

MINUTES OF THE REEDSPORT CITY COUNCIL REGULAR SESSION NOVEMBER 2, 2015 7:00 P.M. CITY HALL COUNCIL CHAMBERS

PRESENT:

Mayor Linda McCollum
Councilors Rich Patten, Frank Barth, Diane Essig, Leslee Collier, DeeDee Murphy and Debby Turner
City Manager, Jonathan Wright
City Attorney, Steve Miller

OTHERS PRESENT:

Vera Koch, Diane Novak, John Stokes, Chief Duane Wisehart, Joanne Patten, Pat Lancaster, Bob Hunt, Norman Floyd, Kathi Wall-Meyer, Karin Waggoner, Gary Waggoner, Allen Teitzel, Calvin Rose, Vivian Parrick, David Wilmarth, Alexis Parrick, Duane Billings, Donna Train, Kathy Johnson, Cheryl Wilmarth, Deborah Wolfe, Sarah Sisk, Tom Brown, Leon Brown, Gail Elber, Victoria Lavallee

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Special Presentation

The City Council presented a plaque of appreciation to Assistant Fire Chief John Steininger for 50 years of service to the Reedsport Volunteer Fire Department.

2. CITIZEN COMMENTS

This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.

Mr. David Wilmarth, 132 Swain Court, spoke to the City Council concerning a complaint that was made against him for keeping bees within the City. Currently the City Code allows bee keeping in the Rural Suburban zone with minimum lot size requirements. He is asking the City Council to consider making provisions for allowing the keeping of bees in other locations.

Ms. Vivian Heric spoke in favor of bee keeping. She said that she lives at the end of Ranch Road and has 12 hives, her zoning of Rural Suburban allows it and her lot sizes is more than the minimum required.

Mrs. Donna Train, 193 Thortan Oar Lane, noted that she is not for the sale of City property to the McKenzie River Trust. She would like the issue to be taken to a vote of the people. She also said that she received a notice from an engineering company out of Washington that said that they have the right to enter her property to do survey work for the Levee Certification Project.

Mr. Gary Waggoner, Decker Point, asked if the City has received an appraisal on the City owned property that is being considered for sale to McKenzie Trust.

City Manager Jonathan Wright said no.

Mr. Waggoner said that he is very against the sale to the Trust.

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

Annual Sale of Buddy Poppies by Veterans of Foreign Wars Proclamation was read by Mayor Linda McCollum and a copy presented to Mr. Norman Floyd, VFW representative.

4. APPROVAL OF THE AGENDA

Councilor Frank Barth motioned to approve the Agenda.

Councilor Diane Essig seconded the motion.

MOTION:

that the City Council approve the Agenda.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Patten, Collier, Murphy and Turner voted in favor of the motion.)

Mayor Linda McCollum declared the motion passed unanimously.

5. PUBLIC HEARINGS

6. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.

A. Approve minutes of the work session of September 14, 2015.

B. Approve minutes of the regular session of September 14, 2015.

- C. Approve minutes of the special session of September 25, 2015.
- D. Approve minutes of the work session of October 5, 2015.
- E. Approve minutes of the regular session of October 5, 2015.
- F. Motion to approve the Consent Calendar.

Councilor Rick Patten motioned to approve the Agenda.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council approve the Agenda.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Patten, Collier, Murphy and Turner voted in favor of the motion.)

Mayor Linda McCollum declared the motion passed unanimously.

7. GENERAL BUSINESS

- A. Shall the City Council accept a grant from the Oregon Department of Recreation to fund playground equipment at Lion’s Park?

City Manager Jonathan Wright said that the Lower Umpqua Hospital Foundation, with the help of former Reedsport resident Vik Schaaf, has undertaken the project of replacing the play equipment at Lions Park and renovating the play area. In the effort of joint participation, the City applied for and received notification of award of a grant from the Oregon Parks and Recreation Department.

The grant award is for \$59,087 with a match required of \$14,770. The match funds will be provided by funds already raised and are being held by the Lower Umpqua Hospital Foundation.

