

MINUTES OF THE REEDSPORT CITY COUNCIL SPECIAL SESSION JULY 19, 2013 3:00 P.M. CITY HALL CONFERENCE ROOM

PRESENT: Mayor, Keith Tymchuk
Councilors Frank Barth, DeeDee Murphy, Linda McCollum, Kathi Wall-Meyer, and Diane Essig
City Manager, Jonathan Wright
City Attorney, Steve Miller

OTHERS PRESENT: Deanna Schafer, Vera Koch, Joel Smith, Allen Teitzel, Debby Turner, Steve Lindsey (Umpqua Post)

CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. CITIZEN COMMENTS

This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.

A citizen asked why a special meeting was being held.

City Manager Jonathan Wright said that a Special Meeting was originally scheduled to award a bid. The City needs to award a bid as soon as possible for the 16th Street waterline project in order to have the projects completed before the rainy season. He also said that the City added a grant application to the agenda because it has to be sent in before the end of the month which is before the next regularly scheduled meeting.

2. PRESENTATIONS, PROCLAMATIONS, AWARDS

A. Swearing in of City Councilor position #6.

Ms. Debby Turner was sworn in as a City Councilor for position #6 by City Attorney Steve Miller.

3. APPROVAL OF THE AGENDA

Councilor Kathi Wall-Meyer motioned to approve the agenda.

Councilor Diane Essig seconded the motion.

MOTION:

that the City Council approve the agenda.

VOTE:

AYES 6 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Essig, and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

4. GENERAL BUSINESS

A. Shall the City Council award a contract to the lowest responsive bidder for the 16th Street Waterline Project?

City Manager Jonathan Wright said that this project is necessitated due to the failure of the existing 16th Street waterline. The 16th Street waterline has been in bad shape for years. Last winter the line failed and could not be repaired. Without a waterline in place the North side of town lacks circulation, an important part of clean water, and fire flows, in case of catastrophic event. Further, the old waterline runs through the City's levee system and must be appropriately abandon to satisfy Army Corps and FEMA requirements.

Sealed bids for the construction of 16th Street Waterline replacement project for the City of Reedsport were published in the The World Newspaper, on ORPIN (Oregon State procurement website), the City of Reedsport website and at Statewide plan centers with all sealed bids due by 2:00 p.m. on July 17, 2013. All valid bids received were opened at 2:00 p.m. by City Manager Jonathan Wright and recorded by City Recorder Deanna Schafer with Councilor Frank Barth, Councilor Linda McCollum, Sam Loshbaugh of Bandon Concrete, Public Works Water Lead Jeff Blum and Public Works Director Joel Smith in attendance.

The total project was broken down into three components for bidding purposes; they are Schedule A, Schedule B and Schedule C as follows:

Schedule A - Construct new waterline improvements across Highway 101 and along 17th Street. Work includes:

- Installation of approximately 218 feet of 12-inch PVC waterline with appurtenances, including fire hydrants, butterfly valves, and miscellaneous fittings.
- Installation of approximately 80 feet of 12-inch ductile iron restrained joint waterline cased in CMP.
- Connection to an existing 12 inch AC waterline, including valves and fittings.
- Removal of existing 10 and 12 inch waterline and fittings on the Highway 101 bridge; and replacement with ductile iron waterline and fittings

Schedule B - Abandonment of existing AC waterline with the use of cellular foam concrete slurry grout.

- This work will be during a designated work period under a DSL/USACE Joint Application permit.

Schedule C - Construct new waterline 17th Street to 16th Street.

- Installation of approximately 417 feet of 12 inch PVC waterline, including fire hydrants, butterfly valves, and miscellaneous fittings.
- Installation of approximately 100 feet of 12 inch HDPE heat fused welded joint waterline, including miscellaneous fittings.

The bids received are as follows:

Bid Summary	Bandon Concrete	Cradar Enterprises
Schedule A	\$163,338.00	\$176,418.00
Schedule B	\$30,050.00	\$24,593.00
Schedule C	\$78,168.00	\$52,807.00
Total	\$271,556.00	\$253,818.00
Credit for Schedules A&B	\$0	\$2,500
Credit for Schedules A&C	\$9,300	\$5,000
Credit for Schedules B&C	\$0	\$1,000
Total Deductions	\$9,300	\$6,500
Total For All Schedules	\$262,256.00	\$247,318.00

The apparent low bidder for Schedules A&B is Bandon Concrete and the apparent low bidder for all Schedules is Cradar Enterprises, Inc is a Roseburg area company that both Joel and I are familiar with.

Both companies are preapproved to work on projects equal to and larger than this one through the ODOT contractor's qualifications program.

