

MINUTES OF THE REEDSPORT CITY COUNCIL AUGUST 7, 2017 7:00 P.M. CITY HALL CONFERENCE ROOM

PRESENT:

Mayor Linda McCollum

Councilors DeeDee Murphy, Leslee Collier, Debby Turner, Mark Bedard and Rich Patten, Student Councilor Claire Havener (Councilor Frank Barth was absent)

City Manager, Jonathan Wright

City Attorney, Steve Miller

OTHERS PRESENT:

Deanna Schafer, Jessica Terra, Chief Duane Wisehart, Darlene Ash, Jim Ash, Deb Yates, Larry Meyer, Dennis Swartz,

1. CALL TO ORDER

2. CITIZEN COMMENTS

*This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.*

Ronald Eberlein, 880 View St. said that he would like to let everyone know that there will an intuitive on the May 2018 Ballot to form a Coastal Douglas Library taxing district. He said that the boundaries would mirror the Lower Umpqua Hospital District.

Joe Coyne, 20 Eighth St., Winchester Bay, spoke on behalf of the Douglas County Library Task Force that was formed to explore options for helping to keep a library system operating in Douglas County. He said that they have formed a non-profit entity under IRS 501-C 3 rules to seek control of the Douglas County Collection.

Coyne fielded questions from the audience.

Dr. Petrofes asked whether the Reedsport Library would be able to retain the books in the currently in the building if they decided not to join the association.

Coyne said no, they would remain with the collection, managed by the association.

Mayor Linda McCollum said that there would be a meeting coming up that would be a better forum for the questions and answers on the library.

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

4. APPROVAL OF THE AGENDA

The agenda was amended to add item M. considering a contract with Lon Samuels and moving the current item M. to N.

Councilor Leslee Collier motioned to approve the Agenda as amended.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council approve the Agenda as amended.

VOTE:

AYES 5 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Murphy, Patten and Collier voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

5. PUBLIC HEARINGS

None.

6. CONSENT AGENDA

*Routine items of business that require a vote but are not expected to require a discussion by the Council are placed on the Consent Calendar and voted upon as one time. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.*

A. Approve minutes of the work session of July 10, 2017.

B. Approve minutes of the regular session of July 10, 2017.

C. Ratify the approval of a change in ownership and name for the DND Deli Mart liquor license.

Oregon Liquor Control Commission (OLCC) has determined that an establishment that currently holds a liquor license but is taken over by another person or entity is no longer considered a new license, it is a change of ownership. A maximum fee of \$75.00 has been set for collection by the local municipality.

A change of ownership has been applied for by Eli L Franchi, trade name Ron's Oil Company, for what was formally known as DnD Deli Mart LLC at 1050 Hwy 101,

Reedsport. A \$75.00 fee was submitted to the City to cover the costs of the application review.

City Manager Jonathan Wright has reviewed the application.

There is no fiscal impact of issuing a license to sell alcohol at this location beyond the normal application and renewal fees.

#### Consent Calendar

\*1. Ratify the approval a liquor license to Eli La Franchi, trade name Ron's Oil Company, at 1050 Hwy 101, Reedsport.

D. Shall the City Council approve an agreement between the City of Reedsport and Douglas County for providing transportation services to seniors and persons with disabilities?

The City has successfully managed the Dial a Ride program since July 1, 2008. During the 2016/2017 fiscal year it is estimated that approximately 9,500 one way rides have been recorded for seniors and disabled persons within a 5 mile radius of Reedsport City Hall including rides to doctors' offices, markets and the Lower Umpqua Senior Center. A new full size passenger van was delivered to the City in May 2017 equipped to transport senior and disabled persons.

The Council is asked to approve an agreement with Douglas County to receive those funds.

This item is funded by ODOT STF discretionary funds in the amount of \$4,108.00 and Federal 5310 grant funds in the amount of \$35,892. These amounts have been included in the 2017/2018 budget document.

#### Consent Calendar

\*1. Approve an agreement between the City of Reedsport and Douglas County for providing transportation services to seniors and persons with disabilities for the biennium.

E. Motion to approve the Consent Calendar.

Councilor DeeDee Murphy motioned to approve the Consent Agenda.

Councilor Leslee Collier seconded the motion.

#### MOTION:

that the City Council approve the Consent Agenda.

VOTE:

AYES 5 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Murphy, Patten and Collier voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

7. GENERAL BUSINESS

- A. City Council to appoint a citizen to fill a vacant City Council seat for the term expiring December 31, 2018.

