

MINUTES OF THE REEDSPORT CITY COUNCIL DECEMBER 5, 2022 AT 7:15 P.M.  
CITY COUNCIL SESSION VIA ZOOM & IN PERSON

PRESENT: Mayor Linda McCollum  
Councilors DeeDee Murphy, Joe Liedtky, Mark Bedard, Rich Patten and Debby Turner (Councilor Jeffrey Vanier was absent)  
City Manager Deanna Schafer  
City Attorney Stephen H. Miller

OTHERS PRESENT: Dep. City Recorder Courteney Davis, Public Works Director Kimberly Clardy, Finance Director Michelle Fraley, Dispatch Supervisor Charlene Lohf, Interim Chief Buddy Young, UDC Director Diane Novak, Allen Teitzel, Ron Eberlein, Debbie McKinney, Kevin Swift, Shelley Swift, Sandra Donnelly, Carey Jones, Ron & Jessica Mast, Karen Bedard, Cassie Dyn, Jayden Cross, Nick Bedard, Ike Launstein, Kathi Wall-Meyer, Linda Goalder, Jessica Bedard, Mona Bedard, Debbie McKinney

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor McCollum called the meeting to order at 7:16 P.M.

2. CITIZEN COMMENTS

*This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.*

A. None.

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

A. Proclamation of measure election results from November 8, 2022.

Madam Mayor read a proclamation declaring the results of a temporary ban on psilocybin service centers and the manufacture of psilocybin products within the City of Reedsport by the registered voters.

B. Proclamation of election results from November 8, 2022.

Madam Mayor read a proclamation declaring the results of majority vote in favor of Linda McCollum (Mayor), Allen Teitzel (Councilor), Rich Patten (Councilor) and Debby Turner (Councilor), thus resulting in the election of these individuals by the registered voters.

C. Present certificate of election to candidates.

City Manager Deanna Schafer presented Mayor McCollum, Councilor Elect Teitzel, Councilor Rich Patten and Councilor Debby Turner with a certificate of election.

D. Swearing in of Interim Chief of Police Buddy Young.

Madam Mayor commenced the Oath of Office for Interim Chief of Police Buddy Young.

4. APPROVAL OF THE AGENDA

Councilor Murphy motioned to approve the agenda.

Councilor Liedtky seconded the motion.

MOTION:

that the City Council approve the agenda.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Murphy, Liedtky, Bedard, Patten and Turner voted in favor of the motion)

5. CONSENT AGENDA

*Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Agenda and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Agenda and placed under General Business.*

A. Approve minutes of the work session of November 7, 2022.

B. Approve minutes of the regular session of November 7, 2022.

C. Shall the City Council adopt a meeting schedule for City Council meetings for the 2023 calendar year?

Staff is asking that the City Council review the proposed meeting schedule for 2023. The schedule includes both City Council, Budget Committee, Urban Renewal Budget meetings, as well as the Urban Renewal District Agency meetings.

During previous fiscal years the meeting dates were moved to the same night as the City Council meetings. This change was made in an attempt to eliminate the redundancy of presenting the same information at multiple meetings, this change continues for the 2023 schedule.

ALTERNATIVES:

**\*1. Adopt a 2023 Calendar for City Council meeting dates.**

D. Accept Quarterly Financial Report.

E. Motion to approve the Consent Agenda.

Councilor Patten motioned to approve the Consent Agenda.

Councilor Turner seconded the motion.

**MOTION:**

that the City Council approve the Consent Agenda.

**VOTE:**

AYES     6                          NAYES     0    

(Mayor McCollum, Councilors Murphy, Liedtky, Bedard, Patten and Turner voted in favor of the motion)

**6. GENERAL BUSINESS**

A. Shall the City Council adopt a Resolution requesting a boundary change for the Lower Umpqua Enterprise Zone and assign 2022-014 as the title?

City Manager Deanna Schafer stated that a draft resolution requesting a boundary change for the Lower Umpqua Enterprise Zone (2022-014) was originally brought to the Reedsport City Council for potential adoption on August 29, 2022. At that time it was requested that staff invite Shaun Gibbs of the South Coast Development Council (SCDC) to discuss the proposed changes to the Enterprise Zone boundaries and present at the October 2022 meeting. At that meeting the Resolution was again tabled and staff was instructed to conduct more research.

