

MINUTES OF THE REEDSPORT CITY COUNCIL REGULAR SESSION MAY 6, 2013 7:00 P.M. CITY HALL COUNCIL CHAMBERS.

PRESENT: Mayor, Keith Tymchuk  
Councilors Frank Barth, DeeDee Murphy, Linda McCollum, Kathi Wall-Meyer, Diane Essig and Councilor Mike Macho  
City Manager, Jonathan Wright  
City Attorney, Steve Miller

OTHERS PRESENT: Deanna Schafer, Vera Koch, Sgt. Woods, Diane and Dan Schaeffer, Linda Stevens, Allen Teitzel, Chuck Wade, Jeff Hedges, Gail Adamson, Debbie McKinney, Lee Bridge, Lorelyn Lorence, Eric Samuelson, Steve Lindsey (Umpqua Post)

CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. CITIZEN COMMENTS

*This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.*

Mr. Eric Samuelson of 930 Laurel Ave. came to speak to the Council on his ongoing concerns with the traffic issues on his street. He indicated that it has escalated to the point of harassment and that he is pursuing relocation out of the area.

City Manager Jonathan Wright said that he had spoken with residents on the street that were in violation of the parking ordinance but he assured them that Mr. Samuelson was not the person that complained. He asked Mr. Samuelson to come talk to him and that he would also speak to other residents also.

2. PRESENTATIONS, PROCLAMATIONS, AWARDS

A. National Law Enforcement Memorial Week Proclamation

Mayor Keith Tymchuk read a proclamation recognizing National Law Enforcement Memorial Week.

~~B. Chamber of Commerce Advertising report~~—Item moved to the June 3, 2013 City Council Meeting.

C. Lion's Park Improvements

Ms. Linda Stevens asked for permission to seek grants to improve Lion's Park. Permission was granted.

3. APPROVAL OF THE AGENDA

Councilor Kathi Wall-Meyer motioned to approve the agenda as amended.

Councilor Diane Essig seconded the motion.

MOTION:

that the City Council approve the agenda.

VOTE:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Essig, Wall-Meyer and Macho voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

4. PUBLIC HEARINGS

Public Hearing to accept State Revenue Sharing funds.

Shall the City Council adopt Resolution 2013-009 electing to receive State Revenue Distributions in Fiscal Year 2013 / 014?

Mayor Keith Tymchuk opened the public hearing at 7:20pm.

Finance Director Vera Koch said that in order to receive state revenues apportioned among cities within the state, the City Council is required by Oregon Revised Statutes (ORS) to establish a process for annually electing to receive the distributions. At the regular City Council meeting of May 21, 2001, the Council adopted Ordinance 2001-1022 establishing a process for electing to receive annual state revenue distributions. The Ordinance provides for hearings before the Budget Committee and the City Council to consider possible uses of state revenue sharing distributions, including offset against property tax levies by the City. The Ordinance also provides for adoption of a Resolution certifying the process and that the City has levied a property tax for the year preceding the year in which revenue sharing is due to occur.

The approved Fiscal Year 2013 / 2014 operating budget includes the following estimated state collected and distributed revenues, as an offset against property tax levies by the City:

1. General Fund (#001)

a. Liquor Tax	\$50,000
b. Cigarette Tax	\$4,000
c. State Revenue Sharing	<u>\$40,000</u>
Subtotal	\$94,000

- 2. Street Fund (#002) (Gas Tax)
  - a. State Gasoline Tax \$215,000
- 3. Bicycle / Footpath Fund (#007)
  - a. State Gasoline Tax \$2,200

The Budget Committee conducted a hearing to discuss the possible uses of state revenue funds at the regular meeting of April 8<sup>th</sup>. With completion of the hearing by the City Council to accept state revenue distributions, the Council could adopt a Resolution electing to receive the revenue distributions.

A proposed Resolution has been drafted providing the required certification and election to receive state revenue distributions.