The City of Reedsport will need to make a budget adjustment to expend up to \$74,000 for Playground equipment and will be reimbursed by the Oregon Parks and Recreation Department for the amount of \$59,087 and \$14,770 will be reimbursed from the LUH Foundation.

- B. Shall the City Council adopt Resolution 2015-022 authorizing a Budget Revision for the purchase of Lions Park playground equipment in Fiscal Year 2015 / 2016?

City Manager Jonathan Wright said that a Resolution has been drafted which provides for unforeseen changes in the form of a budget revision for fiscal year 2015/2016. This budget adjustment affects pages 229-230 in the current Adopted Budget for Fiscal Year 2015/016.

The total budget will be increased by \$74,000 with no change in the property tax. The increase in revenue is from outside sources in the form of donations, grants with the specific purpose for the purchase of Lions park playground equipment.

Councilor DeeDee Murphy motioned to accept a grant from the Oregon Department of Recreation to fund playground equipment at Lion's Park, enter into a Local Government Program Agreement and adopt a Resolution adopting a Budget Revision for Fiscal Year 2015/016 assigning Resolution 2015-022 as the title.

Councilor Frank Barth seconded the motion.

MOTION:

that the City Council accept a grant from the Oregon Department of Recreation to fund playground equipment at Lion's Park, enter into a Local Government Program Agreement and adopt a Resolution adopting a Budget Revision for Fiscal Year 2015/016 assigning Resolution 2015-022 as the title.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Patten, Collier, Murphy and Turner voted in favor of the motion.)

Mayor Linda McCollum declared the motion passed unanimously.

- C. Shall the City Council submit a letter of support for Fred Wahl Marine Inc. for a Connect Oregon grant?

City Manager Jonathan Wright said that with nearly 30 years' experience, Fred Wahl Marine Construction (FWMC) is an OEM manufacturer of high quality commercial fishing and tug/tow boats, cranes, winches and associated boat deck equipment. Averaging 80 full time employees (FTE) year round, FWMC utilizes a marine ways capable of hauling one vessel at a time with enough production space for a maximum of three new construction/repair jobs at any one time. Despite these limitations, this modest operation has continually managed to manufacture and sell more boats than

any other boat manufacturer of its kind. This Oregon based company's proven management and steady devotion to high quality, safe and affordable ship building and repair services has earned Wahl a reputation as an industry leader and is now western Douglas County's largest private employer.

Having lost thousands of manufacturing jobs with the closure of all 6 area timber mills, western Douglas County has suffered economically for decades. The establishment of the American Bridge (AB) Company and development of the AB site on Bolon Island renewed area economic hope; however, this hope was short lived as AB closed its doors in July of 2014. Having pushed the limits of its current site, FWMC saw this as an opportunity to realize its full potential and recently purchased the AB site.

Wahl has spent the last year developing plans for the site and applying for the necessary permitting. The developed plan for the site will increase FWMC's capacity to manufacture and repair vessels from three (3) vessels to over thirty vessels at one time. This increase will make FWMC eligible to compete for federal defense contracts nationwide and will expand the company's existing industrial fabrication capabilities making it a potential resource for the Jordan Cove LNG project and area wave energy projects. FWMC is now applying for a Connect Oregon grant to help facilitate the full expansion to the Bolon Island site.

There is no impact on the budget.

Planning Commissioner Allen Teitzel spoke in favor of the City Council submitting a letter of support for the application.

Mrs. Donna Train spoke in favor the City Council submitting a letter of support for the application. She said that the Port of Umpqua helped with the Mitigation portion of the project and we need the jobs in the area.

Councilor Frank Barth motioned to issue a letter of support for Fred Wahl Marine Construction's grant application.

Councilor Diane Essig seconded the motion.

MOTION:

that the City Council issue a letter of support for Fred Wahl Marine Construction's grant application.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Patten, Collier, Murphy and Turner voted in favor of the motion.)

Mayor Linda McCollum declared the motion passed unanimously.

