

MINUTES OF THE REEDSPORT CITY COUNCIL REGULAR SESSION FEBRUARY 4, 2013
7:00 P.M. CITY HALL COUNCIL CHAMBERS.

PRESENT: Mayor, Keith Tymchuk
Councilors Frank Barth, DeeDee Murphy, Linda McCollum, Kathi Wall-Meyer, and Diane Essig (Councilor Mike Macho was absent)
City Manager, Jonathan Wright
City Attorney, Steve Miller

OTHERS PRESENT: Deanna Schafer, Diane Novak, Vera Koch, Jeff Hedges, Preston Richardson, Gail Adamson, Lee Bridge, Lorelyn Lorence, Jerry Schneider, Larry Meyer, Kathleen Miller, Virginia Elandt, Nancy Hammond, Eric Samuelson, Gordon Hurlocker, Debbie McKinney, Joe Coyne, Sarah Haase

CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. CITIZEN COMMENTS

This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.

Mr. Larry Meyer 2149 Elm spoke on behalf of an organization that he is currently a member of called the Oath Keepers for the second time. He said that a resolution was presented in Coquille last week and the Mayor chose not to put it on the agenda. He was deeply disappointed by this and hopes that the City of Reedsport can do better. Brochures were left for the public.

Mr. Eric Samuelson of 930 Laurel gave an update on the parking issues on Laurel Avenue.

City Manager Jonathon Wright said that he is looking into the issue and may have a solution in the works.

2. PRESENTATIONS, PROCLAMATIONS, AWARDS

A. Chamber of Commerce motel tax expenditure report for 2011.

Reedsport/Winchester Bay Chamber of Commerce President Nancie Hammond presented an annual advertising report for the year of 2011.

B. Neighborhood Works Umpqua programs available.

Virginia Elandt the Microenterprise Program Manager of Neighborhood Works Umpqua presented on various programs that the program provides in the local area, particularly on the MEDAL and PRIME programs that support small business and growing the local economy and the Dream Savers program. Dream Savers is a program that matches dollars that people actually put away for qualified projects. She also mentioned a loan program called CapitalLink Loan Program that is offered to small businesses.

C. CDABA sign project proposal.

Ms. Kathleen Miller and Mr. Joe Coyne talked about a sign challenge proposal that the local Non-Profit, CDABA, is pursuing. They are proposing a challenge to local artist to create a visionary entrance to Reedsport sign that could be placed at all three entrances. The sign proposals would be presented to the Reedsport City Council at a future date. All funding would then need to be identified and raised to support the project.

3. APPROVAL OF THE AGENDA

Councilor Kathi Wall-Meyer motioned to approve the agenda.

Councilor Diane Essig seconded the motion.

MOTION:

that the City Council approve the agenda.

VOTE:

AYES 6 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Essig, and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

4. PUBLIC HEARINGS

None.

5. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.

A. Approve minutes of the City Council Work Session of January 7, 2013.

B. Approve minutes of the City Council Regular meeting of January 7, 2013.

C. Shall the City Council approve a liquor license application for Sol De Mexico Mex?

Reedsport Municipal Code Chapter 7.28 provides a process for applying for a license to serve alcohol in the City of Reedsport. It states that the City Recorder shall accept all applications and maintain a record of all applications submitted.

The Oregon Liquor Control Commission has the final say as to whether an application will be approved or denied however, a municipality may submit a letter of recommendation for denial if it so desires.

A new application has been received from Thania and Shawn Dolan of Sol de Mexico Mex at 1790 Winchester Ave. This is a transfer of ownership and the location has previously been approved for a license to sell alcohol.

There is no fiscal impact; the City of Reedsport receives \$100.00 for the application review process.

***1. Approve a liquor license application for Sol De Mexico Mex.**

- D. Shall the City Council adopt a Resolution appointing municipal judges Pro Tempore, and setting terms for appointment?

The City of Reedsport Charter of 2006 provides that the City Council may, as needs dictate, appoint one or more Municipal Judges Pro Tempore. The most recent appointments for Municipal Judge Pro Tempore were Mr. Dan Hinrichs and Ms. Jeanne Plagmann (limited assignment), both of which expired on December 31, 2012.