The two areas that garnered the most questions, are the addition of privately owned property North West of Gardiner Oregon, in a currently undeveloped area of approximately 700 acres, currently known as the Duval property. The property is bordered on the West by mostly governmentally managed land, most notable, USFS, Oregon State Parks. On the East and North East of the property the land owners are private timber companies, Douglas County and the former International Paper Co. The USFS has shown an interest in applying for grants to purchase the property in recent years and the Reedsport City Council has supported those efforts. They have not been successful and the Duval family trust has made indications that they are looking to sell the property to private investors.

The property is currently zoned 'CS' for Conservation Shorelands (attached). This zoning is based on the current conditions of undeveloped land. An owner can apply to rezone the property with compelling evidence that the property could support other uses in the future. This property was recommended to be added to the zone by the City of Reedsport and the Port of Umpqua. The goal was to add the property to the Enterprise Zone in order to create an incentive for future private development.

The second property in question was the point on Ork Rock Rd. The reason this property was proposed to be added to the zone is that Shaun Gibbs (SCDC) has shown the property to several prospective developers and discovered that that is the only portion of the undeveloped land out on Ork Rock Road that is not currently in the zone. Shaun proposed that the property be added as it was discussed that one of these potential developers would have been more interested if the property was included in the zone. A zone designation doesn't benefit a governmental agency and can only be utilized by private development.

There is no fiscal impact.

Councilor Patten stated that after speaking in length with the City Manager, he now understood more about an Enterprise Zone and was in favor of the amendments.

Citizen Kathi Wall-Meyer addressed the Council regarding concerns that an Enterprise Zone did not benefit communities in the long run and she urged the Council to consider additional research, presenting to the Council "Heterogeneous Effects of State Enterprise-Zone Programs in the Shorter Run and Longer Run."

Councilor Turner motioned that the City Council table the issue.

Councilor Bedard seconded the motion.

MOTION:

that the City Council table the issue.

VOTE:

AYES     2                          NAYES     4    

(Councilors Bedard and Turner voted in favor of the motion. Mayor McCollum, Councilors Murphy, Liedtky, and Patten voted against the motion.)

Councilor Murphy motioned that the City Council adopt a resolution requesting a boundary change for the Lower Umpqua Enterprise Zone and assign 2022-014 as the title authorizing CCD Business Development Corp., to prepare and submit a technical memoranda to Business Oregon.

Councilor Liedtky seconded the motion.

MOTION:

that the City Council adopt a resolution requesting a boundary change for the Lower Umpqua Enterprise Zone and assign 2022-014 as the title authorizing CCD Business Development Corp., to prepare and submit a technical memoranda to Business Oregon.

VOTE:

AYES     4                          NAYES     2    

(Mayor McCollum, Councilors Murphy, Liedtky, and Patten voted in favor of the motion. Councilors Bedard and Turner voted against the motion.)

- B. Shall the City Council adopt a Resolution in support of naming the Scottsburg Bridge in honor of Caddy McKeown and assign 2022-013 as the title?

City Manager Deanna Schafer stated that this matter came before the council on August 29, 2022 and the resolution was not issued. On October 3, 2022, Mr. Keith Tymchuk addressed the Council and asked that a Council member motion to reconsider. The Council moved that the matter be reconsidered at the next council meeting where Councilor Bedard was in attendance.

The Oregon Highway 38 (Scottsburg) Bridge was largely unchanged since its original construction in 1929, and the \$42 million dollar investment from Oregon House Bill 2017 (2017) replaces the Umpqua River crossing with a modernized approach, lane width, and overhead clearance, improving the use and safety of this critical piece of infrastructure.

Oregon Highway 38 is an essential connector route between the Oregon coast and the Willamette Valley and beyond, and the upgrades to the Highway 38 (Scottsburg) Bridge bring improved safety for thousands of passengers each year, and a reliable connection between the good and services and people of Oregon is vital to thriving local economies, the improvements to the Highway 38 (Scottsburg) Bridge are an unequivocal investment in coastal economic development,

A healthy transportation system connects us not only to freight but also to friends and family, not only to goods and services but also to life experiences, including education, medical care, and recreation, and the above having been achieved for the protection, advancement, and modernization of the south coast by the direct actions and dedication of State Representative Catherine (Caddy) Hanen McKeown, through her leadership on HB2017 (2017), and that on May 25<sup>th</sup>, 2022 the 1929 Highway 38 (Scottsburg) Bridge was decommissioned, we resolve that the newly constructed Highway 38 bridge heretofore be referred to as McKeown Crossing.

