

MINUTES OF THE REEDSPORT CITY COUNCIL REGULAR SESSION SEPTEMBER 9, 2013  
7:00 P.M. CITY HALL COUNCIL CHAMBERS.

PRESENT: Mayor, Keith Tymchuk  
Councilors Frank Barth, Debby Turner, DeeDee Murphy, Linda McCollum, and Kathi Wall-Meyer (Diane Essig was absent)  
City Manager, Jonathan Wright  
City Attorney, Steve Miller

OTHERS PRESENT: Deanna Schafer, Vera Koch, Sergeant Tom Beck (Interim Police Chief), Debbie McKinney, Deborah Yates, Joel Smith, Lee Bridge, Lorelyn Lorange, Charles Wade, Steve Lindsey (Umpqua Post)

CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. CITIZEN COMMENTS

*This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.*

2. PRESENTATIONS, PROCLAMATIONS, AWARDS

Mayor Keith Tymchuk presented a Good Friends and Neighbors award to James Thornton for all of the volunteer work he does for the Public Works department.

3. APPROVAL OF THE AGENDA

Councilor Frank Barth motioned to approve the agenda.

Councilor Kathi Wall-Meyer seconded the motion.

MOTION:

that the City Council approve the agenda.

VOTE:

AYES 6 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Turner and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

4. PUBLIC HEARINGS

5. CONSENT AGENDA

*Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.*

- A. Approve minutes of the work session of August 5, 2013.
- B. Approve minutes of the regular session of August 5, 2013.
- C. Shall the City Council approve an amendment to the Oregon Dunes NRA Building lease agreement extending the lease period?

In June of 2009, the City signed a multiple year lease agreement with the USDA, U.S. Forest Service for the use of the Dunes NRA building. The lease expires August 31, 2014.

The U.S. Forest Service has requested an amendment the current agreement which will extend the lease to February 28, 2017. All other term and conditions of the lease shall remain in effect.

It is staff's recommendation that the Council approve an amendment to the Oregon Dunes NRA Building lease extending the lease period to February 28, 2017.

The Oregon Dunes NRA lease provides an annual rent income of approximately \$94,000.

\* Approve an amendment to the Oregon Dunes NRA Building lease agreement to extend the lease period and authorize the Mayor to sign on of behalf of the City.

- D. Motion to approve the Consent Calendar.

Councilor Frank Barth motioned to approve the consent calendar.

Councilor Kathi Wall-Meyer seconded the motion.

MOTION:

that the City Council approve the consent calendar.

VOTE:

AYES 6 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Wall-Meyer Turner and voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

## 6. GENERAL BUSINESS

- A. Shall the City Council approve allowing ODOT to install sidewalks in exchange for removing one entrance on City property located on Highway 101?

City Manager Jonathan Wright said that as part of ODOT's effort to limit access points onto State Highways, the City has been contacted by ODOT regarding the City's property located at 1241 Highway Ave. The property currently has two existing accesses onto Highway 101. ODOT has proposed the closure of one access in exchange for the installation of ADA accessible sidewalks along the property's frontage.

This property was a blighted property recently acquired via Urban Renewal funds and cleaned up by City Staff. The property was acquired with the intention of converting the property into enhanced open space or for the development of a local business.

In a letter dated July 29, 2013, ODOT states that the benefit to both ODOT and the City would be:

1. "Moving in the direction of current spacing standards while maintaining the access property rights to the parcel. Spacing Standards for an approach in an urban area along a statewide Hwy with an ADT of 5000 or more is 500' between approaches. Going to a singular approach would not meet this standard but would move it in the direction of."
2. "ODOT would cover the cost if approved. Upon redevelopment and if the property met change of use, the developer would most likely have to bear the cost of making required improvements. Anticipated cost to be around \$25,000."
3. "Installation of new sidewalk. The new sidewalk would match what was recently installed during the last ODOT paving project."
4. "ADA compliant. Current standard ADA ramp would be installed to make it more handicap friendly and usable."

Since Urban Renewal funds were used to purchase this property, Staff contacted the Urban Renewal Advisory Committee seeking their opinion on this matter. The Advisory Committee expressed that they were not in favor of closing any of the access points as it might limit the future development of the property.

Mayor Tymchuk said that his concern was that the Council would pass on this opportunity to have the sidewalks installed and then ODOT doesn't permit the two entrances anyway.

City Manager Jonathan Wright said that is a risk that the City would have to take. He said that with his experience as a planner he has seen where ODOT has pressured people to consolidate entrances but ultimately allows them because they are pre-existing. He said there is not a definitive answer. A permit would have to be applied for at the time of the construction.

Mayor Tymchuk said that it would too difficult to make this decision without seeing an actual footprint of a business there.

After discussion Council consensus was to take the recommendation of the Urban Renewal Advisory Committee and declined to make a motion. They also don't want to potentially eliminate a person's ability to develop the property.

