

MINUTES OF THE REEDSPORT CITY COUNCIL REGULAR SESSION NOVEMBER 1, 2010 7:00 P.M. CITY HALL COUNCIL CHAMBERS.

PRESENT:

Mayor, Keith Tymchuk

Councilors Bill Otis, Bill Walker, Councilor Tonya Wahl, Mike Macho, Diane Essig and Ginger Anderson.

City Manager, Scott Somers

City Attorney, Steve Miller

OTHERS PRESENT: Vera Koch, Diane Novak, Floyd Dollar, Mark Fandrey, Merv Cloe, Jack Detweiler, Kathi Wall-Meyer, Debbie McKinney, Lee Bridge, Lorelyn Lorence, Laura Smith, Roberta Brazill

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. CITIZEN COMMENTS

*This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.*

3. APPROVAL OF THE AGENDA

Councilor Bill Walker moved that the City Council approve the Agenda.

Councilor Ginger Anderson seconded the motion.

MOTION:

that the City Council approve the Agenda.

VOTE:

A vote was taken on the motion with the following results:

AYES 7 NAYES 0

(Mayor Tymchuk, Councilors Essig, Macho, Wahl, Otis, Anderson and Walker voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

4. CONSENT AGENDA

*Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.*

A. Approve minutes of the work session of October 4, 2010.

B. Approve minutes of the regular session of October 4, 2010.

C. Motion to approve the Consent Calendar.

Councilor Mike Macho moved that the City Council approve the Consent Calendar.

Councilor Diane Essig seconded the motion.

MOTION:

that the City Council approve the Consent Calendar.

VOTE:

A vote was taken on the motion with the following results:

AYES 7 NAYES 0

(Mayor Tymchuk, Councilors Essig, Macho, Wahl, Otis, Anderson and Walker voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

5. GENERAL BUSINESS

A. Shall the City Council appoint a member to the Planning Commission?

City Manager Scott Somers said that due to the resignation of Mr. Al Villeneuve and Mr. Doug Tibbles two positions have opened up on the City of Reedsport Planning Commission. The positions were advertised and two applications were received, one from Ms. Janet Fitzgerald and one from Mr. Christian Walter.

Ms. Janet Fitzgerald was nominated to fill Position #5 with an expiration date of December 31, 2011. Mr. Christian Walter was nominated to fill Position #7 with an expiration date of December 31, 2013.

Councilor Tonya Wahl moved that the City Council appoint Ms. Janet Fitzgerald to Position #5 with an expiration date of December 31, 2011 and Mr. Christian Walter to Position #7 with an expiration date of December 31, 2013.

Councilor Mike Macho seconded the motion.

MOTION:

that the City Council appoint Ms. Janet Fitzgerald to Position #5 with an expiration date of December 31, 2011 and Mr. Christian Walter to Position #7 with an expiration date of December 31, 2013.

VOTE:

A vote was taken on the motion with the following results:

AYES 7 NAYES 0

(Mayor Tymchuk, Councilors Essig, Macho, Wahl, Otis, Anderson and Walker voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

B. Shall the City Council approve amendment #7 to Kennedy Jenks Engineering contact for additional funds associated with the wastewater outflow pipe installation?

Public Works Superintendant said that at the October 4, 2010 City Council meeting, the City Council approved a change order to the R & G Excavating contract to allow for the installation of a new wastewater outfall. The change order was required due to unforeseen delays in obtaining permit approval from the Department of the Army for the in-water work. As such, Kennedy/Jenks Consultants is requesting supplementary funds for additional field inspection

associated with the extended construction schedule by and amendment to their current contract (#7) .

If approved, Amendment #7 would allow up to 60 hours of additional engineering services. Compensation for the additional services will not exceed \$10,000 unless additional services or additional time is needed beyond that listed in Article 2, Scope of Services of the amendment. Should additional services and/or time be needed, it's anticipated Kennedy/Jenks Consultants will request additional funds. Should this request occur, the City Council would be asked for consideration of approval of a new amendment to the contract with Kennedy/Jenks Consultants.

The fee for Amendment #7 to Kennedy/Jenks Engineering contact shall not exceed \$10,000 without written authorization. Funds for this would come from the wastewater DEQ capital fund.

Councilor Ginger Anderson said that this is a consequence of the delay of permit. The City needs someone to inspect the installation work.

Mr. Jack Detweiler of Kennedy/Jenks Engineering said that without an inspector, the installation of the wastewater outfall would have to be certified by the DEQ. Observations would need to be made and there would not be an engineer to oversee the work or be able to respond to unforeseen matters or to make sure that the contractor adheres to the conditions of the permit.

This delay was caused by Marine Fisheries, the City may want to pursue damages from this entity or contact an elected official to address congress.

City Manager Scott Somers said that he is reluctant to send a letter addressing this when the Army Corp of Engineers is in the process of deciding if the City or the Army Corps of Engineers will be responsible for making and paying for needed repairs to the levee.

