

MINUTES OF THE REEDSPORT CITY COUNCIL REGULAR SESSION JULY 2, 2012 7:00 P.M. CITY HALL COUNCIL CHAMBERS.

PRESENT: Mayor, Keith Tymchuk was absent
Councilors Ginger Anderson, Diane Essig, Bill Otis, Kathi Wall-Meyer, Bill Walker and Councilor Mike Macho
City Manager, Scott Somers
City Attorney, Steve Miller

OTHERS PRESENT: Deanna Schafer, Vera Koch, Diane Novak, Chief Mark Fandrey, Roberta Brazell, Debbie McKinney, Leon Bridge, Lorelyn Lorence, Harold Rose, Gail Adamson, Tom Clarke, William Brown, Dennis Swartz, Rick Hohnbaum, Connie Leinum, Kent Abendroth

CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. CITIZEN COMMENTS
This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.

Dennis Swartz 1921 Cedar gave an overview of a police call that he feels wasn't handled correctly.

2. PRESENTATIONS, PROCLAMATIONS, AWARDS

Charlcie Kaylor of The Building Department LLC., a private corporation contracted to administer the building program at the City of Reedsport, presented the City Council with a proposed rate increase packet. She explained that the last rate increase requested and received was in 2007. She said that the proposal asks for an 11% increase. This number was calculated by adding the CPI (Consumer Price Index) increases (or decreases) from 2007 to 2011.

City Manager Scott Somers said that this information is being presented to the Council; however, it would not need to be voted on because as of right now Measure 10-119 is being reviewed by the Circuit Court and the outcome is unknown. If the measure is deemed constitutional then this type of increase would have to be taken to a vote of the people at the next election.

3. APPROVAL OF THE AGENDA

Councilor Diane Essig motioned to approve the Agenda.

Councilor Mike Macho seconded the motion.

MOTION:

that the City Council approve the Agenda.

VOTE:

A vote was taken on the motion with the following results:

AYES 6 NAYES 0

(Chair Anderson, Councilors, Essig, Otis, Macho, Wall-Meyer and Walker voted in favor of the motion.)

Chair Anderson declared the motion passed unanimously.

4. PUBLIC HEARINGS

5. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.

- A. Approve minutes of the executive session of May 17, 2012.
- B. Approve minutes of the executive session of May 31, 2012.
- C. Approve minutes of the work session of June 4, 2012.
- D. Approve minutes of the regular session of June 4, 2012.
- E. Shall the City Council authorize the issuance of 1-year blanket purchase orders for various purchases during Fiscal Year 2012/13?

For a number of years, the City has issued blanket purchase orders for items such as tires and accessories, road maintenance materials, jail supplies, chemicals for treatment plants, etc. based on the fact that most of the purchases are less than the amount that requires a formal bid.

Issuing blanket purchase orders reduces the amount of time needed for preparing and approving individual purchase orders greater than \$1,000. Payments of a \$1,000 or greater made through a contract do not need a purchase order.

There is a longstanding policy to attempt to purchase locally where possible. Purchasing locally has realized considerable reduction in the number of delays in obtaining materials as well as additional transportation costs and several of the business bill the City on a monthly basis. The City staff has reviewed purchases that are suited for issuing a blanket purchase order for more efficient operations. Listed below are the supplier's that should become part of the blanket purchase order practice:

Purchase Order Amount Not to Exceed:

1. Airgas (Chemicals @ Water Plant & Wastewater Plant	\$15,000.
2. Brentag Pacific, Inc. (Water Treatment Plant)	\$11,000
2. Ferguson Enterprises (Utility Pipe & Fittings)	\$10,000
4. HD Fowler (Utility Pipe & Fittings)	\$25,000
5. JCI Jones Corp. (Chemicals @ Water Plant & Wastewater Plant)	\$15,000
6. Linde Gases (Water Treatment Plant)	\$22,000
7. Umpqua Research Co. (Water & Wastewater Testing)	\$18,000
8. NorthStar (Chemicals)	\$15,000

- *1. Authorize issuance of 1-year blanket purchase orders for: Airgas, Brentag, Ferguson Enterprises, HD Fowler, JCI Jones Corp., Linde Gases, Umpqua Research, and North Star during Fiscal Year 2012-13.

