

MINUTES OF THE REEDSPORT CITY COUNCIL REGULAR SESSION FEBRUARY 6, 2012 7:00 P.M. CITY HALL COUNCIL CHAMBERS.

PRESENT:

Mayor, Keith Tymchuk

Councilors Ginger Anderson, Mike Macho, Bill Otis, Diane Essig, Kathi Wall-Meyer and Bill Walker

City Manager, Scott Somers

City Attorney, Steve Miller

OTHERS PRESENT:

Deanna Schafer, Vera Koch, Melissa Anderson, Chief Mark Fandrey, Diane Novak, Lee Bridge, Lorelyn Lorence, Floyd Dollar, Mary Lindeman, Chuck Stubblefield, Roger Elsevier, Robert Monroe, Larry Meyer, Doug Adamson, Gail Adamson, Jacque Potter, Russ Ekstrom, Lois Ekstrom, Susan Martin, Monty Stewart, Douglas Buck, Allen Teitzel, Steve Reese, Dan Welch, Shirley Welch, Joe Coyne, Robert Schafer

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. CITIZEN COMMENTS

This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.

Mr. Dan Welch of Ranch Road said that he wanted to talk about a storm water master plan study that was completed in 2000-2003. He said that a fee of \$3.00 a month was created to cover the cost of any needed improvements to the stormwater system. He wants to know why the City threw out that plan and went and paid engineers to have a new plan created and now we need to raise the rates to pay for that plan.

City Manager Scott Somers said that the new plan is a 2 million dollar project that will cover the city for a 25 year flood event; where as the old plan was a 5 million dollar project and only covered the City for a 10 year flood event. He said that the plan that Mr. Welch is speaking about was a draft plan created by Brown and Caldwell that was never adopted because the engineering firm closed its doors. In order to have those plan documents completed the City would have had to pay a new firm \$20,000. The new plan was drafted at a cost to the City of \$2,500 to get a better more effective plan.

Mr. Roger Elsevier of 598 Evergreen Loop said that he was present on behalf of the Committee for Fiscal Responsibility of Reedsport to turn in initiative petitions containing over 400 signatures to the City Recorder.

Mr. Allen Teitzel said that the citizens need the stormwater mitigation project in the downtown. He said that he was present in Reedsport during the 1964 flood and had 33" of water in his house.

He said that he never wants to go through that again. The City needs to get the levee certified to protect those citizens with homes and businesses inside of it. He said that it is a fact that the City will lose their water rights if it doesn't require that meters are put in. He suggested installing meters on a lottery basis and those that can't pay for it immediately can pay them on a monthly basis.

Mr. Steve Reese 2565 Bowman Road said that he is representing the Lower Umpqua Economic Development Forum and read a letter from them. He said that the Forum supports improvements to infrastructure and the associated costs as a matter of economic development for the area.

Mr. Russ Ekstrom said that as a former Councilor of 5 years, he understands what the Council is going through. He said that he would like to ask a few questions. He said that the Army Corp of Engineers would not be doing their job if they did not find discrepancies with our levee. The question is how serious is it? To his knowledge there have been no issues with the system until recently. He said that there are no jobs here. He asked the Council to slow down a little; the people can't take the high rate hikes.

Ms. Sherri Aasen 638 Evergreen Loop representing the Dunes Family Health Care read a letter from the doctors in support of the Wastewater Treatment Plant. They said that they support the local Council and want to make sure that the area has safe water and safe seafood. The decisions made in the past not to plan for the future can't be changed, the Council needs to look ahead in a responsible and thoughtful manner.

Ms. Debbie McKinney, 810 Broadway, Winchester Bay said that she would also like to commend the Council on doing a wonderful job in trying to resolve the issues at the wastewater treatment plant. She is the insurance agent for the City of Reedsport and has seen firsthand the claims that have been made against the city as a result of inadequate infrastructure.

Mr. Roy Swift, Ranch Road said that he would like to address items being said tonight,. He said that when he was on the City Council he went to the Oregon State Water Board and discussed water meters. He said that tonight he has heard that we will be required to go to water meters and that is not true. They would like to see meters but that they are not a requirement. He said that at that time he was told that metering was a requirement in all cities in California. He said that was also wrong. It is still not required in all cities in California. He said that he is not here to oppose the improvements made to the wastewater treatment plant based on what the DEQ required. But he said that if it is not a requirement, the people of Reedsport can't afford the rate increases, that is all there is to it. He gave some figures based on his own residential home. He said that at the current rate, in 10 years his taxes will be over \$7,000 a year. He talked about the foreclosures in Reedsport and the dire situation the economy is in. He spoke of the Port of Umpqua buying a building and taking it off of the tax rolls. He said that the citizens need a breather.