D. Shall the City Council approve an amended SRO Contract?

City Manager Jonathan Wright said that there has been an ongoing endeavor to put a School Resource Officer (SRO) back into the Reedsport schools for the last 5 years. Many circumstances have kept the project on hold, not the least of which has been a downturned economy. Most recently the Port of Umpqua has declined to participate in the SRO program based on a recent interpretation by their legal counsel. To make up for the shortfall, the Hospital, School District and the City will have to increase their pledged amount by \$5,000 per agency. The amended contract reflects the removal of the Port and the increases burdened by the other three districts.

The financial impact to the City will be nominal, consisting primarily of providing uniforms, equipment, and a vehicle for the officer. Due to the timing of this agreement, any costs for the City related to the SRO position will be absorbed within the current allocated budget. Next year the City will research and apply for grant opportunities to offset the increase caused by the Port.

Councilor Rich Patten motioned to approve the amended Intergovernmental Agreement between the City of Reedsport, the Reedsport School District and the Lower Umpqua Hospital and authorize the City Manager to sign on behalf of the City?

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council approve the amended Intergovernmental Agreement between the City of Reedsport, the Reedsport School District and the Lower Umpqua Hospital and authorize the City Manager to sign on behalf of the City?

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Patten, Collier, Murphy and Turner voted in favor of the motion.)

Mayor Linda McCollum declared the motion passed unanimously.

E. Shall the City Council adopt the Levee Loop Trail Master Plan?

Community Development Specialist, Jessica Terra said that in August 6, 2014 the City of Reedsport entered into an Intergovernmental Agreement (IGA) with the Oregon Department of Transportation. This agreement is the result of a \$96,000 Transportation and Growth Management (TGM) grant that was awarded to the City in order to develop the Reedsport Levee Loop Trail Plan (herein referred to as the “LLTP” or “Plan”). Over the course of the last year, City Staff has been working with the Oregon Department of Transportation and the selected consultants of Parametrix, in order to develop the LLTP. On September 21, 2015 the Reedsport Levee Loop Trail Plan was completed.

Purpose. The concept of the Levee Loop Trail has been identified in various documents such as the Transportation System Plan (2006), the Master Bicycle Plan (2006), and the Waterfront & Downtown Plan (2012). The purpose of the LLTP is to further define the concepts laid out in these plans. Through public outreach, the community was able to help guide the project in order to achieve a preferred trail option, which clearly identifies the trail alignments, trail types, trail heads, ramp locations, amenities and kayak launch locations.

Outreach. Key stakeholders, such as Fred Wahl, Coos Bay Rail Link, COHO & Associates, Josh Mast, and residents near the levee, were identified early on in the project and asked for their input and participation in the process. Community involvement was highly successful and outreach opportunities included the following:

- Forming a Project Advisory Committee;
- One-on-one stakeholder interviews;
- Group stakeholder meetings;
- An open house;
- A joint Planning Commission/Council meeting;
- Website updates;
- Commenting opportunities in the City Hall lobby; and
- Questionnaires mailed to property owners within the study area

Goals. Once developed, the trail will offer a non-motorized transportation alternative for city residents and visitors that will connect the City’s waterfront and downtown areas. This idea reduces the reliance on motorized vehicles for trips to school, work, shopping, and recreation, while improving pedestrian safety along Highways 101 & 38.

In addition to pedestrian safety enhancements, some of the proposed elements of the trail, such as paving the levee crown, will aid in the City’s efforts to achieve levee accreditation. The asphalt will create an impervious surface, which helps with water runoff and erosion of the levee. The pavement will also eliminate the ruts that form, due to maintenance vehicles on the levee. This trail system has also been identified as a likely evacuation route for people in the downtown and midtown area during a flood or ocean flooding event.

Outcome. Now that the Plan has been developed, the City will have a guiding document to be able to apply for granting opportunities in the near future, eventually

making this concept a reality for Reedsport. Having a well-organized Plan that identifies phasing, costing, estimates and priority projects makes for a better application when applying for grants. As the cost estimate for the entire trail development amounts to \$6.2 million, phasing and grants will be necessary.

