

MINUTES OF THE REEDSPORT CITY COUNCIL REGULAR SESSION AUGUST 1, 2011
7:00 P.M. CITY HALL COUNCIL CHAMBERS.

PRESENT: Mayor, Keith Tymchuk
Councilors Ginger Anderson, Diane Essig, Mike Macho, Bill Otis,
Kathi Wall-Meyer and Bill Walker
City Manager, Scott Somers
City Attorney, Steve Miller

OTHERS PRESENT: Deanna Schafer, Vera Koch, Floyd Dollar, Sgt. Tom Beck, Lee
Bridge, Lorelyn Lorence, Harold Rose, Colleen Spalione

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. CITIZEN COMMENTS

*This time is reserved for citizens to comment on items that are not on the Agenda.
Maximum of five minutes per item, please.*

Ms. Spalione of 451 Fir Ave., Reedsport Oregon said that she is anticipating closing her retail store located at this address and is contemplating opening up a Boys & Girls club. She said that she is bringing this to a Council meeting to garner support for her new business activity.

Ms. Spalione was encouraged to contact the Family Resource Center and other Boys & Girls clubs to receive guidance from them.

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

4. APPROVAL OF THE AGENDA

Councilor Diane Essig motioned to approve the agenda.

Councilor Mike Macho seconded the motion.

MOTION:

that the City Council approve the Agenda.

VOTE:

A vote was taken on the motion with the following results:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Anderson, Essig, Otis, Macho, Wall-Meyer and Walker voted in favor of the motion.)

Mayor Keith Tymchuk declared the motion passed unanimously.

5. PUBLIC HEARINGS

6. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.

- A. Approve minutes of the work session of July 11, 2011.
- B. Approve minutes of the regular session of July 11, 2011.
- C. Motion to approve the Consent Calendar.

Councilor Ginger Anderson motioned to approve the Consent Calendar.

Councilor Kathi Wall-Meyer seconded the motion.

MOTION:

that the City Council approve the Consent Calendar.

VOTE:

A vote was taken on the motion with the following results:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Anderson, Essig, Otis, Macho, Wall-Meyer and Walker voted in favor of the motion.)

Mayor Keith Tymchuk declared the motion passed unanimously.

7. GENERAL BUSINESS

- A. Shall the City Council appoint a member to the City's Budget Committee?

City Manager Scott Somers said that the City has received an application from Ms. Judy Macho wishing to volunteer on the City's Budget Committee. There are currently two vacancies with terms expiring on December 31, 2013. In June 2011 a press release was distributed to the Media.

Ms. Macho is a former employee of the Reedsport Police Department who has recently retired.

Mayor Keith Tymchuk asked the City Attorney if there was a conflict to appointing Mrs. Macho to the Committee since her husband sits on the City Council. City Attorney Miller said he wasn't aware of anything preventing Mrs. Macho from participating on the Committee.

Councilor Mike Macho abstained from voting.

Councilor Bill Walker motioned to appoint Ms. Judy Macho to fill a vacancy on the City's Budget Committee.

Councilor Diane Essig seconded the motion.

MOTION:

that the City Council appoint Ms. Judy Macho to fill a vacancy on the City's Budget Committee.

VOTE:

A vote was taken on the motion with the following results:

AYES 6 NAYES 0 ABSTAIN 1

(Mayor Keith Tymchuk, Councilors Anderson, Essig, Otis, Wall-Meyer and Walker voted in favor of the motion.)

Mayor Keith Tymchuk declared the motion passed unanimously.

- B. Shall the City Council enter into an agreement with the Oregon Department of Land Conservation and Development (DLCD) to accept a grant for planning services?

City Manager Scott Somers said that every year the DLCD Coastal Management Program has been able to offer the City of Reedsport a grant to fund planning services. While the Coastal Management Program manager wishes that the grant could be higher to reflect increased costs, he is pleased to be able to keep the dollar amounts the same as last year. This grant award will supplement the budget and enable the City to provide planning services in a timely manner.

The City has anticipated receiving this planning grant for fiscal year 2011-2012 and included \$5,000 of revenue in the planning budget. Therefore, acceptance of this grant funding will be consistent with the adopted budget for this fiscal year. The cost of accepting the grant will be the administrative staff time to complete the grant reimbursement forms and submit them to DLCD.

Councilor Ginger Anderson motioned to approve the grant award of \$5,000 and authorize the City Manager to sign the grant agreement with DLCD in order to fund planning services.

Councilor Kathi Wall-Meyer seconded the motion.

