

MINUTES OF THE REEDSPORT CITY COUNCIL SEPTEMBER 12, 2016 7:00 P.M.  
CITY HALL CONFERENCE ROOM

PRESENT: Mayor Linda McCollum  
Councilors Frank Barth, Rich Patten, Leslee Collier, DeeDee Murphy, and Debby Turner (Councilor Diane Essig was absent)  
City Manager, Jonathan Wright  
City Attorney, Steve Miller

OTHERS PRESENT: Jessica Terra, John Stokes, Deanna Schafer, Jessica Lloyd-Rogers, Jerry Schneider, Debbie McKinney, Deborah Yates, Darlene Ash, Paula DeWiese, Paul S., Lee Bridge

1. CALL TO ORDER

City Manager Jonathan Wright asked that the agenda be amended to add a clarification item concerning a previously discussed item and to add a proclamation for Constitution Week for the week of September 17-23, 2016.

2. CITIZEN COMMENTS

*This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.*

None.

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

A presentation was made to Communication Officer Hazel Brewster for exemplary work. She was also presented the Employee of the Month award from City Manager Jonathan Wright.

Mayor Linda McCollum read a proclamation commemorating the 229 anniversary of the drafting of the Constitution of the United States of America.

4. APPROVAL OF THE AGENDA

City Recorder Deanna Schafer asked that the Work Session Minutes of August 1, 2016 be removed from the Consent Calendar.

Mayor McCollum amended the agenda to add and remove the items.

Councilor Frank Barth motioned to approve the amended agenda.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council approve the amended Agenda.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Patten, Collier, Murphy and Turner voted in favor of the motion.)

5. PUBLIC HEARINGS

6. CONSENT AGENDA

*Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.*

~~A. Approve minutes of the work session of August 1, 2016.~~

B. Approve minutes of the regular session of August 1, 2016.

C. Approve minutes of the special session of August 12, 2016.

D. Shall the council ratify a paving contract to Knife River Materials for multiple paving projects throughout the City?

On a yearly basis, City staff self performs multiple asphalt spot patches throughout Reedsport. However, larger areas as well as full street overlays require contracted services to complete. This year, the requirements are that 6<sup>th</sup> street between Winchester and HWY 38 be repaved, along with multiple larger spot paving areas be performed. Further, as a maintenance and longevity item, 22nd street east of HWY 101 will be slurry sealed rather than repaved. This particular method is less expensive and has a track record of preserving streets and roads with longer times required between paving events.

Three bids were solicited from Knife River Materials, Johnson Rock Products and Laskey Clifton. Laskey Clifton declined due to workload, so bids were received from Knife River and Johnson Rock, with Knife River being the lowest responsive bidder. Due to weather and time being of the essence to issue a Notice to Proceed prior to the

September City Council meeting, all counselors were polled during the week of August 22, 2016 with the results being to approve the contract.

Cost of the contract has been is not to exceed \$79,000 which accounts for the contract amount of \$71,736.35 with 10% contingency for any unforeseen items. Funding has been approved and is available from 026 Street Capital Fund from the approved 2016/2017 fiscal year budget.

1. Approve the paving contract to Knife River Materials for multiple paving projects throughout the City and capital expenditure as outlined.

E. Motion to approve the Consent Calendar.

Councilor Frank Barth motioned to approve the Consent Calendar.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council approve the Consent Calendar.

VOTE:

AYES     6                NAYES     0    

(Mayor Linda McCollum, Councilors Barth, Patten, Collier, Murphy and Turner voted in favor of the motion.)

7. GENERAL BUSINESS

- A. Shall the City Council authorize a timber sale for City owned properties and authorize Stuntzner Engineering and Forestry, LLC to manage the sale?

City Manager Jonathan Wright said that earlier this year at a City Council meeting Gary Wagner suggested that the City should consider selling timber from its East Crestview property to help pay for the high cost of levee research and resulting improvements. In following up on this tip, staff contacted Garrett Kleiner of Stuntzner Engineering and Forestry, LLC to provide an estimate of costs and potential gains from the sale. Upon touring the property, Kleiner noted about 90 acres of the property contains alder and that alder is in high demand right now and could potentially be very lucrative for the City. Based on this he prepared the attached estimated costs for services and the potential proceeds.