- B. Shall the City Council move forward with an ODOT project to improve the crossing at 20<sup>th</sup> Street on Highway 101?

City Manager Jonathan Wright said that pedestrian conflicts with motor vehicles are a major issue in pedestrian safety. The City's 2006 Transportation System Plan (TSP) identifies the need for pedestrian crossing enhancements at 20<sup>th</sup> Street and Highway 101 based on potential risk of pedestrian crashes. The Reedsport Traffic Safety Committee has proposed the installation of rapid flashing beacons similar to those used in Florence to help mitigate the potential risk at this intersection. Based on this, City Staff has been working with ODOT for the installation of the rapid flashing beacons.

Recently, in a Technical Memorandum, ODOT has declined to allow the installation of the beacons, at this time, but has proposed instead to install "bulb outs" and restripe the edge line (fog line) alongside the northbound lane. Bulb outs and the edge line will increase pedestrian visibility at the crossing and the stripe will prevent vehicles from parking along that section of roadway thus obstructing the view of pedestrians attempting to cross. Further, ODOT would like to know if the City would be interested in a comprehensive pedestrian audit that could result in the modification of the current four (4) lane configuration into a three (3) lane highway (aka Road Diet). If approved, the City will be required to modify its transportation system plan (TSP).

ODOT has identified a funding source for the installation of the bulb outs and edge line. No City funds are anticipated for the completion of this project. If the City Council approves ODOT to proceed with the comprehensive pedestrian audit, staff time would be required to implement the changes to the City's TSP.

Staff recommended allowing ODOT to proceed with the audit.

No motion was made; staff was directed to allow ODOT to move forward with a comprehensive pedestrian audit.

- C. Shall the City Council commit to setting aside \$45,444.75 a fiscal year of street funds as a match for a 2.3 million dollar ODOT downtown pedestrian project in return for a commitment from ODOT to complete the project by 2018?

City Manager Jonathan Wright said that the section of Highway 38 through Old Town Reedsport out to Highway 101 lacks adequate pedestrian and bicycle facilities and poses multiple hazards when traveling between Old Town and the nearby residential areas. ODOT has proposed a project that will address existing gaps in the bicycle and pedestrian network and will complete the remaining sections of the transportation network. These bicycle and pedestrian facilities will also be enhanced and the theme of Old Town will be extended by constructing 7' sidewalks, adding conduit for future street lights and landscaping from 6th Street to US 101. The proposed improvements will make the Old Town section of Reedsport more attractive and enjoyable for residents and visitors. The project will also encourage healthy lifestyles for residents and visitors by enhancing walking and biking opportunities.

This project has been under review by the South West Area Committee on Transportation (SWACT) for the past six (6) months and is estimated to cost the State \$2,360,000. The purpose of the SWACT is to review and appropriate the \$12,262,000 available for Douglas, Coos and Curry County traffic enhancement projects. There are currently 13 projects being evaluated by the SWACT for a total \$30,634,000. The SWACT's job is to filter the projects and come up with a list of priority projects that fit within the \$12,262,000 allocated to the region. City

Staff and various City Council members have been attending the meetings to help ensure the success of the project. Until the meeting of August 9, 2013, the Reedsport pedestrian project was high on the SWACT's priority list for funding; however, a \$9,135,000 Roberts Mountain climbing lane project proposed by ODOT staff, forced the Reedsport to the bottom of the list.

Of the 13 projects being evaluated, the Reedsport project is one of four ODOT proposed projects. Because they are ODOT projects, the communities in which the projects are proposed are not required to provide a funding match. Those projects proposed by Cities and Counties are required to come up with a minimum 10.27% funding match. At the August 9, 2013, meeting, the SWACT was about to make a final decision on the Reedsport project; however, Staff requested they suspend any final decision on the project and allow time for Staff to approach Council regarding a potential match of funds.

In order to provide the 10.27% match, the City would need to come up with \$242,372 by 2018. On August 22, 2013, Staff approached the Urban Renewal Advisory Committee for a quarter of the funding (\$60,593) to be allocated from revenues over the next four years. Staff is proposing the remaining three quarters funding required come from the City's Street fund.

The funding requested is contingent on the SWACT designating the Reedsport project for funding.

The City of Reedsport would be obligated to 10.27% of the \$2,360,000 project cost or \$242,372, by 2018. Staff proposes to fund this project as follows:

FUND	2014	2015	2016	2017	Total
Urban Renewal	\$15,148.25	\$15,148.25	\$15,148.25	\$15,148.25	\$60,593
Street Fund	\$45,444.75	\$45,444.75	\$45,444.75	\$45,444.75	\$181,779
					<b>\$242,372</b>

Councilor Linda McCollum motioned to approve the allocation of \$45,444.75 to be set aside from the City's Street fund to be used as a partial match funds for ODOT's Reedsport Pedestrian improvement project contingent on the SWACT designating the Reedsport project for funding.

Councilor Kathi Wall-Meyer seconded the motion.

