

MINUTES OF THE REEDSPORT CITY COUNCIL REGULAR SESSION AUGUST 5, 2013 7:00 P.M. CITY HALL COUNCIL CHAMBERS.

PRESENT: Mayor, Keith Tymchuk
Councilors Frank Barth, Debbie Turner, DeeDee Murphy, Linda McCollum, Kathi Wall-Meyer, and Diane Essig
City Manager, Jonathan Wright
City Attorney, Steve Miller

OTHERS PRESENT: Deanna Schafer, Vera Koch, Interim Police Chief Tom Beck, Debbie McKinney, Dennis Swartz, Deborah Yates, Joel Smith, Lee Bridge, Lorelyn Lorange, Charles Wade, Steve Lindsey (Umpqua Post)

CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. CITIZEN COMMENTS

This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.

Lee Bridge representing the Lower Umpqua Hospital Foundation Board said that he is excited to announce the merging of Lower Umpqua Hospital and Dunes Family Health Care Medical facilities.

Dennis Swartz commended the acting Chief of Police Tom Beck. He said that this is a new beginning and encouraged them to take a new direction in regards to the policing in Reedsport.

2. PRESENTATIONS, PROCLAMATIONS, AWARDS

None.

3. APPROVAL OF THE AGENDA

The agenda was amended to move the Executive Session Scheduled before the Urban Renewal Agency meeting to after. Council will call a recess, move to the URA meeting and then reconvene in Executive Session to accommodate citizens who might want to attend the URA meeting.

Councilor Diane Essig motioned to approve the amended agenda.

Councilor Kathi Wall-Meyer seconded the motion.

MOTION:

that the City Council approve the amended agenda.

VOTE:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Essig, Turner and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

4. PUBLIC HEARINGS

5. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.

- A. Approve minutes of the work session of July 1, 2013.
- B. Approve minutes of the regular session of July 1, 2013.
- C. Approve minutes of the special session of July 19, 2013.
- D. Shall the City Council enter into an agreement with the Oregon Department of Land Conservation and Development (DLCDC) to accept a grant for planning services? (Council Letter 013-046)
- E. Motion to approve the Consent Calendar.

Councilor Linda McCollum motioned to approve the consent calendar.

Councilor Debbie Turner seconded the motion.

MOTION:

that the City Council approve the consent calendar.

VOTE:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Essig, Wall-Meyer Turner and voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

6. GENERAL BUSINESS

A. Earthquake insurance update.

City Finance Director Vera Koch said that at the June 3rd City Council meeting, the Council awarded property, casualty and automobile insurance policy with City County Insurance Services (CIS). At that time, the city's insurance agent of record, Debbie McKinney of Fullhart Insurance Company advised Council that the policy's presented for award included coverage for \$5,000,000 of earthquake damage and \$5,000,000 for flood damage. This amount of coverage would not be adequate to replace infrastructure or buildings which have recently been appraised for \$39,000,000, in the event of a major occurrence of either earthquake or flood. Council asked Ms. McKinney to seek a cost for additional insurance and present that information at a future council meeting.

Ms. McKinney was present at the meeting and said that in her search of insurance companies there was not one underwriter willing to offer additional flood insurance.

Of the ten companies solicited for additional earthquake coverage, all but one company declined to quote. The one preliminary quote received for additional \$5,000,000 coverage is as follows:

Landmark American Insurance Company	\$ 29,835
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The quote from Landmark has a 5% deductible per each occurrence with a minimum of \$25,000.

Koch said that additional insurance costs were not included in the fiscal year budget of 2013 – 2014. Staff would need to reallocate budgeted line items to find funding for the additional policy and present a supplemental budget to be adopted by Council.

No action was taken.

B. Shall the City Council adopt a resolution in support of applying for an Oregon State Marine Public Boating Facilities grant?

City Manager Jonathan Wright said that the current boat launch, docks and boardwalk at the Umpqua Waterfront were developed with Oregon State Marine Board (OSMB) and City matching funds between 1991 and 1995.

In 2007 the City was contacted by a representative at OSMB about potentially revamping the facility and adding an additional boat launch parking area. Two conceptual designs were created and presented in 2009. One element of this project (phase 1) was to acquire the property that is between the current designated parking areas, owned by Knife River Corporation.

This project was identified in the Urban Renewal Plan and Report and most currently in the Reedsport Waterfront and Downtown Plan of 2013. The land is currently zoned for public use and the water front portion lies within a long-term lease the City holds with Oregon Division of

State Lands. An appraisal has been done on the property and Knife River Corporation has expressed interest in selling the land to the City for the appraisal amount.

The grant requires a 25% match that can be a combination of in-kind and cash funds. Staff is proposing dismantling the building and salvaging as much material as possible for future reconstruction. This work would be considered in-kind and has a potential value of \$25,000.

