

MINUTES OF THE REEDSPORT CITY COUNCIL REGULAR SESSION MARCH 7,
2016 7:15 P.M. CITY HALL COUNCIL CHAMBERS

PRESENT: Mayor Linda McCollum
Councilors Frank Barth, Diane Essig, Leslee Collier, DeeDee
Murphy, Rich Patten and Debby Turner
City Manager, Jonathan Wright
City Attorney, Steve Miller

OTHERS PRESENT: Vera Koch, Deanna Schafer, John Stokes, Jim Woods,
Susan Stevens, Ruthanne Skinner, Allen Teitzel, Rosa
Solano, Tom Starner, Bruce Harris, Sue Cousineau, Victoria
Lavallee, Elizabeth Nelson, Jo Denton, William
Brandeburger, William Brandenberger, Stephanie Bentea,
Chris Hunter, Bill Husko, Harold Rose, Sandra Donnely,
Jennifer Dunn, Barbar Wall, Jeddifer McDuffy, Sue Martino,
Joe Coyne, Jeremiah Elliott

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. CITIZEN COMMENTS

*This time is reserved for citizens to comment on items that are not on the Agenda.
Maximum of five minutes per item, please.*

Debbie Yates of Mill Ave. spoke about a Pub Crawl event that is taking place on St.
Patrick's Day. The proceeds will benefit the Main Street Program.

Bill Husko of View St. said that he would like more information on the City web site that
would give status of projects that the City is working on. He found it to be lacking in
current information.

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

4. APPROVAL OF THE AGENDA

Item G was moved to Item A to accommodate Oregon Department of Transportation staff
who traveled here to attend.

Councilor Diane Essig motioned to approve the Agenda as amended.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council approve the Agenda as amended.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Collier, Patten, Murphy and Turner voted in favor of the motion.)

5. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.

- A. Approve minutes of the work session of February 1, 2016.
- B. Approve minutes of the regular session of February 1, 2016.
- C. Motion to approve the Consent Calendar.

Councilor Leslie Collier motioned to approve the Consent Calendar.

Councilor Rich Patten seconded the motion.

MOTION:

that the City Council approve the Consent Calendar.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Collier, Patten, Murphy and Turner voted in favor of the motion)

6. GENERAL BUSINESS

- A. Shall the City Council adopt an Ordinance amending the Transportation System Plan and assign 2016-1155 as the title?

City Manager Jonathan Wright said that the City of Reedsport has been working with the Oregon Department of Transportation and DKS Associates to prepare a Pedestrian

Safety Study. This Study is in response to the pedestrian vs. motor vehicle issues at 20th Street and Highway 101. The Study evaluated the entire US 101 and OR 38 corridors inside the City of Reedsport. The result of this analysis recommends pedestrian related safety improvements and cross-section changes to Highway 101 and OR 38 that are not consistent with the City's current 2006 Transportation System Plan (TSP). By incorporating the recommendations of the Study into the City's Comprehensive Plan and amending the TSP, future improvements can be made, such as a road diet from 16th Street to 22nd Street and pedestrian safety enhancements at the 20th Street intersection.

The Pedestrian Safety Study is the result of many stakeholder involvement meetings, public hearings and has been vetted by the Reedsport Traffic Safety Committee who ultimately agreed with the findings of the Study. On December 7, 2015 the Reedsport Planning Commission held a public hearing on the proposed amendments and received testimony both in favor and against the amendments. Those in favor cite the need for improved pedestrian safety throughout the City but most importantly in the uptown area. Most referred to many near misses witnessed in this area involving pedestrians (especially children) and vehicles. Other concerns also involve the danger of vehicles parking on the side of the road and attempting to open their doors into moving traffic as well as bicycle safety. Those opposed cite concern with the proposed three lane reconfiguration in the uptown, stating that if implemented by ODOT, the reconfiguration could cause traffic delays (especially during the summer) and increase congestion on side streets. They note that the only real need uptown is to relocate the traffic light from 19th street to 20th street. Members from ODOT explained that this would not be allowed to occur under current regulations.