Mr. Mark Bedard was appointed to the Reedsport City Council to fill a vacancy of the term for Position #4, expiring on December 31, 2018.

City Recorder Deanna Schafer performed the Oath of Office.

- B. Shall the City Council appoint a member to the Reedsport Public Library Board?

City Manager Jonathan Wright said that at the May 1<sup>st</sup> meeting of the City Council an Ordinance was approved establishing a Reedsport Public Library. This was a step taken to recognize the City as the fiscal agent in charge of the library under the provisions of ORS 357.400 to 357.621.

As part to the new structure the current citizen's participation advisory board was reformed as the Reedsport Public Library Board. Applications were solicited and 4 responses were received and appointed in June. One position remained vacant with a term expiration of December 31, 2019.

An additional application from Chris Adamson has been received for the final vacant position.

Staff recommends to fill the vacant position on the City Boards and Committees as presented.

Councilor DeeDee Murphy motioned to appoint Chris Adamson to the Reedsport Public Library Board for the remainder of the term with an expiration of December 31, 2019.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council appoint Chris Adamson to the Reedsport Public Library Board for the remainder of the term with an expiration of December 31, 2019.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Murphy, Patten, Bedard and Collier voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

C. Shall the City Council adopt a Resolution 2017-015 establishing rules and regulations for the use of the Reedsport Public library?

City Manager Jonathan Wright said that early this spring Douglas County discontinued operation of the Douglas County library system, including the Reedsport branch library. On May 1, 2017 the City of Reedsport passed an Ordinance establishing the Reedsport Public Library until such time as a regional library district is formed or until another organization takes over responsibility.

The City already owns and maintains the building and grounds and will continue to budget for these expenses so long as the community will help to support the operation of the library through, volunteer efforts, donations and fundraising.

Because of the Counties operations, the City has never created a building use policy or set fees for the use of the library building or equipment for certain activities. A resolution was drafted setting out provisions for this facility. These rules and fees are very similar to like uses in other City owned buildings.

Councilor Debbie Turner motioned to adopt a Resolution setting Reedsport Branch Library rules and regulations; and that Resolution number 2017-015 is assigned as the title.

Councilor Rich Patten seconded the motion.

MOTION:

that the City Council approve the Consent Agenda.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Murphy, Patten, Bedard and Collier voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

- D. Shall the City Council approve Resolution 2017-016 granting the City Manager, Finance Director, and City Recorder authority to request automatic payment on recurring monthly statements?

Interim Finance Officer Jessica Terra said that in an effort to begin stream-lining the Accounts Payable process and ensure timely payments to the City's vendors, the Finance Department is making changes to pay bills electronically where that option is available. These changes will not only save staff time, but a monetary savings will also be seen in fewer checks being written, less envelopes being used, and subsequently a reduction in postage costs. Finance staff is specifically seeking to pay recurring, monthly statements such as utility bills, loan payments, and credit card statements on auto pay. Such vendors include: Cardinal Services, Mastercard, Comspan, Charter, Verizon, UPS, Central Lincoln PUD, etc.

The mayor or authorized check signer for the Council, as well as, the appropriate staff member will still view and sign a summary of all electronic payments at the same time that regular checks are signed.

In order to get started with automatic withdrawal, some vendors require documentation that grants one or more staff members the ability to authorize automatic, electronic payment from the City's bank account, on behalf of the City of Reedsport.

It is staff's recommendation that the Council grant the City Manager, Finance Director, and City Recorder this authority:

- Jonathan Wright, City Manager;
- Jessica Terra, Interim Finance Director; and
- Deanna Schafer, City Recorder.

The ability to pay vendors via automatic withdrawal from the City's regular checking account will save on supply costs, such as paper, checks, envelopes, and postage.

Councilor Leslee Collier motioned to approve Resolution 2017-014 granting the City Manager, Finance Director, and City Recorder authority to request automatic payment on recurring, monthly statements.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council approve Resolution 2017-014 granting the City Manager, Finance Director, and City Recorder authority to request automatic payment on recurring, monthly statements.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Murphy, Patten, Bedard and Collier voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

- E. Shall the City Council approve a letter to change the signatories on the Local Government Investment Pool (LGIP) account and designate the Interim Finance Director to sign the letter?

The Oregon State Treasury (OST) is transitioning their banking system to a more modernized, online system. Through the migration process, staff has learned that the account signers are not up to date, causing a delay in the switch-over. To continue the transition, it is necessary to provide the agency with a current list of authorized signatories for the Local Government Investment Pool (LGIP). In doing so, the OST requires the governing body to submit a letter, authorizing signers by name to allow access to the account. The authorized list must be on City letterhead and signed by the CFO or Treasurer.