With the adoption of this Resolution, it is expected the City will receive approximately \$311,200 in gas, liquor and cigarette taxes for fiscal year 2013 - 2014. These funds contribute to the operations in General Fund and Street Fund.

There was no testimony for or against the issue.

Public hearing was closed at 7:30pm.

Councilor Mike Macho motioned to adopt a Resolution electing to receive state revenue distributions for the Fiscal Year 2013 - 2014, certifying compliance with the Oregon Revised Statutes; and assign Resolution number 2013-009 as the title.

Councilor Linda McCollum seconded the motion.

**MOTION:**

that the City Council adopt a Resolution electing to receive state revenue distributions for the Fiscal Year 2013 - 2014, certifying compliance with the Oregon Revised Statutes; and assign Resolution number 2013-009 as the title.

**VOTE:**

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Essig, Wall-Meyer and Macho voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

**5. CONSENT AGENDA**

*Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.*

- A. Approve minutes of the work session of April 1, 2013.
- B. Approve minutes of the regular session of April 1, 2013.
- C. Shall the City Council adopt Resolution 2013-010 certifying provisions of municipal services for determination of eligibility to receive revenues for cigarette, gas and liquor taxes?

ORS 221.760 provides that cities located within a county having more than 100,000 inhabitants, according to the most recent decennial census (2010), must provide four or more of the following municipal services in order to be eligible to receive state revenue sharing funds:

1. Police protection,
2. Fire protection,
3. Street construction, maintenance, and lighting,
4. Sanitary sewers,
5. Storm sewers,
6. Planning, zoning, and subdivision control,
7. Water utility services,

The Oregon Department of Administrative Services (DAS), Office of Business Administration (OBA) has advised that Douglas County has more than 100,000 residents and those municipalities desiring to receive state revenue sharing funds must certify that at least four municipal services are provided.

With the adoption of this Resolution, it is expected the City will receive approximately \$311,200 in gas tax, liquor tax, and cigarette tax for fiscal year 2013 / 014.

- \*1. Adopt a Resolution certifying provision of municipal services, in order to establish eligibility to receive state revenue funds for the fiscal year 2013 / 014; and assign Resolution 2013-010 as the title.**

- D. City Council review of the annual renewals for liquor licenses.

Reedsport Municipal Code Chapter 7.28 states that the City Council must review all annual renewal applications for liquor licenses.

Attached you will find a letter from OLCC listing the business locations currently holding liquor licenses within the City of Reedsport. Noted on the list (crossed off) are licenses that no longer exist and will not be renewed in June, the remainders of these licenses renew on July 1, 2013. This list has been reviewed by the Chief of Police.

An annual \$35.00 renewal fee for each applicant is charged during the renewal process.

**\* 1. Review of annual renewals for liquor licenses and accept staff recommendations.**

- E. Shall the City Council approve an amendment to the lease for the Sr. Center to Compass USA for the purposes of preparing and serving meals for seniors and authorize the City Manager to sign the contract amendment?

Each year the City of Reedsport and Compass USA dba Bateman Food Services enter into a contractual agreement for use of the Senior Center kitchen and dining area to prepare meals for Senior Citizens by amendment to the original contract. This is a shared lease with the Douglas County Health & Social Services Department. Staff is proposing the rate remain the same at \$300.00 per month for the fiscal year 2013/2014.

The current lease agreement was negotiated by the City Attorney in August of 2010. There are no proposed changes to the lease.

General Fund revenue in the amount of \$3,600.

**\*1. Approve an amendment to the lease for the Senior Center to Compass USA for the purpose of preparing and serving meals for seniors and the Meals-on-Wheels program and authorize.**

- F. Motion to approve the Consent Calendar.

Councilor Kathi Wall-Meyer said that the vote to add an item to the agenda was recorded incorrectly in the April 1, 2013 meeting minutes. Minutes corrected to reflect a 3 to 4 vote.

Councilor Diane Essig motioned to approve the consent calendar.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council approve the consent calendar.

