

MINUTES OF THE BUDGET COMMITTEE OF THE CITY OF REEDSPORT OCTOBER 14, 2013, 7:15 P.M.
AT CITY HALL.

PRESENT: Mayor Keith Tymchuk, Councilors Frank Barth, Debby Turner, Diane Essig, DeeDee Murphy and Linda McCollum (Councilor Kathi Wall-Meyer was absent)

Committee Members Jacque Potter, Mark Bedard, and Lee Bridge.
(Norman Morrison was absent)

City Manager Jonathan Wright

OTHERS PRESENT: Stephen Miller, Diane Novak, Vera Koch, Joel Smith, Sgt. Tom Beck

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

Committee Member Jacque Potter moved that the Budget Committee approve the Agenda.

Committee Member Diane Essig seconded the motion.

MOTION:

that the Budget Committee approve the Agenda.

VOTE:

A vote was taken on the motion with the following results:

AYES 9 NAYS 0

(Committee Members Tymchuk, Barth, Essig, Turner, McCollum, Murphy, Bedard, Bridge, and Potter voted in favor of the motion.)

Chair Mark Bedard declared the motion passed unanimously.

3. APPROVAL OF THE MINUTES

- A. April 08, 2013 minutes
- B. April 15, 2013 minutes
- C. April 22, 2013 minutes

April 15, 2013 minutes were amended to add Lee Bridge as being in attendance.

Committee Member Diane Essig moved that the Budget Committee approve the Agenda.

Committee Member DeeDee Murphy seconded the motion.

MOTION:

that the Budget Committee approve the Agenda.

VOTE:

A vote was taken on the motion with the following results:

AYES 9 NAYS 0

(Committee Members Tymchuk, Barth, Essig, Turner, McCollum, Murphy, Bedard, Bridge, and Potter voted in favor of the motion.)

Chair Mark Bedard declared the motion passed unanimously.

4. CITIZEN COMMENTS

This time is reserved for citizens to comment. Maximum of five minutes per item, please.

There were no citizen's comments.

5. PUBLIC HEARING

None

6. GENERAL BUSINESS

- A. FY 2013 / 2014 budget information
- Supplemental budget changes

Finance Director Vera Koch presented the following budget revisions.

Donations by Chamber of Commerce from Dune Fest

Beautification Funds, Expenditures 001-410-614590 \$1,150, Revenue 001-000-415800 \$1,150

Dock Utilities, Expenditures 001-410-612050 \$2,000 Revenue 001-000-423430 \$12,000

Transfer to fund 025, Expenditures 001-110-92450 \$10,000

Dock Reserve, Expenditures 025-525-744400 Revenue 025-000-451250 \$10,000

- B. Draft Budget Calendar for 2014.

A draft meetings date calendar was presented for the upcoming year. One change was made to add a quarterly Urban Renewal Budget meeting on October 20, 2014.

- C. Capital Projects Update:

- a. Library Interior Project

Finance officer Vera Koch said that the majority of the project has been completed. A bid has been put out for library shelving.

- b. Public Works Projects

Public Works Director Joel Smith gave an update on the 16th Street waterline project. He said the original estimate was \$400,000 and that the project bid came in at \$250,000 and there is a change order to that contract that should allow a further deduction of \$8,000 to \$10,000.

He said that public works have been scheduling paving projects. That a seal coat has been put on the Fire Department fire hall parking area, one more will be applied. He said that Port Dock road and other miscellaneous projects will be completed also.

Chair Mark Bedard asked if Bowman Road was one of those projects.

Smith said that the City has applied for a Small Cities Allotment grant from Oregon Department of Transportation for this project and will know shortly if it will be awarded. This project will be completed if the money is awarded.

City Manager Jonathan Wright said that the City has been put on hold for SCA grants because the last grant awarded was for sidewalks on Winchester Avenue at the rail road crossing. This project has been held up because of a railroad arm project the Port of Coos Bay is working on. ODOT does not allow Cities to apply for new grants until the previous projects are complete. They have made an exception and have allowed the City to apply for Bowman Road.

7. MISCELLANEOUS
(*Budget Committee Members, City Staff*)

City Manager Jonathan Wright said that the Main Street Program is again being revisited as a development tool for the downtown area. Last time the City participated the program got stalled. There will be a meeting in November.

Mayor Keith Tymchuk announced that American Bridge Company has given a 60 day notice to closing the Bolen Island manufacturing site. He said that they will continue to fulfill their current contract obligations and then close.

8. ADJOURN

Meeting was adjourned.

Mark Bedard, Chair

ATTEST:

Deanna Schafer, City Recorder