It is staff's recommendation that the Council authorize the change of approved signers, as follows:

- Remove Scott Somers and add Jonathan Wright, City Manager.
- Remove Vera Koch and add Jessica Terra, Interim Finance Director.
- Keep Deanna Schafer on the account as an authorized signer.

A letter was drafted in accordance with the sample letter provided to the City of Reedsport by the Oregon State Treasury.

Councilor Rich Patten motioned to approve a letter to change the signatories on the Local Government Investment Pool (LGIP) account and designate the Interim Finance Director to sign the letter.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council approve a letter to change the signatories on the Local Government Investment Pool (LGIP) account and designate the Interim Finance Director to sign the letter.

VOTE:

AYES \_\_\_\_\_ 6 \_\_\_\_\_      NAYES \_\_\_\_\_ 0 \_\_\_\_\_

(Mayor Linda McCollum, Councilors Turner, Murphy, Patten, Bedard and Collier voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

- F. Shall the City Council enter into a Mutual Agreement and Final Order between the City of Reedsport and the Department of Environmental Quality to be considered a binding final settlement of non-compliance?

City Public Works Director said that on August 18, and the 23<sup>rd</sup>, 2015, the Reedsport sewer plant experienced an unexplained spike in the E-coli level and pursuant to the current NPDES permit held by the City, spikes such as these are required to be reported to the DEQ within 24 hours of identification. However, per the operating processes at that time, there was some confusion regarding the timing of the reporting, but City wastewater staff corrected the E-coli spikes and then did report the incidents on the normal monthly reporting. However, regarding this type of incident, the DEQ requires strict adherence to the permit language and as a result, a civil penalty was issued to the City on April 20, 2017, but nearly 2 years after the incident. The City then challenged the penalty, where a reduction was issued, but a fine will still need to be paid.

The DEQ does recognize the large delay between the incident and issuance of the civil penalty as well as corrective measures were properly taken by City staff. They also recognize the confusion regarding the reporting language and issued a clarification. Due to this, the Public Works Director and City Wastewater staff have reviewed procedures and the current NPDES permit and have made corrections to the reporting process to maintain continuity with all NPDES reporting requirements.

The original civil penalty assessed by DEQ was \$3,600. However, as a result of the challenge, the DEQ saw fit to reduce the penalty to \$3,150. Funding for the penalty will be taken from legal services and is required to be paid by no later than September 1, 2017.

Councilor DeeDee Murphy motioned to approve the payment of the penalty imposed from the DEQ by the specified date.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council approve the payment of the penalty imposed from the DEQ by the specified date.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Murphy, Patten, Bedard and Collier voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

G. Shall the City Council approve a new liquor license for 1 Country Club Way?

City Manager Jonathan Wright said that per Reedsport Municipal Code 7.28 Liquor Licensing, the City Recorder shall cause any new liquor license applications to be placed in front of the City Council for recommendation to the Oregon Liquor Control Commission (OLCC). The City has no authority to approve or deny applications but can make recommendations.

The City has received an application for a liquor license at 1 Country Club Rd. which is located at Forrest Hills Country Club.

There is no fiscal impact of issuing a license to sell alcohol at this location beyond the normal application and renewal fees.

Councilor DeeDee Murphy motioned to approve a new liquor license for 1 Country Club Way.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council approve a new liquor license for 1 Country Club Way.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Murphy, Patten, Bedard and Collier voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

H. Shall the City Council approve a 10 year lease with the GSA for the rental of the USFS building?

City Manager Jonathan Wright said that the City is the owner of a building located at 855 Highway Ave. in Reedsport. This building has been rented by the US Forest

Service for decades and currently houses several dozen federal employees thus helping to maintain good paying jobs within the community. The current lease with the Forest Service ends next year and they have approached the City about extending the lease for another 10 years and are requesting that we enlarge the current facility and remodel the existing space to help to better accommodate the organization and provide for future employment growth.

In order to accommodate this request the City will have to hire an architect and an engineer for the design work, use City staff to bid the project and designate an employee to be the project manager. Expenses incurred for this project will be repaid through the rent of the building over the life of the lease; however the City will have to take out a loan to initially pay for the project.