While it is hard to fathom that shrinking the number of lanes will increase the performance of the road, ODOT staff and transportation studies conclude that a three lane configuration actually operates more efficient than its four lane counterpart and provides the added benefit of:

1. Reduced traffic accidents;
2. Reduced speeds;
3. Improved bike and pedestrian safety; and,
4. Safer parking and maneuvering

The Planning Commission deliberated to a decision recommending approval of the amendments as provided in the Ordinance but requesting that the City Council consider the potential impacts to first responders in the uptown area should a road diet (i.e., three lane conversion) be allowed. Since the hearing staff has discussed the matter with Police, Fire and Medical of which Police and Medical saw no issue with the proposal but some of the Reedsport Fire personnel were concerned that it would cause fire personnel issues when responding to emergencies.

In 2018, ODOT is planning to spend approximately \$5,081,000 in the Reedsport area on highway improvements. Some of these funds could be leveraged for projects named

in the Pedestrian Study. Should the proposed amendments be denied, ODOT has stated that the money for the pedestrian improvements would go to other communities and simply not be utilized to aid the City with the uptown issues. The City does not have the funds to implement any of these improvements alone and will only be able to offer in kind support for these projects should they be funded.

Sandra Donnelly spoke in opposition of the project.

Harold Rose spoke in opposition of the project as a private citizen, he said that he would not speak for the fire department but did state that the back residential areas will be utilized for fire response vehicles.

Bruce Harris had concerns about the new routes locals will take if the highway is congested pushing more traffic into the side streets.

Debbie McKinney spoke in favor of the project.

Councilor Rich Patten said that speed is the problem in the area and that the City needs to have people slow down.

Bill Husko agreed that speed is the issue.

Councilor Frank Barth said that he is in favor of doing something in the area but is not sure that this is the solution. He said that moving the stop light to 20th Street seems to be a better solution.

Chris Hunter of ODOT clarified the position of the engineers on the proposed traffic diet plan. He said that amending the plan allows ODOT to include the three lane configuration in the considerations for the area. Without an amendment to the plan, this plan could not be considered. He said that there is no guarantee that this will be the final plan but that it could be possible. He cited deaths due to the four lane configuration in both Winston and in Brookings.

He said that he can say that moving the stop light currently at 19th is not an option. He said that the stop light does not meet current regulations for a stop light. The traffic does not warrant a signal at 19th Street and if it is removed it will not be replaced.

Mayor Linda McCollum said that she does think that it may take more time to travel through town in the summer but it is a small price to pay for a life.

Sue Cousineau said that she is concerned about the traffic in the summer. She said that currently in the summer one hour is not enough time to travel from down town to uptown for lunch.

Councilor Leslie Collier motioned to adopt the Ordinance amending the Reedsport Transportation System Plan; and assign Ordinance 2016-008 as the title.

Councilor Rich Patten seconded the motion.

MOTION:

that the City Council adopt the Ordinance amending the Reedsport Transportation System Plan; and assign Ordinance 2016-008 as the title.

VOTE:

AYES 6 NAYES 1

(Mayor Linda McCollum, Councilors Essig, Collier, Patten, Murphy and Turner voted in favor of the motion) (Councilor Barth voted in opposition)

- B. Shall the City Council adopt a Resolution approving the County order initiating the formation of the Library System Special District and assign 2016-008 as the title?

City Manager Jonathan Wright said that the City has been approached by representatives from a political action committee called "Save Our Libraries" that have been traveling city to city, offering a new way of funding the library which would be to take the Douglas County Library System out of the County Budget and instead get the money from property owners themselves through a new taxing district. Attached is the resolution prepared by the committee to initiate formation of a County library system special district.

A new special district could have harmful consequences for other districts in the County. In Oregon, due to the current tax structure, some Cities are impacted by what it called tax compression, resulting in stagnate or decreasing tax revenues. Compression is calculated on each tax lot within an areas tax base, so estimates are hard to pinpoint. According to an article in the Roseburg News Review, Officials in Roseburg say that city could lose between \$150,000 to \$650,000 in revenue to the proposed district. Reedsport has a much smaller operating budget and is the only City in Douglas County this is considered in full compression, meaning that the losses per capita will be even greater. Over the last seven years compression has resulted in a decline of over \$164,000 in annual tax revenues and Staff estimates that this new district would result in between \$45,000 and \$60,000 in additional losses.

The City already contributes around \$20,000 annually to the utilities and maintenance of the Library. Depending on the extent of the revenue losses experienced by the formation of a new district, this funding and funding for other services such as parks maintenance, public safety or public services may be impacted. The financial impacts

are not limited to the City as the Hospital, Community Pool, Urban Renewal District and the Port of Umpqua would also see a reduction in funding as a result. A potentially more cost effective idea would be look at a partnership between the impacted districts resulting in a takeover of the Library from the County.