VOTE:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Essig, Wall-Meyer and Macho voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

**6. GENERAL BUSINESS**

- A. Shall the City Council award a bid for the Senior Center Reroof project?

City Manager Jonathan Wright said that the Lower Umpqua Senior Center building located on Winchester Ave. was expanded in 1986 with a 25 year roof installed. While the roof is in reasonably good condition it is beginning to be compromised due to age and weather. During the last couple of years several shingles have blown off and been replaced. The roof was inspected in 2011 and it was determined that it would need to be replaced by 2013 at the latest.

City staff prepared the specifications for both a 50 year composition roofing option as well as a metal roofing option to gauge if metal roofing would fit within the City's budget. Both proposals include a portion of Membrane roofing (on flat surfaces). The specifications for both roofing types and the requests for proposals were published in the Umpqua Post, The World Newspaper and at three plan exchanges with all sealed proposals due by 3:00 p.m. on April 18, 2013. All valid proposals received were opened at 3:00 p.m. by City Manager Jonathan Wright and recorded by City Recorder Deanna Schafer with Councilor Frank Barth, Councilor Linda McCollum and City Attorney Steve Miller present.

The top three proposals received are as follows:

Composition Roofing Option:

1. Jack's Roofing	\$24,970.00	Reedsport,OR
2. Americorp Construction	\$39,470.00	Bandon, OR
3. Jerry Prater Construction	\$40,704.00	Florence, OR

Metal Roofing Option:

1. Americorp Construction	\$64,470.00	Bandon, OR
2. Evergreen Roofing of Oregon	\$75,105.00	Eugene, OR
3. Jerry Prater Construction	\$90,584.00	Florence, OR

The budgeted amount for the Lower Umpqua Senior Center is \$38,000. By contractual agreement between the City of Reedsport and the Housing Authority of Douglas County (owner of the land) any Capital improvements over \$2,500 will be split in half. Lower Umpqua Community Center Inc. (LUCC, Inc.), the non-profit organization created to help raise funds for maintenance and equipment replacement of the Center has agreed to also pay a proportional share.

Administrative Assistant Deanna Schafer has written two grants on behalf of LUCC, Inc. for \$10,000 each which was both awarded, one from Cow Creek Umpqua Indian Foundation and one from Ford Family Foundation. The original proposal was for the grant amounts to be taken off of the top of the bid and the remaining balance split three ways.

Councilor Frank Barth motioned to choose the 50 year Composition Roofing Option and award a contract for the reroofing of the Lower Umpqua Senior Center.

Councilor DeeDee Murphey seconded the motion.

MOTION:

That the City Council choose the 50 year Composition Roofing Option and award a contract to Jack's Roofing for \$24,970 for the reroofing of the Lower Umpqua Senior Center.

VOTE:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Essig, Wall-Meyer and Macho voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

- B. Shall the City Council adopt an Ordinance 2013-1120 approving a non-exclusive franchise agreement with Charter Communications?

The original franchise agreement ordinance between the City and Falcon Cable Systems (aka Charter Communications) was negotiated and adopted in 1998, Ordinance No. 98-654-D and last extended on February 4, 2008 and ending on March 25 2013. On February 6, 2012, the Reedsport City Council approved an agreement with Telecommunications Consulting Associates authorizing an audit of the City's franchise agreement with Falcon Cable Systems and allowing the City Manager to sign the Service Agreement. Based on the outcome of the audit a new agreement was drafted. According to the consulting firm, who also negotiated the Douglas County and Roseburg franchise agreements with Falcon Cable systems, the proposed agreement will increase the City's gross franchise revenues by at least \$4,000 annually.

The consultant charges \$625 for the negotiation and drafting of the agreement. Based on the additional fees to be realized by the proposed agreement, this fee will be recaptured within three months of implementation.

Councilor Diane Essig motioned to adopt a new franchise Ordinance with Charter Communications and assign 2013-1120 as the title.

Councilor Kathi Wall-Meyer seconded the motion.