Stuntzner Engineering and Forestry completed a timber sales contract for the City back in 2003 and have firsthand knowledge of this property. On August 26, 2016, Staff attempted to solicit additional quotes from other forestry firms utilizing Oregon State University's Forestry Index and contact services provided by their website. The two geographically closest firms identified by OSU were Pan-Pacific Forestry Inc. out of Drain and Barnes and Associates out of Roseburg. Staff solicited quotes for services from both these firms and, as of the writing of this staff report, neither firm has responded to the request.

Staff is requesting authorization to have Stuntzner Engineering and Forestry, LLC conduct a formal timber cruse and, if the expenses and expected revenues still align, draft a timber sales perspicuous for solicitation of bids (in accordance with the Reedsport Municipal Code) to be reviewed by the City Council at a future meeting.

Staff is requesting approval of tasks 101, 102 and 103 of the Timber Sale Time and Cost Estimates prepared by Garrett Kleiner of Stuntzner Engineering and Forestry, LLC, not to exceed \$25,000.

Councilor Rich Patten motioned to authorize a timber sale on East Crestview and allow Stuntzner Engineering and Forestry, LLC to manage the sale.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council authorize a timber sale on East Crestview and allow Stuntzner Engineering and Forestry, LLC to manage the sale.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Patten, Collier, Murphy and Turner voted in favor of the motion.)

- B. Shall the City Council authorize the City Manager to draft an Ordinance designating Laurel Ave between 9<sup>th</sup> Street and Highway 38 as resident parking only?

City Manager Jonathan Wright said that in October 7, 2013, the City Council met to address the issue of parking on Laurel Ave. This was based on a petition from five (5) residents on Laurel Ave. stating that traffic overflow from the Harbor Light Restaurant is causing a safety issue. They propose that parking on both sides of the road be limited to residents of Laurel Ave. only. The Council decided that the residential designation was not appropriate based on several factors.

The first is that the residential parking would restrict the future development of the Laurel Ave. area. The properties in this area are designated by the Reedsport Comprehensive Plan and Land Usage Ordinance as Commercial; therefore, the resident parking only designation could hinder development of the existing vacant properties or redevelopment of existing structures to the intended commercial use. It should be noted that Section 10.76.020 of the City's Land Usage Ordinance require that off street parking be provided for all uses and does not allow on street parking as an alternative.

The next being that, according to the City's Transportation System Plan (TSP), this section of Laurel Ave is designated as a Local Access Road. The design criteria for a local access road requires a minimum of 36 feet of road surface (i.e., ten (10) foot wide travel lanes and eight (8) foot wide parking areas). Currently the roadway width of Laurel Ave. is between 26-27 feet making it substandard for a Local Access Road making the safest course of action to simply eliminate on street parking on both sides of the street in order to comply with the City's Local Access Road standards. Shortly after the October City Council Meeting the City posted the intersection at 9<sup>th</sup> and Laurel based on the statutory restriction for parking inside of an intersection. This seemed to help eliminate vehicles in the intersection as stated by the first petition.

At the May, 2016 City Council meeting the petition from the residents was once again submitted to the City Council and Council redirected the matter to the Traffic Safety Committee to see if there was any new development with the issue in this area.

On June 14, 2016, the City of Reedsport Traffic Safety Committee held its regularly scheduled meeting. At this meeting residents of Laurel Street presented their concerns to the Committee regarding problems with visitors to Reedsport who were parking in their block while eating at the Harbor Light Restaurant, seeking relief from the City. After hearing their case the Committee voted unanimously to recommend posting their block "Residents Only", just like the first block near the restaurant.

Staff doesn't argue the fact that there is a potential parking issue on Laurel Ave but the solution developed by the Traffic Safety Committee brings up an issue of equity, does not address the commercial plan for this area and, while it may reduce the traffic safety issue, does not eliminate it. To say that only the people who live in this area can use a public street can become controversial between neighbors, neighborhoods and the public and would later need to be addressed when businesses are developed in this area. The safety issues caused by people parking vehicles along the street creating sight distance issues or maneuverability issues would still exist in a resident only zone.