Staff has calculated the rent so as to recover the debt for the building expansion and remodel, maintain revenues for staffing and provides excess for future capital projects. This formula was presented in an offer to the General Services Administration (GSA), the federal government's leasing authority, and the offer has been accepted

It is staff's recommendation that the Council approve the new 10 year lease with the US Forest Service allowing for Oregon Dunes NRA Building to be enlarged.

The Oregon Dunes NRA lease currently provides an annual rent income of approximately \$94,000. Based on the cost for the expansion of the building and associated cost with the remodel the new annual rent would be approximately \$245,535.

Councilor Rich Patten motioned to approve a new lease of the Oregon Dunes NRA Building and authorize the Mayor to sign on of behalf of the City.

Councilor Leslee Collier seconded the motion.

**MOTION:**

that the City Council approve a new lease of the Oregon Dunes NRA Building and authorize the Mayor to sign on of behalf of the City.

**VOTE:**

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Murphy, Patten, Bedard and Collier voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

- I. Shall the City Council adopt a water leak adjustment policy?

City Manager Jonathan Wright said that the City's Municipal Code does not offer a policy for water leak adjustments. On July 11, 2017 the City Council instructed staff to come up with a policy for the City. The draft policy reflects what is deemed by staff to be the intersection of customer benefit and cost recovery. If approved supporting documents such as an application will need to be developed.

The impact of this policy is not known since the City currently doesn't offer an adjustment but given the most recent requests for adjustment and the low cost of City water staff estimates an annual reduction of around \$2,000.

Councilor Leslee Collier motioned to adopt a water leak adjustment policy.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council approve the Consent Agenda.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Murphy, Patten, Bedard and Collier voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

- J. Shall the City Council accept a \$125,445 FEMA grant for the Seismic Retrofit of Elm Ave Pump Station?

City Manager Jonathan Wright said that the Elm Ave pump station superstructure is currently in poor condition. Due to the superstructures condition a number of downstream line failures have occurred. Should this pump station fail serious damage could occur in the City's downtown area including but not limited to damage to governmental offices, businesses and residences. This grant provides the funding necessary to fortify the superstructure and provide new (more modern) upstream piping, making the pump station resilient to these types of failures

This grant requires a minimum match of 25%. In order to get this grant the City pledged approximately \$32,000 of storm water fund revenues. The amount due from FEMA is \$94,083.75.

Councilor DeeDee Murphy motioned to accept the FEMA grant and instruct the City Manager to sign the acceptance document.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council accept the FEMA grant and instruct the City Manager to sign the acceptance document.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Murphy, Patten, Bedard and Collier voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

- K. Shall the City Council approve an Agreement for Professional Services with Anderson Perry & Associates, Inc. for the seismic retrofit of the Elm Ave. Pump Station?

City Manager Jonathan Wright said that the City of Reedsport has received a grant from the Federal Office of Emergency Management for the seismic retrofit of the Elm Ave. Pump Station. This contract is for the drafting of design plans and technical specifications, as built drawings and construction assistance for the entire project.

Funds obtained through the grant will be used to pay this contract. Staff is requesting a not to exceed amount of \$42,000 for the services outlined in the agreement. It should be noted that John Wells of Anderson Perry & Associates, Inc. provided the preliminary design services and technical support necessary to apply for the grant, at no cost to the City.

Councilor Leslee Collier motioned to approve the Agreement for Professional Services with Anderson Perry & Associates, Inc. in an amount not to exceed \$42,000 and authorize the City Manager to sign all documents.

Councilor Rich Patten seconded the motion.

MOTION:

that the City Council approve the Agreement for Professional Services with Anderson Perry & Associates, Inc. in an amount not to exceed \$42,000 and authorize the City Manager to sign all documents.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Murphy, Patten, Bedard and Collier voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

- L. Shall the City Council approve an Agreement for Professional Services with Anderson Perry & Associates, Inc. for an interior drainage analysis required for the City's levee certification project?

City Manager Jonathan Wright said that the last item left in the preliminary analysis required for levee certification per the Federal Emergency Management Agency mandate is the interior drainage analysis. This analysis will look at the storm drainage within the levee system and identify areas of inflow. This data is used to calculate how much accumulation could occur during the 100 year flood and identify areas where high water could occur. John Wells of Anderson Perry & Associates, Inc., has already completed a portion of this analysis thus allowing the City to apply for grants in the Elm Ave basin.

This portion of the City's levee certification should not exceed \$42,000.

