

MINUTES OF THE REEDSPORT CITY COUNCIL REGULAR SESSION APRIL 4, 2016
7:00 P.M. CITY HALL COUNCIL CHAMBERS

PRESENT: Mayor Linda McCollum
Councilors Frank Barth, Diane Essig, Leslee Collier, DeeDee Murphy, Rich Patten and Debby Turner
City Manager, Jonathan Wright
City Attorney, Steve Miller

OTHERS PRESENT: Vera Koch, Deanna Schafer, John Stokes, Duane Wisehart, Jim Wells, Allen Teitzel, Kit Fredericksen, Matt Smart, Joann Patten, Mr. and Mrs. Doyle Wisehart, Kody Laury, Debbie McKinney, Dan Clarke, Jen Clarke, Rosa Solano, Tommy Starner, Tom Anderson, Dave Courtney, Lance McElroy, Debby Yates.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Linda McCollum gave an Oath of Office for new police officer Lance McElroy.

2. CITIZEN COMMENTS

This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.

Mr. Jim Wells asked permission to place a sign on City owned property on Hwy 101. It will advertise the array of events happening in the City of Reedsport on Memorial Day Weekend.

Councilor Rich Patten motioned to approve the placement of a temporary sign on City owned property.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council approve the placement of a temporary sign on City owned property.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Collier, Patten, Murphy and Turner voted in favor of the motion.)

Mr. Kody Laury a City of Lakeside resident asked permission to build a walking bridge in Bicentennial Park as a part of an Eagle Scout project. Permission was given.

Ms. Debbie Yates of 723 Mill Ave., stated that as President of the local garden club she wanted to notify the City of complaints from citizens that there have been issues with overspray of weed killer drifting onto private gardens. Specifically in the levee area.

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

Volunteer Month Proclamation was read by Mayor McCollum.

4. APPROVAL OF THE AGENDA

The agenda was amended to add a second executive session item.

Councilor Diane Essig motioned to approve the Agenda as amended.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council approve the Agenda as amended.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Collier, Patten, Murphy and Turner voted in favor of the motion.)

5. PUBLIC HEARING

Shall the City Council adopt an Ordinance vacating all of Block 5, including the alley way through the middle and the north half of Block 6 of the plat of Reedsport subdivision and the portions of Ivy st., Hawthorne Ave. and 21st adjacent?

City Manager Jonathan Wright said that the subject plat was declared surplus property by the City Council in 2007 and subsequently sold by competitive bid to a private buyer. The tract was described at the time of declaration as an undeveloped park site which would better serve the community as a residential property. The subject tract consists of 21 lots as platted by the Reedsport Addition Subdivision. These lots are substandard to the current size and dimension standards of the Reedsport Land Usage Ordinance.

Seven of these lots are directly impacted by wetlands as mapped by the City's Significant Natural Resources Map and approximately 1/3 of the remaining are encumbered by riparian buffers. Therefore, the lots are proposed to be consolidated to allow the property to be developed by a single family dwelling on the balance of the property. Furthermore, with lots consolidated the right-of-way to serve the lots will no longer be necessary.

Oregon law requires that a notice of the street vacation be posted on the property and that a notice of the public hearing is published twice in the local newspaper. The property was posted on March 21, 2016 and the public hearing notices were published as required. The notice states that remonstrance's or objections are to be filed at City Hall prior to the meeting date. There have been none received. The property owner also went door to door in the neighborhood to notify owners of the proposed vacation.

The Clark's have agreed to pay any costs associated with the vacation.

On comment letter was received from the Oregon Department of Transportation.

Mayor Linda McCollum opened the public portion of the hearing at 7:18pm.

There were no speakers either for or against the project.

Applicant Dan Clark explained that he would like to vacate the road system and platted alleys to make the entire property one lot.

The public hearing was closed at 7:20pm.

Councilor DeeDee Murphey motioned to approve an Ordinance authorizing the vacation as proposed.

Councilor Diane Essig Murphy seconded the motion.

MOTION:

that the City Council approve an Ordinance authorizing the vacation as proposed.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Collier, Patten, Murphy and Turner voted in favor of the motion.)

6. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.

- A. Approve minutes of the work session of March 2, 2016.
- B. Approve minutes of the regular session of March 2, 2016.
- C. Motion to approve the Consent Calendar.

Councilor Frank Barth motioned to approve the Consent Calendar.

Councilor Leslie Collier seconded the motion.

MOTION:

that the City Council approve the Consent Calendar.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Collier, Patten, Murphy and Turner voted in favor of the motion)

7. GENERAL BUSINESS

- A. Shall the City Council negotiate for a three-year extension with Grimstad and Associates for financial auditing services for Fiscal Years 2015 / 016 through 2017 / 018?

Finance Director Vera Koch said that the audit firm of Grimstad & Associates of Newport, Oregon has been under contract for the past eight years to provide financial auditing services to the City. In 2013, a Request for Proposal was solicited and Grimstad and Associates from Newport, Oregon was awarded a three year contract which expired with the completion of audit for fiscal year 2014 / 015. The RFP includes a provision to extend the contract for additional years per Council action.

Grimstad & Associates have conducted the City of Reedsport audits for the past five years and have been available and responsive for help and questions during the fiscal years without additional fees. It was determined that Grimstad & Associates would best meet the City needs. Grimstad & Associates has submitted two proposals. The first proposal is for a three year extension for the City of yearly fees for consecutive years:

\$16,500, \$16,500, \$16,800 and the Urban Renewal District yearly fees for the consecutive years at \$760, \$770, \$780. The second proposal is for a five year extension for fiscal years 2018 / 019 at City \$16,800; URD \$790 and fiscal year 2019 / 020; City- \$17,000 and URD \$1,000.