Ms. Susan Martin 919 Mt. View Court said that she moved to this community 10 years ago for the quality of life. She said that many communities are going through the same issue. She commended the Council on making tough decisions. She said that if she still lived in her previous town, she would be paying more than she is paying now.

Mr. Robert Monroe 2120 Gardens Ave. said that he has lived here all of his life. He said that there have been enough increases.

Mayor Keith Tymchuk said that he appreciates the passion and concern of the community. He said that there has been and continues to be a huge amount of staff and Council effort to alleviate the increases.

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

There were no presentations scheduled.

4. APPROVAL OF THE AGENDA

Councilor Diane Essig motioned to approve the Agenda.

Councilor Bill Walker seconded the motion.

MOTION:

that the City Council approve the Agenda.

VOTE:

A vote was taken on the motion with the following results:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Anderson, Essig, Otis, Macho, Wall-Meyer and Walker voted in favor of the motion.)

Mayor Keith Tymchuk declared the motion passed unanimously.

5. PUBLIC HEARINGS

Public hearing for the annexation of the Mormon Church property at 2511 Longwood Drive.

Shall the City Council adopt Ordinance 2012-1112 to annex the Mormon Church property at 2511 Longwood Drive into the City of Reedsport?

Mayor Keith Tymchuk opened the public hearing at 7:30pm. He said that a public hearing is being held before the City of Reedsport Council on the proposed annexation of property located at 2511 Longwood Drive, Reedsport.

The following staff report was presented:

City Planner, Melissa Anderson said that in the spring of 2011, it was brought to the City's attention that there was a single, three-acre parcel located at 2511 Longwood Drive that was outside of the municipal boundaries. The property is owned by the Church of Jesus Christ of Latter Day Saints, it is in use as a church, and it is surrounded by the corporate limits of the City. It is uncertain how this property remained outside of the City limits, but annexation of the property is recommended to address this housekeeping matter.

After notifying the property owner and receiving their authorization to proceed with the annexation, the City Council initiated the annexation on January 9, 2012, by approving Resolution 2012-001.

Public notice has been mailed to the property owner, surrounding property owners, published in the newspaper, posted in multiple public buildings, and Douglas County has been notified to allow for their comments. Draft Ordinance 2012-1112 with associated findings of fact and exhibits has been prepared for the Council's consideration on the proposed annexation.

There are no costs to annex the subject property into the City. The property is owned by a church and religious organizations are exempt from property tax so there will be no change in the tax assessment after annexing this property.

There were no speakers in support or opposed to this issue.

Mayor Tymchuk closed the public portion of the hearing.

Councilor Bill Walker motioned to adopt Ordinance 2012-1112 to annex the Mormon Church property at 2511 Longwood Drive into the City of Reedsport

Councilor Mike Macho seconded the motion.

MOTION:

that the City Council adopt Ordinance 2012-1112 to annex the Mormon Church property at 2511 Longwood Drive into the City of Reedsport

VOTE:

A vote was taken on the motion with the following results:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Anderson, Essig, Otis, Macho, Wall-Meyer and Walker voted in favor of the motion.)

Mayor Keith Tymchuk declared the motion passed unanimously.

6. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.

- A. Approve minutes of the City Council Work Session of January 9, 2012.
- B. Approve minutes of the City Council Regular meeting of January 9, 2012.
- C. Motion to approve the Consent Calendar.

Councilor Ginger Anderson motioned to approve the Consent Calendar.

Councilor Kathi Wall-Meyer seconded the motion.

MOTION:

that the City Council approve the Consent Calendar.

VOTE:

A vote was taken on the motion with the following results:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Anderson, Essig, Otis, Macho, Wall-Meyer and Walker voted in favor of the motion.)

Mayor Keith Tymchuk declared the motion passed unanimously.

7. GENERAL BUSINESS

- A. Shall the City Council adopt an updated Parks Master Plan?