- F. Shall the City Council appoint a member to the Planning Commission?

Due to the resignation of Mr. Jeff Vanderkley there is an opening on the City of Reedsport Planning Commission. This is a partial term and will have an expiration date of December 31, 2012.

Ms. DeeDee Murphy has submitted an application to serve on the Commission.

- *1. Appoint a citizen to fill a vacancy on the City of Reedsport Planning Commission.

- G. Motion to approve the Consent Calendar.

Councilor Bill Walker motioned to approve the Consent Calendar.

Councilor Kathi Wall-Meyer seconded the motion.

MOTION:

that the City Council approve the Consent Calendar.

VOTE:

A vote was taken on the motion with the following results:

AYES 6 NAYES 0

(Chair Anderson, Councilors, Essig, Otis, Macho, Wall-Meyer and Walker voted in favor of the motion.)

Chair Anderson declared the motion passed unanimously.

6. GENERAL BUSINESS

- A. Shall the City Council adopt an Ordinance amending Municipal Code Chapter 5.20 Parking and assign 2012-1115 as the title?

Chief Mark Fandrey said that residential parking on Laurel Avenue has been an issue reviewed by the Traffic Safety Committee and City Council several times over the past few years. In May, the Traffic Safety Committee was directed by Council to review the parking issues.

Residents in this area complain of a lack of available on-street parking at or near their residences, primarily due to the number of residentially and commercially owned vehicles parked on the street. Laurel Avenue has been monitored for three months and nothing that is well outside of compliance with the City's parking ordinance has been observed. The Reedsport Municipal Code does not limit the number of vehicles that a resident can park on the street as long as those vehicles do not violate the City's 24 hour parking restrictions.

A Traffic Safety Committee meeting was held on May 22, 2012. It was attended by one Laurel Avenue resident and one Laurel Avenue business owner. It was the consensus of those in attendance that the primary cause of the parking congestion was related to an overflow of customer parking from the Harbor Lights restaurant. The parking congestion is primarily occurring during the summer months when the level of tourism is high and the restaurant is receiving more customers than their parking lot can accommodate.

After discussing the issue and various options with the attendees and committee members, it was agreed upon that the parking issue could be gradually addressed. The initial recommended step would be implemented in July and would establish a restricted parking area on the south side of Laurel Avenue, from the centerline of N 9th street extending 140' west. The restricted on street parking would front three residential lots: 916, 918, and 930 Laurel Avenue. This area of Laurel Avenue would be posted as residential restricted parking by placing one sign on the NW corner of 918 Laurel Avenue, green curb paint, and stenciling on the roadway. Staff contacted the owner of 918 Laurel Avenue and they are not opposed to the sign placement on their property. The sign design and specific language will be determined by public works staff with guidance from the Traffic Practices Handbook for Local Roads and Streets in Oregon.

This first measure is intended to evaluate if signage alone resolves the issue through voluntary compliance. No enforcement measures are anticipated during this evaluation period. If the parking issues are not resolved, the Traffic Safety Committee will review the issue again and come back to the Council with additional recommendations.

The Traffic Safety Committee also discussed a perception of excessive speed on Laurel Ave. The Police Department has monitored speed on Laurel Ave. for several months and has not witnessed excessive speed. Therefore, the Traffic Safety Committee is not recommending traffic calming measures, such as speed bumps at this time.

On June 19, 2012 the Traffic Safety Committee held an additional meeting regarding these issues. The meeting was well attended by numerous residents and property owners from Laurel Avenue. There were no objections to the establishment of a residential parking zone as previously recommended.

An additional recommendation was presented to the committee regarding the level of traffic using Laurel Avenue as a thoroughfare between Hwy 101 and Hwy 38. It was recommended that the current restrictions of No Through Trucks be changed to a restriction of No Through Traffic by replacing the current posting in this area.

Per Section 5.04.030 Powers of City Council of the Reedsport Municipal Code the City Council may establish traffic controls including traffic signs to designate through streets and one-way streets.

Fiscal impact to the City to implement a residential parking zone would include one sign post and paint which is estimated to cost \$50.00, which will be appropriated from the Street Fund. Residents within the restricted parking area have agreed to reimburse the cost of the signage which will be placed in this area.

