

MINUTES OF THE REEDSPORT CITY COUNCIL REGULAR SESSION NOVEMBER 4, 2013
7:00 P.M. CITY HALL COUNCIL CHAMBERS.

PRESENT:

Mayor, Keith Tymchuk

Councilors Frank Barth, DeeDee Murphy, Linda McCollum, Kathi Wall-Meyer and Diane Essig (Councilor Debby Turner was absent)

City Manager, Jonathan Wright

City Attorney, Steve Miller

OTHERS PRESENT:

Vera Koch, Diane Novak, Sergeant Tom Beck (Interim Police Chief), Debbie McKinney, Deborah Yates, Lee Bridge, Eric Samuelson, Ron Thompson, Ruby Moon, Lee Hughes, Ed O'Carroll, Harold Rose, Tom Anderson, John Steininger

CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. CITIZEN COMMENTS

This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.

Ms. Debbie Yates spoke representing the Umpqua Soil and Water Conservation District. She said that she has put together gift baskets of items from our area and will donate them to the conference this year. She said that in years past people have used the passes to the Discovery Center that are included.

Mr. Eric Samuelson of 930 Laurel Ave. spoke on his recommendations for the parking situation on Laurel Ave. He said that he was not present at the last meeting because he was unavailable. His understanding is that no recommendations were made and he wanted to reiterate that the residents do not want Laurel to be made into a one way street. He suggested giving other residents "resident parking only" designations on the rest of the street.

Ms. Ruby Moon came to introduce herself. She is the new area representative for the Oregon Sea Grant Marine Renewable Energy. She is located in Siletz Oregon.

2. PRESENTATIONS, PROCLAMATIONS, AWARDS

Mayor Keith Tymchuk read an annual Sale of Buddy Poppies by Veterans of Foreign Wars Proclamation.

3. APPROVAL OF THE AGENDA

The Agenda was amended to add a recess of the City Council meeting between the end of the regular meeting and the beginning of the executive session. A second amendment was made to postpone the portion of the executive session pursuant to ORS 192.660(2)(h) To evaluate the performance of the Chief executive officer of the public body, who does not request an open hearing, to the December 2, 2013 meeting.

Councilor Diane Essig motioned to approve the agenda as amended.

Councilor Kathi Wall-Meyer seconded the motion.

MOTION:

that the City Council approve the agenda as amended.

VOTE:

AYES 6 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, Essig, McCollum, and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

4. PUBLIC HEARINGS

None

5. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.

The Consent Calendar was amended to add item D. approval of the September 23rd special session.

- A. Approve minutes of the work session of October 7, 2013.
- B. Approve minutes of the regular session of October 7, 2013.
- C. Shall the City Council adopt a meeting schedule for City Council and Budget Committee meetings for the year 2014?

At the October 14, 2013 Quarterly Budget meeting a draft meeting schedule was presented to the Budget Committee for their review. A quarterly budget meeting in January and three budget meeting dates in April are identified for the budget and capital improvement plan process. An addition to the calendar for 2014 is the inclusion of quarterly Urban Renewal District budget meetings. These will coincide with the quarterly budget meetings.

The Council is asked to review the remaining City Council meetings schedule and either adopt it or make recommendations for alternative dates.

- *1. Adopt a 2014 Calendar of City Council and Budget Committee dates.

D. Approve minutes of the special session of the September 23, 2013.

E. Motion to approve the Consent Calendar as amended.

Councilor Frank Barth motioned to approve the agenda as amended.

Councilor Linda McCollum seconded the motion.

MOTION:

that the City Council approve the agenda as amended.

VOTE:

AYES 6 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, Essig, McCollum, and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

6. GENERAL BUSINESS

A. Shall the City Council award a contract for library shelving?

Finance Director Vera Koch said that the Library building has undergone renovation with the completion to date of new exterior siding, replacement windows, six additional windows installed along two walls, a new solarium, ADA compliance restrooms, energy efficient interior light fixtures, carpeting, circulation desk and recovered library chairs. All of this has been due to a group of concerned citizens who formed a Library Renovation Committee and joined forces with Coastal Douglas Arts Business Association (CDABA) to conduct fund raising and grant writing to complete the Library renovation project. This group has been successful in raising the necessary resources for the Library renovation project.