MOTION:

that the City Council adopt a new franchise Ordinance with Charter Communications and assign 2013-1120 as the title.

VOTE:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Essig, Wall-Meyer and Macho voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

C. Shall the City Council award a 3 year contract for audit services?

The audit firm of Grimstad & Associates, Newport, OR has been under contract for the past five years to provide financial auditing services to the City. The three year contract expired in 2011 with Council extending the contract for an additional two years per the provision in the 2008 contract. With the completion of five year audit contract, A Request For Proposal (RFP) to provide municipal financial auditing services as well as for the urban renewal district for the next three fiscal years was advertised. The RFP includes a provision to extend the contract for additional years per Council action.

Two proposals were received prior to the deadline of 5:00 p.m. on April 10, 2013. Grimstad & Associates, Newport, OR and Pauly, Rogers & Co. PC, Tigard, Oregon submitted proposals. Reviewing the proposals were City Manager Jonathan Wright and Financial Officer Vera Koch. An analysis to the proposals was conducted using assumptions designed to provide as much similarity of services as possible. Both firms are qualified to perform municipal auditing work. The proposals for the three-year contract are as follows:

Grimstad & Associates	\$43,350
Pauly, Roger & Co. PC	\$44,850

It is understood that the cost for the Reedsport Urban Renewal audit is an additional amount. A less intensive compilation report is all that is required for auditing purposes until such time that the Reedsport Urban Renewal District more financial activity. The annual cost has been about \$700.

The need for a single audit will only arise if the City expends \$500,000 or more in a fiscal year of either grant or loan federal funds. If less than the \$500,000 of federal funding is expended by the City there will be no single audit conducted.

Grimstad & Associates have conducted the City of Reedsport audits for the past five years and have been available and responsive for help and questions during the fiscal years without additional fees. It was determined that Grimstad & Associates would best meet the City needs.

It is recommended that a three year personal services contract for financial auditing services for Fiscal Years 2013 / 014 through 2015 / 016 to Grimstad & Associates of Newport, OR.

The yearly audit fee will be paid through an allocation from the major budget funds.

Mayor Keith Tymchuk clarified that when an audit is completed it guarantees that the City is in compliance with all of the laws in relation to funding and the way the funds are expended.

Koch said that the auditor does spot checks of major expenditures and the City has to provide documentation of any checks written. The auditor examines all checks written to employees very closely. They look at accounts payables, liabilities and contracts. She said that they are very thorough.

Tymchuk asked if this means that they monitor the funds and ascertain that the City has spent those funds appropriately.

Koch said that is correct, that they then interview employees privately and ask if they observe anything that is going on where they might suspect that someone is acting unethically. Tymchuk asked if there have been any indications of wrong doing over the five years that this auditor has been contracted or that the City has behaved in an unethical fashion. Koch said no.

Tymchuk clarified that if the City had some illegal slush fund the auditor would find it.

Koch said yes.

Tymchuk said that he would like to point out that the City has been accused both publicly and in literature left on people's doors of keeping slush funds. He said that a slush fund is defined as a secret stock pile of money, an auxiliary monetary account used in corrupt dealings and moneys used for illegitimate purposes. He asked if the auditors have identified any of these types of funds.

Koch said no, they would be able to identify this very quickly.

Tymchuk said that he would like to point out that these accusations are very wrong and that there has been no evidence to the contrary. He challenged that if people do have evidence that they have the guts to come forward, if not, quit making false accusations. He said that this is a fair and public process.

Councilor Diane Essig motioned to award a three-year personal services contract for financial auditing services for Fiscal Years 2013 / 014 through 2015 / 016 to Grimstad & Associates.

Councilor Kathi Wall-Meyer seconded the motion.

MOTION:

that the City Council award a three-year personal services contract for financial auditing services for Fiscal Years 2013 / 014 through 2015 / 016 to Grimstad & Associates.

VOTE:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Essig, Wall-Meyer and Macho voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

- D. Shall the City Council approve placing a stop sign at the intersection of Winchester and 6<sup>th</sup> St. as recommended by the Traffic Safety Advisory Committee?