Oregon State Marine board strongly supports this project and is allowing this application to be received out of the normal granting cycle in anticipation that the second phase of the project could be applied for during the next granting cycle. It has been identified in the Marine Board's 2011-2017 Six Year Facilities Plan.

Staff anticipates an expenditure of approximately \$10,000 in matching funds that could come from the City's waterfront fund (i.e., boat launch fees). Current taxes imposed on the property are \$1,200.65, of which the City only receives a portion. The conversion of the property into expanded boat launch parking will be far more beneficial to the City than the proceeds received from tax revenues.

Councilor Kathi Wall-Meyer motioned to adopt Resolution 2013-014 authorizing application for a Public Boating Facilities grant from the Oregon State Marine Board for acquisition of land on the Umpqua River front.

Councilor Diane Essig seconded the motion.

MOTION:

that the City Council adopt a Resolution 2013-014 authorizing application for a Public Boating Facilities grant from the Oregon State Marine Board for acquisition of land on the Umpqua River front.

VOTE:

AYES 7 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Essig, Wall-Meyer Turner and voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

C. Receive Quarterly Financial Report.

Finance Director Vera Koch gave the following financial report:

General Fund 001

	Budget	Actual	
Beginning Fund Balance	\$660,000	\$725,739	109.96%
Revenue	\$2,210,680	\$2,186,387	98.90% Received
*Expenditures	\$2,480,680	\$2,119,266	85.43% Expended

*(less unappropriated expenditures)

Street Fund 002

	Budget	Actual		
Beginning Fund Balance	\$70,000	\$111,796	159.71%	
Revenue	\$230,400	\$275,665	119.65%	Received
*Expenditures	\$285,400	\$249,817	87.53%	Expended

*(less unappropriated expenditures)

Water Utility Fund 003

	Budget	Actual		
Beginning Fund Balance	\$60,000	\$129,454	215.76%	
Revenue	\$826,700	\$821,851	99.41%	Received
*Expenditures	\$873,000	\$753,787	86.34%	Expended

*(less unappropriated expenditures)

Wastewater Utility 004

	Budget	Actual		
Beginning Fund Balance	\$200,000	\$465,031	232.52%	
Revenue	\$1,836,600	\$1,850,814	100.77%	Received
*Expenditures	\$2,016,600	\$1,731,846	85.88%	Expended

*(less unappropriated expenditures)

Stormwater Utility Fund 005

	Budget	Actual		
Beginning Fund Balance	\$7,000	\$13,974	199.63%	
Revenue	\$73,450	\$75,077	102.22%	Received
*Expenditures	\$78,500	\$63,648	81.08%	Expended

*(less unappropriated expenditures)

Bicycle/footpath Fund 007

	Budget	Actual		
Beginning Fund Balance	\$32,230	\$32,882	102.02%	
Revenue	\$1,960	\$2,415	123.21%	Received
*Expenditures	\$34,190	\$0	0.00%	Expended

Water SPWF Loan Debt Fund 010

	Budget	Actual		
Beginning Fund Balance	\$78,000	\$78,094	100.12%	
Revenue	\$22,975	\$23,113	100.60%	Received
*Expenditures	\$21,400	\$21,344	99.74%	Expended

*(less unappropriated expenditures)

Water Filtration Debt/Reserve Fund 011

	Budget	Actual		
Beginning Fund Balance	\$11,000	\$11,016	100.15%	
Revenue	\$127,750	\$127,766	100.01%	Received
*Expenditures	\$127,680	\$127,674	100.00%	Expended

*(less unappropriated expenditures)

Wastewater DEQ Loan Debt Fund 012

	Budget	Actual		
Beginning Fund Balance	\$673,000	\$673,983	100.15%	
Revenue	\$670,990	\$672,013	100.15%	Received
*Expenditures	\$821,705	\$821,696	100.00%	Expended

*(less unappropriated expenditures)

Wastewater OECDD Loan Debt Fund 013

	Budget	Actual		
Beginning Fund Balance	\$50,950	\$51,023	100.14%	
Revenue	\$203,300	\$203,489	100.09%	Received
*Expenditures	\$154,250	\$154,247	100.00%	Expended

*(less unappropriated expenditures)

Fire Equipment Fund 014

	Budget	Actual		
Beginning Fund Balance	\$72,000	\$76,653	106.46%	
Revenue	\$29,100	\$30,229	103.88%	Received
*Expenditures	\$101,100	\$690	0.68%	Expended

*(less unappropriated expenditures)

Dunes NRA Fund 016

	Budget	Actual		
Beginning Fund Balance	\$70,000	\$74,455	106.36%	
Revenue	\$103,050	\$102,903	99.86%	Received
*Expenditures	\$173,050	\$92,711	53.57%	Expended