It is now time to complete the interior portion of the renovation which includes several new book cases and shelving. The Library Executive Renovation Committee elected to hire architect Lon Samuels to oversee the book case and shelving project. A request for bids was submitted to the local newspaper and placed on the City Website.

The City of Reedsport held a bid opening for this project on October 29, 2013 at 2:00pm at Reedsport City Hall with 3 complete bids received for the project. The apparent low bidder is Ron Kauffman Builder at \$10,950 base bid and \$2,875 for and additional alternative.

Architect Lon Samuels has reviewed the bids and recommends that the bid be awarded to the lowest responsive bidder.

The lowest bid with the funds being paid from the Library Renovation Fund.

Councilor Kathi Wall-Meyer motioned to award a contract to the lowest responsive bid as recommended by Architect Lon Samuels for the library book case and shelving project and authorize the City Manager to sign the documents.

Councilor Diane Essig seconded the motion.

MOTION:

that the City Council approve the agenda.

VOTE:

AYES 6 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, Essig, McCollum, and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

- B. Shall the City Council adopt an Ordinance amending the Reedsport Municipal Code section 6.04 Animal Regulations and assign 2013-1126 as the title?

City Manager Jonathan Wright said that in response to community concerns, the City Council requested that Staff draft an Ordinance to amend Section 6.04 of the Reedsport Municipal Code, "Animal Regulations," to include additional regulations for dogs. This Ordinance includes provisions for the use of a leash and waste cleanup as well as the addition of definitions for clarity and provisions for dog nuisances to help Reedsport Police enforce the existing and proposed provisions of this section. The amendment also includes a provision for enforcement to include specified fine amounts.

Municipal Code violations are regulated and enforced by the Reedsport Police Department on a call by call basis. The purpose of the amendment is to help Police carryout and enforce the provisions of this Section.

Fines issued for the violations of this Ordinance will have a negligible effect on the City's budget.

Councilor Linda McCollum motioned to adopt an ordinance as presented amending the Reedsport Municipal Code section 6.04 and assign 2013-1126 as the title.

Councilor DeeDee Murphey seconded the motion.

MOTION:

that the City Council approve the agenda.

VOTE:

AYES 6 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, Essig, McCollum, and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

- C. Shall the City Council adopt an Ordinance amending the Reedsport Municipal Code section 7.04 Business Licenses and assign 2013-1127 as the title?

City Manager Jonathan Wright said that upon annual review of the Municipal Code it was determined that the business license section could use some minor clarification. It appears that the definition of a business in this section is vague and could use more direct language.

Staff proposes additional language to this section to read as ““Business” shall mean all professions, trades, occupations and shops of all and every kind carried on for profit that is not in violation of local, state or federal law.”

This addition will in no way affect any current business license holders in the City of Reedsport but would potentially exclude any business or trade that is in violation of local, state or federal law.

Mayor Keith Tymchuk said that this is a housekeeping item.

Councilor DeeDee Murphy motioned to adopt an Ordinance amending Chapter 7.04.020 of the Municipal Code and assign 2013-1127 as the title.

Councilor Kathi Wall-Meyer seconded the motion.

MOTION:

that the City Council approve the agenda.

VOTE:

AYES 6 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, Essig, McCollum, and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

- D. Shall the City Council accept a grant for \$3,760 with the Department of Land Conservation & Development (DLCD) Coastal Management Program to acquire GIS software?

Planning Assistant Jessica Terra said that in July 2013 staff submitted a Technical Assistance grant application to the DLCD Coastal Management Program in order to fund the acquisition of GIS software, computer & monitor, plotter, and training materials. In order to receive the

funding an agreement between the City and DLCDC must be signed before the project can begin. The proposed grant agreement is attached for the Council's review.

The overall expected outcome of this project is to allow the City of Reedsport Planning and Public Works departments the ability to produce essential City maps, conduct studies and inventory work in-house, and help the Planning Department identify and implement coastal hazard overlays as provided for in the Land Use Ordinance.