Public Works Director Floyd Dollar introduced Ms. Jacque Potter as the current Chair of the Parks and Beautification Committee. Ms. Potter said that one of the duties of the Parks and Beautification Committee include advising the City Council on issues concerning citywide beautification and City park properties, recommending amendments and updates to the City Park Master Plan and the City Beautification Master plan.

She said that the current Parks Master Plan was adopted in 1987. The Parks and Beautification Committee took on the task of updating the 1987 plan. The Committee used the Oregon Parks

and Recreation Departments format for Statewide Comprehensive Outdoor Recreation Plan (SCORP) as a guide to develop the plan. The parks and boat ramps were visited by the individual members and an inventory was completed listing the location, features, assets, equipment and any issues or concerns. The recommended Parks Master Plan includes the inventory and preliminary recommendations for each park and boat ramp facility.

A proposed updated Parks Master Plan has been submitted to Council for consideration.

There is no fiscal impact at this time. The Parks and Beautification Committee plans on applying for grants to complete some of the recommendations within the plan. Some of the grants may require a City match. As such, approval of any grant application over \$10,000 and any unbudgeted capital expenditure would require City Council approval.

Potter said that one amendment will be made to the Barrone Park section to indicate that the tennis courts are used more frequently than originally thought by both Tennis players and Pickle Ball players.

Councilor Ginger Anderson motioned to adopt the updated Parks Master Plan.

Councilor Kathi Wall-Meyer seconded the motion.

MOTION:

that the City Council adopt the updated Parks Master Plan.

VOTE:

A vote was taken on the motion with the following results:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Anderson, Essig, Otis, Macho, Wall-Meyer and Walker voted in favor of the motion.)

Mayor Keith Tymchuk declared the motion passed unanimously.

- B. Shall the City Council approve an agreement with Telecommunications Consulting Associates?

City Manager Scott Somers said that the City's Franchise Agreement with Falcon Cable Systems (Charter) was established in Ordinance 2008-1085. The Ordinance was adopted on February 4, 2008 with an effective date of 30 days after the Ordinance was adopted and an expiration date of March 25, 2013. In preparation of the franchise expiration and subsequent renewal, an audit, as provide for in Section 10 of the Agreement, should be completed in advance of finalizing the franchise renewal. Telecommunications Consulting Associates specializes in identifying the

terms and conditions in the existing franchise that are not in the City's best interest and offering suggestions for changing them for inclusion in a new Agreement.

Telecommunications Consulting Associates is currently assisting Douglas County with their franchise renewal agreement which expires in June. Therefore, Telecommunications Consulting Associates will be able to share Douglas County's renewal document with Reedsport at no additional cost to Reedsport. Telecommunications Consulting Associates has provided a list of the other jurisdictions that have utilized the services of Telecommunications Consulting Associates. Staff has confirmed with several of the jurisdictions listed their satisfaction in working with Telecommunications Consulting Associates and the results produced.

The audit does not require any staff time other than forwarding a copy of the current franchise agreement to Telecommunications Consulting Associates. The current Agreement allows an audit of the most recent three years of the contract. If Council authorizes the City Manager to sign the Service Agreement with Telecommunications Consulting Associates, the audit will be completed by mid February.

Once the audit is complete, Telecommunications Consulting Associates bills the City at 50 percent of the funds recovered from the audit. Therefore, there is no upfront out of pocket expense to the City.

Councilor Wall-Meyer motioned to approve and authorize the City Manager to sign an agreement with Telecommunications Consulting Associates.

Councilor Mike Macho seconded the motion.

MOTION:

that the City Council approve and authorize the City Manager to sign an agreement with Telecommunications Consulting Associates.

VOTE:

A vote was taken on the motion with the following results:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Anderson, Essig, Otis, Macho, Wall-Meyer and Walker voted in favor of the motion.)

Mayor Keith Tymchuk declared the motion passed unanimously.