City Manager Jonathan Wright said that the Traffic Safety Committee held a meeting on April 9, 2013 in order to respond to citizen concerns regarding sight distance issues at the intersection

of Winchester Ave. and 6<sup>th</sup> Street (aka Crestview). The problem occurs when vehicles park along side Winchester Ave (on street) in front of Kathy’s Puppy Tub and Big Nicks Automotive Repair. Vehicles stopped on 6<sup>th</sup> Street cannot see around the parked vehicles; therefore, they cannot see vehicles approaching from the east. The City has no crash history at this intersection; however, several complaints from residents of Crestview have been received and staff has even witnessed a near miss at that location.

The Traffic Safety Committee first researched the implementation of a no parking zone in front of the two businesses, however, to be effective; restricted parking would eliminate most if not all of the patron parking for Kathy’s Puppy Tub who only has on street parking for her entire complex, which includes her business, two other vacant store fronts and a rental. The Committee expressed that, it is not their intention to harm local businesses; therefore, a motion to convert the intersection into a four way intersection was made and ultimately passed. The owner of Kathy’s Puppy Tub was present and had no objection to the proposal.

Winchester Ave is classified as a Major Collector street in the City Transportation System Plan (TSP). The TSP states, “There is no accepted procedures for a level-of-service analysis of an all-way, stop controlled intersection.” Further, the City has no regulations that preclude the placement of stop signs on a Major Collector street. The City’s Municipal Code states under, “Powers of City Council,” that the City Council may establish traffic controls which shall become effective upon installation.

The Oregon Department of Transportation (ODOT) was notified and responded with no concerns over the implementation of a four way intersection at the proposed location.

Fiscal impact to the City to install the required four stop signs, thereby implementing the recommendation of the Traffic Safety Committee, is as follows:

1. 2 – 18” Street Signs.....	\$28
2. 2 – 12’ Sign Posts.....	\$52
3. 2 – 60 lb Bags of Concrete.....	\$9.50
4. 2 – X Cap 2” Flat Blades.....	\$15.50
5. 2 – X pc 90 Degree Flat Blade.....	\$14.50
6. 4 – Sign Brackets.....	\$5
7. 4 – 30” Stop Sign H.I.P.....	\$62
8. 1—Street Paint.....	\$95
<b>Total.....</b>	<b>\$255.50</b>

Council consensus was reluctance to add a stop sign to Winchester Ave. and to see alternate mitigating measures such as a flashing beacon.

Councilor Diane Essig motioned to decline to approve the installation of stop signs on Winchester Ave. at the intersection of 6<sup>th</sup> Street, providing the Traffic Safety Committee with instruction to pursue alternate mitigating measures.

Councilor Mike Macho seconded the motion.

MOTION:

that the City Council decline to approve the installation of stop signs on Winchester Ave. at the intersection of 6<sup>th</sup> Street, providing the Traffic Safety Committee with instruction to pursue alternate mitigating measures.

VOTE:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Essig, Wall-Meyer and Macho voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

E. Receive Quarterly Financial Report.

Finance Director Vera Koch presented the following financial report:

		<b>2012 / 2013 Financial Report</b>		target % received/spent by end of 9th month of budget year <b>75%</b>	
		<b>Third Quarter of fiscal year 2012/2013 For period ending March 2013</b>			
<b>General Fund 001</b>					
	<b>Budget</b>	<b>Actual</b>			
<b>Beginning Fund Balance</b>	\$660,000	\$725,739	109.96%		
<b>Revenue</b>	\$2,210,680	\$1,903,594	86.11%	Received	
<b>*Expenditures</b>	\$2,480,680	\$1,588,070	64.02%	Expended	
*(less unappropriated expenditures)					
<b>Street Fund 002</b>					
	<b>Budget</b>	<b>Actual</b>			
<b>Beginning Fund Balance</b>	\$70,000	\$111,796	159.71%		
<b>Revenue</b>	\$230,400	\$211,294	91.71%	Received	
<b>*Expenditures</b>	\$285,400	\$188,795	66.15%	Expended	
*(less unappropriated expenditures)					
<b>Water Utility Fund 003</b>					
	<b>Budget</b>	<b>Actual</b>			
<b>Beginning Fund Balance</b>	\$60,000	\$129,454	215.76%		
<b>Revenue</b>	\$826,700	\$619,979	74.99%	Received	