The Honorable Dan Hinrichs has agreed to continue to serve as a Municipal Judge Pro Tempore for the City of Reedsport. Ms. Sharon Mitchell, a practicing attorney for the State of Oregon has also agreed to serve as a Municipal Judge Pro Tempore.

In addition, Ms. Jeanne Plagmann, the City of Reedsport Court Clerk, desires to continue to serve as limited Municipal Judge Pro Tempore.

A proposed Resolution has been drafted, appointing Mr. Dan Hinrichs and Ms. Sharon Mitchell as Municipal Judges Pro Tempore, and Ms. Jeanne Plagmann as limited Municipal Judge Pro Tempore.

It is recommended that the City Council adopt a Resolution making these appointments with terms to expire on December 31, 2013; and that Resolution 2013-003 be assigned as the title.

There is no fiscal impact; Municipal Judges Pro Tempore would be paid according to the current contract.

***1. Adopt a Resolution appointing Mr. Dan Hinrichs and Ms. Sharon Mitchell as Municipal Judge Pro Tempore, and Ms. Jeanne Plagmann as limited Municipal Judge Pro Tempore, with terms to expire on December 31, 2013; and assign Resolution 2013-003 as the title.**

Councilor Linda McCollum motioned to approve the consent calendar.

Councilor Diane Essig seconded the motion.

MOTION:

that the City Council approve the consent calendar.

VOTE:

A vote was taken on the motion with the following results:

AYES 6 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Essig, and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

6. GENERAL BUSINESS

A. Shall the City Council appoint members to the City's boards and committees?

Mayor Keith Tymchuk read a staff report that said that on December 31st of each year, various positions on the Reedsport citizen participation boards and committees expire. Dangerous Building Abatement Board of Appeals was one of those boards. There are currently six openings on this board.

An application has been received from Mr. Leon Bridge to fill a vacancy. Mr. Bridge has served on this board in the recent past.

Contact was made with all incumbent committee members. A press release was distributed to the Media, placed on the City Website and posted in Reedsport City Hall.

Councilor Diane Essig motioned to appoint Mr. Leon Bridge to the Dangerous Building Abatement Board of Appeals?

Councilor Frank Barth seconded the motion.

MOTION:

that the City Council appoint Mr. Leon Bridge to the Dangerous Building Abatement Board of Appeals?

VOTE:

AYES 6 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Essig, and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

- B. Shall the City Council adopt a Resolution referring a question to be placed on the ballot for the May election?

City Manager Jonathan Wright said that in 2012, the Reedsport City Charter was amended by Initiative Measure 10-119. The amendment requires any tax or fee passed by the City Council after August 1, 2010, to receive voter approval. With this proposed Resolution, placing a referral on the May ballot, Staff is seeking clarification on whether voters intended the Charter amendment to include all fees, including administrative fees, or just public utility rate fees.

Administrative fees are fees which are established or increased to cover the operational cost of providing a service and are only assessed to the individual or group requesting the service. Currently, there are approximately 120 administrative services for which fees are assessed. Examples of administrative fees are:

- Fees to enter the Discovery Center.
 - These fees are applied to cover building expenses such as heat, maintenance and electricity.
- Fees for the purchase of sandbags.
 - These fees are set and influenced by the market cost to purchase these items.
- Fees to kennel an animal.
 - These fees are used to help heat the City's animal shelter and provide animals sheltered with food and medical treatment.
- Fees for copies.
 - These fees are used to cover the cost of ink, toner, paper and maintenance of the copier.

As with any business, when the cost of material or labor increases, or when a new item or service is provided, fees must be established or adjusted to cover expenses. While there some differences between public and private enterprises they both share the need to cover operational costs in order to survive; however, there is no expectation that a private business would ask its consumer base for authorization to establish or raise fees.

Currently, for the City to place items on a ballot, it must be on a regular election year (every two years) or during a special election. While regular elections are free, the City must still provide the Staff time and endure expenses for ballot pamphlets and mailings. The County's cost for a special election is approximately \$1,500 plus pamphlets and mailings. Last election, postage alone cost over \$700. Therefore, Staff is proposing an amendment to the Reedsport City Charter, Section 45, to clarify its intent.

