

MINUTES OF THE REEDSPORT CITY COUNCIL AUGUST 6, 2018, 7:00 P.M. CITY HALL CONFERENCE ROOM

PRESENT:

Mayor Linda McCollum

Councilors DeeDee Murphy, Leslee Collier, Mark Bedard, Ellen Anderson, Rich Patten, Ellen Anderson and Debby Turner.

City Manager, Jonathan Wright

City Attorney Steve Miller

OTHERS PRESENT:

Deanna Schafer, Jessica Terra, John Stokes, Diane Novak, Emerson Hoagland, Chief Wisehart, Debbie McKinney, Deb Yates, Ron Eberlein, Joe Liedtky, Lee Bridge, Tatiana Resetnikov, Jeff Grady, Terry Moore

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. CITIZEN COMMENTS

This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.

Mr. Jeff Grady of 1258 Ivy St. said that he would like to donate a dog agility course to the City dog Park.

City Manager Jonathan Wright said that the City would allow the course to be placed at the park on a temporary basis. Mr. Grady would need to be responsible for checking on the course and the City wouldn't be liable for any damage or theft.

Ms. Tatiana Resetnikov of Winchester Bay, said that she that she has filed a citizen complaint that she would like to have addressed. She gave a copy of the complaint to acting City Recorder Diane Novak.

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

4. APPROVAL OF THE AGENDA

Councilor Leslee Collier motioned to approve the Agenda.

Councilor Ellen Anderson seconded the motion.

MOTION:

that the City Council approve the Agenda.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Turner, Murphy, Anderson, Patten and Collier voted in favor of the motion.)

5. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.

A. Approve minutes of the work session of April 12, 2018.

B. Approve minutes of the work session of June 4, 2018.

C. Approve minutes of the regular session of June 4, 2018.

~~D. Approve minutes of the special session of June 18, 2018.~~

E. Shall the City Council ratify the approval of an OLCC license ownership change application for the Waterfront Corp, formally known as the Waterfront Restaurant and Lounge?

F. Motion to approve the Consent Calendar.

Councilor Mark Bedard motioned to approve the Consent Calendar.

Councilor Debbie Turner seconded the motion.

MOTION:

that the City Council approve the Consent Calendar.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Turner, Murphy, Anderson, Patten and Collier voted in favor of the motion.)

6. PUBLIC HEARINGS

None

7. GENERAL BUSINESS

- A. Shall the City Council approve a \$15,000 request from the Lower Umpqua Library District of donated library funds and John Warden Funds to the Lower Umpqua Library District to assist with the District's startup costs?

City Manager Jonathan Wright said that the Lower Umpqua Library District (LULD) has requested the use of unrestricted donation funds and a small amount of the John Warden inheritance funds for the Reedsport Public Library in order to help fund the District startup. New tax revenues for the district will not start until November so these funds can help them with the lengthy District set up process enabling them to take responsibility for Library functions sooner than later.

The funding will come from the Reedsport Public Library budget and will deplete most all of the unrestricted funding available. These funds were being used for the funding of Library staff expenses and other miscellaneous administrative expenses; however, the City received a grant from the Oregon Community Foundation and Whipple Foundation that will cover these expenses until the district is able to take over responsibility for the Library.

Councilor Ellen Anderson motioned to approve the Lower Umpqua Library District's request of \$15,000 of unrestricted funds from the Reedsport Public Library budget.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council approve the Lower Umpqua Library District's request of \$15,000 of unrestricted funds from the Reedsport Public Library budget.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Turner, Murphy, Anderson, Patten and Collier voted in favor of the motion.)

- B. Shall the City Council authorize an emergency sewer line repair?

Mr. Charles Hurlocker, Wastewater Lead Worker said that the Wastewater Dept. is seeking an emergency repair to a sewer main located between 4th and 5th Street in near proximity to the Tides Inn Bar. This pipe segment was dropped out of the last Cure In Place project due to cost over runs and was in danger of dropping out of the upcoming project due to a mapping error.

This sewer line is one of the oldest remaining unimproved sewer lines in the city. It is cracked and separated radially in a number of places and is a major contributor of I&I to the City's treatment works. Additionally, most of the service connections have also failed at the main.

Replacement of this line by excavation is deemed to be to problematic as this section of town was constructed on class c soils and a depth of 12 feet would need to be excavated. The trench also is shared with a water line which would need to be moved.

City Staff proposes that the sewer be lined with a Cure in Place Pipe, essentially creating a new pipe inside of the old pipe. Staff also recommends the chemical grouting of a number of service connections in order to seal as much I&I out as possible.

C-More Pipe Services of Rickreall Or. has submitted a bid for the job which is equal to or slightly cheaper than the Insituform bid accepted by the City for other CIPP work to be done in other parts of the City. C-More Pipe Services also provides lateral reinstatement and chemical grout service for the service connections that city staff recommends as and additional repair to this pipe segment.