There is no fiscal impact.

Councilor Bedard stated that he was not in favor of naming the bridge after one individual when it was more than one person who fought for a new bridge over several decades.

Councilor Turner stated that she did not think it was fair that Scottsburg and Gardiner did not have a vote in whether or not to name the bridge after Representative Caddy McKeown, since they are unicorporated.

Councilor Turner motioned that the City Council decline to adopt a Resolution in support of naming the Scottsburg Bridge in honor of Caddy McKeown.

Councilor Bedard seconded the motion.

MOTION:

that the City Council decline to adopt a Resolution in support of naming the Scottsburg Bridge in honor of Caddy McKeown.

VOTE:

AYES     3                          NAYES     3    

(Councilors Liedtky, Bedard and Turner voted in favor of the motion. Mayor McCollum, Councilors Murphy and Patten voted against the motion.)

*\*On a tie vote, adoption is lost, since a tie is not a majority.*

- C. Shall the City Council adopt an ordinance regarding the suspension of utilities system development charges (SDCs), to include SDC's assessed as part of a public project and assign 2022-1197 as the title?

City Manager Deanna Schafer stated that on December 5, 2011, the City Council adopted Ordinance No. 2011-1111 suspending SDC's for one year. The purpose of the suspension was to provide incentive to promote investment in Reedsport. Since the 2011 ordinance, Council has extended the moratoria each year in the hope of enticing new development. This year's moratoria is set to expire at the end of December should the Council not pass another ordinance extending or amending the moratoria.

Because of an initiative petition effort that was successful in amending the City Charter of 2006, the City is not able to raise utility rates without a vote of the people. The previous City Manager tried three times, unsuccessfully. The most recent effort would have netted the City Water Fund approximately \$22,000 a year. In comparison, if the SDC's had not been waived in 2020 the fund would have received approximately \$40,000 for new housing projects and an additional \$189,600 from a proposed housing development.

System Development Charges can only be used for specific things such as infrastructure maintenance, new construction, expansion of the existing system, debt repayment etc. It cannot be used for operation costs.

On December 6, 2021 the City Council adopted Ordinance No. 2021-1193 which continued to waive SDC's for sanitary sewer systems, while slowly phasing in the fees for storm drainage and water systems. The ordinance continued waiving all SDC's for six months and then phased the SDC's for storm drainage and water systems at 50% in July 2022 followed by full SDC fees for storm and water going into effect on January 1, 2023. The attached ordinance continues to waive SDC's for sanitary sewer systems while continuing the full implementation of SDC fees for storm and water from January 1, 2023 to December 31, 2023. The ordinance will be evaluated on July 10, 2023 and may be terminated or extended by a majority vote of the Council.

The fiscal impact is unknown. The current budget does not anticipate the collection of SDC's for storm drainage and water.

Mayor McCollum clarified that in 2020 the City would have netted over \$189,000 had SDC's not been waived.

Councilor Turner stated that 2011 to now is quite a long time that the SDC's have been waived.

Councilor Bedard stated that he didn't feel waiving the SDC's in an effort to entice investment has been advantageous to the community. Bedard added that Providence was probably a benefactor of the waiver. Schafer added that Reedsport's SDC's are approximately \$9,000 (total), other cities in the state average SDC's are upwards of \$20,000. Currently the storm water and water funds are having to borrow from other funds just to cover personnel costs and that is why the current ordinance continues to waive sewer SDC's but collecting the others.

Councilor Bedard motioned that the City Council adopt ordinance 2022-1197 amending the collection of utilities SDC's to include SDC's assessed as part of a public project.

Councilor Patten seconded the motion.

MOTION:

that the City Council adopt ordinance 2022-1197 amending the collection of utilities SDC's to include SDC's assessed as part of a public project.

VOTE:

AYES     5                          NAYES     1

(Councilors Murphy, Liedtky, Bedard, Patten and Turner voted in favor of the motion. Mayor McCollum voted against the motion.)

D. Shall the City Council adopt an ordinance establishing a temporary moratorium on vacation rentals and declare an emergency and assign 2022-1198 as the title?

City Manager Deanna Schafer stated that currently, there are 9 licensed vacation rentals in the City of Reedsport and 2 pending vacation rental applications.