Councilor DeeDee Murphy motioned to approve the Agreement for Professional Services with Anderson Perry & Associates, Inc. in an amount not to exceed \$42,000 and authorize the City Manager to sign all documents.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council approve the Agreement for Professional Services with Anderson Perry & Associates, Inc. in an amount not to exceed \$42,000 and authorize the City Manager to sign all documents.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Murphy, Patten, Bedard and Collier voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

M. Shall the City Council approve a contract amendment with Lon L. Samuels, Architecture and Planning to provide design and construction document services and assistance to the City regarding the US Forest Service upgrades at the Dunes NRA Building?

City Manager Jonathan Wright said that as a result of the finalization of the lease with the GSA to house the US Forest Service at the Dunes NRA building, construction upgrades and tenant improvements are necessary to accommodate their staff and operations. On February 6, 2017, the City Council approved a contract with Lon Samuels to assist with the lease finalization and prepare for the design services contract if and when the lease was awarded to the City by the GSA. Now that the lease has been awarded to the City, it is now necessary to amend the existing contract to allow Mr. Samuels and the City to move forward with the design and construction document process. There may be additional scope that will need to be accommodated on an as-needed basis once the building investigation is underway.

The current not-to-exceed fee is \$101,130, which will be reimbursed to the City through the lease with the GSA.

Councilor DeeDee Murphy motioned to approve the initial contract amendment with Lon L. Samuels, Architecture and Planning.

Councilor Leslie Collier seconded the motion.

MOTION:

that the City Council approve the initial contract amendment with Lon L. Samuels, Architecture and Planning.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Murphy, Patten, Bedard and Collier voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

N. Receive Quarterly Financial Report.

City Interim Finance Officer Jessica Terra presented the following financial report.

**4rd Quarter of fiscal year 2016/17**  
**Period ending 06-30-2017**  
**Includes supplemental**  
**budget**

**General Fund 001**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$850,000	\$1,066,331	125.45%	
<b>Revenue</b>	\$2,266,505	\$2,366,595	104.42%	Received
<b>*Expenditures</b>	\$2,806,505	\$2,293,748	81.73%	Expended

\*(less unappropriated expenditures)

**Street Fund 002**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$60,000	\$74,037	123.40%	
<b>Revenue</b>	\$279,500	\$344,463	123.24%	Received
<b>*Expenditures</b>	\$339,500	\$292,722	86.22%	Expended

\*(less unappropriated expenditures)

**Water Utility Fund 003**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$118,000	\$151,616	128.49%	
<b>Revenue</b>	\$787,200	\$778,024	98.83%	Received
<b>*Expenditures</b>	\$905,200	\$755,438	83.46%	Expended

\*(less unappropriated expenditures)

**Wastewater Utility 004**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$300,000	\$358,448	119.48%	
<b>Revenue</b>	\$1,838,300	\$1,840,659	100.13%	Received
<b>*Expenditures</b>	\$2,138,300	\$1,818,892	85.06%	Expended

\*(less unappropriated expenditures)

**Stormwater Utility Fund 005**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$35,000	\$58,035	165.81%	
<b>Revenue</b>	\$73,350	\$73,875	100.72%	Received
<b>*Expenditures</b>	\$108,350	\$68,681	63.39%	Expended

\*(less unappropriated expenditures)

**Bicycle/footpath Fund 007**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$38,800	\$38,918	100.30%	
<b>Revenue</b>	\$2,400	\$2,870	119.58%	Received
<b>*Expenditures</b>	\$41,200	\$0	0.00%	Expended

\*(less unappropriated expenditures)

**Water SPWF Loan Debt Fund 010**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$84,200	\$84,541	100.40%	
<b>Revenue</b>	\$78,450	\$78,528	100.10%	Received

<b>*Expenditures</b>	\$162,650	\$156,807	96.41%	Expended
*(less unappropriated expenditures)				

**Wastewater DEQ Loan Debt Fund 012**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$807,600	\$809,003	100.17%	
<b>Revenue</b>	\$575,880	\$580,320	100.77%	Received
<b>*Expenditures</b>	\$995,965	\$573,374	57.57%	Expended
*(less unappropriated expenditures)				

**Wastewater OECDD Loan Debt Fund 013**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$101,270	\$101,529	100.26%	
<b>Revenue</b>	\$154,500	\$155,066	100.37%	Received
<b>*Expenditures</b>	\$154,250	\$154,247	100.00%	Expended
*(less unappropriated expenditures)				

**Fire Equipment Fund 014**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$150,000	\$157,399	104.93%	
<b>Revenue</b>	\$25,100	\$25,702	102.40%	Received
<b>*Expenditures</b>	\$175,100	\$4,140	2.36%	Expended
*(less unappropriated expenditures)				

