

MINUTES OF THE REEDSPORT CITY COUNCIL APRIL 2, 2018, 7:00 P.M. CITY HALL CONFERENCE ROOM

PRESENT:

Mayor Linda McCollum

Councilors DeeDee Murphy, Leslee Collier, Mark Bedard, Rich Patten, Ellen Anderson and Debby Turner. Student Councilor Claire Havener.

City Manager, Jonathan Wright

City Attorney Steve Miller

OTHERS PRESENT:

Diane Novak, Gary Goorhuis, Lee Bridge, Sherry Paul Sandi Donnelly, Ed O'Carroll, Barbara Wall, Jennifer McDuffy, Kathleen Miller, Ron Eberlein, Terry Moore, Joe Coyne, Michelle Petrofes, Kat Stone, Debbie McKinney

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. PRESENTATIONS, PROCLAMATIONS, AWARDS, CITIZEN COMMENTS

*This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.*

Mayor Linda McCollum read the National Day of Prayer Proclamation.

3. APPROVAL OF THE AGENDA

Councilor Mark Bedard motioned to approve the Agenda.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council approve the Agenda.

VOTE:

AYES     7                          NAYES     0    

(Mayor Linda McCollum, Councilors Bedard, Turner, Murphy, Patten, Anderson and Collier voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

4. PUBLIC HEARINGS

None

5. GENERAL BUSINESS

- A. Receive Chamber of Commerce 2017 fiscal year advertising report.

Amy Stauffer from the Reedsport/Winchester Bay Chamber of Commerce presented a report of advertising expenditures for the fiscal year 2017.

- B. Shall the City Council approve Additional Services Amendment #1 to Lon Samuels Architecture, LLC's current contract for the Dunes NRA Building Expansion?

Public Works Director John Stokes said that on August 7, 2017, the City Council approved the Architectural contract with Lon Samuels Architecture, LLC (LSA) to provide design, construction document and professional services to the City for the expansion and remodel of the Dunes NRA building. During both the design and construction document process, City staff has continued to meet with the LSA, the US Forest Service (USFS) staff, Government Services Administration (GSA) staff and all stakeholders to address comments, and ensure the project is on schedule and resolve any issues on a bi-weekly basis.

For several months, during the design and construction document process, the USFS and GSA staff have altered the design and scope of the Data/Telecom room which in turn, has required LSA to change the documents several times. These alterations have generated the need for additional services on the part of LSA and the electrical sub-consultant. City staff views this proposal as legitimate and owed to LSA. Subsequently, the GSA has reviewed and approved the proposed change order. Ultimately, this change will be part of an amendment to the existing lease and the costs will be reimbursed to the City.

As the project is approaching completion of the 100% construction document phase, it is important that all changes be incorporated into the documents prior to submission to plan review.

The City will be required to pay the professional services costs of \$3,520 up front, but will be reimbursed via an upcoming lease amendment as agreed to and indicated by the GSA. Funds are available in fund 016.

Councilor Debby Turner motioned to approve the Additional Services Amendment #1 to LSA's current contract.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council approve the Additional Services Amendment #1 to LSA's current contract.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Turner, Murphy, Patten, Anderson and Collier voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

C. Shall the City Council enter into an agreement with Douglas County for the ownership of the books in the Reedsport Public Library?

Jonathan Wright said that Douglas County is offering to allow the City to take ownership of the books located inside of the Reedsport Public Library. There has been a question for some time now about the City's ability to retain the books and use them as they see fit, even if it means going with a different library district other than the one that is being formed by the County. This agreement answers that question by allowing the City to simply have the books so long as we continue to remain open for the term of one year. Should the library close during that time then the books would have to be returned.

Staff has added some transferability provisions in case a library district is formed that could assume responsibility for the books.

There is no new fiscal responsibility.

Councilor Mark Bedard motioned to approve an amendment to the IGA with the County for the ownership of the books in the Reedsport Library.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council approve an amendment to the IGA with the County for the ownership of the books in the Reedsport Library.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Turner, Murphy, Patten, Anderson and Collier voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

- D. Shall the City Council apply for a Federal Lands Access Program grant for the Deans to Dunes Trail?

City Manager Jonathan Wright said that the City of Reedsport applied for and received a Transportation Growth Management (TGM) grant assistance to design the Deans to Dunes trail system. This trail system would provide residents and visitors of Reedsport with hiking and biking access to the Dean Creek Elk Viewing Area and the first beach parking lot in Winchester Bay. Since the inception of this project, the Oregon Department of Transportation (Region 3), Douglas County and the US Forest Service have become very interested in seeing this project come to fruition.

Having been notified of the Federal Lands Access Program (FLAP) grant, the City contacted the interested agencies and through a series of discussions have decided that the Deans to Dunes Trail system would be ideal for this grant. The ODOT Region 3 has taken the lead and is preparing the grant application documents on behalf of the City. The estimated cost of project and subsequent grant request is \$15,000,000 and, like the STIP grant the City received for the Downtown improvements, they are applied for in four (4) year cycles and a match would be required from the City. This means that the project would not take place until 2022 and, based off conversations with ODOT, the City would be required to come up with the 25% match only for those areas within the City's jurisdiction.

Grant applications are due on April 6, 2018 and the City would be required to be co-applicant with ODOT, the County and the US Forest Service. ODOT is proposing to make two applications; the first being for the construction of the Dunes leg of the trail and the second for the design engineering only for the Deans leg.

The Financial Impact to the City will be the match required for the trail development between 22<sup>nd</sup> street and area of Ranch Road (City Limits) and/or for the match required for the design work between 3<sup>rd</sup> St and end of Elm Ave. The estimated City share will be between \$150,000 and \$200,000 that if granted can be budgeted incrementally over the next four years with street funds or other grants to offset the financial impact. ODOT will be funding the match for the highway sections and the County will be responsible for the off highway sections in Winchester Bay.

Councilor Leslee Collier motioned to approve the application for a Federal Lands Access Program grant for the Deans to Dunes trail.

Councilor Ellen Anderson seconded the motion.

MOTION:

that the City Council approve the application for a Federal Lands Access Program grant for the Deans to Dunes trail.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Turner, Murphy, Patten, Anderson and Collier voted in favor of the motion. Student Councilor Claire Havener cast an advisory vote in favor.)

6. MISCELLANEOUS ITEMS

None.

7. ADJOURN

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Linda McCollum, Mayor

ATTEST:

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Deanna, City Recorder