There is no costs associated with the adoption of the Reedsport Levee Loop Trail Plan. Any future expenditures associated with implementation of the Plan would need Council review and approval prior to taking action.

Planning Commissioner Alan Teitzel spoke in favor of adopting the plan.

Councilor Frank Barth motioned to adopt the Reedsport Levee Loop Trail Plan.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council adopt the Reedsport Levee Loop Trail Plan.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Patten, Collier, Murphy and Turner voted in favor of the motion.)

Mayor Linda McCollum declared the motion passed unanimously.

- F. Shall the City Council approve an emergency repair expense for the City VaC-Con truck?

Public Works Director John Stokes said that in early October, 2015, a vital piece of equipment called the Vac-Con truck suffered a critical mechanical failure which rendered the unit unusable. The City staff then researched repair options vs. purchase and discovered that repairing the unit is the most economically viable. The only authorized repair center is Enviro-Clean Equipment, Inc. in Gresham, Oregon to which the City has a successful relationship. This being the case, on October 22, 2015, the unit was towed by Mast Brothers to Gresham to Enviro-Clean for a complete evaluation and repair work.

On Monday, October 26, Enviro-Clean forwarded a repair estimate of \$14,305.13 which will remedy all issues with the Vac-Con. However, there is still a possibility that clutch or transmission work will be required, but will not be known until the unit is dismantled. The costs of these additional repairs will be in addition to the current quote, but are not

currently known. Any repairs will come with a full warranty which is a benefit to the City and taxpayers. Currently, it is estimated to take 2 to 3 weeks for the repairs, at which time staff will then go to Gresham and drive the unit back to Reedsport.

Funding specific to the project will be allocated 50% from 003 Water, 40% from 004 Wastewater and the remaining 10% from 005 Storm-water capital outlay funds. Capital outlay funds are set aside specifically in yearly budgets for unknown and/or unforeseen issues that will sometimes arise. It is recommended that the City Council approve expenditures not to exceed \$22,000 which will cover any ancillary work (i.e. clutch, transmission, etc.) that may be discovered during the repair process.

Councilor Frank Barth motioned to approve the “not to exceed” repair allocation of \$22,000 from capital outlay funds as described.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council approve the “not to exceed” repair allocation of \$22,000 from capital outlay funds as described.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Patten, Collier, Murphy and Turner voted in favor of the motion.)

Mayor Linda McCollum declared the motion passed unanimously.

G. Finance Director Vera Koch presented the quarterly financial report.

General Fund 001

	Budget	Actual		
Beginning Fund Balance	\$853,500	\$1,029,570	120.63%	
Revenue	\$2,252,080	\$222,689	9.89%	Received
*Expenditures	\$2,795,580	\$571,594	20.45%	Expended
*(less unappropriated expenditures)				

Street Fund 002

	Budget	Actual		
Beginning Fund Balance	\$65,000	\$75,244	115.76%	
Revenue	\$274,800	\$47,492	17.28%	Received
*Expenditures	\$339,800	\$75,055	22.09%	Expended
*(less unappropriated expenditures)				

Water Utility Fund 003

	Budget	Actual		
Beginning Fund Balance	\$85,000	\$165,369	194.55%	
Revenue	\$793,000	\$204,112	25.74%	Received
*Expenditures	\$878,000	\$208,058	23.70%	Expended
*(less unappropriated expenditures)				

Wastewater Utility 004

	Budget	Actual		
Beginning Fund Balance	\$220,000	\$337,279	153.31%	
Revenue	\$1,862,800	\$460,845	24.74%	Received
*Expenditures	\$2,082,800	\$428,698	20.58%	Expended
*(less unappropriated expenditures)				

Stormwater Utility Fund 005

	Budget	Actual		
Beginning Fund Balance	\$35,000	\$51,122	146.06%	
Revenue	\$73,200	\$17,971	24.55%	Received
*Expenditures	\$108,200	\$15,378	14.21%	Expended
*(less unappropriated expenditures)				