**Dunes NRA Fund 016**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$110,300	\$116,488	105.61%	
<b>Revenue</b>	\$95,600	\$97,096	101.56%	Received
<b>*Expenditures</b>	\$205,900	\$101,688	49.39%	Expended
*(less unappropriated expenditures)				

**Riverfront Fund 017**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$33,000	\$63,988	193.90%	
<b>Revenue</b>	\$118,525	\$143,833	121.35%	Received
<b>*Expenditures</b>	\$151,525	\$124,570	82.21%	Expended
*(less unappropriated expenditures)				

**Sys. Development Fund Water 020**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$71,800	\$71,995	100.27%	
<b>Revenue</b>	\$300	\$682	227.33%	Received
<b>*Expenditures</b>	\$72,100	\$0	0.00%	Expended

**Sys. Development Fund Wastewater 021**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$133,900	\$134,171	100.20%	
<b>Revenue</b>	\$550	\$151,426	27532.00%	Received
<b>*Expenditures</b>	\$134,450	\$0	0.00%	Expended

#### System Development Fund Stormwater 022

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$6,080	\$6,091	100.18%	
<b>Revenue</b>	\$20	\$58	290.00%	Received
<b>*Expenditures</b>	\$6,100	\$0	0.00%	Expended

#### Enterprise Cap. Improve. Fund -Sewer 024

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$1,900,000	\$1,866,686	98.25%	
<b>Revenue</b>	\$340,650	\$354,288	104.00%	Received
<b>*Expenditures</b>	\$2,240,650	\$84,605	3.78%	Expended

#### General Capital Improve. Fund 025

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$340,000	\$362,325	106.57%	
<b>Revenue</b>	\$663,535	\$583,830	87.99%	Received
<b>*Expenditures</b>	\$895,335	\$505,547	56.46%	Expended

\*(less unappropriated expenditures)

#### Street Capital Fund 026

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$514,000	\$514,912	100.18%	
<b>Revenue</b>	\$149,650	\$128,341	85.76%	Received
<b>*Expenditures</b>	\$663,650	\$89,753	13.52%	Expended

\*(less unappropriated expenditures)

#### Storm Capital Fund 027

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$280,000	\$258,656	92.38%	
<b>Revenue</b>	\$371,100	\$373,238	100.58%	Received
<b>*Expenditures</b>	\$651,100	\$452,764	69.54%	Expended

\*(less unappropriated expenditures)

#### Water Enterprise Capital Improvement Fund 029

	<b>Budget</b>	<b>Actual</b>	
<b>Beginning Fund Balance</b>	\$1,600,000	\$1,585,247	99.08%

<b>Revenue</b>	\$181,150	\$142,496	78.66%	Received
<b>*Expenditures</b>	\$1,781,150	\$157,805	8.86%	Expended

\*(less unappropriated expenditures)

**Reedsport Urban Renewal District. Fund 150**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$178,000	\$178,811	100.46%	
<b>Revenue</b>	\$103,820	\$112,273	108.14%	Received
<b>Expenditures</b>	\$281,820	\$184,966	65.63%	Expended

**URD MainStreet Fund 151**

	<b>Budget</b>	<b>Actual</b>		
<b>Beginning Fund Balance</b>	\$43,955	\$41,727	94.93%	
<b>Revenue</b>	\$36,130	\$37,586	104.03%	Received
<b>Expenditures</b>	\$80,085	\$38,356	47.89%	Expended

8. MISCELLANEOUS ITEMS

City Manager Jonathan Wright said that the City Council will hold a Special City Council Session on August 18<sup>th</sup>, 2017 at 4:00pm. He said that the purpose of the meeting will to gather public input regarding the acceptance of a USDA Rural Development grant. He said that an application for funding was approved by the USDA for \$50,000 toward the purchase of a fire truck previously but that the City was recently notified that the USDA had additional money available for this grant cycle. They are requiring a public meeting to be held prior to issuance of the grant funding.

He also said that the US Army Corp of Engineers will be coming next week to do a full inspection of the levee system. He said that this inspection will be more in-depth than in the past and he anticipates them inspecting pump stations.

A RARE student will also be starting in September. He will be tasked with managing the Heritage grant that was received for the Burdick Building.

9. ADJOURN

\_\_\_\_\_  
Linda McCollum, Mayor

ATTEST:

\_\_\_\_\_  
Deanna, City Recorder