Year	# of Permits Issued Without Enforcement Letter	# of Permits Issued Following Enforcement Letter	# of Pending Permit Applications Following Enforcement Letter
2019	2		
2020	2		
2021	1		
2022	2	2	2
Total # of Vacation Rentals & Pending Vacation Rentals in Reedsport = 11			

Starting this year, Planning Department staff is monitoring AirBNB and VRBO for unpermitted vacation rentals. This year we found four unpermitted vacation rentals, sent enforcement letters, and received 4 permit applications in response; two we approved in November and the other two are on the Planning Commission’s December agenda.

In August of 2021, Planning Department staff presented a plan to the City Council to address vacation rentals. This plan involves completing a housing needs analysis and buildable lands inventory – which will provide the Planning Commission and City Council data upon which to base decisions regarding any additional restrictions on vacation rentals (such as a cap on the total number allowed in Reedsport, based on our need).

In November of 2021, the City received a grant from the DLCDC to commission the housing needs analysis and buildable lands inventory. In June of 2022, we hired an experienced consultant to complete these studies (FCS Group). They delivered their rough draft in October; we expect they’ll be ready to present their initial findings to the Planning Commission in January or February of 2023.

Given the low number of vacation rentals in Reedsport and the upcoming housing needs analysis and buildable lands inventory, which will give the Planning Commission data upon which to base their recommendations to the Council regarding vacation rental policies – staff recommends that the City Council not place a moratorium on vacation rentals at this time.

There is an unknown fiscal impact.

Citizen Kevin Swift of 729 Ranch Road addressed the Council regarding the planned vacation rental next door to his residence and how he believes it will be rubber stamped



by the planning commission resulting in a frat house in his neighborhood. Swift added that although the home is advertised as a limit of 8, it specifically lists 13 beds giving the indication that the home will hold up to 26 guests.

Citizen Kathi Wall-Meyer of 1026 Fir Avenue addressed the Council regarding two vacation rentals approximately one block from her home. Wall-Meyer stated that the configuration on one home and the location of the driveway tends to force individuals to park on the street reducing visibility. Wall-Meyer stated that she was in favor of a moratorium until the Housing Needs Analysis and Buildable Lands Inventory was completed to give the Council and the Planning Commission a better idea of the situation with our housing. Wall-Meyer continued that she has no issues with an individual choosing to operate a business out of their home but for those homes that are operating as a vacation rental without a license now, what makes anyone believe they are going to continue to follow the laws once approved. Wall-Meyer added that parking considerations for each vacation rental needed to be considered by the planning commission specifically in regards to recreational vehicles, boat trailers and ATV trailers, reducing visibility and safety for all.

Mayor McCollum stated that she knew other cities have issued moratoriums on vacation rentals including Coos Bay and Gold Beach.

Citizen Allen Teitzel of 1026 Fir Avenue stated that he is in favor of the 120-day moratorium which will give everyone the opportunity to review the pending analysis and give residential neighborhoods a break from the continued nuisance of vacation rentals. Teitzel added that as much as he want tourists to be here, we have motels located in the business districts for this very reason with adequate parking and access. Teitzel concluded that Reedsport needs rental homes for the working class families.

Attorney Stephen Miller informed the Council that without declaring an emergency the Ordinance would not go into effect for 30 days which would be after the first of the year. If the Council chooses to add an emergency clause to the Ordinance it could then go into effect immediately.

Councilor Turner stated that about 2-years ago she, herself, appealed the Planning Commission's decision regarding a vacation rental where almost every resident on the street signed a petition against the vacation rental and it was still approved.

Citizen Shelley Swift of 729 Ranch Road addressed the Council stating that the pending application for the vacation rental next door has only been with the Planning Commission for about 3 months, however she and her husband have been living the reality of that for over a year. Different people and vehicles in and out of the driveway every weekend making it unsafe for their grandchildren to play in the backyard as well as interfering with her job, that pays her to work from home; in the summer months she has to keep the windows closed because the music and noises are so loud she cannot concentrate. The increased traffic from a 13-bed vacation rental is crazy – cars, trucks, trailer, ATV's and motorcycles that are constantly running. Swift added that she is not opposed to rentals,

long terms rentals, to a family that will become invested and respected in the neighborhood. A family that is going to have children in the school district and give back to our local economy by shopping at local stores as opposed to a different person every other day or every other weekend that is going to disrespect the neighborhood, the community and decrease home values. Swift stated that she loves where she lives but if this continues she won't be able to continue to live there especially with her father living his last few years with her.

