

MINUTES OF THE REEDSPORT CITY COUNCIL MARCH 5, 2018, 7:00 P.M. CITY HALL CONFERENCE ROOM

PRESENT: Mayor Linda McCollum
Councilors DeeDee Murphy, Leslee Collier, Mark Bedard, Rich Patten and Debby Turner.
City Manager, Jonathan Wright
City Attorney, Steve Miller

OTHERS PRESENT: Chief Wisehart, John Stokes, Ellen Anderson, Richard Davison, Ron Eberlein, Colleen Eberlein, Joe Coyne, Deborah Yates, Victoria Lavalley, Debbie McKinney, Lee Bridge, Gail Adamson, Dennis Swartz

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. CITIZEN COMMENTS

This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.

Dennis Swartz apprised the Council of the passing of Mr. Larry Meyer.

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

None.

4. APPROVAL OF THE AGENDA

The agenda was amended to remove minutes of the February 5th 2018 Work Session and Regular Session meetings of the City Council from the Consent Calendar.

Councilor Mark Bedard motioned to approve the Agenda as amended.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council approve the Agenda as amended.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Turner, Murphy, Patten and Collier voted in favor of the motion.)

5. PUBLIC HEARINGS

- A. Shall the City Council adopt an Ordinance 2018-1165 initiating the vacation of an alley?

Mayor Linda McCollum opened the public meeting at 7:03pm.

City Manager Jonathan Wright said that Cross Development LLC has requested the vacation of 145.70 feet of alley to accommodate future development of the site. The portion proposed for vacation is located in the easterly one half of Block 18 in the Reedsport Subdivision. This section is 16 feet in width and contains a waterline, storm water line and overhead powerline. The City will retain an easement for these utilities until such time as they are relocated or abandoned.

Oregon Revised Statutes (ORS) 271.130 allows a City to vacate an alley on its own motion after holding a public hearing having provided notice as required by ORS 271.110. Notice was published in the World News the two consecutive weeks prior to tonight's hearing and the property to be vacated was posted no less than 14 days prior to the hearing. This hearing is to allow all interested persons the opportunity to testify on the matter.

There is no fiscal impact other than this area will be returned to the tax rolls.

There were no public comments.

Mayor McCollum closed the public portion of the hearing at 7:05pm.

Councilor DeeDee Murphy motioned to adopt an Ordinance 2018-1165 initiating the vacation of an alley to become effective after 30 days with a stipulation that all agreements with the City must be in place prior to finalization of the vacation.

Councilor Rich Patten seconded the motion.

MOTION:

that the City Council adopt an Ordinance 2018-1165 initiating the vacation of an alley to become effective after 30 days with a stipulation that all agreements with the City must be in place prior to finalization of the vacation.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Turner, Murphy, Patten and Collier voted in favor of the motion.)

6. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.

~~A. Approve minutes of the work session of February 5, 2018.~~

~~B. Approve minutes of the regular session of February 5, 2018.~~

C. Approve minutes of the special session of February 23, 2018.

D. Shall the City Council approve a five year extension to an Oregon Public Works Emergency response Cooperative Assistance Agreement?

The Oregon Public Works Emergency Response Cooperative Assistance Agreement is up for renewal. This agreement:

- Enables public works agencies to support each other during an emergency.
- Provides the mechanism for immediate response to the Requesting Agency then the Responding Agency determines it can provide the needed resources and expertise.
- Sets up the documentation needed to seek maximum reimbursement possible from federal agencies.

Public works agencies in Oregon may sign the agreement or cancel their participation as they wish. The Oregon Department of Transportation (ODOT) maintains the list of all parties to the agreement and sends an updated list to all agencies whenever an agency is added to or removed from the list. Any agency may cancel its participation by giving written notice.

*1. Approve a five year extension to an Oregon Public Works Emergency Response Cooperative Assistance Agreement.

E. Motion to approve the Consent Agenda.

Councilor Mark Bedard motioned to approve the Consent Agenda.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council approve the Consent Agenda.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Turner, Murphy, Patten and Collier voted in favor of the motion.)

7. GENERAL BUSINESS

- A. Shall the City Council appoint a person to City Council Position #1 for a term ending December 21, 2018?

City Councilor Mark Bedard made a motion to appoint Mr. Ron Eberlein to City Council position #1 for a term of March 5th, 2018 to the first meeting in January 2019.

The motion died for a lack of a second.

Councilor Rich Patten made a motion to appoint Ms. Ellen Anderson to City Council position #1 for a term of March 5th, 2018 to the first meeting in January 2019.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council to appoint Ms. Ellen Anderson to City Council position #1 for a term of March 5th, 2018 to the first meeting in January 2019.

VOTE:

AYES 5 NAYES 1

(Mayor Linda McCollum, Councilors Turner, Murphy, Patten and Collier voted in favor of the motion.)(Councilor Mark Bedard voted against the motion.)

City Attorney Steve Miller administered an Oath of Office to Ms. Ellen Anderson. She then took a place on the dais.