If approved, this resolution will show this community's support for the placement of a measure on the November ballot that will seek approval of the new district. To date the only Cities that have voted to opt into the formation of the District are Winston, Oakland and Riddle. Roseburg, Elkton, Canyonville and Drain are still evaluating whether to introduce the Resolution for a Council vote.

If approved by the Council and ratified by at the November election, Staff estimates a reduction in tax revenues of between \$40,000 and \$60,000.

Citizens Ruthanne Skinner, Susan Stevens, Jeremy Elliott, Joe Coyne, Sue Cousineau, Sue Martino, Barb Wall, Debbie Yates all spoke in favor of supporting a new taxing district for the library.

Councilor Diane Essig said that she is in support of the library.

Councilor Rich Patten said that it is a difficult decision but he feels it is up to the vote of the citizens.

Councilor Collier said that people need to know what the consequences of a Special District will be.

Councilor DeeDee noted that the library is very well utilized and important.

Councilor Diane Essig motioned to adopt a resolution supporting the formation of a County Library System Special District.

Councilor Frank Barth seconded the motion.

MOTION:

that the City Council adopt a resolution supporting the formation of a County Library System Special District.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Collier, Patten, Murphy and Turner voted in favor of the motion)

- C. Shall the City Council authorize an encroachment permit for the construction of a retaining wall at the end of 5th Street, adjacent to the property described as Tax Lot 2500, in Section 35CD of T21S, R12W, W.M.?

City Manager Jonathan Wright said that Reedsport Municipal Code § 6.44.020 provides a process for obtaining right-of-way encroachment permits. All encroachment permits must be authorized by the City Council and are subject to the following conditions:

1. The encroachment must be maintained in good order.
2. Upon revocation by the City Council, the owner shall remove the encroachment at the owner's expense.
3. The City must be held harmless.
4. Any other conditions the Council may impose.

William and Christine Brandenberger own the property at 510 Elm Avenue, described as Tax Lot 2500, in Section 35CD of T21S, R12W, W.M. The applicant, William Brandenberger, is requesting an encroachment permit in order to authorize a retaining wall at the end of (undeveloped) 5th Street, primarily to control erosion occurring on the adjacent hillside and secondly, to expand the driveway. Currently, the Brandenberger's utilize 5th Street as their only parking area and driveway. As indicated in the attached site plan, the retaining wall is an "L" shape with approximately 15' lengths on each side. The wall will be constructed to 4' in height and taper to 2' as it extends in the direction of Elm Street.

On Tuesday, February 23, 2016, the Community Development Specialist and Public Works Director visited the site. Upon inspection, the applicant was present and indicated that the hillside had eroded over the past five (5) years since he's owned his property, to the point where he can no longer maneuver a vehicle into his garage. Brandenberger also pointed out an existing retaining wall, constructed of railroad ties, that was beginning to fail. This wall is all that is keeping the bank from reaching his garage.

The existing retaining wall is approximately 2 feet from the garage wall. Since part of the retaining wall will be on the applicant's property, Mr. Brandenberger was advised to contact the Building Department LLC regarding permit and code requirements. According to the applicant, because the wall will be under 4' in height, a permit is not required; however, Building Codes require the retaining wall to be setback 5' from the structure. This means that the applicant must excavate the hillside, cutting in approximately 3' behind the shop and continuing around the area used as a driveway for the distances indicated on the site plan. This poses some concern to staff because, while the property is just outside the Steep Slope Hazard area (an overlay map that identifies properties with slopes in excess of 20%), the hillside appears that it could be close to a 50% slope in some areas. Given this concern, prior to construction, the applicant will need to provide a written report from an engineering geologist or an engineer certifying that the development proposed may be completed without threat to

public safety or welfare, in accordance with Reedsport Land Usage Ordinance § 10.76.130.

Once the statement has been received, the applicant may apply for a building permit (if required by the Building Official) to construct the portion of the retaining wall that will be installed on his property. Brandenberger will also need to obtain a Public Works Permit for the portion of the wall built within the public right-of-way. As part of the application for a Public Works Permit, engineered drawings, a bond, liability insurance, and permit fee will be reviewed prior to the commencement of work, in order to ensure the wall will be properly constructed to protect the health, life, and safety of the public.