C-more Pipe has worked in this area for many years and understands the challenges of small utilities and brings to the table some cleaning and dewatering abilities that other service providers do not.

Funding specific to the project will be allocated from budgeted wastewater capital. The quote for the complete work is \$26,860. However due to the potential for unforeseen conditions, it is recommended that the City Council approve expenditures not to exceed \$30,000 which would cover any additional needed or unforeseen work that may arise during the process.

Councilor Mark Bedard motioned to approve the emergency relining/cure-in-place contract with C-More Pipe and allocation of \$30,000 from wastewater capital outlay funds as described.

Councilor Debbie Turner seconded the motion.

MOTION:

that the City Council approve the emergency relining/cure-in-place contract with C-More Pipe and allocation of \$30,000 from wastewater capital outlay funds as described.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Turner, Murphy, Anderson, Patten and Collier voted in favor of the motion.)

- C. Shall the City Council authorize the purchase of property to allow for parking at the City's old boat launch facility?

City Manager Jonathan Wright said that the City's old boat launch is located at the intersection of East Railroad Ave and Riverfront Way and serves as a backup and overflow launch during the busy fishing seasons. This facility has also been identified by the Reedsport Main Street organization as the ideal location to provide non-motorized river users with a place to launch kayaks, canoes and other water craft that would tie into their efforts to create water trails as a means to increase tourism in the region. The only issue with this facility is that there are only a couple of City owned parking spaces with the rest of the area used by patrons belonging to a private landowner. The owner of this property has approached the City about the sale of this property and is providing the City with the first opportunity to acquire the land. Otherwise the landowner has stated that they will sell the property to another entity potentially preventing this area from being utilized by the public.

This property extends to the other side of the train trestle which would also retain the existing public access from East Railroad Ave. to West Railroad Ave., a route also used as part of the Levee Loop Trail System and will retain the current access to the Gardiner Sanitary District utility that appears to make landfall on the south side of the river on the edge of this property. If authorized to move forward this process would go through the City's standard condemnation process and will require that a boundary line adjustment be completed on the property west of the trestle in order to better recognizes the land use in that area.

The property is approximately .67 of an acre according to the Douglas County Assessor Records, is zoned Water dependent industrial, and subject to the City's Floodplain Overlay.

The sale price for this property is \$60,000. With the land use process required, legal fees and the closing costs associated the total cost should not exceed \$70,000. City

Staff are proposing to use general capital funds, urban renewal funds and an interdepartmental loan from the water department to make the purchase.

Councilor Rich Patten motioned to authorize the City manager to enter into an agreement for the purchase of property and draft the documents necessary for the condemnation of property.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council authorize the City manager to enter into an agreement for the purchase of property and draft the documents necessary for the condemnation of property.

VOTE:

AYES 5 NAYES 2

(Mayor Linda McCollum, Councilors Murphy, Anderson, Patten and Collier voted in favor of the motion.)(Councilors Bedard and Turner voted in opposition).

- D. Shall the City Council approve an application to ODOT to allow the City to apply for (2) two Special City Allotment (SCA) funding grants?

Public Works Director John Stokes said that each year, ODOT provides an application process and funds paving projects through its Small Cities Allotment (SCA) program. The SCA Program was established in 1947 by the State Legislature under ORS 366.805. The guidelines and a working agreement on this program have been developed in cooperation with the League of Oregon Cities. The purpose of the program is to assist cities in repairing or reconstructing city streets which are inadequate for the capacity they serve or are in a condition detrimental to safety. For the upcoming 2019 year, ODOT has increased the maximum award to \$100,000 to each selected city.

It has been determined that the remaining ½ of Frontage Road as well as a portion of Winchester Avenue meets the ODOT criteria for the application due to its diverse residential, commercial, emergency vehicle, and other traffic uses. 2018 SCA grant funds paid for the first ½ of Frontage Rd. and a portion of 22nd street. If awarded, the upcoming grant will complete this street. However, due to budget constraints only a portion of Winchester Avenue be able to be paved under the current proposal, but with the reimbursement allotment, this makes the project fiscally feasible. Approvals from ODOT have a two year timeline and can be extended if requested; however, no other

SCA applications may be submitted until the approved project has been completed and accepted by ODOT. A resolution will be required at a later date to formally accept the grant if awarded.

The remaining portion of Frontage Road is estimated to cost approximately \$88,500 and the Winchester Avenue section is estimated to cost \$172,530. At completion of the project, City will be eligible for reimbursement of up to \$100,000 of project costs which will leave approximately \$162,000 of remaining costs to be budgeted into the upcoming 2019/'20 fiscal year streets capital budget.

Councilor DeeDee Murphy motioned to approve the 2019 SCA agreement resolution to allow staff to apply for funds from ODOT for paving the remaining 1/2 of Frontage Road and a portion of Winchester Avenue.