In order to accomplish these goals, City staff will need training on the new system. Two staff persons would participate in Esri's on-line work sessions. Those persons would then guide a series of in-house trainings for the Planning and Public Works departments. Once all staff has a general knowledge of how to use the new software, it will be necessary for the City to develop GIS information for the local area. This data will be beneficial, resulting in the creation and continued updating of important City maps.

The DLCDC Coastal Management Program Technical Assistance Grants require a minimum of a one-to-one match. Project funding consists of the \$3,760.00 grant from DLCDC. Monetary support for this project will be provided by the City from the Planning and Water Utility funds, using money budgeted for training & conferences. Staff time and supplies expended throughout the duration of this project will be counted as an in-kind match. The total anticipated contribution to be made by the City is \$4,790.00, to administer this project.

Councilor Frank Barth motioned to approve the grant award of \$3,760 and enter into an agreement with the DLCDC Coastal Management Program to acquire GIS software.

Councilor Kathi Wall-Meyer seconded the motion.

MOTION:

that the City Council approve the agenda.

VOTE:

AYES 6 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, Essig, McCollum, and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

E. Shall the City Council adopt a Resolution authorizing Supplemental Budget and Budget Revision for Fiscal Year 2013 / 2014?

Finance Director said that a Resolution has been drafted which provides for unforeseen changes in the form of a Supplemental Budget and budget revisions for fiscal year budget of 2013 / 2014.

The following information is provided regarding the recommended adjustments. These adjustments were not known at the time of adopting the FY 2013 / 2014 budget. None of the recommended adjustments increase the property tax levy.

This budget adjustment affects pages 58, 89, 103, 127, 131, 143, 225 and 226 of the current Adopted Budget for Fiscal Year 2013 / 014.

General Fund Change explanations:

- The Chamber of Commerce's Dune Fest Committee shared a windfall with the community and donated \$2,500 to the Animal Shelter and \$1,150 to the Beautification Committee. General Fund revenue line item Donations will be increased by \$1,150 with Public Services department unit increased by \$1,150. General Fund revenue Animal Control Donations will be increased by \$2,500 and departmental unit Animal Shelter (240) to be increased by \$2,500.
- A Department of Land Conservation and Development Coastal Management (DLCD) Grant has been accepted for the purpose of acquiring new GIS software and a computer system to run the program. This updated system will allow the city to create mapping for planning as well as the utilities. General Fund revenue line item DLCD Technical Assistance Grant will be increased by \$3,760 and General Fund departmental unit Community Development will be increased by \$3,760.
- Staff has been notified by Douglas County of a change in the process of purchasing a new Dial A Ride vehicle. Health & Social Services of Douglas County will be responsible for procuring grant funding and purchasing the new vehicle. General Fund revenue line item State Transient Grant will be reduced by \$49,500. Departmental unit Dial A Ride (450) will be reduced by \$49,500.
- At the time of Budget Adoption, the process of the successful passage of the May Ballot Measure Referral allowing the inclusion of administrative fees adopted after August 2010 had not been completed. Following passage of the ballot measure, the City reinstated the boat launch/parking fee of \$2.00. General Fund revenue line item Boat Dock Fees will be increased by \$12,000. Departmental unit Public Services (410) line item, Dock Utilities will be increased \$2,000 to allow for the additional costs incurred at the docks for electricity, portable restrooms, ramp lighting and water/sewer costs. The remaining \$10,000 will be transferred to the General Capital Fund for future expenditures relating to the riverfront area.

General Capital Improvement Fund (025) change explanations:

- General Fund Capital Fund (025) will be the recipient of the \$10,000 as revenue coming in on line item Fund 001 Dock Reserve and be available for expenditure by adding \$10,000 to expenditure line item Boat Facilities Reserve.
- Oregon State Marine Board has offered a grant for \$140,000 for development along the Umpqua River in Reedsport. General Capital Improvement Fund will increased by \$140,000.

LINE ITEM CHANGES

GENERAL FUND (#001)

Revenue;

Donations (001-000-415800) page 58 is increased from \$100 to \$1,250.

Animal Control Donations (001-000-415810) page 58 is increased from \$5,000 to \$7,500.