The City has had \$500,000 in the capital budget for this project for the last few years.

He said that originally it was thought that the project could be broken down into three sections and that the City crews could complete one or more of the schedules. During further review it has been determined that there are specialized elements in each of the sections and it would be difficult for the City crews to complete and with the bids coming in lower than expected it may not save the City any money anyway. With the cost savings that are to be recognized it may work out that the City crews could complete additional projects that aren't as difficult.

He said that it is staff's recommendation to award all Schedules of the project to the lowest bidder, Cradar Enterprises.

Councilor Kathi Wall-Meyer motioned to issue an intent to award all Schedules to low bidder Cradar Enterprises, Inc. for a project total of not to exceed \$247,318.

Councilor Diane Essig seconded the motion.

MOTION:

that the City Council issue an intent to award all Schedules to low bidder Cradar Enterprises, Inc. for a project total of not to exceed \$247,318.

VOTE:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Essig, Turner and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

B. Shall the City Council adopt a Resolution in support of applying for a Small Cities Allotment grant for the purpose of resurfacing Bowman Road?

The Oregon Department of Transportation (ODOT) administers the Small Cities allotment (SCA) program wherein cities under 5,000 populations are allocated up to \$50,000 on a competitive basis for street repair or reconstruction. Projects are scored on the basis of traffic volume, surface condition, population growth, and years since last project. In the past, Reedsport received SCA funding for Frontage Road, 16th and Hawthorne Avenue, the 10th Street Rehabilitation project, Longwood Drive, Ranch Road, 14th Street and most recently Winchester Avenue sidewalks at the Rail Road crossing to be constructed this summer.

This time the City is applying for repaving of Bowman Road, its entire length from Longwood to Arthur Drive. Total estimated project cost is \$106,100.

A proposed Resolution has been drafted, requesting funds for repaving Bowman Road. This resolution is required in order to qualify for the award of an Allotment under the SCA program. If the City were to be awarded this allotment, it is anticipated that the project would be accomplished in the summer of 2014.

It is recommended that the Council adopt a Resolution designating a Small Cities Allotment Project for 2014, requesting funds for the repaving of Bowman Road; and that Resolution 2013-013 is assigned as the title.

The estimated project cost for repaving Bowman Road is \$106,100, if the City receives the Small Cities Allotment of \$50,000 the City of Reedsport share would be \$56,100.

Councilor Frank Barth asked if the City was locked into Bowman Road.

City Manager Jonathan Wright said that unfortunately, the notice of the grant had such a short window that the City does not have time to prepare the data that is needed on other streets. Bowman Road data had already been prepared and was ready to submit.

Councilor Barth said that he is not in favor of paving Bowman Road when there are other roads within the City that need attention more.

Councilor Linda McCollum motioned to adopt a Resolution designating a Small Cities Allotment Project for 2014, requesting funds for repaving Bowman Road and that Resolution 2013-013 is assigned as the title.

Councilor Diane Essig seconded the motion.

MOTION:

that the City Council adopt a Resolution designating a Small Cities Allotment Project for 2014, requesting funds for repaving Bowman Road and that Resolution 2013-013 is assigned as the title.

VOTE:

AYES _____ 6 _____ NAYES _____ 1 _____

(Mayor Keith Tymchuk, Murphy, McCollum, Essig, Turner and Wall-Meyer voted in favor of the motion.)(Councilors Barth voted in opposition.)

Mayor Tymchuk declared the motion passed.

5. MISCELLANEOUS ITEMS
(Mayor, Councilors, City Manager, City Attorney)

Mayor Keith Tymchuk said that himself, the City Manager and Interim Chief of Police Tom Beck have continued discussions concerning policing dispatch options. He said that information is being gathered by Mr. Beck and Mr. Wright and a discussion will be held at the October City Council meeting.

City Manager Jonathan Wright led a discussion concerning placement of an electric charging station within the City of Reedsport as part of a Tiger Grant from Oregon Department of Transportation. Consensus of City Council was to ask a representative to come to the next City Council meeting so that Council could make suggestions and ask questions.

Mr. Wright said that the Police Department is facing a manpower shortage with the resignation of an officer and the death of the Chief of Police. He said he would like some direction as to what kind of timeline would be appropriate.

After discussion Mayor Tymchuk said that the current recruitment of a certified officer should be continued under the direction of Interim Police Chief Tom Beck as scheduled with a closing date of the end of August. He also said that with a 60 day application period and background checks and interviews and then allowing time for relocation, it may be November or December before the City is able to replace the Chief. More discussion will be held at the August 5, 2013 Regular meeting.

6. ADJOURN

Mayor Keith Tymchuk

ATTEST:

Deanna Schafer, City Recorder