

MINUTES OF THE REEDSPORT CITY COUNCIL
OCTOBER 3, 2022 AT 7:00 P.M. CITY COUNCIL SESSION VIA ZOOM & IN PERSON

PRESENT: Mayor Linda McCollum
Councilors Jeffrey Vanier, DeeDee Murphy, Joe Liedtky, Rich Patten, and Debby Turner (Councilor Mark Bedard was absent)
City Manager Deanna Schafer
City Attorney Stephen H. Miller

OTHERS PRESENT: Dep. City Recorder Courteney Davis, Finance Director Michelle Fraley, Interim Police Chief Buddy Young, Fire Chief Tom Anderson, Allen Teitzel, Dennis Swartz, Keith Tymchuk, Jake Johnson, Darold Rose, Shaun Gibbs, Nick Middleton, Shawn McClure, Shaelynn Middleton, Ron Eberlein, Bob Gray

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor McCollum called the meeting to order at 7:02 P.M.

2. CITIZEN COMMENTS

This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.

- A. Keith Tymchuk of 1405 Ranch Road addressed the council regarding the joint proclamation to name the new Scottsburg Bridge after late Representative Caddy McKeown and how he was hopeful a member of the council would reconsider their previous decision.
- B. Dennis Swartz of 2799 Frontage Road addressed the council regarding the initiative of creating Umpqua County along with the implications of Measure 114 which was recently passed by the legislature.

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

- A. A proclamation recognizing October as Fire Prevention Month.

Madam Mayor read a proclamation recognizing October as Fire Prevention Month and encouraged our citizens to be proactive and take precautionary measures to avoid fires and participate in public safety activities.

- B. Swearing in of Officer Brandon Bern.

Madam Mayor commenced the Oath of Office for newly appointed Officer Brandon Bern of the Reedsport Police Department.

4. APPROVAL OF THE AMENDED AGENDA

The City Manager requested that the agenda be amended to strike the executive session.

Councilor Turner motioned to approve the Agenda.

Councilor Liedtky seconded the motion.

MOTION:

that the City Council approve the Agenda.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Liedtky, Patten and Turner voted in favor of the motion)

5. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.

A. Approve minutes of the work session of August 29, 2022.

B. Approve minutes of the work session of August 29, 2022.

C. Motion to approve the Consent Agenda.

Councilor Patten motioned to approve the Consent Agenda.

Councilor Murphy seconded the motion.

MOTION:

that the City Council approve the Consent Agenda.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Liedtky, Patten and Turner voted in favor of the motion)

6. GENERAL BUSINESS

- A. Shall the City Council adopt a Resolution requesting a boundary change for the Lower Umpqua Enterprise Zone and assign 2022-014 as the title?

City Manager Deanna Schafer stated that the City of Reedsport is currently a member of the Lower Umpqua Enterprise Zone which was jointly established in 1996. The zone includes most of Reedsport, parts of Gardiner and Winchester Bay. The purpose of the zone is to encourage businesses to make new or additional investments that will improve employment opportunities, spur economic growth and diversify business activities.

The primary benefit to a qualifying businesses is a 3-5 years property tax exemption for new investments in plant facilities, equipment and related improvements. It is important to note that this is not available to residential development, entertainment, tourism, healthcare, property management, leasing space, construction and sales of goods or services at the retail level.

Staff has been working with the Port of Umpqua, Douglas County and CCD Business Development Corporation, whom is the Enterprise Zone Manager for the last several months. A boundary change for the Enterprise Zone would add the area, re-configure the Enterprise Zone allowing additional site availability, which would benefit the local area through regional economic development and marketing.

There is no fiscal impact.

Councilor Turner, Patten and Vanier stated that they were not comfortable with the adoption of the amendments as they are uncertain regarding the Douglas County Commissioners involvement in the pursuit of the amendments and were concerned regarding the loss of tax dollars to the community.

Councilor Murphy added that she was concerned about Ork Rock in particular considering the County is already utilizing that for additional camping sites and is concerned regarding the future of the property.

Madam Mayor added that Shaun Gibbs had stated that the County was not the ones that suggested these amendments but SCDC. City Manager Deanna Schafer added that a property owner or developer could still develop a property based on its current zoning even if it does not lay within the Enterprise Zone and that the Enterprise Zone simply adds a tax advantage to the property development for 3-5 years. Schafer added that the County receives no benefit to an Enterprise Zone and if the land isn't developed for private use the County will probably continue to utilize the land for its own benefit.

Shaun Gibbs added that the program is meant to encourage private economic development and the property locate at Ork Rock has been of interest to several seafood processing facilities and aquaculture farms because of the lack of availability on the coast; including the property in the enterprise zone would encourage these developers to relocate to coastal Douglas County and other areas in the City for private enterprise only.

Councilor Murphy motioned that the City Council table the issue and direct staff to conduct additional research regarding the ownership and zoning along Sparrow Park Road and how a developer would provide access to the property and the driving force behind the amendments to the Enterprise Zone.

Councilor Vanier seconded the motion.

MOTION:

that the City Council table the issue and direct staff to conduct additional research regarding the ownership and zoning along Sparrow Park Road and how a developer would provide access to the property and the driving force behind the amendments to the Enterprise Zone.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Liedtky, Patten and Turner voted in favor of the motion)

- B. Shall the City Council adopt a Resolution amending Personnel Rules and Regulations Section 40, Political Activity assigning 2022-019 as the title?

Deputy City Recorder Courteney Davis stated that the purpose of the Personnel Rules and Regulations is to provide systematic and equitable procedures and regulations relating to the hiring, compensation, hours of work, leave, safety, training, working conditions and other matters effecting the status of the employees of the City of Reedsport. The rules and regulations are provided to maintain uniformity and equality in personnel matters which will make the City attractive as a career and to encourage each employee to give their best.