C. Financial Report.

Finance Director Vera Koch presented the following information:

**2011 / 2012 Financial
Report**

February 6, 2012

target % received/spent

by end of 6th month of

budget year **50%**

**Second Quarter of fiscal year 2011/2012
For period ending December
2011**

General Fund 001

	Budget	Actual	
Beginning Fund Balance	\$650,000	\$669,027	102.93%
Revenue	\$2,304,890	\$1,633,051	70.85% Received
*Expenditures	\$2,522,285	\$1,142,755	45.31% Expended
*(less unappropriated expenditures)			

Street Fund 002

	Budget	Actual	
Beginning Fund Balance	\$40,000	\$69,870	174.68%
Revenue	\$230,800	\$133,407	57.80% Received
*Expenditures	\$265,200	\$127,668	48.14% Expended
*(less unappropriated expenditures)			

Water Utility Fund 003

	Budget	Actual	
Beginning Fund Balance	\$75,000	\$94,804	126.41%
Revenue	\$842,850	\$427,881	50.77% Received
*Expenditures	\$904,570	\$430,773	47.62% Expended
*(less unappropriated expenditures)			

Wastewater Utility 004

	Budget	Actual	
Beginning Fund Balance	\$80,000	\$192,090	240.11%
Revenue	\$1,821,150	\$924,009	50.74% Received
*Expenditures	\$1,852,700	\$902,952	48.74% Expended
*(less unappropriated expenditures)			

Stormwater Utility Fund 005

	Budget	Actual	
Beginning Fund Balance	\$120,000	\$112,975	94.15%
Revenue	\$73,980	\$37,293	50.41% Received
*Expenditures	\$192,630	\$80,855	41.97% Expended
*(less unappropriated expenditures)			

Bicycle/footpath Fund 007

	Budget	Actual	
Beginning Fund Balance	\$30,400	\$30,513	100.37%
Revenue	\$1,900	\$1,243	65.42% Received
*Expenditures	\$32,300	\$0	0.00% Expended

Fire Equipment Fund 014

	Budget	Actual	
Beginning Fund Balance	\$45,000	\$50,888	113.08%
Revenue	\$30,600	\$14,739	48.17% Received
*Expenditures	\$75,600	\$8,981	11.88% Expended

*(less unappropriated expenditures)

Dunes NRA Fund 016

	Budget	Actual	
Beginning Fund Balance	\$40,000	\$47,115	117.79%
Revenue	\$93,600	\$47,672	50.93% Received
*Expenditures	\$133,600	\$35,941	26.90% Expended

*(less unappropriated expenditures)

Riverfront Fund 017

	Budget	Actual	
Beginning Fund Balance	\$35,500	\$42,767	120.47%
Revenue	\$137,320	\$77,921	56.74% Received
*Expenditures	\$168,070	\$66,516	39.58% Expended

Library Renovation Fund 018

	Budget	Actual	
Beginning Fund Balance	\$120,000	\$122,604	102.17%
Revenue	\$152,100	\$50,362	33.11% Received
*Expenditures	\$272,100	\$63,285	23.26% Expended

Reedsport Urban Renewal District. Fund 150

	Budget	Actual	
Beginning Fund Balance	\$120,000	\$126,362	105.30%
Revenue	\$73,750	\$72,432	98.21% Received
*Expenditures	\$193,750	\$3,362	1.74% Expended

8. MISCELLANEOUS ITEMS

(Mayor, Councilors, City Manager, City Attorney)

Councilor Ginger Anderson said that in the coming months she would like to see an emergency response update presented at a work session.

Adjourn for Urban Renewal Agency Meeting

Reconvene for City Council Regular Meeting

9. EXECUTIVE SESSION OF THE REEDSPORT CITY COUNCIL NOVEMBER 7, 2011 CITY HALL COUNCIL CHAMBERS.

PRESENT: Mayor Keith Tymchuk, Councilors Ginger Anderson, Bill Otis, Mike Macho, Kathi Wall-Meyer, Diane Essig, and Bill Walker

City Manager Scott Somers

Attorney Steve Miller

OTHERS PRESENT: None

A. Pursuant to ORS 192.660(2)(i) – City Manager Evaluation

10. OPEN SESSION

A. Shall the City Council approve a contract for the City Manager?

Councilor Diane Essig motioned to approve a contract for the City Manager.

Councilor Kathi Wall-Meyer seconded the motion.

MOTION:

that the City Council approve a contract for the City Manager.

VOTE:

A vote was taken on the motion with the following results:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Anderson, Essig, Otis, Macho, Wall-Meyer and Walker voted in favor of the motion.)

Mayor Keith Tymchuk declared the motion passed unanimously.

11. ADJOURN

Mayor Keith Tymchuk

ATTEST:

Deanna Schafer, City Recorder