Councilor Mike Macho moved that the City Council approve Amendment #7 to Kennedy/Jenks Engineering contract for additional funds associated with the wastewater outfall construction and authorize the City Manager to sign the Amendment.

Councilor Ginger Anderson seconded the motion.

**MOTION:**

that the City Council approve Amendment #7 to Kennedy/Jenks Engineering contract for additional funds associated with the wastewater outfall construction and authorize the City Manager to sign the Amendment.

**VOTE:**

A vote was taken on the motion with the following results:

AYES 5 NAYES 2

(Mayor Tymchuk, Councilors Essig, Macho, Otis, and Anderson voted in favor of the motion.)(Councilor Walker and Wahl voted in opposition.

Mayor Tymchuk declared the motion passed.

**C. Quarterly financial report.**

Finance Officer Vera Koch presented the following financial report:

**2010 / 2011 Financial Report**

November 1, 2010

target % received/spent  
by end of 3rd month of  
budget year **25%**

**FIRST Quarter of fiscal year 2010/2011  
For period ending SEPTEMBER 2010**

**General Fund 001**

	<b>Budget</b>	<b>Actual</b>	
<b>Beginning Fund Balance</b>	\$576,430	\$644,808	111.86%
<b>Revenue</b>	\$2,406,770	\$215,319	8.95% Received
<b>*Expenditures</b>	\$2,554,200	\$562,543	22.02% Expended

\*(less unappropriated expenditures)

**Street Fund 002**

	<b>Budget</b>	<b>Actual</b>	
<b>Beginning Fund Balance</b>	\$1,000	\$26,083	2608.30%
<b>Revenue</b>	\$218,800	\$34,575	15.80% Received
<b>*Expenditures</b>	\$219,800	\$47,530	21.62% Expended

\*(less unappropriated expenditures)

**Water Utility Fund 003**

	<b>Budget</b>	<b>Actual</b>	
<b>Beginning Fund Balance</b>	\$75,000	\$121,433	161.91%
<b>Revenue</b>	\$861,800	\$216,808	25.16% Received
<b>*Expenditures</b>	\$925,860	\$216,866	23.42% Expended

\*(less unappropriated expenditures)

**Wastewater Utility 004**

	<b>Budget</b>	<b>Actual</b>	
<b>Beginning Fund Balance</b>	\$110,000	\$124,413	113.10%
<b>Revenue</b>	\$1,876,390	\$305,053	16.26% Received
<b>*Expenditures</b>	\$1,961,390	\$358,359	18.27% Expended

\*(less unappropriated expenditures)

**Stormwater Utility Fund 005**

	<b>Budget</b>	<b>Actual</b>	
<b>Beginning Fund Balance</b>	\$60,000	\$63,080	105.13%
<b>Revenue</b>	\$79,600	\$19,711	24.76% Received
<b>*Expenditures</b>	\$138,240	\$13,598	9.84% Expended

\*(less unappropriated expenditures)

**Bicycle/footpath Fund 007**

	<b>Budget</b>	<b>Actual</b>	
<b>Beginning Fund Balance</b>	\$28,200	\$28,479	100.99%
<b>Revenue</b>	\$1,950	\$358	18.36% Received
<b>*Expenditures</b>	\$30,150	\$0	0.00% Expended

**Water SPWF Loan Debt Fund 010**

	<b>Budget</b>	<b>Actual</b>	
<b>Beginning Fund Balance</b>	\$63,190	\$63,094	99.85%
<b>Revenue</b>	\$35,700	\$6,051	16.95% Received
<b>*Expenditures</b>	\$98,890	\$0	0.00% Expended

\*(less unappropriated expenditures)

**Water Filtration Debt/Reserve Fund 011**

	<b>Budget</b>	<b>Actual</b>	
<b>Beginning Fund Balance</b>	\$8,300	\$8,600	103.61%
<b>Revenue</b>	\$127,650	\$32,466	25.43% Received
<b>*Expenditures</b>	\$135,950	\$117,141	86.16% Expended

**Wastewater DEQ Loan Debt Fund 012**

	<b>Budget</b>	<b>Actual</b>	
<b>Beginning Fund Balance</b>	464,330	967,388	0.00%
<b>Revenue</b>	\$993,910	\$114,124	11.48% Received

<b>*Expenditures</b>	\$1,458,240	\$0	0.00%	Expended
*(less unappropriated expenditures)				

**Wastewater OECD Loan Debt Fund 013**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	0.00	0.00	0.00%	
<b>Revenue</b>	\$435,500	\$108,837	24.99%	Received
<b>*Expenditures</b>	\$435,500	\$0	0.00%	Expended
*(less unappropriated expenditures)				

**Fire Equipment Fund 014**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$134,000	\$135,105	100.82%	
<b>Revenue</b>	\$35,000	\$4,798	13.71%	Received
<b>*Expenditures</b>	\$169,000	\$113,980	67.44%	Expended
*(less unappropriated expenditures)				

The Volunteer Fire Department continue to supplement revenue by providing assistance at motor vehicle accident scenes.