State Revenue Grant (001-000-421360) page 58 is decreased from \$49,500 to \$0.00.

DLCD Technical Assistance Grant (001-000-423000) page 58 is increased from \$0 to \$3,760.

Boat Dock Fees (001-000-423430) page 58 is increased from \$0 to \$12,000.

Net decrease to General Fund revenue is \$30,090.

Expenditures;

Community Development Department Unit (106)

Materials & Services;

DLCD Technical Assistance (001-106-623500) page 89 is increased from \$0 to \$3,760.

Net increase to Community Development is \$3,760.

Non Department Unit (110)

Inter-fund Transfers

Fund 025 Dock Reserves (001-110-923040) page 103 is increased from \$0 to \$10,000.

Net increase to Non-Departmental is \$10,000.

Animal Shelter Department Unit (240)

Materials & Services;

Other Supplies (001-240-614900) page 127 is increased from \$2,730 to \$5,230.

Net increase to Animal Shelter is \$2,500.

Public Services Department Unit (410)

Materials & Services;

Docks Utilities (001-410-612050) page 131 is increased from \$1,200 to \$3,200.

City Beautification (001-410-614590) page 131 is increased from \$500 to \$1,650.

Net increase to Public Services is \$3,150.

Dial A Ride Department Unit (450)

Capital Outlay;

Vehicle Replacement (001-450-721000) page 143 is decreased from \$49,500 to \$0.

Net decrease to Dial A Ride is \$49,500.

Net decrease to General Fund expenditures is \$30,090.

The General Fund budget is decreased by \$30,090.

GENERAL CAPITAL IMPROVEMENT FUND (#025)

Revenue;

Fund 001 Dock Reserves (025-000-451250) page 225 is increased from \$0 to \$10,000.
State Marine Board Grant (025-000-423400) page 225 is increased from \$0 to \$140,000.
Net increase to General Capital Improvement revenue is \$150,000.

Expenditures;

Capital Outlay;

Boat Facilities Reserve (025-525-744400) page 226 is increased from \$10,360 to \$20,360.
Riverfront Improvements (025-525-744390) page 226 is created and increased from \$0 to \$140,000.
Net increase to General Capital Improvement expenditures is \$150,000
The General Capital Improvement Fund is increased by \$150,000.

The total budget is increased by \$119,910.

It is recommended that the City Council approve a Resolution adopting a Supplemental Budget and Budget Revisions for Fiscal Year 2013 / 014; and that Resolution 2013-015 be assigned as the title.

The total budget will be increased by \$119,910 with no increase or decrease in property tax.

Councilor Diane Essig motioned to adopt a Resolution adopting a Supplemental Budget and Budget Revisions for Fiscal Year 2013 / 014; and assign Resolution 2013-015 as the title.

Councilor Linda McCollum seconded the motion.

MOTION:

that the City Council adopt a Resolution adopting a Supplemental Budget and Budget Revisions for Fiscal Year 2013 / 014; and assign Resolution 2013-015 as the title.

VOTE:

AYES 6 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, Essig, McCollum, and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

F. Shall the City Council adopt a Resolution setting fees for vacant building registration as per Ordinance 2013-1125 Vacant Buildings?

City Manager Jonathan Wright said that at the October City Council Meeting, the City Council adopted an ordinance to address derelict, nuisance vacant properties within the City. The provisions of the Ordinance require staff to:

- Notify property owners of potential violations;
- Register and track vacant properties;

- Produce registration cards to be posted;
- Follow up and perform inspections as needed; and,
- General records management

A \$100, registration fee should be assed at the time of vacant building registration to cover the City's administrative costs for the program.

Based on Staff's calculation for cost of mailings, materials and staff time to administer the Ordinance a \$100 fee should be collected at the time of vacant building registration. It is not anticipated that the fee will bring much in the way of revenue; therefore, fees collected will be added under miscellaneous in the City's general fund.

Councilor Frank Barth motioned to adopt a Resolution establishing fees and assign 2013-1125 as the title.

Councilor DeeDee Murphey seconded the motion.

MOTION:

that the City Council adopt a Resolution establishing fees and assign 2013-1125 as the title.

