

MINUTES OF THE REEDSPORT CITY COUNCIL DECEMBER 5TH, 2016 7:00 P.M.
CITY HALL CONFERENCE ROOM

PRESENT:

Mayor Linda McCollum

Councilors Leslee Collier, DeeDee Murphy, Frank Barth, Rich Patten and Debby Turner (Councilor Diane Essig was absent), Student Councilor Claire Havener

City Manager, Jonathan Wright

City Attorney, Steve Miller

OTHERS PRESENT:

Jessica Terra, John Stokes, Deanna Schafer, Jessica Lloyd-Rogers, Jerry Schneider, Debbie McKinney, Deborah Yates, Sharon Barker, Lee Bridge, Ed O'Carroll, Vince Swagerty, Joe Coyne, Sue Cousineau, Jennifer McDuffy, Mary Havener, Ginger Havener, Mick Havener, Riley Wright, Cheyenne Neet

1. CALL TO ORDER

2. CITIZEN COMMENTS

This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.

Ms. Sharon Barker spoke in opposition of Mike Wahl's shop addition on Bowman Road. She would like the Council to look at public notification process for these type of situations. She doesn't feel like the public was made aware of what was being proposed.

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

Joe Coyne read a proclamation of appreciation that the Douglas County Library Advisory Board presented to the County librarians recently.

Claire Havener was given the Oath of Office for her participation as a Student Councilor.

4. APPROVAL OF THE AGENDA

The agenda was amended to remove item A. appointing a student councilor to the Planning Commission.

Councilor Frank Barth motioned to approve the amended agenda.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council approve the amended Agenda.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Frank Barth, Rich Patten, Leslee Collier, DeeDee Murphy and Debby Turner voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

5. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.

- A. Approve minutes of the work session of November 7, 2016.
- B. Approve minutes of the regular session of November 7, 2016.
- C. Shall the City Council adopt a meeting schedule for City Council and Budget Committee meetings for the year 2017?

City Council is asked to review the proposed meeting schedule for 2017. The schedule includes both City Council and Budget Committee meetings, including Urban Renewal Agency. A quarterly budget meeting in February and three budget meeting dates in April are identified for the budget and capital improvement plan process.

The Council is asked to review the remaining City Council meetings schedule and either adopt it or make recommendations for alternative dates.

*1. Adopt a 2017 Calendar of City Council and Budget Committee dates.

- D. Motion to approve the Consent Calendar.

Councilor Leslee Collier motioned to approve the consent agenda.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council approve the consent agenda.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Frank Barth, Rich Patten, Leslee Collier, DeeDee Murphy and Debby Turner voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

6. GENERAL BUSINESS

A. ~~Shall the City Council appoint a student Planning Commissioner? (Council Letter 016-095)~~ Item moved to February.

B. Shall the City Council adopt an ordinance to extend the suspension of utilities system development charges (SDCs), not to include SDCs assessed as part of a public project, and assign 2016-1159 as the title?

Community Development Director Jessica Terra said that on December 5, 2011, the City Council adopted Ordinance No. 2011-1111 suspending SDCs for one year. The purpose of the suspension was to provide incentive to promote investment in Reedsport. Since the 2011 Ordinance Council has extended the moratoria each year in the hope of enticing new development. This year's moratoria is set to expire at the end of December should the Council not pass another Ordinance extending the moratoria.

Since the moratoria was implemented, the City has issued approximately 2-3 new home permits each year, but no major developments have come about as a result of the moratoria. Staff believes that a continuation of the suspension is warranted to keep incentives available for new industry that may be looking to locate here in Reedsport and to continue to encourage new housing development, especially with the on-going levee certification issues the community is faced with. A draft ordinance extending the moratoria for an additional year is attached for Council's consideration. This ordinance includes a provision for Council to re-evaluate after six months should development trends change substantially between now and then.

The current fiscal budget anticipated no new SDCs due to the moratoria. Therefore, if Council adopts the proposed ordinance, no loss of anticipated revenue from SDCs would occur through June 30, 2017.

Councilor Leslee Collier motioned to adopt ordinance 2016-1159 suspending collection of utilities SDCs, not to include SDCs assessed as part of a public project.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council adopt ordinance 2016-1159 suspending collection of utilities SDCs, not to include SDCs assessed as part of a public project.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Frank Barth, Rich Patten, Leslee Collier, DeeDee Murphy and Debby Turner voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

- C. Shall the City Council adopt Resolution 2016-032 to amend the City's budget in order to allow for the acceptance of a State Marine Board Facility grant for the purchase of materials and the cost of materials storage for future construction improvements at the Rainbow Plaza Boating Facility?

City Manager Jonathan Wright said that the State Marine Board has awarded the City of Reedsport with a Facility Grant; Grant No. 1564. The purpose of the grant is to purchase and store precast concrete planks, boarding docks, debris deflection boom sections to be used during the future construction of the Rainbow Plaza Boating Facility improvements and engineering service to review the gravel pad and no-rise certification.

This grant requires City staff to solicit and review bids of materials, securely store materials, review contractor invoices, issue contractor payments, and report to the Marine Board as required, including submittal of the final reimbursement request. The timeline for the project is anticipated to begin in December with a request for contractor bids and is anticipated to be completed in May 2017.

The City's requirement for match for this grant is \$40,000 for administration and storage. No cash match is required.