**Dunes NRA Fund 016**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$22,700	\$23,222	102.30%	
<b>Revenue</b>	\$93,950	\$23,456	24.97%	Received
<b>*Expenditures</b>	\$116,650	\$36,355	31.17%	Expended
*(less unappropriated expenditures)				

**Riverfront Fund 017**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$26,900	\$38,993	144.96%	
<b>Revenue</b>	\$151,950	\$44,887	29.54%	Received
<b>*Expenditures</b>	\$173,850	\$33,479	19.26%	Expended

**Library Renovation Fund 018**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$32,600	\$70,208	215.36%	
<b>Revenue</b>	\$153,025	\$4,021	2.63%	Received
<b>*Expenditures</b>	\$185,625	\$0	0.00%	Expended

**System Develop-Water Fund 020**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$56,700	\$52,455	92.51%	
<b>Revenue</b>	\$8,760	\$4,000	45.66%	Received
<b>*Expenditures</b>	\$65,460	\$0	0.00%	Expended
*(less unappropriated expenditures)				

**System Develop-Waste water Fund 021**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$126,775	\$126,813	100.03%	
<b>Revenue</b>	\$8,050	\$0	0.00%	Received
<b>*Expenditures</b>	\$134,825	\$0	0.00%	Expended
*(less unappropriated expenditures)				

**System Develop-Storm water Fund 022**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$5,000	\$5,108	102.16%	
<b>Revenue</b>	\$2,015	\$0	0.00%	Received
<b>*Expenditures</b>	\$7,015	\$0	0.00%	Expended
*(less unappropriated expenditures)				

**Wastewater Capital Enterprise Fund 024**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$1,129,000	\$1,293,946	114.61%	
<b>Revenue</b>	\$21,120	\$5,356	25.36%	Received
<b>*Expenditures</b>	\$1,150,120	\$62,361	5.42%	Expended
*(less unappropriated expenditures)				

**General Capital Improvement Fund 025**

<b>Budget</b>	<b>Actual</b>
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<b>Beginning Fund Balance</b>	\$210,000	\$210,976	100.46%
<b>Revenue</b>	\$65,325	\$492	0.75% Received
<b>*Expenditures</b>	\$275,325	\$22,745	8.26% Expended

\*(less unappropriated expenditures)

**Street Capital Fund 026**

	<b>Budget</b>	<b>Actual</b>	
<b>Beginning Fund Balance</b>	\$170,000	\$93,398	54.94%
<b>Revenue</b>	\$11,120	\$96,781	870.33% Received
<b>*Expenditures</b>	\$181,120	\$1,523	0.84% Expended

\*(less unappropriated expenditures)

**Water Enterprise Capital Improvement Fund 029**

	<b>Budget</b>	<b>Actual</b>	
<b>Beginning Fund Balance</b>	\$1,400,000	\$1,432,609	102.33%
<b>Revenue</b>	\$101,270	\$25,319	25.00% Received
<b>*Expenditures</b>	\$1,501,270	\$22,555	1.50% Expended

\*(less unappropriated expenditures)

**Wastewater Enterprise DEQ Capital Improvement Fund 030**

	<b>Budget</b>	<b>Actual</b>	
<b>Beginning Fund Balance</b>	0	\$0	0.00%
<b>Revenue</b>	\$1,000,000	\$525,539	52.55% Received
<b>*Expenditures</b>	\$1,000,000	\$525,539	52.55% Expended

\*(less unappropriated expenditures)

**Wastewater Enterprise OEDD Capital Improvement Fund 031**

	<b>Budget</b>	<b>Actual</b>	
<b>Beginning Fund Balance</b>	\$0	\$0	0.00%
<b>Revenue</b>	\$500,000	\$13,354	2.67% Received
<b>*Expenditures</b>	\$500,000	\$13,354	2.67% Expended

\*(less unappropriated expenditures)

**Reedsport Urban Renewal District. Fund 150**

	<b>Budget</b>	<b>Actual</b>	
<b>Beginning Fund Balance</b>	\$72,000	\$74,255	0.00%
<b>Revenue</b>	\$79,300	\$806	1.02% Received
<b>*Expenditures</b>	\$151,300	\$956	0.63% Expended

6. MISCELLANEOUS ITEMS

*(Mayor, Councilors, Student Councilors, City Manager, City Attorney)*

Councilor Tonya Wahl said that she has received a concern from Dennis McQuire concerning the project of a land swap the City initiated. She said that nothing has been done to complete this project.

City Manager Scott Somers said that the project is moving forward.

City Attorney Steve Miller handed out information on ethics concerning local government.

ADJOURN

\_\_\_\_\_  
Mayor Keith Tymchuk

ATTEST:

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Deanna Schafer, City Recorder