Furthermore, two similar encroachments were authorized on Crestview Drive for retaining walls (one in 2013, one in 1985), no City utility infrastructure exists in this right-of-way, and the Transportation System Plan does not identify this area as a future connection to Crestview. Given this supporting evidence, staff supports the request from William Brandenberger for the encroachment into the public right-of-way, subject to the conditions set out under Alternative 1.

The fiscal impact is minimal, with an encroachment permit application fee of \$25.00. However, if the encroachment is approved, the applicant will also be required to obtain a Public Works Permit and pay the applicable fee to the City for the cost of inspections and plan review.

Councilor Frank Barth motioned to authorize issuance of an encroachment permit for the construction of a retaining wall at the end of 5th Street, adjacent to the property described as Tax Lot 2500, in Section 35CD of T21S, R12W, W.M, with the conditions:

- Provide a written report from an engineering geologist or an engineer certifying that the development proposed may be completed without threat to public safety or welfare, in accordance with Reedsport Land Usage Ordinance § 10.76.130; and
- Obtain a Public Works Permit for the proposed work within the right-of-way; and
- Apply for a building permit for the work to be performed on private property, if permits are necessary.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council authorize issuance of an encroachment permit for the construction of a retaining wall at the end of 5th Street, adjacent to the property described as Tax Lot 2500, in Section 35CD of T21S, R12W, W.M, with the conditions:

- Provide a written report from an engineering geologist or an engineer

certifying that the development proposed may be completed without threat to public safety or welfare, in accordance with Reedsport Land Usage Ordinance § 10.76.130; and

- Obtain a Public Works Permit for the proposed work within the right-of-way; and
- Apply for a building permit for the work to be performed on private property, if permits are necessary.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Collier, Patten, Murphy and Turner voted in favor of the motion)

D. Shall the City Council appoint members to City boards and committees?

The City of Reedsport has received an application from Mr. Glen Davidson applying for the Budget Committee, the Dangerous Buildings Abatement Board of Appeals (DBABA) and the Planning Commission. The Budget Committee and the DBABA both have positions open, the Planning Commission does not.

In addition, due to being out of the Country, Mr. Tom Clarke missed the deadline to re-apply to the position of the Traffic Safety Advisory Committee of which he has held for many years. In his absence the position was not filled and he would like to re-apply for it now.

Councilor Frank Barth motioned to appoint Mr. Tom Clarke to the Traffic Safety advisory Committee for a term ending December 31, 2018 and Mr. Glen Davidson to the Budget Committee for a term ending December 31, 2016 and the Dangerous Building Abatement Board of Appeals for a term ending December 31, 2018.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council appoint Mr. Tom Clarke to the Traffic Safety advisory Committee for a term ending December 31, 2018 and Mr. Glen Davidson to the Budget Committee for a term ending December 31, 2016 and the Dangerous Building Abatement Board of Appeals for a term ending December 31, 2018.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Collier, Patten, Murphy and Turner voted in favor of the motion)

E. Shall the City Council designate an insurance agent of record?

Finance Director Vera Koch said at the March 1, 2011 meeting, City Council renewed the agreement with Fullhart Insurance as the City of Reedsport Insurance agent of record for a period of five years. This agreement expired March 1, 2016.

A Request for Proposal was published in The World newspaper and on the City's web site. Fullhart Insurance Agency, Inc. was the only firm responding. City Manager Jonathan Wright and Finance Officer Vera Koch reviewed the proposal which was deemed qualified. Fullhart Insurance Agency has been the Agent of Record for the City for over 35 years and works satisfactorily with the City staff on a daily basis.

There is no negative impact to the budget. The Agent of Record is reimbursed by the insurance underwriters for services performed.

Councilor Rich Patten motioned to designate Fullhart Insurance Agency of Reedsport as Agent of Record for five years beginning March 1, 2016.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council designate Fullhart Insurance Agency of Reedsport as Agent of Record for five years beginning March 1, 2016.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Collier, Patten, Murphy and Turner voted in favor of the motion)

F. Shall the City Council authorize a capital purchase of a Mitel Office telephone system?

Finance Director Vera Koch said that the city offices / public safety local exchange telephone system is 14 years old and is becoming obsolete in terms of modern technology and replacement of hardware. The telephone system which is shared between the police department and city hall has been experiencing internal failures for a couple of years as well as telephone unit failures.