Fiscal impact to the City to implement a restriction of No Through Traffic on Laurel Avenue would include the purchase and posting of two signs replacing the current signs restricting No Through Trucks.

Motion to adopt an Ordinance amending Municipal Code Chapter 5.20 Parking and assign 2012-1115 as the title and authorize restricting traffic on Laurel Avenue, between Hwy 101 and Hwy 38 to No Through Traffic.

As a business owner in the area, Councilor Bill Otis abstained from voting.

Councilor Mike Macho motioned to adopt an Ordinance amending Municipal Code Chapter 5.20 Parking and assign 2012-1115 as the title and authorize restricting traffic on Laurel Avenue, between Hwy 101 and Hwy 38 to No Through Traffic.

Councilor Diane Essig seconded the motion.

MOTION:

that the City Council to adopt an Ordinance amending Municipal Code Chapter 5.20 Parking and assign 2012-1115 as the title and authorize restricting traffic on Laurel Avenue, between Hwy 101 and Hwy 38 to No Through Traffic.

VOTE:

A vote was taken on the motion with the following results:

AYES 5 NAYES 0 ABSTAIN 1

(Chair Anderson, Councilors, Essig, Macho, Wall-Meyer and Walker voted in favor of the motion.)(Councilor Bill Otis abstained from voting)

Chair Anderson declared the motion passed unanimously.

- B. Shall the City Council adopt Ordinance 2012-1116 creating a franchise agreement with LS Networks, an Oregon Corporation providing Telecommunications service within the City of Reedsport?

City Manager Scott Somers said that LightSpeed Networks has requested the Reedsport City Council consider a franchise agreement that would grant Light Speed Networks a non-exclusive privilege to use the public rights-of-way to construct and maintain telecommunication facilities within the corporate limits of the City. LS Networks is one of Oregon's fastest growing

telecommunications companies, providing integrated telecommunications solutions to Carriers, Education, Enterprise Business and Government customers. These solutions include advanced network transport, access, and productized services in major cities and rural communities throughout Oregon. LS Networks' shareholders include: Central Electric Cooperative, Rural Services Company (the holding company of Umatilla Electric Cooperative), Douglas Electric Cooperative, Hood River Electric Cooperative, Coquille Economic Development Corporation, and West Oregon Electric Cooperative.

The proposed telecommunications franchise agreement with LightSpeed Networks includes a fee equal to 7% of annual gross revenue. A review of the 2012 League of Oregon Cities (LOC) franchise fee survey identified LightSpeed Networks had existing franchise agreements with the following Oregon communities during the 2010/2011 fiscal cycle:

COMMUNITY FRANCHISE FEE FY 2010/2011 REVENUE

Corvallis 7% fee \$5,447.00
Grants Pass 7% fee \$22,532.00
Klamath Falls 7% fee \$32,867.00
Salem 7% fee \$49,602.00

Councilor Bill Otis requested that when the construction is being done that LS Networks be required to lay additional conduit so that the City could potentially sell or rent out the space in the future.

Councilor Bill Walker motioned to adopt an ordinance approving a telecommunications franchise agreement with LS Networks and looking at the potential of adding a requirement for additional City owned conduit.

Councilor Mike Macho seconded the motion.

MOTION:

that the City Council to adopt an ordinance approving a telecommunications franchise agreement with LS Networks and looking at the potential of adding a requirement for additional City owned conduit.

VOTE:

A vote was taken on the motion with the following results:

AYES 6 NAYES 0

(Chair Anderson, Councilors, Essig, Otis, Macho, Wall-Meyer and Walker voted in favor of the motion.)

Chair Anderson declared the motion passed unanimously.

1. MISCELLANEOUS ITEMS
(Mayor, Councilors, City Manager, City Attorney)

Councilor Ginger Anderson commented on how well the annual Chainsaw Carving festival turned out this year.

Councilor Diane Essig said that with the new rule to keep the far gate open, the UDC had increased traffic.

Councilor Mike Macho said that it has been a pleasure to work with City Manager Scott Somers.

Councilor Anderson announced that this meeting was the last meeting that Somers will attend as City Manager.

2. ADJOURN

Chair Ginger Anderson

ATTEST:

Deanna Schafer, City Recorder