Section 45 of the Reedsport City Charter reads:

“After August 1st, 2010, any such ordinance, resolution or order approved by a majority of the council, which creates or increases any tax or fee, shall not be effective unless ratified by a majority of the city's qualified electors. The voting shall take place in an election where at least 50 percent of the registered voters cast a ballot, or in the election that is a general election in an even numbered year.”

Staff is proposing a Resolution, to be considered by the City Council, to place a referral on the May ballot to amend the wording of this Section. Staff recognizes that public utility rates (i.e., water, wastewater and stormwater) have caused controversy and **do not** propose any change to the applicability of those types of fees to this Section. The only amendment proposed is the replacement of the word "fee" with "public utility rates." Thereby retaining the Section's applicability to utility rates and returning the authority of the City Council to manage administrative fees.

Staff is proposing a ballot referral to amend Section 45 of the Reedsport City Charter in order to grant the City Council the authority to establish or increase rates for the approximate 120 administrative service fees provided by the City, without having to go to an election for each. Administrative fees go directly toward the cost of materials, labor, maintenance and repair of the goods or services provided. Increasing or establishing these types of fees is typically due to increased material or labor costs, which the City has no control over.

The City has no intention of raising any fees at this time nor are any new fees being approved by this Resolution. If approved by the voters, it will enable the City Council to establish or raise administrative fees, as needed.

Mayor Keith Tymchuk said that from discussions after the election passing Measure 10-119 he felt that the intention of the measure was not to stifle the Cities ability to do business but that the intention was to allow the citizens to vote on future utility increases.

Councilor Frank Barth said that while he does not disagree with the proposal to allow the City to have control over administrative fees he does not agree with making another amendment to the Charter.

Councilor Diane Essig motioned to adopt a Resolution initiating a ballot referral and assign 2013-004 as the title.

Councilor Kathi Wall-Meyer seconded the motion.

MOTION:

that the City Council adopt a Resolution initiating a ballot referral and assign 2013-004 as the title.

VOTE:

AYES 5 NAYES 1

(Mayor Keith Tymchuk, Councilors Murphy, McCollum, Essig, and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed.

C. Shall the City Council adopt a Resolution authorizing a Supplemental Budget for Fiscal Year 2012 / 2013?

Finance Director Vera Koch said that a Resolution has been drafted which provides for unforeseen changes in the form of a Supplemental Budget and budget revisions for fiscal year budget of 2012 / 2013.

The following information is provided regarding the recommended adjustments. These adjustments were not known at the time of adopting the FY 2012 / 2013 budget. None of the recommended adjustments increase the property tax levy.

This budget adjustment affects pages 56, 106, 129, 145, 146, 151, 152, 155, 159, 160, 165, 166 and 199 of the current Adopted Budget for Fiscal Year 2012 / 013.

General Fund Change explanations:

- The police department has been awarded a \$10,000 safety grant from City County Insurance. The police department line item Police Grants is proposed to increase by \$10,000 for a total of \$30,000 in the current fiscal year budget. The corresponding General Fund revenue line item of Police Grants will also be increased by \$10,000.
- The City has the opportunity to participate in the State of Oregon Jobs Plus program and hire a temporary worker for the time period of January through June of 2013. The employee will be hired through Cardinal services. The State of Oregon will pay the hourly wage and a percentage of the benefit costs directly to Cardinal Services. The City will be responsible for the remaining benefit cost of \$3.40 per hour for a total City cost of approximately \$3,500. City staff has identified projects for the worker in parks and buildings, water utility and wastewater utility. City Funding will be transferred from Personal Services in the General Fund, Water Fund, and Wastewater Fund to Materials & Services in each of the corresponding funds. The funding is obtained from the unused salary and benefits of the Public Works Director salary. This position will terminate as of June 30th 2013.
- The Public Works Director position has been vacant since August 15th. A contract employee for the Public Works Director position is tentatively scheduled to begin work on February 1, 2013. Intra fund transfers must be made from Personal Services to Materials & Services in General Fund, Street Fund, Water Fund, Wastewater Fund, Stormwater Fund and Dunes NRA Lease Fund to move funding designated for a City employee to Contracted Services. A total of \$32,000 will be transferred to Contracted Services line item for this position.