B. Shall the City Council appoint members to the City's boards and committees?

City Manager Jonathan Wright said that on December 31st of each year, various positions on the Reedsport citizen participation boards, commissions and committees expire. Occasionally there are positions that remain vacant. Currently there are two openings on the City of Reedsport Budget Committee with a term expiration of December 31, 2020.

Councilor Mark Bedard motioned to appoint Debby Yates to fill a vacant position on the City of Reedsport Budget Committee with a term expiring on December 31, 2020.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council to appoint Debby Yates to fill a vacant position on the City of Reedsport Budget Committee with a term expiring on December 31, 2020.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Turner, Murphy, Patten and Collier voted in favor of the motion.)

C. Shall the City Council adopt Resolution 2018-002 authorizing a Supplemental Budget and Budget Revision to the FY 2017/18 budget in order to transfer revenue (Jail Bed Rents) from Fund 037 and increase expenditures (Jail Expenses) in Fund 001-210 due to an increase in jail food purchases associated with an increase in jail use?

Interim Finance Officer Jessica Terra said that in December, the City Council authorized a supplemental budget establishing Fund 037 for the purpose of a Police Capital Fund. The main resource of this fund comes from revenues received as part of a contract between the Reedsport Police Department and Coos County Community Corrections. The contract is for the rental of jail beds and Reedsport has been housing Coos County prisoners since the beginning of the fiscal year. It is anticipated that approximately \$70,000 will be received this fiscal year for this service and the Department has already identified capital items, in which the money can be used for.

While the increased revenue is great, it does come with a few additional costs. One of those costs being jail food. The added prisoners has increased the cost of food purchases for the jail and the Materials & Services category has been nearly exhausted at this point. In order to avoid overspending the category, staff is proposing to transfer

\$5,000 from the Police Capital Fund (037) to the Jail Departmental Unit in the General Fund (001-210). The transfer adjustment is proposed as follows:

Fund 037

Decrease Revenue (Jail Bed Rents, 037-000-412600) by \$5,000
Decrease Expenditure (Jail Upgrades, 037-537-614250) by \$5,000

Fund 001

Increase Revenue (Jail Bed Rents, 001-000-415550) by \$5,000
Increase Expenditure (Jail Expenses, 001-210-614760) by \$5,000

No net increase or decrease.

Since this action will adjust fund expenditures by less than 10 percent in each fund, the supplemental budget may be adopted at a regularly scheduled meeting of the governing body and no public hearing is required. In accordance with ORS 294.471(3), notice was provided at least five (5) days prior to the meeting. The City Council is the governing body and must authorized this supplemental budget in order to make these necessary appropriations or the Council may deny the request.

The budget adjustment will create a no net increase or decrease on the fiscal year 17/18 budget and there is no increase or decrease in property tax.

Councilor Mark Bedard motioned to adopt a Resolution 2018-002 authorizing a Supplemental Budget and Budget Revision in order to transfer resources from Fund 037 and increase appropriations in Fund 001-210 for Fiscal Year 2017/18.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council adopt a Resolution 2018-002 authorizing a Supplemental Budget and Budget Revision in order to transfer resources from Fund 037 and increase appropriations in Fund 001-210 for Fiscal Year 2017/18.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Turner, Murphy, Patten and Collier voted in favor of the motion.)

D. Shall the City Council adopt Resolution 2018-003 adopting miscellaneous library policies drafted by the Reedsport Library Advisory Board?

Interim Finance Officer Jessica Terra said that since October 24, 2017 the Reedsport Library Advisory Board has identified a need to update the existing policies at the Reedsport Public Library; however, some of the policies in place do not apply to Reedsport as a standalone library because they were originally created by Douglas County when Reedsport was part of a larger library system. The majority of the changes proposed will remove Douglas County Library System and replace it with Reedsport Public Library. A policy regarding the approval of grant applications is new and incorporated in this packet. As well, the mission statement has been updated. The majority of these policies relate to volunteer operations and will provide an up-to-date version to be able to lead new volunteers through day-to-day operations and have a quick reference available. Some of the policies also relate to collection development and will guide the person responsible for this task, through the process of collection development.

Staff and the Advisory Board have a desire to continue updating existing policies and add new ones, as they become necessary.

At the December 26, 2017 meeting the Advisory Board made a motion to recommend adoption of the drafted policies. Council has the final authority to approve, deny or modify the policies.

There is no fiscal impact associated with the adoption of these policies.

Councilor Rich Patten motioned to adopt a Resolution 2018-003 adopting miscellaneous library policies drafted by the Reedsport Library Advisory Board.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council adopt a Resolution 2018-003 adopting miscellaneous library policies drafted by the Reedsport Library Advisory Board.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Turner, Murphy, Patten and Collier voted in favor of the motion.)

8. MISCELLANEOUS ITEMS

City Manager Jonathan Wright gave an update on several projects in process in the city.

9. ADJOURN

Linda McCollum, Mayor

ATTEST:

Deanna, City Recorder