However, a budget adjustment will need to be made in order to receive and expend the \$450,000 which will be used to cover the cost of materials, storage, and engineering services associated with this phase of the project. The budget adjustment will increase the revenue line item 025-000-423400 to \$450,000, so that the additional monies can be received. The budget adjustment will also increase the expense line item 025-525-744400 to \$504,800, so that these additional monies may be expended. The overall increase to Fund 025 (General Capital Improvement Fund) is \$450,000, resulting in an overall budget of \$994,695.

Councilor Rich Patten motioned to adopt Resolution 2016-032 to amend the City's budget in order to allow for the acceptance of a State Marine Board Facility grant for the

purchase of materials and the cost of materials storage for future construction improvements at the Rainbow Plaza Boating Facility.

Councilor Frank Barth seconded the motion.

MOTION:

that the City Council adopt Resolution 2016-032 to amend the City's budget in order to allow for the acceptance of a State Marine Board Facility grant for the purchase of materials and the cost of materials storage for future construction improvements at the Rainbow Plaza Boating Facility.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Frank Barth, Rich Patten, Leslee Collier, DeeDee Murphy and Debby Turner voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

D. Shall the City Council award a contract extension for fuel services for 2017-2018?

City Manager Jonathan Wright said that on November 21, 2014 the City of Reedsport awarded a bid for fuel services to Tyree Oil Inc. for the calendar years 2015-2016. The City is very pleased with the service as it is provided currently and would like to extend the current contract two more years.

Staff is recommending that a contract be awarded to Tyree Oil Inc. (current contractor) due to several factors. Tyree Oil supplies the City with additional products that The Jerry Brown Company does not have access to such as oil, grease and premium unleaded fuel. The second issue is that the property that The Jerry Brown Company dba CFN is housed on is in violation of City nuisance code and Land Usage Ordinance including, but not limited to, an unregistered vacant building, accumulated waste, and discarded inoperable vehicles. Multiple attempts have been made negotiate with the land owner with no success. Lastly, the location is off of a busy highway (101) and is difficult to maneuver heavy equipment in and out of, especially during the summer months.

Mr. Tim Reed and Mr. Ryan Tucker were contacted at Tyree Oil Inc. and they are in favor of extending the current contract two more years also.

The price of \$.057 markup above the Eugene OPIS unbranded average rack price per gallon is no change from the current contract with Tyree Oil Inc. for fuel services.

Councilor DeeDee Murphy motioned to award a contract for fuel services for years 2017-2018 to Tyree Oil Inc. and authorize the City Manager to sign on behalf of the City.

Councilor Debbie Turner seconded the motion.

MOTION:

that the City Council award a contract for fuel services for years 2017-2018 to Tyree Oil Inc. and authorize the City Manager to sign on behalf of the City.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Frank Barth, Rich Patten, Leslee Collier, DeeDee Murphy and Debby Turner voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

- E. Shall the City Council approve a contract with Insituform Technologies, LLC for relining of multiple sewer line locations within the City of Reedsport?

Public Works Director John Stokes said that as part of normal yearly operations, the City sewer staff performs camera investigation, identification and prioritization of sewer main lines that are in need of replacement or relining. Further, the City has been consulting with Mast Brothers, Inc. on solutions to resolve possible underground petroleum seepage into the sewer line in the alleyway between 5th and 6th streets. This seepage and monitoring has involved the Oregon DEQ and is required to be resolved so as to not further contaminate sewer flowing to the City's wastewater treatment plant with petroleum residue. As a result of the 2016/17 fiscal year line assessment, it was determined that 4 segments of sewer line for a total of 1,760 lineal feet will require relining/cure in place as well as replacement of 30 lateral reconnections.

During August, City staff requested multiple quotes from qualified vendors that perform relining/cure in place, but received only one quote from Insituform Technologies, LLC. This work is covered under the capital improvement scope of work and funding which is part of the 2016/17 budget which was approved by the City Council in June, 2016. Regarding the section of pipe in question with petroleum intrusion, Mast brothers will be reimbursing the City for half of the cost for the relining/lateral reconnection and a portion of the mobilization costs from the contractor.

Funding specific to the project will be allocated from 024 wastewater capital outlay funds. The quote for the complete work is \$122,400 which is well under budget; however, with the Mast Brothers minimum contribution of \$14,300 for their portion of the 5th to 6th street sewer relining will offset the overall contract encumbrance to ultimately be \$108,100. It is recommended that the City Council approve expenditures not to

exceed \$130,000 which would cover any ancillary or unforeseen work that may be discovered during the relining/cure in place process.

Councilor Frank Barth motioned to approve the “not to exceed” relining/cure in place allocation of \$130,000 from capital outlay funds as described.

Councilor Leslie Collier seconded the motion.

MOTION:

that the City Council approve the “not to exceed” relining/cure in place allocation of \$130,000 from capital outlay funds as described.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Frank Barth, Rich Patten, Leslee Collier, DeeDee Murphy and Debby Turner voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

7. MISCELLANEOUS ITEMS
(Mayor, Councilors, City Manager, City Attorney)

City Manager Jonathan Wright said that Industrial Harbor, the new owners of the old International Paper site has release a plan for the property. He gave an over view of the proposed operations.

He also mentioned that the City is looking into leasing the Railroad Avenue property to a local landscaping company that has out grown their home occupation license area and added that the Country Club is now open for business.

Chief Wisheart said that the City has made an offer to a new Police Officer and he will start in January of 2017.

8. ADJOURN

Linda McCollum, Mayor

ATTEST:

Deanna, City Recorder