LINE ITEM CHANGES

GENERAL FUND (#001)

Revenue;

Misc. Police Grants (001-000-423540) page 56 is increased from \$20,000 to \$30,000.

Expenditures;

Police Department Unit (200)

Materials & Services;
Misc. Grant Expenses (001-200-615610) page 106 is increased from \$20,000 to \$30,000.

Net increase to Police Department is \$10,000.

Public Services Department Unit (410)

Personal Services;
Public Works Director Salary (001-410-511410) page 129 is decreased \$3,800 from \$4,920 to \$1,120.

Materials & Services;
Contracted Services (001-104-623530) page 129 is increased from \$0 to \$3,800
(Public Works Director Salary: \$2,600; temporary worker: \$1,200)

Net change to Public Services is \$0.00.

The General Fund budget is increased by \$10,000.

STREET FUND (#002)

Intra-fund transfer

Expenditures;

Personal Services;

Public Works Director Salary (002-502-511410) page 145 is decreased from \$6,200 to \$3,000.

Materials & Services;
Contracted Services (002-502-623530) page 146 is increased from \$0 to \$3,200.

Net change to Street Fund is \$0.00.

WATER FUND (#003)

Intra-fund transfer

Expenditures;

Personal Services;

Public Works Director Salary (003-503-511410) page 151 is decreased from \$21,690 to \$9,490.

Materials & Services;
Contracted Services (003-503-623530) page 152 is increased from \$0 to \$12,200.
(Public Works Director: \$11,000; temporary labor: \$1,200)

Net change to Water Fund is \$0.00.

WASTEWATER FUND (#004)

Intra-fund transfer

Expenditures;

Personal Services;

Public Works Director Salary (004-505-511410) page 159 is decreased from \$21,690 to \$9,490.

Materials & Services;

Contracted Services (004-504-623530) page 160 is increased from \$0 to \$12,200.
(Public Works Director: \$11,000; temporary labor: \$1,200)

Net change to Wastewater Fund is \$0.00.

STORMWATER FUND (#005)

Intra-fund Transfer

Expenditures;

Personal Services;

Public Works Director Salary (005-505-511410) page 165 is decreased from \$6,200 to \$3,000.

Materials & Services;

Contracted Services (005-505-623530) page 166 is increased from \$0 to \$3,200.

Net change to Stormwater Fund is \$0.00

DUNES LEASE FUND (#016)

Intra-fund Transfer:

Expenditures;

Personal Services;

Public Works Director Salary (016-516-511410) page 199 is decreased from \$1,275 to \$675.

Materials & Services;

Contracted Services (016-516-623530) page 199 is increased from \$0 to \$600.

Net change to Dunes Lease Fund is \$0.00

It is recommended that the City Council approve a Resolution adopting a Supplemental Budget and Budget Revisions for Fiscal Year 2012 / 013; and that Resolution 2013-005 be assigned as the title.

The total budget will be increased by \$10,000 with no increase in property tax.

Councilor Linda McCollum motioned to adopt a Resolution adopting a Supplemental Budget and Budget Revisions for Fiscal Year 2012 / 013; and assign Resolution 2013-005 as the title.

Councilor DeeDee Murphey seconded the motion.

MOTION:

that the City Council adopt a Resolution adopting a Supplemental Budget and Budget Revisions for Fiscal Year 2012 / 013; and assign Resolution 2013-005 as the title.

VOTE:

AYES 5 NAYES 1

(Mayor Keith Tymchuk, Councilors Murphy, McCollum, Essig, and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed.