Bicycle/footpath Fund 007

	Budget	Actual		
Beginning Fund Balance	\$36,200	\$36,239	100.11%	
Revenue	\$2,380	\$440	18.49%	Received
*Expenditures	\$38,580	\$10	0.03%	Expended

Fire Equipment Fund 014

	Budget	Actual		
Beginning Fund Balance	\$132,000	\$135,293	102.49%	
Revenue	\$22,250	\$8,413	37.81%	Received
*Expenditures	\$154,250	\$172	0.11%	Expended
*(less unappropriated expenditures)				

Dunes NRA Fund 016

	Budget	Actual		
Beginning Fund Balance	\$106,000	\$111,475	105.17%	
Revenue	\$96,150	\$16,075	16.72%	Received
*Expenditures	\$202,150	\$24,043	11.89%	Expended
*(less unappropriated expenditures)				

Riverfront Fund 017

	Budget	Actual		
Beginning Fund Balance	\$25,100	\$42,837	170.67%	
Revenue	\$118,525	\$24,675	20.82%	Received
*Expenditures	\$143,625	\$31,145	21.68%	Expended

Library Renovation Fund 018

	Budget	Actual		
Beginning Fund Balance	\$3,500	\$3,261	93.17%	
Revenue	\$0	\$2	100.00%	Received

*Expenditures	\$3,500	\$34	0.97%	Expended
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Enterprise Cap. Improve. Fund -Sewer 024

	Budget	Actual		
Beginning Fund Balance	\$1,714,300	\$1,688,610	98.50%	
Revenue	\$337,030	\$141,854	42.09%	Received
*Expenditures	\$2,051,330	\$54,706	2.67%	Expended

General Capital Improve. Fund 025

	Budget	Actual		
Beginning Fund Balance	\$290,000	\$295,949	102.05%	
Revenue	\$118,250	\$28,164	23.82%	Received
*Expenditures	\$408,250	\$22,136	5.42%	Expended

*(less unappropriated expenditures)

Street Capital Fund 026

	Budget	Actual		
Beginning Fund Balance	\$423,000	\$458,746	108.45%	
Revenue	\$118,150	\$29,755	25.18%	Received
*Expenditures	\$541,150	\$14,167	2.62%	Expended

*(less unappropriated expenditures)

Storm Capital Fund 027

	Budget	Actual		
Beginning Fund Balance	\$140,000	\$146,861	104.90%	
Revenue	\$603,300	\$28,400	4.71%	Received
*Expenditures	\$743,300	\$118,968	16.01%	Expended

*(less unappropriated expenditures)

Water Enterprise Capital Improvement Fund 029

	Budget	Actual		
Beginning Fund Balance	\$1,607,000	\$1,602,877	99.74%	
Revenue	\$183,585	\$46,280	25.21%	Received
*Expenditures	\$1,790,585	\$34,425	1.92%	Expended

*(less unappropriated expenditures)

Reedsport Urban Renewal District. Fund 150

	Budget	Actual		
Beginning Fund Balance	\$310,000	\$351,639	113.43%	
Revenue	\$83,810	\$2,260	2.70%	Received
Expenditures	\$393,810	\$5,602	1.42%	Expended

URD MainStreet Fund 151

	Budget	Actual		
Beginning Fund Balance	\$18,500	\$33,819	0.00%	
Revenue	\$53,000	\$24,335	45.92%	Received
Expenditures	\$71,500	\$7,911	11.06%	Expended

8. MISCELLANEOUS ITEMS
(Mayor, Councilors, City Manager, City Attorney)

City Manager Jonathan Wright announced that the Maintenance Leadworker Jeff Pearson has been chosen as employee of the month.

He said that there is an opportunity for the Reedsport School District to apply for a seismic rehabilitation grant, he will be encouraging the school to apply.

He also said that he is assisting Fred Wahl Marine in applying for an ODOT Connect VI grant to expand the new facility at Bolen Island.

An invitation was extended to participate in a Main-Street sponsored City Wide clean-up day on November 11th. The City offices will be closed that day for the Veteran's Day Holiday.

9. ADJOURN

Linda McCollum, Mayor

ATTEST:

Deanna, City Recorder