Councilor Rich Patten asked what process is in place when a complaint about a vacation rental is received and if that process allows the homes status to be altered as a result of those complaints to which the City Manager, Deanna Schafer, responded that the only enforcement actions in the code are the same codes that apply to every residence in regard to noise, parking issues, etc. Schafer added that an Ordinance with specific criteria for vacation rentals with a specific process for enforcement. Schafer added that many other cities require vacation rentals to have a sign in the front of the home clearly indicating that it is a vacation rental which also provides a 24/7 emergency contact for people to call with any issues. The City could also limit where vacation rentals are allowed and how many are allowed. Councilor Patten confirmed that there is no means to pull a vacation license if chronic issues continue, ultimately allowing people to do whatever they want without any consequences.

Schafer stated that some cities do require the vacation rentals to place a large sign in the front of the home with a local contact that is supposed to be available 24 hours a day to handle complaints regarding the rentals.

Councilor Bedard motioned that the City Council adopt ordinance 2022-1198 establishing a temporary moratorium on vacation rentals and/or short-term rentals and declare an emergency.

Councilor Turner seconded the motion.

**MOTION:**

that the City Council adopt ordinance 2022-1198 establishing a temporary moratorium on vacation rentals and declare an emergency.

**VOTE:**

AYES     6                          NAYES     0    

(Mayor McCollum, Councilors Murphy, Liedtky, Bedard, Patten and Turner voted in favor of the motion)

E. Shall the City Council adopt a Resolution amending Personnel Rules and Regulations Section 17, Grievance Procedure assigning 2022-018 as the title?

Deputy City Recorder Courteney Davis stated that the purpose of the Personnel Rules and Regulations is to provide systematic and equitable procedures and regulations relating to the hiring, compensation, hours of work, leave, safety, training, working conditions and other matters effecting the status of the employees of the City of Reedsport. The rules and regulations are provided to maintain uniformity and equality in personnel matters.

Staff has taken the previously established Section 17 and amended it to be in compliance with the CDBG guidelines as needed for the Forest Hills Pump Station and Force Main Improvements along with other minor grammatical errors.

There is no fiscal impact.

Councilor Murphy motioned that the City Council adopt a Resolution amending Personnel Rules and Regulations Section 17, Grievance Procedure assigning 2022-018 as the title.

Councilor Liedtky seconded the motion.

MOTION:

that the City Council adopt a Resolution amending Personnel Rules and Regulations Section 17, Grievance Procedure assigning 2022-018 as the title.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Murphy, Liedtky, Bedard, Patten and Turner voted in favor of the motion)

F. Shall the City Council appoint a student City Council?

City Manager Deanna Schafer stated that Resolution 97-20 provides the process for selecting and appointing student representatives to the Reedsport City Council as Student Councilors.

Staff has received an application from Mr. Hayden Adams for appointment as a City of Reedsport Student Councilor.

There is no fiscal impact.

Councilor Patten motioned that the City Council appoint Mr. Hayden Adams as a City of Reedsport Student Councilor, to serve until the last week of August 2023.

Councilor Turner seconded the motion.

**MOTION:**

that the City Council appoint Mr. Hayden Adams as a City of Reedsport Student Councilor, to serve until the last week of August 2023.

**VOTE:**

AYES 6 NAYES 0

(Mayor McCollum, Councilors Murphy, Liedtke, Bedard, Patten and Turner voted in favor of the motion)

G. Shall the City Council appoint persons to fill vacancies on the City's Boards and Committees?

Deputy City Recorder Courtney Davis stated that on December 31st of each year, various positions on the Reedsport citizen participation boards and committees expire. Attached you will find applications for all interested persons that have applied to fill these positions. The following Boards, Commissions and Committees have openings that need to be appointed by the City Council or appointed by the Mayor and ratified by the Council. Each person will need to be appointed by individual motion.