As it stands, residents in this area are using the public street for the long term parking of vehicles in violation of the municipal code forcing code enforcement actions every year. Furthermore, the existing resident only parking developed some years ago had led to a host of "they are on my side of the line" complaints, referring to perception of the

neighbors that line between properties extending now into the street. All of these issues occupy the limited resources of the City. Staff agrees with the Traffic Safety Committee that a parking restriction should be applied in this area but would argue that the best course of action to ensure the safety of the roadway users as well as residents in this area would be to eliminate the on street parking entirely for this area.

Ms. Paula DeWiese of 872 Laurel spoke in favor of making the entire Laurel Ave. "Residential Only" parking on both sides. She said that she has off street parking but parks in the street so that she doesn't get blocked in by the recreation vehicles that block the street when dining at the Harbor Lights restaurant. She said that the suggestion of City staff to close the street to on street parking is a bad one because the house next to her only has one off street parking space and the house across the street has none. She said that it wouldn't affect her though.

Mr. Paul Swindler of 872 Laurel also spoke in favor of "Residential Only" parking on Laurel Ave.

Ms. Laurie Serang spoke on behalf of her restaurant, Harbor Lights, on the corner of Laurel Ave. and Hwy 101. She said that she directs oversize vehicles to the wing at the intersection of Hwy 101 and 38. She suggested that the City post "no RV parking" on Laurel Ave. to eliminate that type of congestion.

Mr. Eric Samuels of 930 Laurel Ave. said that he did not come to the meeting to discuss the new request for "Residential Only" parking on Laurel but rather to discuss the current "Residential Only" parking that is already designated on Laurel. He said that he sees a lack of enforcement of the parking restrictions and it only works if there is enforcement. Currently his neighbor is out of compliance by using his off street parking as a storage area and parking all of his personal and Taxi cab business vehicles on the street.

After discussion this item was tabled and staff was instructed to conduct additional research.

C. Staff Clarification regarding purchase of "Lake Pumps" via council letter 016-080 at the august 12, 2016 council meeting.

Public Works Director John Stokes said that in the above reference letter and council item presented to and approved by City Council at the August 12, 2016 meeting, it was referenced that "Lake Pumps" were to be purchased. This is to advise and further clarify that the pumps approved are indeed part of and necessary to the entire pumping and water processing system, but not the physical pumps that draw water from the lake itself.

The pumps being replaced are the finish water plant pumps which feeds the chlorine and soda ash systems which are critical to the water system disinfection and plant

operation. As described in the letter, since the pressure tank has failed, it is causing a pressure differential in the water system which is causing the existing pumps to activate more that is required which is causing stress on the 21 year old pumps and increasing the City electric bills.

He said that he did not state the correct terminology when describing the pumps in the original letter and would like to clear any confusion regarding future issues if and when actual lake pumps are required for replacement.

8. MISCELLANEOUS ITEMS  
(Mayor, Councilors, City Manager, City Attorney)

City Manager Jonathan Wright said that there will be a SCDC business workshop held downtown at the Defeat River Brewery on using social media to promote your business.

The City will hold a Meet and Greet social for the new Main Street coordinator at 5:00pm on September 30, 2016.

Councilor Murphy said that Saturday the 24<sup>th</sup> of September volunteers will be doing clean up at the Reedsport Animal Shelter.

Councilor Debby Turner gave an update on the Chamber of Commerce reader board sign installation.

7. EXECUTIVE SESSION OF THE REEDSPORT CITY COUNCIL AUGUST 1, 2016 CITY HALL COUNCIL CHAMBERS

PRESENT: Mayor Linda McCollum, Councilors Barth, Diane Essig, Collier, DeeDee Murphy, Rich Patten and Debby Turner  
  
City Manager Jonathan Wright  
  
City Attorney, Steve Miller

Pursuant to ORS 192.660(2)(i) To review and evaluate the employment-related performance of the chief executive officer of any public body who does not request an open hearing.

Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

8. ADJOURN

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Linda McCollum, Mayor

ATTEST:

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Deanna, City Recorder