bedard to the position of the Budget Committee Chair for 2010.

VOTE:

A vote was taken on the motion with the following results:

AYES 10 NAYS 0

(Mayor Tymchuk, Councilors Otis, Anderson, Essig, Macho, Walker, Wahl and Committee Members Bedard, Akre, and Potter voted in favor of the motion.)

Chair Mark Bedard declared the motion passed unanimously.

Mayor Keith Tymchuk moved that the Budget Committee elect Jim Akre to the position of the Budget Committee Vice-Chair for 2010.

Councilor Ginger Anderson seconded the motion.

MOTION:

that the Budget Committee elect Jim Akre to the position of the Budget Committee Vice-Chair for 2010.

VOTE:

A vote was taken on the motion with the following results:

AYES 10 NAYS 0

(Mayor Tymchuk, Councilors Otis, Anderson, Essig, Macho, Walker, Wahl and Committee Members Bedard, Akre, and Potter voted in favor of the motion.)

Chair Mark Bedard declared the motion passed unanimously.

2. Review of the 5 - year draft Capital Improvement Plan (CIP).

City Manager Scott Somers began review of the proposed 5- year Capital Improvement Plan. He explained that it is in a new format this year with Project Ranking Systems in place. Each project receives two grades- one to rank the priority and one to rank the

financing. In both instances the rankings receive a grade of A, B, C or D. A being highest priority and D being the lowest. Project detail listings follow the summary.

Library:

Councilor Ginger Anderson said that she would like more emphasis placed on this building. She noted that the Library Building is placed in a "C" category. She said that she understands that health and safety may not be an issue but leaking windows and deteriorating siding affects the integrity of the structure. Anderson noted that a City asset is declining.

Mayor Keith Tymchuk said that project priority ranking needs to include asset maintenance.

City Manager Scott Somers said that this is the purpose of the Budget Committee, to make recommendations.

Mr. Jim Akre asked if the rotten siding on the Library will hold out until 2012.

Public Works Superintendant Floyd Dollar said that he would like to see the work completed sooner but there is no funding for it. He said that in the past few years a lot of money has gone into this building. The roof, siding and heat pumps have all been replaced.

Discussion continued with talk of replacing the leaking solarium with a straight window.

Dunes NRA Building:

Somers said that the Dunes NRA building has a revenue source in rent from the US Forest Service that can be used for maintenance funding.

Frontage Road Fire Hall:

Mayor Keith Tymchuk asked Fire Chief Tom Anderson where they are with designating the Frontage Road fire hall as an emergency response center. Anderson said that the designation is there just not the improvements, more room is needed. He said that there was money available last year. The City missed out because the project was not ready to go.

Mayor Tymchuk said that he would like to see the priority of this project moved up to a "C" he said that this falls under a community health interest.

Councilor Bill Otis said that he would like the design of this project moved to 2013 and the work to 2014. He said that this allows for two years seeking grants and funding.

Jaws of Life and Spreader:

Koch said that she thought that since this is a service provided to the Emergency Medical team from the hospital that they should fund some of the cost.

Tom Anderson said that the set was originally purchased by the Fire Department and given to the Ambulance. They have now given them back. They need to be upgraded because the material used on the new vehicles is stronger than it used to be.

Councilor Anderson said that funding may be available through C. Giles Hunt Foundation. The board typically funds approximately \$10,000 for projects like this.

Public Works Superintendant Floyd Dollar gave a brief overview of the remaining projects listed in the CIP.

3. Adoption of 5 - year Capital Improvement Plan (CIP).

Councilor Bill Walker moved that the Budget Committee adopt the proposed 5 - year Capital Improvement Plan (CIP) as amended.

Councilor Keith Tymchuk seconded the motion.

MOTION:

that the Budget Committee adopt the proposed 5 - year Capital Improvement Plan (CIP) as amended.

VOTE:

A vote was taken on the motion with the following results:

AYES 10 NAYS 0

(Mayor Tymchuk, Councilors Otis, Anderson, Essig, Macho, Walker, Wahl and Committee Members Bedard, Akre, and Potter voted in favor of the motion.)

Chair Mark Bedard declared the motion passed unanimously.

4. Preliminary Discussion of Items for Fiscal Year 2010 / 011 Budget.

Financial Officer Vera Koch said that she would like to point out that the CIP no longer contains any items under \$2,500. These items will be included in a Capital Outlay line item within the budget itself.

5. Review Fiscal Year 2010 / 011 Budget preparation calendar.

Financial Officer Vera Koch said that the only change to the budget calendar is that the Urban Renewal District Budget Committee meeting will be at 6:30pm rather than 6:00pm.

MISCELLANEOUS:

There were no miscellaneous items mentioned.

NEXT MEETING DATE: April 12, 2010

7:00 p.m. City Budget Committee meeting in Council Chambers

ADJOURN:

Meeting adjourned at 8:30 p.m.

Mark Bedard, Chair

ATTEST:

Deanna Schafer, City Recorder