It is recommended that a three year extension be granted for a personal services contract for financial auditing services for Fiscal Years 2015 / 016 through 2017 / 018 to Grimstad & Associates of Newport, OR.

The yearly audit fee will be paid through an allocation from the major budget funds.

Councilor Frank Barth motioned to award a three-year personal services contract for financial auditing services for Fiscal Years 2015 / 016 through 2017 / 018 to Grimstad & Associates.

Councilor Diane Essig seconded the motion.

MOTION:

that the City Council award a three-year personal services contract for financial auditing services for Fiscal Years 2015 / 016 through 2017 / 018 to Grimstad & Associates.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Collier, Patten, Murphy and Turner voted in favor of the motion.)

- B. Shall the City grant County easement to cross a City owned property at the east end of Elm Street to run a leachate conveyance line?

Public Works Director John Stokes said that as a result of the 2015 Leachate Acceptance Plan (LAP and IGA) between the City of Reedsport and Douglas County, the City has been notified that the project is going to be advertised for bid in April and awarded in May, with construction starting as early as June, 2016. It is further anticipated that construction is to be completed on or before June, 2017.

The connection point of the new leachate line is designed to be at the eastern end of the new sewer line on Elm Avenue which was recently installed by City crews. As is required for the connection, the County leachate line will need to cross City property and thus, an easement is required to be granted by the City to Douglas County.

There is not anticipated to be any fiscal impact as a result of the easement.

Councilor Leslee Collier motioned to approve an easement.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council approve an easement.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Collier, Patten, Murphy and Turner voted in favor of the motion.)

- C. Shall the City of Reedsport enter into a contract for fire protection services with Fred Wahl Marine Construction?

City Manager Jonathan Wright said that Bolon Island is an exception area located outside of the City of Reedsport and the Urban Unincorporated Community of Gardiner. Due to this, the Island is not privileged to fire protection as are the areas located within either district. For the past decade, tenants of the American Bridge site on Bolon Island have contracted fire service with the City.

In 2014 Fred Wahl Marine Construction purchased the American Bridge site and have requested fire services. Attached is the draft agreement for fire services to the Fred Wahl site on Bolon Island. The Fire Department has reviewed this agreement and are satisfied with the provisions.

Councilor Frank Barth motioned to approve the fire protection services contract with Fred Wahl Marine Construction and authorize the City Manager to sign.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council approve the fire protection services contract with Fred Wahl Marine Construction and authorize the City Manager to sign.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Collier, Patten, Murphy and Turner voted in favor of the motion.)

City Manager Jonathan Wright said that he would like to add that the Reedsport Volunteer Fire Department has been chosen as the Employee(s) of the Month because everything they do is exceptional and should not go without continued recognition.

D. Shall the City of Reedsport enter into a local agency agreement with Oregon Department of Transportation for work to be performed within the City limits?

City Manager Jonathan Wright said that a few years ago the City applied for and was granted pedestrian improvements from 6th St through Highway 101 on Highway 38 through the Statewide Transportation Improvement Program (STIP). The City and local supporters attended a host of meetings until funds were finally earmarked for projects in Reedsport. This agreement memorializes the States commitment to install those improvements and recognizes the City's financial obligations to the project.

This agreement also recognizes the ODOT's commitment to do other improvements in town such as overlay Highway 38 with new asphalt and install other traffic and pedestrian improvements throughout the community.

The estimated total project cost is \$5,081,000 with the portion for the STIP improvements being \$2,215,000 of that total. The City's obligation is not to exceed \$228,000. The City has been budgeting for this expense for the past three years and has the funding available.

Councilor Diane Essig motioned to enter into a local agency agreement with the Oregon Department of Transportation for work to be performed within the City limits.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council enter into a local agency agreement with the Oregon Department of Transportation for work to be performed within the City limits.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Barth, Essig, Collier, Patten, Murphy and Turner voted in favor of the motion.)

8. MISCELLANEOUS ITEMS
(Mayor, Councilors, City Manager, City Attorney)

Councilor Diane Essig said that she would like to invite all Veterans and their families to the Veteran's Dinner at the Presbyterian Church on Memorial Day Weekend.

City Manager Jonathan Wright spoke on the upcoming ballot measure concerning adopting a seasonal Gas Tax. He said that this is a creative attempt to find money for levee improvements. He said the tax is like no other because it would be in effect during the summer months only.

Councilor Rich Patten gave an update on the Douglas County Parks Committee he is a member of. He said that the park budget is losing \$21,000 and that they are working on finding ways to keep the crab dock (retired Coast Guard Dock) in Winchester Bay.

Councilor Debbie Turner said that the Chamber of Commerce has purchased a reader board and will place it on City owned property at the junction of Highways 38 and 101. She also gave an update on a cycle stop that is being worked on with the Main Street program and is to be placed along Highway 101 in front of the shopping center.

City Manager Jonathan Wright said that he will attend a meeting of Salmon Harbor. He said that the Harbor has worked very hard to become independent from the County as an enterprise and have even saved some money for the repair of wooden docks, however, the Harbor was notified by Douglas County that there will be an additional administrative fee charged to their fund in the amount of \$83,000. This would deplete any capital improvement money they have.

9. EXECUTIVE SESSION OF THE REEDSPORT CITY COUNCIL APRIL 4, 2016
CITY HALL CONFERENCE ROOM

PRESENT: Mayor Linda McCollum, Councilors Barth, Diane Essig, Collier, DeeDee Murphy, Rich Patten and Debby Turner

City Manager Jonathan Wright

City Attorney, Steve Miller

Pursuant to ORS 192.660(h) – To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Pursuant to ORS 192.660(h) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

10. ADJOURN

Linda McCollum, Mayor

ATTEST:

Deanna, City Recorder