- Budget Committee – 4 vacancies
- Parks and Beautification Committee – 1 vacancy
- Dangerous Buildings Abatement Board of Appeals - 6 vacancies
- Planning Commission – 1 vacancy
- Traffic Safety Advisory Board – 3 vacancies
- Umpqua Experience Steering Committee – 2 vacancies

**COUNCIL APPOINTMENTS:**

**Budget Committee:**

4 vacancies                      3 year terms                      Position #1 – December 31, 2025  
Position #4 – December 31, 2025  
Position #5 – December 31, 2025  
Position #7 – December 31, 2024

Applicant: Lee Bridge – incumbent position #1  
Chris Adamson

**Parks and Beautification Committee:**

1 vacancy                      3 year terms                      Position #2 – December 31, 2025

Applicant: Garry Baker – incumbent

**Planning Commission:**

1 vacancy 4 year terms

Position #1 – December 31, 2026

Applicant: Janean Francis - incumbent

**Traffic Safety Advisory Committee:**

3 vacancies 3 year terms

Position #1 – December 31, 2025

Position #3 – December 31, 2025

Position #6 – December 31, 2023

Applicant: Lee Bridge – incumbent position #1  
Fred Lundgren – incumbent position #3  
Kathi Wall-Meyer

**Umpqua Experience Steering Committee:**

2 vacancies 3 year terms

Position #3 – December 31, 2025

Position #4 – December 31, 2025

Applicant: Gail Adamson – incumbent position #3  
Pauline Vierra – incumbent position #4

**MAYOR APPOINTMENTS:**

**Dangerous Buildings Abatement Board of Appeals:**

6 vacancies 3 year terms

Position #2 – December 31, 2024

Position #3 – December 31, 2025

Position #4 – December 31, 2025

Position #5 – December 31, 2023

Position #6 – December 31, 2023

Position #7 – December 31, 2023

Applicant: Garry Baker

Staff made contact with all incumbent members. A press release was distributed to the media, placed on the City Website and posted in Reedsport City Hall and various locations throughout the community.

There is no fiscal impact.

Councilor Turner motioned that the City Council appoint Lee Bridge, position #1, and Chris Adamson, position #4, to the Budget Committee both with terms expiring on December 31, 2025.

Councilor Bedard seconded the motion.

MOTION:

that the City Council appoint Lee Bridge, position #1 and Chris Adamson, position #4, to the Budget Committee both with terms expiring on December 31, 2025.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Murphy, Liedtky, Bedard, Patten and Turner voted in favor of the motion)

Councilor Bedard motioned that the City Council appoint Garry Baker to the Parks & Beautification Committee, position #2, with a term expiring on December 31, 2025.

Councilor Liedtky seconded the motion.

MOTION:

that the City Council appoint Garry Baker to the Parks & Beautification Committee, position #2, with a term expiring on December 31, 2025.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Murphy, Liedtky, Bedard, Patten and Turner voted in favor of the motion)

Councilor Turner motioned that the City Council appoint Janean Francis to the Planning Commission, position #1, with a term expiring on December 31, 2026.

Councilor Murphy seconded the motion.

MOTION:

that the City Council appoint Janean Francis to the Planning Commission, position #1, with a term expiring on December 31, 2026.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Murphy, Liedtky, Bedard, Patten and Turner voted in favor of the motion)

Councilor Turner motioned that the City Council appoint Lee Bridge, position #1, Fred Lundgren, position #3, and Kathi Wall-Meyer, position #6, to the Traffic Safety Advisory Position, with terms expiring on December 31, 2025 and December 31, 2023, respectively.

Councilor Bedard seconded the motion.

MOTION:

that the City Council appoint Lee Bridge, position #1, Fred Lundgren, position #3, and Kathi Wall-Meyer, position #6, to the Traffic Safety Advisory Position, with terms expiring on December 31, 2025 and December 31, 2023, respectively.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Murphy, Liedtky, Bedard, Patten and Turner voted in favor of the motion)

Councilor Liedtky motioned that the City Council appoint Gail Adamson, position #3, and Pauline Vierra, position #4, to the Umpqua Experience Steering Committee both with terms expiring on December 31, 2025.

Councilor Bedard seconded the motion.

MOTION:

that the City Council appoint Gail Adamson, position #3, and Pauline Vierra, position #4, to the Umpqua Experience Steering Committee both with terms expiring on December 31, 2025.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Murphy, Liedtky, Bedard, Patten and Turner voted in favor of the motion)

Councilor Bedard motioned that the City Council ratify the appointment of Garry Baker, position #3, to the Dangerous Buildings Abatement Board of Appeals with a term expiring on December 31, 2025.

Councilor Murphy seconded the motion.