Councilor Ellen Anderson seconded the motion.

MOTION:

that the City Council approve the 2019 SCA agreement resolution to allow staff to apply for funds from ODOT for paving the remaining 1/2 of Frontage Road and a portion of Winchester Avenue.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Turner, Murphy, Anderson, Patten and Collier voted in favor of the motion.)

- E. Shall the City Council approve the purchase of Area Lighting Poles/fixtures for Water Ave. street improvement project?

Public Works Director John Stokes said that as part of the recent Rainbow Plaza Boat launch improvements Sternberg outdoor lighting was chosen as the outdoor illumination lighting along the Umpqua riverfront. To continue with the current theme and to create connectivity of the entire area to the downtown staff would like to place six more identical lights. These lights would be placed along the entire length of Water Ave. to the US. Postal parking area.

It is anticipated that in the near future sidewalks will also be infilled along the same path creating a finished look to the area.

Funds have been budget in the 2018/2019 fiscal year split between Street Capital Funds and Urban Renewal Funds for a total purchase amount of \$17,685.00

It was noted that an Urban Renewal Agency meeting had not been noticed so it is staff's recommendation is to make a motion to approve the purchase of Area Lighting Poles/fixtures for the Water Ave. Street improvement project from the Street Capital Funds in full and come back to the Agency Board for approval of a reimbursement for half of the project from Urban Renewal Funds.

Councilor Mark Bedard motioned to approve the purchase of Area Lighting Poles/fixtures for the Water Ave. Street improvement project from the Street Capital Funds in full and come back to the Agency Board for approval of a reimbursement for half of the project from Urban Renewal Funds.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council approve the purchase of Area Lighting Poles/fixtures for the Water Ave. Street improvement project from the Street Capital Funds in full and come back to the Agency Board for approval of a reimbursement for half of the project from Urban Renewal Funds.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Turner, Murphy, Anderson, Patten and Collier voted in favor of the motion.)

- F. Shall the City Council adopt Resolution 2018-012 authorizing a supplemental budget and budget revisions to the 2018-19 FY budget?

Finance Director Jessica Terra said that a resolution has been drafted which provides for unforeseen changes in the form of a supplemental budget and budget revisions to the 2018-19 fiscal year budget.

According to ORS 294.471 a local government may prepare a supplemental budget if a condition that was not known at the time of the budget requires a change in financial planning. The following information is provided regarding the recommended adjustments. These adjustments were not known at the time of adopting the FY 2018-19 budget.

The Riverfront Boat Launch Expansion project is currently underway and project needs have changed since the original project was identified. One such element is additional cost relating to access to the fish cleaning station. The result of adding this feature, is an increased cost; therefore, the budget will need to be increased. The additional

expenses will be paid with funds provided by the Chamber of Commerce. The Chamber Board allocated an additional \$20,000 to the project for 2019 if needs arose.

The proposed line item changes are as follows:

- Increase the Grants & Don./Boat Revenue line (025-000-423300) by \$20,000.
- Increase the Boat Facilities Reserve Expense line (025-525-744400) by \$20,000.

The recommended adjustments do not increase the property tax levy.

It should be noted that since the overall increase to Fund 025 is less than 10% of the fund balance, a public hearing is not required.

The total budget will be increased by \$20,000 with no increase or decrease in property tax.

Councilor Ellen Anderson motioned to adopt Resolution 2018-012 authorizing a supplemental budget and budget revisions in the FY 2018-19 budget.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council adopt Resolution 2018-012 authorizing a supplemental budget and budget revisions in the FY 2018-19 budget.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Turner, Murphy, Anderson, Patten and Collier voted in favor of the motion.)

8. MISCELLANEOUS ITEMS
(Mayor, Councilors, City Manager, City Attorney)

City Manager Jonathan Wright said that the Reedsport Library District Board would like to meet to discuss an Intergovernmental Agreement for the use of the City's Library Building. He requested two City Councilors to represent the City in the negotiation process.

Councilors Ellen Anderson and Debby Turner volunteered.

He also gave updates on the Rainbow Plaza Fish Cleaning Station project, two FEMA grant applications and a Regional Solutions grant.

The front office staff, Cindy Phillips, Sharmen Tipton and Kelly Powers were named as co-employees of the month for the month of August.

EXECUTIVE SESSION OF THE REEDSPORT CITY COUNCIL AUGUST 6, 2018 CITY HALL CONFERENCE ROOM

PRESENT: Mayor Linda McCollum, Councilors Mark Bedard, Ellen Anderson, Leslee Collier, DeeDee Murphy, Rich Patten and Debby Turner

City Manager Jonathan Wright

City Attorney, Steve Miller

- A. Pursuant to ORS 192.660(2)(h) – To consult with Counsel concerning the legal rights and duties of a public body with regards to litigation likely to be filed.

ADJOURN

Linda McCollum, Mayor

ATTEST:

Deanna, City Recorder