

DRAFT

MINUTES OF THE REEDSPORT CITY COUNCIL SPECIAL SESSION JUNE 19, 2012 3:00 P.M. CITY HALL CONFERENCE ROOM.

PRESENT: Mayor, Keith Tymchuk  
Councilors Ginger Anderson, Diane Essig, Bill Otis, Kathi Wall-Meyer, Bill Walker and Councilor Mike Macho  
City Manager, Scott Somers  
City Attorney, Steve Miller

OTHERS PRESENT: Deanna Schafer, Vera Koch, Jessica Lloyd-Rogers (Coast Lake News)

**3:00 p.m. Special Session**

1. CALL TO ORDER
2. OPEN SESSION

Mayor Keith Tymchuk opened the Special Session at 3:00pm. He noted that both Councilor Bill Walker and Councilor Kathi Wall-Meyer were absent. A proposed recruitment brochure, the current adopted job description for the City Management position and a tentative timeline was presented to Council.

- A. Shall the City Council approve a hiring brochure, salary range and confirm a job description for the City Manager position opening?

Mayor Tymchuk said that the current City Manager Scott Somers has recently given notice and will be in the position for almost another month. He said that the intention is to discuss how the Council would like to proceed with giving notice and filling that position.

He said that he would begin with an item that has been expressed to him is that the Council be careful of the salary range and start the new manager at the lower end of the range. He said that it would be contingent on education and experience.

Council reviewed a proposed brochure, created from modifications of a brochure used for the recent Chief of Police recruitment. Pertinent details have been updated to fit the new position.

Councilor Mike Macho asked if the minimum requirements requested are fairly standard for this position.

City Manager Scott Somers said yes. A bachelor degree required and a master's degree preferred with a minimum of 5 years public sector management experience is pretty standard for a town the size of Reedsport.

Council recommended that a statement be made that a combination of schooling and experience could be considered.

Councilor Otis said that he wanted to comment on the wage. He does not want to see a solid candidate walk because the Council is not willing to budge on a lower end wage. He also recommended that the beginning salary not be lower than the highest wage of any department head.

The consensus of the Council was to set a salary range of \$71,500 to \$80,000. This was adjusted to reflect the highest wage of the Chief of Police.

ADJOURN

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Mayor Keith Tymchuk

ATTEST:

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Deanna Schafer, City Recorder