MOTION:

that the City Council approve the grant award of \$5,000 and authorize the City Manager to sign the grant agreement with DLCD in order to fund planning services.

VOTE:

A vote was taken on the motion with the following results:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Anderson, Essig, Otis, Macho, Wall-Meyer and Walker voted in favor of the motion.)

Mayor Keith Tymchuk declared the motion passed unanimously.

C. Shall the City Council approve the purchase of a pump station?

Mr. Floyd Dollar said that the Longwood Water Pump Station pumps water to the Rowe Street Reservoir, which supplies water to Bowman Road and all the streets off Bowman Road heading south up the hill. The pump station was constructed in installed in 1976 and is a shop-built prepackaged pump station which contained all the pumps and controls inside one enclosure. The existing pump station is worn out, rusting thru, and no longer functions in automatic mode. Its replacement has been planned for some time and is part of the Capital Improvement Plan. It was budgeted for replacement in the 2010-2011 budget.

Dollar said that the Dyer Partnership prepared specifications for the procurement of the new pump station, which is also a shop built prepackaged pump station which contains all the pumps and controls in one enclosure. The City Public Works Department will remove the old pump station and install the new pump station on the same slab where the old equipment was located. We will be using a local electrical contractor to hook up the new equipment.

Three proposals were solicited from the following companies: Pump Tech, Inc., Grannich Engineered Products, Inc., and USEMCO, Inc. Two bidders submitted proposals:

Pump Tech, Inc.	\$68,586.
USEMCO	\$44,900

The Engineer's estimate was \$47,300. Dyer Partnership has reviewed the proposals and recommends that the City award the procurement of the Longwood Pump Station Equipment Replacement to USEMCO for \$44,900.

This project is budgeted in the Water Capital Enterprise Fund, Water System Improvements. Available funds are \$598,300.

Councilor Ginger Anderson motioned to approve the purchase of a pump station.

Councilor Kathi Wall-Meyer seconded the motion.

MOTION:

that the City Council approve the purchase of a pump station.

VOTE:

A vote was taken on the motion with the following results:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Anderson, Essig, Otis, Macho, Wall-Meyer and Walker voted in favor of the motion.)

Mayor Keith Tymchuk declared the motion passed unanimously.

D. Shall the City Council approve the purchase of a used Fire Department transport vehicle?

Assistant Fire Chief Mr. Harold Rose said that the Fire Department has been using a donated SUV for its Fire Chief vehicle for a number of years but its reliability has diminished. A 1999 Suburban with ¾ ton axle capacity has been offered for sale by a local resident. The Suburban's 3 seats and storage room will seat 6-8 fully outfitted fire personnel and still carry auxiliary equipment. Further, it was pointed out that the department had received a \$1,000 donation toward the purchase of the vehicle from an anonymous source.

The tentative price offered by the current owner is approximately \$5,000. An additional \$1,000 will likely be needed to purchase decals and other small accessories for the vehicle. Several minor repairs need to be made as well.

City Manager Scott Somers said that current financial policy and practice allows the City Manager to make purchases for budgeted items under \$10,000. However, since this purchase was not discussed during the Budget Committee meetings, isn't included in the materials and services section of the Fire Department Fund and isn't included in the Capital Improvement plan, the City Council is asked to approve this purchase. Further, this purchase is in accordance with ORS. 279B.070 Public Contracting. This allows for a purchase of \$5,000 to be considered a small procurement and no quotes or bids are required. The \$1,000 in accessories and repairs would be considered incidentals and be installed in house.

The Fire Equipment Fund (014) has a balance of \$50,000 and the purchase of the fire transport vehicle meets the fund's criteria.

Councilor Ginger Anderson motioned to authorize the capital equipment purchase of a used fire transport vehicle.

Councilor Kathi Wall-Meyer seconded the motion.

MOTION:

that the City Council authorize the capital equipment purchase of a used fire transport vehicle.

VOTE:

A vote was taken on the motion with the following results:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Anderson, Essig, Otis, Macho, Wall-Meyer and Walker voted in favor of the motion.)

Mayor Keith Tymchuk declared the motion passed unanimously.

8. MISCELLANEOUS ITEMS
(Mayor, Councilors, City Manager, City Attorney)

The building at 1785 Winchester Ave. that formerly housed the Les Schwab Franchise has been leased by a local electrician and will be cleaned up soon.

City Manager Scott Somers said that National Night Out is on Tuesday, August 2nd at 5:00pm. He also reminded everyone that the Dune Fest event will begin on Wednesday the 3rd of August.

ADJOURN

Mayor Keith Tymchuk

ATTEST:

Deanna Schafer, City Recorder