

**MINUTES OF THE PLANNING COMMISSION OF THE CITY OF REEDSPORT
OF FEBRUARY 22, 2022 5:00 P.M. AT CITY HALL**

PRESENT: Deborah Yates, Gary Stine, Kathleen Miller, Fran Baumgartner, Kirk Collier, John Kollerup

ABSENT:

STAFF: Hailey Sheldon, Cindy Phillips

PUBLIC: None

MEETING CALLED TO ORDER: The meeting began at 5:00pm

PLEDGE OF ALLEGIANCE

CITIZEN COMMENTS:

APPROVAL OF AGENDA: Baumgartner made a motion to approve, Miller seconded the motion. Approved, as presented.

APPROVAL OF MINUTES: Miller made a motion to approve, Baumgartner seconded the motion. Approved, as presented.

PUBLIC HEARING:

Commissioner Yates read public hearing disclosure.

CONFLICTS OF INTEREST:

STAFF REPORT: 22-002 staff report presented by Hailey Sheldon.

Stine & Kollerup made individual site visits.

No written comments were received.

Sheldon mentioned an amendment to the staff report. There is a gravel section that currently has a trailer parked in it. The applicant spoke with Sheldon today and said the trailer would be moved adding two additional parking spaces.

Condition 1 would now read the applicant shall limit the occupancy guest limit to 6 people with 3 parking spaces. The trailer would be required to be moved permanently.

Stine asked if the 2nd driveway would be required to be paved 15ft from the curb to meet the driveway parking requirements. It would not be required.

Yates invited the applicant, John Sneed to present testimony.

Sneed purchased the property about a year ago as his second home. He is looking into using this home as a vacation rental to help with the cost of the home. He would have someone manage the rental.

The trailer currently in the driveway is his neighbors care taker who is living in it.

Baumgartner asked if the trailer could be kept there or if it has to be moved considering the use of the trailer. Miller stated that the occupancy of the trailer could be in violation of our city ordinance now.

Stine commented that within the 200ft notice area 36% of the owners are out of town.

Collier moved to approve the staff recommendations as revised. Baumgartner seconded the motion.

VOTES YAY: 6, OPPOSED 0, EXCUSED 0

STAFF REPORT: 22-006 staff report presented by Hailey Sheldon.

Stine and Baumgartner made individual site visits.

Debby Turner: Owner of 230 Ranch Road.
Has question of location of sign.

Sheldon addressed where the sign will be located. The sign will not be on the corner of Frontage and Ranch but will be where their driveway is and temporary sign is currently located.

There was a question from ODOT about location but they don't have an issue.

Collier asked if any residential home owners have concerns/complaints about the proposed sign.

Notices were sent out 20 days before the hearing and no comments were received.

Miller also mentioned that the sign will be perpendicular with the homes and not facing them.

Yates invited the applicant, Shawn Spurgeon (LUH maintenance assistant manager) to present testimony on behalf of Lower Umpqua Hospital.

The hospital received a covid grant for the sign. The sign should auto adjust brightness for night and day. The sign will inform the community of LUH news and vaccine clinics.

Collier moved to approve the staff recommendations as presented. Kollerup seconded the motion.

VOTES YAY: 4, OPPOSED 2, EXCUSED 0

GENERAL BUSINESS:

Baumgartner will continue as Commissioner to Parks and Beautification Board.

Elect Debbie Yates to Chair, Gary Stine to Vice Chair. Approved.

STAFF COMMENTS:

There will be code updates in April to update residential driveway requirements.

We will be sending out letters to unpermitted vacation rentals in Reedsport.

Kollerup mentioned donations for the downtown flower baskets can be brought to Creative Mercantile.

ADJORN:

The meeting was adjourned at 6:03 pm.