Staff has been struggling to find replacement telephone units as they are no longer available through the manufacturer. All of the telephone units which are repairable are sent to a local coastal company and those which cannot be repaired are replaced with used equipment through Amazon when the units are available.

While staff researched opportunities for a new telephone system, it became apparent that to receive maximum efficiency in services and cost, the telephone system would need to be compliant to fiber optics if fiber optics was available. The need for faster internet services which is coupled with telephone services led staff to investigate the availability of fiber optics to city hall and the police department. The search became a dual focus of telephone systems and availability of fiber optics.

Two companies have responded to the City's inquiry in fiber optics and three companies provided quotes for telephone systems. However, only one company has presented a proposal to install fiber optics at no cost to the City offices and the lowest cost for a telephone system quote received.

Comspan Communications has presented a quote for a telephone system for \$13,356.35 which will serve the city hall offices and police department. In addition, it will have capacity to tie in the telephone lines to the other city facilities if fiber is installed to each of the locations which will come at a later date. The quote includes 24 telephone units and all supporting equipment. A five year contract is available which reduces the cost of an internal device, ADTRAN 900 from \$1,000 additional dollars to no cost to the city. A five year contract also locks in the monthly fee for city hall and the police department. The current non fiber optic carrier telephone monthly cost for city hall and the police department is about \$824, the proposed telephone system will be about \$520 for the same service which equates to a \$3,648 savings per year. The savings would basically pay back the investment cost in less than four years while providing faster internet services. There will be a yearly software maintenance fee of \$124 which will provide software upgrades to the telephone system. The next comparable quote was for \$16,890.13 which would be a digital system upgradable to a PRI, if fiber were to be installed, for an additional \$1,500 to \$2,000.

Another option which staff researched was the upgrading of the current telephone system to handle the fiber optics and have small degree of increased capacity for services. The PRI component needed to upgrade was quoted at \$2,000 which would make the change over less costly, but the problem with failing telephone units and internal system failures as well as old technology, would continue to cause issues particularly at the police department. In the long term, it did not appear to be the most efficient of funds.

The budget will realize an annual savings of approximately \$3,650 if the telephone system is purchased and fiber optics is installed with a contract of five years. The return on the purchase of the telephone system would take less than four years. The funds for this upgrade would be taken from Fund 025 General Capital Improvement.

Councilor Debbie Turner motioned to authorize the City Manager to sign for the capital purchase of a Mitel Office telephone system from Comspan Communications for \$13,360.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council authorize the City Manager to sign for the capital purchase of a Mitel Office telephone system from Comspan Communications for \$13,360.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Collier, Patten, Murphy and Turner voted in favor of the motion)

- G. Shall the City Council make a recommendation to the Oregon Liquor Control Commission to allow Defeat River Brewery LLC a limited license to sell alcohol on premise as a Brewery Public House?

City Manager Jonathan Wright said that a new liquor license has been applied for by Defeat River Brewery LLC, Levi Allen, Paige Allen, Trevor Frazier, Deanne Frazier and Herbert Hedges applicants. The proposed business will be located 465 & 473 Fir Ave., in downtown Reedsport. A limited Brewery Public House license will allow the sale of beer.

A \$100 fee was submitted to the City to cover the costs of the application review. The City has the right to review the application and submit a recommendation to the Oregon Liquor Control Commission (OLCC).

There is no fiscal impact of issuing a license to sell alcohol at this location beyond the normal application and renewal fees.

Councilor Frank Barth motioned to grant a liquor license to Defeat River Brewery LLC, Levi Allen, Paige Allen, Trevor Frazier, Deanne Frazier and Herbert Hedges applicants to operate a Brewery Public House at 465 & 473 Fir Ave., Reedsport.

Councilor Debbie Turner seconded the motion.

MOTION:

that the City Council grant a liquor license to Defeat River Brewery LLC, Levi Allen, Paige Allen, Trevor Frazier, Deanne Frazier and Herbert Hedges applicants to operate a Brewery Public House at 465 & 473 Fir Ave., Reedsport.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Collier, Patten, Murphy and Turner voted in favor of the motion)

H. Shall the City Council approve amended language to the existing IP Leachate Acceptance Plan (LAP) to accommodate future EPA guidelines?