*(less unappropriated expenditures)

Riverfront Fund 017

	Budget	Actual		
Beginning Fund Balance	\$32,015	\$43,610	136.22%	
Revenue	\$124,750	\$124,393	99.71%	Received
*Expenditures	\$152,015	\$128,446	84.50%	Expended

Library Renovation Fund 018

	Budget	Actual		
Beginning Fund Balance	\$76,000	\$70,863	93.24%	
Revenue	\$44,000	\$46,995	106.81%	Received
*Expenditures	\$120,000	\$57,341	47.78%	Expended

Sys. Development Fund Water 020

		Actual		
Beginning Fund Balance	\$69,700	\$69,834	100.19%	
Revenue	\$200	\$309	154.50%	Received
*Expenditures	\$69,900	\$0	0.00%	Expended

Sys. Development Fund Wastewater 021

	Budget	Actual		
Beginning Fund Balance	\$131,600	\$131,576	99.98%	
Revenue	\$500	\$583	116.60%	Received
*Expenditures	\$132,100	\$0	0.00%	Expended

System Development Fund Stormwater 022

	Budget	Actual		
Beginning Fund Balance	\$5,950	\$5,974	100.40%	
Revenue	\$15	\$26	173.33%	Received
*Expenditures	\$5,965	\$0	0.00%	Expended

Enterprise Cap. Improve. Fund -Sewer 024

	Budget	Actual		
Beginning Fund Balance	\$730,000	\$887,241	121.54%	
Revenue	\$187,460	\$189,172	100.91%	Received
*Expenditures	\$917,460	\$740	0.08%	Expended

General Capital Improve. Fund 025

	Budget	Actual		
Beginning Fund Balance	\$198,500	\$198,487	99.99%	
Revenue	\$55,665	\$57,277	102.90%	Received
*Expenditures	\$204,165	\$76,827	37.63%	Expended

*(less unappropriated expenditures)

Street Capital Fund 026

	Budget	Actual		
Beginning Fund Balance	\$220,000	\$222,887	101.31%	
Revenue	\$81,505	\$82,369	101.06%	Received

*Expenditures	\$301,505	\$50,000	16.58%	Expended
*(less unappropriated expenditures)				

Storm Capital Fund 027

	Budget	Actual		
Beginning Fund Balance	\$98,000	\$99,865	100.00%	
Revenue	\$200	\$442	221.00%	Received
*Expenditures	\$98,200	\$0	0.00%	Expended
*(less unappropriated expenditures)				

Water Enterprise Capital Improvement Fund 029

	Budget	Actual		
Beginning Fund Balance	\$1,470,000	\$1,469,026	99.93%	
Revenue	\$82,390	\$85,866	104.22%	Received
*Expenditures	\$1,552,390	\$7,141	0.46%	Expended
*(less unappropriated expenditures)				

Reedsport Urban Renewal District. Fund 150

	Budget	Actual		
Beginning Fund Balance	\$173,000	\$185,743	107.37%	
Revenue	\$75,500	\$92,200	122.12%	Received
*Expenditures	\$248,500	\$30,058	12.10%	Expended

7. MISCELLANEOUS ITEMS
(Mayor, Councilors, City Manager, City Attorney)

He also gave an update of the last Planning Commission meeting. He said that Leo's Landscaping needs to make some changes in regards to the parking of vehicles/equipment in his home occupation permit in order to continue operating out of his home. Since that time it has been noted that he has moved some of his equipment to an alternate location. Next month the Commission will hear a variance request made by Mr. Robert Monroe to encroach into standard setbacks.

He said that staff is preparing an application to attend a one-stop meeting where different agencies/funding sources all meet to go over potential programs loans/grants/debt forgiveness for funding stormwater/levee projects.

City Manager Jonathan Wright reported that the employee of the month was a recommendation made by the late Chief Mark Fandrey. Chief Fandrey said that Ms. Sherri Watson should be recognized for her volunteer work she performs at the City owned animal control facility.

8. EXECUTIVE SESSION OF THE REEDSPORT CITY COUNCIL, AUGUST 5, 2013 CITY HALL COUNCIL CHAMBERS.

PRESENT:

Mayor Keith Tymchuk, Councilors Frank Barth, DeeDee Murphy, Linda McCollum, Kathi Wall-Meyer, Debby Turner and Diane Essig

City Manager Jonathan Wright

Attorney Steve Miller

OTHERS PRESENT: Deanna Schafer, Vera Koch, Steve Lindsey (Umpqua Post)

Pursuant to ORS 192.660(2)(h) – To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

9. ADJOURN

Mayor Keith Tymchuk

ATTEST:

Deanna Schafer, City Recorder