MOTION:

that the City Council approve the allocation of \$45,444.75 to be set aside from the City's Street fund to be used as a partial match funds for ODOT's Reedsport Pedestrian improvement project contingent on the SWACT designating the Reedsport project for funding.

VOTE:

AYES 6 NAYES 0

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Turner and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

- D. Shall the City Council direct Staff to use excess funds budgeted for the 16<sup>th</sup> Street Waterline Project to upgrade the existing water system in the Highland/Gardens Area?

Contract Public Works Director Joel Smith said that the Contract for the 16<sup>th</sup> Street Waterline Improvement Project has been awarded and construction has begun. The Capital Improvement Budget for this project is \$500,000. The Contracted Amount is \$248,000. The difference is due in a great part to cooperation the City Staff received from ODOT personnel in allowing a rerouting of the proposed waterline, and eliminating crossing the levee. The final bill on the 16<sup>th</sup> Street Waterline Project will not be available until mid-November at the earliest. At this time, no significant cost increases are anticipated.

The Highland Waterline Replacement Project is in the City's facilities plan and is anticipated to occur in the year 2018. The project has become more urgent as there have been 3 mainline breaks in the last four months and one last year. The existing waterline in that area is old asbestos-cement (AC) pipe and appears to be prone to failure at the joints. There are also two water lines in each street in this area which increases the potential for failure. This issue costs the City money for the materials to repair the broken lines, is a nuisance for the citizens of that area and requires Staff to be called out late at night and on weekends. Staff is proposing to bump this project up and begin work this year with the use of excess funds from the 16<sup>th</sup> Street Water Line Project. Since Staff will be performing the work in house, costs will be greatly reduced; however, completion time will take considerably longer. Therefore, the project has been broken down into three phases.

Staff is seeking approval from City Council to allow the excess funds to be expended to replace the failing waterline in the Highland Area.

Waterline Capital Improvement Budget	\$ 500,000.00
16 <sup>TH</sup> Street Waterline Contract Amount	(248,000.00)
16 <sup>TH</sup> Street Contingency (20%)	<u>(49,600.00)</u>
Subtotal	\$ 202,400.00
Estimated Cost for Highlands Improvement Project	<u>(128,250.00)</u>
Remaining Budget Surplus	\$ 74,150.00

Councilor Frank Barth motioned to direct Staff to begin preparing plans to replace the failing waterlines in the Highland/Gardens area, to the extent possible using excess funds from the 16<sup>th</sup> Street Waterline Improvement Project.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council direct Staff to begin preparing plans to replace the failing waterlines in the Highland/Gardens area, to the extent possible using excess funds from the 16<sup>th</sup> Street Waterline Improvement Project.

VOTE:

AYES \_\_\_\_\_ 6 \_\_\_\_\_ NAYES \_\_\_\_\_ 0 \_\_\_\_\_

(Mayor Keith Tymchuk, Councilors Barth, Murphy, McCollum, Turner and Wall-Meyer voted in favor of the motion.)

Mayor Tymchuk declared the motion passed unanimously.

7. MISCELLANEOUS ITEMS  
(Mayor, Councilors, City Manager, City Attorney)

Mayor Keith Tymchuk mentioned that an open house at the new Food Pantry at the Lion's park will be this week.

- A. Employee of the Month award-None
- B. Highway 38 and Winchester Ave crossing installation update

This project is moving forward but is delayed because they are waiting for equipment to get here. They are scheduled for installation at the end of September and the first of October. Three days of traffic will be rerouted.

- C. Mainstreet program update

There will be a stakeholders meeting on October 19<sup>th</sup> to put together a plan. Sherry Stuart will facilitate.

- D. Levee report

This will be an ongoing section on the agenda to keep Councilors updated on what is going on. Jonathan said that most of the funding that is being given out right now has to do with planning which is actually a good thing because the first thing that the City needs to do is create a interior drainage analysis. He said that it is hard to ask for how much we need when we don't have the planning out of the way. There will be a follow up meeting with Becky Bryant of IFA in the near future.

Mayor Keith Tymchuk said that the offices of Senator Wyden and Merkley's offices have been real allies in helping the City move forward, particularly with the keeping the Forrest Service here.

8. EXECUTIVE SESSION OF THE REEDSPORT CITY COUNCIL, AUGUST 5, 2013 CITY HALL COUNCIL CHAMBERS.

PRESENT: Mayor Keith Tymchuk, Councilors Frank Barth, DeeDee Murphy, Linda McCollum, Kathi Wall-Meyer, and Debby Turner

City Manager Jonathan Wright

Attorney Steve Miller

OTHERS PRESENT: Deanna Schafer, Vera Koch, Joel Smith, Steve Lindsey (Umpqua Post)

Pursuant to ORS 192.660(2)(h) – To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

9. ADJOURN

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Mayor Keith Tymchuk

ATTEST:

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Deanna Schafer, City Recorder