Public Works Director John Stokes said that as a result of further DEQ review of the LAP between International Paper (IP) and the City of Reedsport, the City was informed that the EPA is actively considering changes to the copper discharge limits for effluent. These changes, when they are placed into effect, will cause the City to need to re-calculate copper limits as it relates to the overall operation of the wastewater plant, but also the leachate being accepted by IP. If the EPA regulations require that a change in the leachate processing is required, it may be that IP will need to pre-treat the leachate prior to insertion into the sewer system in Gardiner. However, it may be that not only that the leachate is pre-treated, but it may be that our wastewater plant processes or equipment be modified to further comply as well. The proposed language is an addition to the LAP that will ensure that IP and the City agree to work together to comply with the requirements.

Proposed language addition is as follows:

2.6.6.a

In January, 2016, the Oregon Department of Environmental Quality (DEQ) informed the City that the Federal EPA is actively revising copper discharge limits for effluent discharge. As of January, 2016, it is not known the extent of these changes; however, it was advised that sources of leachate may be required to pre-treat prior to insertion into the sewer infrastructure. If pre-treatment is required, cost of this action will be born by IP. If modifications are required to the City wastewater treatment plant, these costs will be born by the City. Further, IP and the City agree that at such time any new regulations are enacted, the IP and the City will discuss and implement corrective measures to comply as required.

At this time, there is not anticipated to be any fiscal impact as a result of this language change. However, upon the evaluation of the new EPA regulations, this may be discussed again at a later time.

Councilor Frank Barth motioned to approve the language change to the LAP.

Councilor Rich Patten seconded the motion.

MOTION:

that the City Council approve the language change to the LAP.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Collier, Patten, Murphy and Turner voted in favor of the motion)

- I. Shall the City Council approve a professional services contract to provide final design, construction documents, construction administration and close-out services for the UV system upgrades required for the Water plant?

Public Works Director said that on September 14, 2015, the City Council approved SHN Consulting Engineers & Geologists, Inc. (SHN) to perform investigation, design services and present final recommendation report regarding required water plant upgrades. Specifically, the UV system upgrade to replace the aging ozone system as well as comply with the current State requirements for disinfection. As a result, a report was prepared in January, 2016 that listed options and costs with regard to UV, a Miox chlorine generation system, flow meter and computer telemetry or SCADA system. Due to the available budget within the water department capital budget, only the UV and flow meter are viable at this time.

In order to move forward beyond the report into final design, construction documents, bidding, etc., and in order to comply with the State mandate to treat for cryptosporidium by October 2016, further consulting services are required. A proposal was received by SHN for these services in the amount of \$139,400 (see attached); however due to the high cost, additional proposals were sought as a comparison from Anderson Perry & Associates, Inc. and PACE Engineering Services. PACE' estimate was in excess of \$200,000 and none of their staff is familiar with the project to date, thus it is not being considered. However, Anderson Perry's estimate is in the amount of \$128,840 (see attached) which is less expensive than SHN's proposal.

Anderson Perry is very familiar with the City, processes and facilities. Further, they may have a design that potentially could save several thousands of dollars from the construction budget; however, there has not been sufficient time nor on site investigation to validate this possibility. Conversely, SHN has been collecting data, evaluating the on-site system and producing a pre-design scheme since September, 2015. Based on this and the dedicated time being spent on the project, it is believed

that although their costs may be slightly higher, SHN would be the better choice in order to maintain continuity.

Funds have been set aside and are available from 029 Water capital fund.

Councilor Frank Barth motioned to approve SHN to proceed with final design, construction drawings, bidding support, etc. for the water plant modifications for the amount not to exceed \$139,400.

Councilor Rich Patten seconded the motion.

MOTION:

that the City Council approve SHN to proceed with final design, construction drawings, bidding support, etc. for the water plant modifications for the amount not to exceed \$139,400.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Collier, Patten, Murphy and Turner voted in favor of the motion)

7. MISCELLANEOUS ITEMS
(Mayor, Councilors, City Manager, City Attorney)

City Manager Jonathan Wright said that on March 21st there will be a group of volunteers aiding in installation of the new Lion's Park play equipment.

He said that the Blue lines for the Tsunami evacuation zone are down and a drill will be enacted on March 11th.

8. EXECUTIVE SESSION

None.

9. ADJOURN

Linda McCollum, Mayor

ATTEST:

Deanna, City Recorder