VOTE:

AYES 6 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, Essig, McCollum, and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

G. Receive quarterly financial report.

	2013/ 2014 Financial Report		target % received/spent	
	Presented NOVEMBER 2013		by end of 3rd month of	
			budget year 25%	
	FIRST Quarter of fiscal year 2013/2014			
	For period ending September 2013			
	(unaudited figures)			
General Fund 001				
	Budget	Actual		
Beginning Fund Balance	\$650,000	\$838,681	129.03%	
Revenue	\$2,230,330	\$230,425	10.33%	Received
*Expenditures	\$2,570,330	\$496,422	19.31%	Expended
*(less unappropriated expenditures)				
Street Fund 002				
	Budget	Actual		

Beginning Fund Balance	\$140,000	\$140,181	100.13%	
Revenue	\$264,400	\$63,925	24.18%	Received
*Expenditures	\$404,400	\$88,613	21.91%	Expended
*(less unappropriated expenditures)				

Water Utility Fund 003

	Budget	Actual		
Beginning Fund Balance	\$60,000	\$208,337	347.23%	
Revenue	\$817,700	\$221,330	27.07%	Received
*Expenditures	\$877,700	\$280,947	32.01%	Expended
*(less unappropriated expenditures)				

Wastewater Utility 004

	Budget	Actual		
Beginning Fund Balance	\$600,000	\$616,531	102.76%	
Revenue	\$1,843,000	\$473,845	25.71%	Received
*Expenditures	\$2,443,000	\$529,259	21.66%	Expended
*(less unappropriated expenditures)				

Stormwater Utility Fund 005

	Budget	Actual		
Beginning Fund Balance	\$16,000	\$26,132	163.33%	
Revenue	\$93,450	\$24,489	26.21%	Received
*Expenditures	\$109,450	\$20,628	18.85%	Expended
*(less unappropriated expenditures)				

Bicycle/footpath Fund 007

	Budget	Actual		
Beginning Fund Balance	\$35,400	\$35,297	99.71%	
Revenue	\$2,350	\$626	26.64%	Received
*Expenditures	\$37,750	\$0	0.00%	Expended

Water SPWF Loan Debt Fund 010

	Budget	Actual		
Beginning Fund Balance	\$79,860	\$79,863	100.00%	
Revenue	\$22,890	\$2,122	9.27%	Received
*Expenditures	\$102,750	\$0	0.00%	Expended
*(less unappropriated expenditures)				

Water Filtration Debt/Reserve Fund 011

	Budget	Actual		
Beginning Fund Balance	\$11,100	\$11,110	100.09%	
Revenue	\$122,875	\$122,843	99.97%	Received
*Expenditures	\$133,975	\$120,112	89.65%	Expended
*(less unappropriated expenditures)				

Wastewater DEQ Loan Debt Fund 012

	Budget	Actual		
Beginning Fund Balance	\$524,200	\$524,300	100.02%	

Revenue	\$824,000	\$206,360	25.04%	Received
*Expenditures	\$1,243,985	\$0	0.00%	Expended
*(less unappropriated expenditures)				

Wastewater OECDD Loan Debt Fund 013

	Budget	Actual		
Beginning Fund Balance	\$100,150	\$100,265	100.11%	
Revenue	\$154,350	\$38,726	25.09%	Received
*Expenditures	\$154,250	\$0	0.00%	Expended
*(less unappropriated expenditures)				

Fire Equipment Fund 014

	Budget	Actual		
Beginning Fund Balance	\$100,000	\$108,407	108.41%	
Revenue	\$26,690	\$5,453	20.43%	Received
*Expenditures	\$126,690	\$1,012	0.80%	Expended
*(less unappropriated expenditures)				

Dunes NRA Fund 016

	Budget	Actual		
Beginning Fund Balance	\$80,000	\$84,649	105.81%	
Revenue	\$95,650	\$24,196	25.30%	Received
*Expenditures	\$175,650	\$21,158	12.05%	Expended
*(less unappropriated expenditures)				

Riverfront Fund 017

	Budget	Actual		
Beginning Fund Balance	\$31,705	\$47,566	150.03%	
Revenue	\$124,750	\$34,175	27.39%	Received
*Expenditures	\$156,455	\$30,732	19.64%	Expended