D. Financial Report.

Finance Director Vera Koch presented the following information:

**Second Quarter of fiscal year 2012/2013
For period ending December 2012**

General Fund 001

	Budget	Actual		
Beginning Fund Balance	\$660,000	\$725,739	109.96%	
Revenue	\$2,200,680	\$1,602,569	72.82%	Received
*Expenditures	\$2,470,680	\$804,912	32.58%	Expended
*(less unappropriated expenditures)				

Street Fund 002

	Budget	Actual		
Beginning Fund Balance	\$70,000	\$111,796	159.71%	
Revenue	\$230,400	\$134,251	58.27%	Received
*Expenditures	\$285,400	\$129,146	45.25%	Expended
*(less unappropriated expenditures)				

Water Utility Fund 003

	Budget	Actual		
Beginning Fund Balance	\$60,000	\$129,454	215.76%	
Revenue	\$826,700	\$418,797	50.66%	Received
*Expenditures	\$873,000	\$436,590	50.01%	Expended
*(less unappropriated expenditures)				

Wastewater Utility 004

	Budget	Actual		
Beginning Fund Balance	\$200,000	\$465,031	232.52%	
Revenue	\$1,836,600	\$933,174	50.81%	Received
*Expenditures	\$2,016,600	\$920,078	45.63%	Expended
*(less unappropriated expenditures)				

**Stormwater Utility Fund
005**

	Budget	Actual		
Beginning Fund Balance	\$7,000	\$13,974	199.63%	
Revenue	\$73,450	\$37,441	50.97%	Received
*Expenditures	\$78,500	\$39,518	50.34%	Expended
*(less unappropriated expenditures)				

Bicycle/footpath Fund 007

	Budget	Actual		
Beginning Fund Balance	\$32,230	\$32,882	102.02%	

Revenue	\$1,960	\$1,239	63.21%	Received
*Expenditures	\$34,190	\$0	0.00%	Expended

Water SPWF Loan Debt Fund 010

	Budget	Actual		
Beginning Fund Balance	\$78,000	\$78,094	100.12%	
Revenue	\$22,975	\$16,872	73.44%	Received
*Expenditures	\$21,400	\$21,344	99.74%	Expended
*(less unappropriated expenditures)				

Water Filtration Debt/Reserve Fund 011

	Budget	Actual		
Beginning Fund Balance	\$11,000	\$11,016	100.15%	
Revenue	\$127,750	\$127,735	99.99%	Received
*Expenditures	\$127,680	\$122,561	95.99%	Expended
*(less unappropriated expenditures)				

Wastewater DEQ Loan Debt Fund 012

	Budget	Actual		
Beginning Fund Balance	673,000	673,983	100.15%	
Revenue	\$670,990	\$335,917	50.06%	Received
*Expenditures	\$821,705	\$410,848	50.00%	Expended
*(less unappropriated expenditures)				

Wastewater OECDD Loan Debt Fund 013

	Budget	Actual		
Beginning Fund Balance	50,950.00	51,023.00	100.14%	
Revenue	\$203,300	\$117,583	57.84%	Received
*Expenditures	\$154,250	\$154,247	100.00%	Expended
*(less unappropriated expenditures)				

Fire Equipment Fund 014

	Budget	Actual		
Beginning Fund Balance	\$72,000	\$76,653	106.46%	
Revenue	\$29,100	\$10,022	34.44%	Received
*Expenditures	\$101,100	\$316	0.31%	Expended
*(less unappropriated expenditures)				

Dunes NRA Fund 016

	Budget	Actual		
Beginning Fund Balance	\$70,000	\$74,455	106.36%	
Revenue	\$103,050	\$47,766	46.35%	Received
*Expenditures	\$173,050	\$51,011	29.48%	Expended
*(less unappropriated expenditures)				

Riverfront Fund 017

	Budget	Actual		
Beginning Fund Balance	\$32,015	\$43,610	136.22%	
Revenue	\$124,750	\$72,402	58.04%	Received

*Expenditures	\$152,015	\$62,733	41.27%	Expended
----------------------	-----------	----------	--------	----------

**Library Renovation Fund
018**

	Budget	Actual		
Beginning Fund Balance	\$76,000	\$70,863	93.24%	
Revenue	\$44,000	\$45,759	104.00%	Received
*Expenditures	\$120,000	\$4,020	3.35%	Expended