<b>*Expenditures</b>	\$873,000	\$591,040	67.70%	Expended
*(less unappropriated expenditures)				

**Wastewater Utility 004**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$200,000	\$465,031	232.52%	
<b>Revenue</b>	\$1,836,600	\$1,401,463	76.31%	Received
<b>*Expenditures</b>	\$2,016,600	\$1,339,492	66.42%	Expended
*(less unappropriated expenditures)				

**Stormwater Utility Fund 005**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$7,000	\$13,974	199.63%	
<b>Revenue</b>	\$73,450	\$56,333	76.70%	Received
<b>*Expenditures</b>	\$78,500	\$50,076	63.79%	Expended
*(less unappropriated expenditures)				

**Bicycle/footpath Fund 007**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$32,230	\$32,882	102.02%	
<b>Revenue</b>	\$1,960	\$1,851	94.44%	Received
<b>*Expenditures</b>	\$34,190	\$0	0.00%	Expended

**Water SPWF Loan Debt Fund 010**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$78,000	\$78,094	100.12%	
<b>Revenue</b>	\$22,975	\$19,988	87.00%	Received
<b>*Expenditures</b>	\$21,400	\$21,344	99.74%	Expended
*(less unappropriated expenditures)				

**Water Filtration Debt/Reserve Fund 011**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$11,000	\$11,016	100.15%	
<b>Revenue</b>	\$127,750	\$127,752	100.00%	Received
<b>*Expenditures</b>	\$127,680	\$127,674	100.00%	Expended
*(less unappropriated expenditures)				

**Wastewater DEQ Loan Debt Fund 012**

	<b>Budget</b>	<b>Actual</b>	
<b>Beginning Fund Balance</b>	\$673,000	\$673,983	100.15%

<b>Revenue</b>	\$670,990	\$504,001	75.11%	Received
<b>*Expenditures</b>	\$821,705	\$410,848	50.00%	Expended
*(less unappropriated expenditures)				

**Wastewater OECDD Loan Debt Fund 013**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$50,950	\$51,023	100.14%	
<b>Revenue</b>	\$203,300	\$165,789	81.55%	Received
<b>*Expenditures</b>	\$154,250	\$154,247	100.00%	Expended
*(less unappropriated expenditures)				

**Fire Equipment Fund 014**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$72,000	\$76,653	106.46%	
<b>Revenue</b>	\$29,100	\$16,187	55.63%	Received
<b>*Expenditures</b>	\$101,100	\$690	0.68%	Expended
*(less unappropriated expenditures)				

**Dunes NRA Fund 016**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$70,000	\$74,455	106.36%	
<b>Revenue</b>	\$103,050	\$78,781	76.45%	Received
<b>*Expenditures</b>	\$173,050	\$72,410	41.84%	Expended
*(less unappropriated expenditures)				

**Riverfront Fund 017**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$32,015	\$43,610	136.22%	
<b>Revenue</b>	\$124,750	\$95,411	76.48%	Received
<b>*Expenditures</b>	\$152,015	\$91,323	60.07%	Expended

**Library Renovation Fund 018**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$76,000	\$70,863	93.24%	
<b>Revenue</b>	\$44,000	\$46,889	106.57%	Received
<b>*Expenditures</b>	\$120,000	\$41,660	34.72%	Expended

**Sys. Development Fund Water 020**

		<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$69,700	\$69,834	100.19%	
<b>Revenue</b>	\$200	\$220	110.00%	Received
<b>*Expenditures</b>	\$69,900	\$0	0.00%	Expended