Library Renovation Fund 018

	Budget	Actual		
Beginning Fund Balance	\$60,000	\$60,517	100.86%	
Revenue	\$50	\$5	10.00%	Received
*Expenditures	\$60,050	\$0	0.00%	Expended

Sys. Development Fund Water 020

		Actual		
Beginning Fund Balance	\$70,000	\$70,142	100.20%	
Revenue	\$200	\$91	45.50%	Received
*Expenditures	\$70,200	\$0	0.00%	Expended

Sys. Development Fund Wastewater 021

	Budget	Actual		
Beginning Fund Balance	\$132,100	\$132,159	100.04%	
Revenue	\$500	\$172	34.40%	Received
*Expenditures	\$132,600	\$0	0.00%	Expended

System Development Fund Stormwater 022

	Budget	Actual		
Beginning Fund Balance	\$5,990	\$6,000	100.17%	
Revenue	\$20	\$8	40.00%	Received
*Expenditures	\$6,010	\$0	0.00%	Expended

Enterprise Cap. Improve. Fund -Sewer 024

	Budget	Actual		
Beginning Fund Balance	\$1,000,000	\$923,749	92.37%	
Revenue	\$513,790	\$129,012	25.11%	Received
*Expenditures	\$1,513,790	\$0	0.00%	Expended

General Capital Improve. Fund 025

	Budget	Actual		
Beginning Fund Balance	\$185,800	\$204,668	110.16%	
Revenue	\$39,710	\$12,963	32.64%	Received
*Expenditures	\$175,510	\$2,619	1.49%	Expended
*(less unappropriated expenditures)				

Street Capital Fund 026

	Budget	Actual		
Beginning Fund Balance	\$250,000	\$255,257	102.10%	
Revenue	\$173,810	\$43,674	25.13%	Received
*Expenditures	\$423,810	\$0	0.00%	Expended
*(less unappropriated expenditures)				

Storm Capital Fund 027

	Budget	Actual		
Beginning Fund Balance	\$100,260	\$100,308	100.00%	
Revenue	\$31,250	\$7,937	25.40%	Received
*Expenditures	\$131,510	\$0	0.00%	Expended
*(less unappropriated expenditures)				

Water Enterprise Capital Improvement Fund 029

	Budget	Actual		
Beginning Fund Balance	\$1,500,000	\$1,547,751	103.18%	
Revenue	\$73,660	\$14,233	19.32%	Received
*Expenditures	\$1,573,660	\$41,766	2.65%	Expended
*(less unappropriated expenditures)				

Reedsport Urban Renewal District. Fund 150

	Budget	Actual		
Beginning Fund Balance	\$243,000	\$247,884	102.01%	
Revenue	\$83,825	\$2,634	3.14%	Received
*Expenditures	\$326,825	\$5,035	1.54%	Expended

7. MISCELLANEOUS ITEMS
(Mayor, Councilors, City Manager, City Attorney)

City Council Diane Essig announced a Christmas in July fundraising Spaghetti Feed on November 21st, 2013 at the Eagles Lodge starting at 4:00pm.

City Manager Jonathan Wright announced that Ms. Jessica Terra has earned the employee of the month. She is being commended for citizen's comments that she has given fantastic customer service and for stepping out of her comfort zone.

8. EXECUTIVE SESSION OF THE REEDSPORT CITY COUNCIL, NOVEMBER 4, 2013
CITY HALL COUNCIL CHAMBERS.

PRESENT: Mayor Keith Tymchuk, Councilors Frank Barth, DeeDee Murphy,
Linda McCollum, Kathi Wall-Meyer, and Diane Essig

City Manager Jonathan Wright

Attorney Steve Miller

OTHERS PRESENT: Vera Koch, Tom Beck, Deanna Schafer

Pursuant to ORS 192.660(2)(h) – To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Pursuant to ORS 192.660(2)(h) To evaluate the performance of the Chief executive officer of the public body, who does not request an open hearing.

9. ADJOURN

Mayor Keith Tymchuk

ATTEST:

Deanna Schafer, City Recorder