Sys. Development Fund Water 020

	Budget	Actual		
Beginning Fund Balance	\$69,700	\$69,837	100.20%	
Revenue	\$200	\$136	68.00%	Received
*Expenditures	\$69,900	\$0	0.00%	Expended

Sys. Development Fund Wastewater 021

	Budget	Actual		
Beginning Fund Balance	\$131,600	\$131,576	99.98%	
Revenue	\$500	\$256	51.20%	Received
*Expenditures	\$132,100	\$0	0.00%	Expended

System Development Fund Stormwater 022

	Budget	Actual		
Beginning Fund Balance	\$5,950	\$5,974	100.40%	
Revenue	\$15	\$12	80.00%	Received
*Expenditures	\$5,965	\$0	0.00%	Expended

Enterprise Cap. Improve. Fund -Sewer 024

	Budget	Actual		
Beginning Fund Balance	\$730,000	\$887,241	121.54%	
Revenue	\$187,460	\$94,256	50.28%	Received
*Expenditures	\$917,460	\$740	0.08%	Expended

General Capital Improve. Fund 025

	Budget	Actual		
Beginning Fund Balance	\$198,500	\$198,487	99.99%	
Revenue	\$55,665	\$26,725	48.01%	Received
*Expenditures	\$204,165	\$35,270	17.28%	Expended
*(less unappropriated expenditures)				

Street Capital Fund 026

	Budget	Actual		
Beginning Fund Balance	\$220,000	\$222,887	101.31%	
Revenue	\$81,505	\$41,080	50.40%	Received
*Expenditures	\$301,505	\$50,000	16.58%	Expended
*(less unappropriated expenditures)				

Storm Capital Fund 027

	Budget	Actual		
Beginning Fund Balance	\$98,000	\$99,865	100.00%	
Revenue	\$200	\$195	97.50%	Received
*Expenditures	\$98,200	\$0	0.00%	Expended
*(less unappropriated expenditures)				

Water Enterprise Capital Improvement Fund 029

	Budget	Actual		
Beginning Fund Balance	\$1,470,000	\$1,469,026	99.93%	
Revenue	\$82,390	\$42,499	51.58%	Received
*Expenditures	\$1,552,390	\$0	0.00%	Expended
*(less unappropriated expenditures)				

Reedsport Urban Renewal District. Fund 150

	Budget	Actual		
Beginning Fund Balance	\$173,000	\$185,743	107.37%	
Revenue	\$75,500	\$81,739	108.26%	Received
*Expenditures	\$248,500	\$9,558	3.85%	Expended

7. MISCELLANEOUS ITEMS

(Mayor, Councilors, City Manager, City Attorney)

A. Waterfront and Downtown Plan Remand update.

City Manager Jonathon Wright said that the Waterfront and Downtown Plan Remand was presented and approved by the Planning Commission at their last meeting. Findings are being prepared and the final product will be presented to the Council at the April City Council meeting.

B. City employee of the month.

Police Officer Matt Smart was named employee of the Month for his dedication and punctuality to the department.

City Manager Jonathon Wright read an announcement from the Great Garden at Highland School about renting plots this year.

He also said that he had the pleasure of attending the launch of Fred Wahl Marine vessel "Victory". This is a flagship model that Mr. Wahl intends to send to the Bering Sea to fish. He is hoping to catch the interest of vessel owners with aging ships. He currently has four boats producing right now, the most that he has ever had.

8. EXECUTIVE SESSION OF THE REEDSPORT CITY COUNCIL, FEBRUARY 4, 2013
CITY HALL COUNCIL CHAMBERS.

PRESENT:

Mayor Keith Tymchuk, Councilors Frank Barth, DeeDee Murphy, Linda McCollum, Kathi Wall-Meyer, Diane Essig, and Mike Macho

City Manager Jonathan Wright

Attorney Steve Miller

OTHERS PRESENT: Deanna Schafer, Vera Koch, Jerry Schneider (Coastlake News) Sarah Haase (Umpqua Post)

- a. Pursuant to ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or likely to be filed.

9. ADJOURN

Mayor Keith Tymchuk

ATTEST:

Deanna Schafer, City Recorder