

MINUTES OF THE BUDGET COMMITTEE OF THE CITY OF REEDSPORT February 09 2015,
7:15 P.M. AT CITY HALL.

PRESENT: Mayor Linda McCollum, Councilors Frank Barth, Debby Turner, Diane Essig, DeeDee Murphy. (Absent: Rich Patten,)

Committee Members Lee Bridge, Tara Szalewski, Ed Branson. (Absent: Jacque Potter, Mark Bedard and Linda Lanegan). 1 vacant position.

City Manager Jonathan Wright

OTHERS PRESENT: Steve Miller, Deanna Schafer, Diane Novak, Vera Koch, Tom Anderson, Harold Rose, John Stokes, Duane Wisheart, Emesha Jackson, Christopher Damitio and Dave Courtney.

1. CALL TO ORDER

2. CITIZEN COMMENTS

This time is reserved for citizens to comment. Maximum of five minutes per item, please.
None.

3. APPROVAL OF THE AGENDA

Committee Member Bridge moved that the Budget Committee approve the Agenda.

Committee Member Barth seconded the motion.

MOTION:

that the Budget Committee approve the Agenda.

VOTE:

A vote was taken on the motion with the following results:

AYES 8 NAYS 0

(Committee Members McCollum, Barth, Turner, Essig, Murphy, Bridge, Branson and Szalewski voted in favor of the motion.)

Acting Chair McCollum declared the motion passed unanimously.

4. APPROVAL OF THE MINUTES

October 20, 2014

Committee Member Lee Bridge moved that the Budget Committee approve the minutes of October 20, 2014.

Committee Member Essig seconded the motion.

MOTION:

that the Budget Committee approve the minutes of October 20, 2014.

VOTE:

A vote was taken on the motion with the following results:

AYES 8 NAYS 0

(Committee Members McCollum, Barth, Turner, Essig, Murphy, Bridge, Branson and Szalewski voted in favor of the motion.)

Acting Chair McCollum declared the motion passed unanimously.

5. GENERAL BUSINESS

A. Election of Budget Committee Chair and Vice Chair for 2015 Calendar Year

A motion was made by Budget Committee member Barth to nominate Jacque Potter as Budget Committee Chair and Leon Bridge as Budget Committee Vice Chair for 2015 calendar year.

Committee Member Essig seconded the motion.

MOTION:

that the Budget Committee elect Jacque Potter as Chair for 2015 Calendar Year and Jacque Potter as Budget Committee Vice Chair for 2015 calendar year.

VOTE:

A vote was taken on the motion with the following results:

AYES 7 NAYS 0 ABSTENTION 1

Committee Members McCollum, Barth, Turner, Essig, Murphy, Branson and Szalewski voted in favor of the motion.) Budget Committee member Bridge abstained.

Acting Chair McCollum declared the motion passed.

B. Budget Committee Vacancy

A Budget Committee opening was announced. Christopher Damitio commented that he has submitted an application for consideration.

C. FY 2014/015 Budget Update

Finance Director Vera Koch presented a financial report for the period ending December 2014. Questions and comments were encourage for discussion.

D. Capital Improvement Projects Update

Public Works Director John Stokes gave a detailed update on the many projects the public works crews are working on and toward accomplishing.

1. Anderson Perry Engineering, has been selected after recruitment by the RFP process as the engineering firm to provide the Levee Analysis. They will work on a task order basis with the Public Works Director and City Manager.
2. Slide gates. Three slide gates have been ordered and are in the manufacturing process. They will replace non-functioning slide gates on levee storm water drain lines.
3. Highlands water line project. Engineering is in process of development.
4. Elm Street wastewater main line replacement has priority of the public works projects. The replacement needs to be completed prior to Douglas County connecting the leachate drain line from the landfill. Engineering is in process.
5. Dunes NRA building reroofing is anticipated to out for contract in the next several months.
6. Disinfection upgrade at the water treatment plant is still being researched and it is anticipated the City will meet its 2016 deadline for compliance.
7. Chlorine Conversion at the wastewater treatment plant and the water treatment plant is in the process of research. The intent is to change from chlorine gas to a pelletized form which would reduce safety concerns.

Projects Completed to date:

1. The railroad crossings on Fir Avenue and Winchester have been replaced and sidewalks installed.
2. Bowman Road overlay was completed.
3. Library Landscape has been completed.
4. A video camera has been purchased from grant funds and installed in Lions Park.
5. A new console unit has been installed at the Police dispatch center.
6. Financial software was purchased at installed at City Hall along with new hardware as needed.
7. The Fire Department replaced the salvage truck with a newer truck.

E. Preliminary Discussion of FY 2015/016 Budget

City Manager Jonathan Wright warned the committee that staff's expectation is that property tax revenue will continue to decline. Staff have begun the budget process.

6. MISCELLANEOUS

(Budget Committee Members, City Staff)

Pedestrian study Open House February 23, 2015.

Levee Trail presentation: March 3, 2015 4:00 pm to 6:00 pm.

Committee member Diane Essig submitted a request from committee member Mark Bedard for an excused period of absence due to illness. Consensus from the committee members granted the request.

7. ADJOURN

Meeting was adjourned.

Leon Bridge, Vice Chair

ATTEST:

Deanna Schafer, City Recorder