**Sys. Development Fund Wastewater 021**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$131,600	\$131,576	99.98%	
<b>Revenue</b>	\$500	\$415	83.00%	Received
<b>*Expenditures</b>	\$132,100	\$0	0.00%	Expended

**System Development Fund Stormwater 022**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$5,950	\$5,974	100.40%	
<b>Revenue</b>	\$15	\$19	126.67%	Received
<b>*Expenditures</b>	\$5,965	\$0	0.00%	Expended

**Enterprise Cap. Improve. Fund -Sewer 024**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$730,000	\$887,241	121.54%	
<b>Revenue</b>	\$187,460	\$141,651	75.56%	Received
<b>*Expenditures</b>	\$917,460	\$740	0.08%	Expended

**General Capital Improve. Fund 025**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$198,500	\$198,487	99.99%	
<b>Revenue</b>	\$55,665	\$39,290	70.58%	Received
<b>*Expenditures</b>	\$204,165	\$35,270	17.28%	Expended
*(less unappropriated expenditures)				

**Street Capital Fund 026**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$220,000	\$222,887	101.31%	
<b>Revenue</b>	\$81,505	\$61,702	75.70%	Received
<b>*Expenditures</b>	\$301,505	\$50,000	16.58%	Expended
*(less unappropriated expenditures)				

**Storm Capital Fund 027**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$98,000	\$99,865	100.00%	
<b>Revenue</b>	\$200	\$315	157.50%	Received
<b>*Expenditures</b>	\$98,200	\$0	0.00%	Expended
*(less unappropriated expenditures)				

**Water Enterprise Capital Improvement Fund 029**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$1,470,000	\$1,469,026	99.93%	
<b>Revenue</b>	\$82,390	\$64,118	77.82%	Received
<b>*Expenditures</b>	\$1,552,390	\$0	0.00%	Expended
*(less unappropriated expenditures)				

**Reedsport Urban Renewal District. Fund 150**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$173,000	\$185,743	107.37%	
<b>Revenue</b>	\$75,500	\$87,270	115.59%	Received
<b>*Expenditures</b>	\$248,500	\$12,130	4.88%	Expended

7. MISCELLANEOUS ITEMS  
(Mayor, Councilors, City Manager, City Attorney)

Planning Technician position update.

City Manager Jonathan Wright said that during the efforts to approve the 2013-14 budget it was decided to eliminate any funding for a contract planner. He said that he will be assuming those duties himself and reorganize current staff for support. A job description will be drafted and brought back to the City Council in the new future.

He also mentioned that he had received a contact from the Army Brigades concerning the levee project, but has not heard anything else.

Reminder of upcoming events for Memorial Day weekend, City Hall will be closed on Monday the 27<sup>th</sup>, 2013.

8. EXECUTIVE SESSION OF THE REEDSPORT CITY COUNCIL, MAY 6, 2013 CITY HALL COUNCIL CHAMBERS.

PRESENT: Mayor Keith Tymchuk, Councilors Frank Barth, DeeDee Murphy, Linda McCollum, Kathi Wall-Meyer, Diane Essig, and Mike Macho

City Manager Jonathan Wright

Attorney Steve Miller

OTHERS PRESENT: Deanna Schafer, Vera Koch, Steve Lindsey (Umpqua Post)

Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Pursuant to ORS 192.660(2)(h) – To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

9. OPEN SESSION

Councilor Diane Essig motioned to proceed with negotiation with Gardiner Sanitary District to bring the District on to the wastewater system as a metered user.

Councilor Mike Macho seconded the motion.

MOTION:

that the City Council to proceed with negotiation with Gardiner Sanitary District to bring the District on to the wastewater system as a metered user.

VOTE:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Essig, Wall-Meyer and Macho voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

10. ADJOURN

\_\_\_\_\_  
Mayor Keith Tymchuk

ATTEST:

\_\_\_\_\_  
Deanna Schafer, City Recorder