Staff has been tasked with updating the current personnel rules and regulations to conform to applicable laws and modernization as most rules and regulations have not been updated since 1994. Staff has taken the previously established Section 40 and amended it to be more expansive in description based on current state laws.

There is no fiscal impact.

Councilor Murphy motioned that the City Council adopt a Resolution amending Personnel Rules and Regulations Section 40, Political Activity assigning 2022-019 as the title.

Councilor Vanier seconded the motion.

MOTION:

that the City Council adopt a Resolution amending Personnel Rules and Regulations Section 40, Political Activity assigning 2022-019 as the title.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Liedtky, Patten and Turner voted in favor of the motion)

- C. Shall the City Council extend the annual contract(s) to perform on-call/as-needed engineering services through September 30, 2023?

Deputy City Recorder Courteney Davis stated that the on September 2, 2020, City staff advertised a Request for Qualifications (RFQ) for engineering and professional services as the current consulting contracts were expired. The City then received four (4) Statements of Qualifications (SOQ) from interested firms. On September 24, 2020 the City conducted a review panel for the SOQ's. As a result of the review process, it was found that all four firms met the qualifications requested.

The Council approved and staff worked with the City Attorney to draft contracts for all four engineering firms. The term of the contracts was one year with two options to extend for an additional one (1) year at the City's discretion, making the maximum duration of contracts three (3) years.

The firms of Civil West, Dyer Partnership and SHN wish to exercise the last option extension on the current contract for a maximum term expiring on September 30, 2023. The firm of Anderson Perry & Associates was issued a separate contract which expires in 2025 which aligns with the Levee Improvement Project.

Notices to Proceed/Task Orders will not be issued to any consultant without first receiving a proposal based on a defined scope of work. Funding specific to any project will be allocated prior to any Notice to Proceed/Task Order is issued. There are no financial obligations to the City with regard to the maintenance of the contract and there are no commitments of minimum work to be assigned to any firm.

Councilor Liedtky motioned that the City Council authorize the extension of professional services contracts for Civil West, Dyer Partnership and SHN to perform on-call/as-needed engineering services for an additional one year.

Councilor Turner seconded the motion.

MOTION:

that the City Council authorize the extension of professional services contracts for Civil West, Dyer Partnership and SHN to perform on-call/as-needed engineering services for an additional one year.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Liedtky, Patten and Turner voted in favor of the motion)

- D. Shall the City Council appoint a person to the Parks & Beautification Committee- Position #7 for a term ending December 31, 2023?

Deputy City Recorder Courteney Davis stated that the on December 31st of each year, various positions on the Reedsport citizen participation boards, commissions and committees expire. Occasionally there are positions that remain vacant.

Citizen Chris Adamson has applied for the City Parks and Beautifications Committee, which currently has one (1) vacancy with a term that expires on December 31, 2023.

There is no fiscal impact.

Councilor Murphy motioned that the City Council appoint Citizen Chris Adamson to the City Parks and Beautification Committee for a term expiring on December 31, 2023.

Councilor Turner seconded the motion.

MOTION:

that the City Council appoint Citizen Chris Adamson to the City Parks and Beautification Committee for a term expiring on December 31, 2023.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Vanier, Murphy, Liedtky, Patten and Turner voted in favor of the motion)

7. MISCELLANEOUS ITEMS

(Mayor, Councilors, City Manager, City Attorney)

1. City Manager Deanna Schafer stated that the ODOT project with the ADA ramps is nearing completion.
2. Schafer stated that ODOT is moving forward with installing a new overhead street light at Highway 101 and Winchester Avenue to increase pedestrian safety however due to inflation the proposed lights at 13th Street and 20th Street will be included in the future reconfiguration of the highway.
3. Schafer stated that she has been asked to speak at a water conservation workshop that will be held in Coos Bay in November. The workshop will include a detailed tour of our water plant and watershed as it is unique.
4. Schafer stated that the City has identified a potential fix for the taste and odor issue in the water. Schafer added that another small community in Oregon was experience the same issue and has put in some equipment that only runs about six months out of the year which would be substantially cheaper than the alternatives that have been proposed.
5. Schafer stated that the Planning Department has received a full set of plans for the new RV Park off Port Dock Road.
6. Schafer stated that the Seismic design for Turner Station is complete and the Police/Fire Station is at about 50% however the project is now estimated to be \$300,000 over budget.
7. Schafer stated that Dyer Partnership has completed the Winchester Bay Water Master Plan that will be presented to the Council in the near future and that the County is going to assist with the necessary funding to extend the 12 inch line west over the bridge to Lighthouse Rd.
8. Schafer stated that she and Mayor McCollum attended the dedication of Scottsburg Bridge.
9. Schafer stated that the City's Housing Needs Analysis and Buildable Land Inventory is almost complete.
10. Schafer stated that the location of the new water tower in Master Heights is roughly laid out with a gravel road having been completed.
11. Schafer stated that in recent conversations with Dyer Partnership it may be possible to put a gravity fed line from the church on the hill to the new tower instead of having to pump from Lion's Park.
12. Deputy City Recorder Courteney Davis stated that Gary Heard had recently completed two murals at the senior center which were dedicated in a private ceremony to the late Jean Harris Hall of Valor.
13. Finance Director Michelle Fraley stated that she has completed the setup on all the iPhones purchased for the Police Officers to use in compliance with CJIS.

ADJOURN

Mayor McCollum adjourned the meeting at 7:30 P.M.

Linda McCollum, Mayor

ATTEST:

Deanna Schafer, City Recorder