MOTION:

that the City Council ratify the appointment of Garry Baker, position #3, to the Dangerous Buildings Abatement Board of Appeals with a term expiring on December 31, 2025.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Murphy, Liedtky, Bedard, Patten and Turner voted in favor of the motion)

H. Shall the City Council authorize the expenditure of City Funds to remodel Station 7 Police/Fire Station?

City Manager Deanna Schafer stated that the City of Reedsport applied for and received two Seismic Rehabilitation Grants totaling \$3,628,460.00 for Police Station 7 and for Turner Fire Station. Due to the extent of the construction necessary to meet current seismic standards, staff believes it is the opportune time to undergo several remodeling aspects for the future and ongoing needs of the City.

Although the remodel itself would not be covered under the grant funds, by combining the projects the City could potentially save money on some of the engineering and architectural aspects as well as the building costs since the station will already be under construction. Some of the projects identified are:

Expansion of dispatch center and provide restroom. –Covid mitigation dollars.

Expanding and reconfiguring the apparatus bays to accommodate today's larger trucks.

Relocating outside escape stairs to 4th street wall and adding a secure fence for employees to utilize out door space.

Upgrade furnace system to HVAC to provide fresh air handling (OR-OSHA requirement- Post Covid).

Relocate the evidence room and provide secure, pass through lockers and preparation area.

Dedicate a room for IT, Radios, Alarms and Phone systems.

In May the City Council approved to expend \$450,000 as follows:

Police Capital \$110,900  
Building Improvement \$175,000  
ARPA funding \$150,000



This authorization was with the intention of also applying for capacity grant funding to potentially recover some of the money.

Due to increase building costs, concrete prices and quotes for HVAC the estimated construction expense has increased by \$256,000. We feel that we can potentially shave some of these cost by approximately \$75,000 but are seeking authorization to expend the full amount so that they can move forward with the project. In order to meet our deadline of the end of 2023, we need to start construction soon.

I have been in meetings with Ford Family Foundation and they feel that this project qualifies for their capacity grant but I was unable to apply until final estimates are in. This grant could fund up to 1/3 of our total project, or approximately \$250,000.

An approximate increase of expenses from Building improvement fund of \$150,000. We currently have \$500,000 in non-allocated reserve funds.

An approximate increase of expenses from ARPA funding of \$150,000. We currently have a balance of \$712,000 of non-allocated funds.

Councilor Bedard motioned that the City Council authorize the expenditure of City Funds to remodel Station 7 Police/Fire Station not to exceed a \$300,000. Construction costs of \$256,000 plus \$44,000 for additional contingencies.

Councilor Turner seconded the motion.

MOTION:

that the City Council authorize the expenditure of City Funds to remodel Station 7 Police/Fire Station not to exceed a \$300,000. Construction costs of \$256,000 plus \$44,000 for additional contingencies.

VOTE:

AYES 6 NAYES 0

(Mayor McCollum, Councilors Murphy, Liedtky, Bedard, Patten and Turner voted in favor of the motion)

7. MISCELLANEOUS ITEMS

*(Mayor, Councilors, City Manager, City Attorney)*

1. City Manager Deanna Schafer stated that the FEMA Public Meeting for the Levee Project was a great success. The comment period ends today and so far the City has received 3 comments.

2. UDC Director Diane Novak stated that Member Appreciate Day at the Discovery Center went really well.
3. Public Works Director Kimberly Clardy stated that the City's SCA grant application was not approved for funding.
4. Finance Director Michelle Fraley stated that the City has received a 3-month extension on the audit due to Pauly Rogers having limited staffing.
5. Councilor Bedard stated that the Festival of Trees held at the Oregon Coast School of Art received a great community turn out and raised money for Reedsport Education Enrichment Foundation (REEF).

EXECUTIVE SESSION OF THE REEDSPORT CITY COUNCIL  
NOVEMBER 7, 2022 VIA ZOOM & IN PERSON

PRESENT:

Mayor Linda McCollum

Councilors DeeDee Murphy, Joe Liedtky, Mark Bedard, Rich Patten and Debby Turner (Councilor Jeffrey Vanier was absent)

City Manager Deanna Schafer

City Attorney Stephen H. Miller

Finance Director Michelle Fraley and UDC Director Diane Novak

- A. Pursuant to ORS 192.660(2)(h) – To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

It was the consensus of the Council to continue the meeting past 9:30 PM.

ADJOURN

Mayor McCollum adjourned the meeting at 10:15 P.M.

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Linda McCollum, Mayor

ATTEST:

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Deanna Schafer, City Recorder