

MINUTES OF THE REEDSPORT CITY COUNCIL JANUARY 14, 2019, 7:00 P.M. CITY COUNCIL CHAMBERS

PRESENT: Mayor Linda McCollum  
Councilors Mark Bedard, DeeDee Murphy, Leslee Collier, Rich Patten, Ellen Anderson and Debby Turner.  
City Manager, Jonathan Wright  
City Attorney Steve Miller

OTHERS PRESENT: Deanna Schafer, Jessica Terra, John Stokes, Duane Wisheart, Deb Yates and Ed O'Carroll

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. CITIZEN COMMENTS

*This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.*

Debby Yates said that the community is gathering donations for the Federal Employees that are currently furloughed. Ace Hardware is the collection point.

Mr. Dennis Swartz gave an update on things going on in the community.

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

4. APPROVAL OF THE AGENDA

Councilor Mark Bedard motioned to approve the Agenda.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council approve the Agenda.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Patten, Turner, Murphy, Anderson, Bedard and Collier voted in favor of the motion.)

5. CONSENT AGENDA

*Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.*

- A. Approve minutes of the City Council Work Session of November 5, 2018.
- B. Approve minutes of the City Council Regular meeting of November 5, 2018.
- C. Approve minutes of the City Council Work Session of December 3, 2018.
- D. Approve minutes of the City Council Regular meeting of December 3, 2018.
- E. Shall the City Council adopt a resolution 2019-001 adjusting fees?

In January 2010, the City Council was presented a Fee Resolution created to combine all fees charged by the City of Reedsport on to one schedule to be voted on at the beginning of each year.

To ensure that the City is charging a reasonable fee for its services, licenses and permits, a fee which offsets the cost of license issuance and related inspections and enforcement, it is important to periodically review the City's costs as compared to fees.

These new and increased fees are described below:

#### **Non-jurisdiction jail fees**

This is a fee change due to a negotiated contract with Coos County to house inmates that better captures the actual costs of the service.

#### **Residential Meter Installation**

The Public Works Director has recommended increasing the residential meter installation fee due to the increase in the costs of MXU's, the radio read portion of the unit.

#### **Community Center Dumpster Use Fee**

Since the City started not allowing facility renters to use the City dumpsters following events, there have been inquiries into bringing that service back. The proposed charge is half of a month's service which will cover the extra pick up required for the additional use.

#### **Public Works Equipment Rental Rates**

The Public Works Director has recommended increasing equipment and labor rates for various pieces of equipment and services.

It is anticipated that any revenue generated from increased or new fees will be used to offset increased costs associated with regulating the activity being licensed or permitted. These fees are also consistent with the fees of surrounding and similar sized jurisdictions.

**1. Adopt a Resolution establishing and amending fees and assign 2019-001 as the title.**

F. Motion to approve the Consent Calendar.

Councilor Ellen Anderson motioned to approve the Consent Calendar.

Councilor Rich Patten seconded the motion.

MOTION:

that the City Council approve the Consent Calendar.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Patten, Turner, Murphy, Anderson, Bedard and Collier voted in favor of the motion.)

**6. GENERAL BUSINESS**

A. Whom shall the City Council elect to serve as President of the Council for the period January 14, 2019 to January 4, 2021 and whom shall the City Council elect to serve as Alternate President of the Council for a defined period of time?

Chapter IV, Section 17 of the 2006 City of Reedsport Charter specifies the following:

**“President of the Council.** At its first meeting after this Charter takes effect and thereafter at its first meeting of each odd-numbered year the Council, by ballot, shall elect a president from its membership. In the Mayor’s absence from a Council meeting, the president shall preside. Whenever the Mayor is unable to perform the functions of his office, the president shall act as Mayor, shall have all the powers of the Mayor, including the authority to co-sign all orders on the treasury with the City Recorder.”

Councilor DeeDee Murphy was the immediate past President of the Council.

Chapter IV, Section 17 of the City of Reedsport Charter of 2006 also provides the following:

“Whenever the Council shall find a need to authorize a member of the Council to act as Mayor in the absence of the Mayor and the president of the Council, it may by motion authorize one additional member in addition to the Mayor and the president to act as Mayor, to have all the powers of the Mayor, including the authority to co-sign all orders on the treasury with the City Recorder, so long as the motion specifies a definite, fixed time period during which the authority is to continue.”

Councilor Leslee Collier was the immediate past Alternate President of the Council.

Councilor Debby Turner motioned to elect Councilor Mark Bedard as President of the Council to serve from January 14, 2019 to January 4, 2021 and elect Councilor Rich Patten as the Alternate President of the Council to serve from January 14, 2019 to January 4, 2021.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council elect Councilor Mark Bedard as President of the Council to serve from January 14, 2019 to January 4, 2021 and elect Councilor Rich Patten as the Alternate President of the Council to serve from January 14, 2019 to January 4, 2021.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Murphy, Anderson, and Collier voted in favor of the motion.)(Councilors Bedard and Patten abstained from voting.)

B. Councilor committee assignments by the Mayor.

Annually, the Mayor makes assignments from the City Council membership to various Council Committees, Forums and Associations. The Mayor is asked to make new assignments for the 2018 calendar year. All assignments with the exception of Council President and Alt. Council President expire on December 31 of each year.

The following Council Committee assignments were made for 2019:

**Council President**

**Alt. Council President**

[expires January 2021]

[expires January 2021]

Mark Bedard

Rich Patten

**City Parks and Beautification Committee**

[meets in City Hall as required]

Leslee Collier

**Council Personnel Committees:**

[meet as required]

*City Attorney Evaluation*

*City Prosecutor*

Full City Council

City Manager

*Municipal Judge Evaluation*

*City Manager*

Full City Council

Full City Council

**League of Oregon Cities (LOC), Legislative Committee**

[meets in Salem during the Summer before a legislative session]

Linda McCollum

**Lower Umpqua Economic Development Forum**

[meets monthly on the third Tuesday ]

Staff: City Manager

Council: Mark Bedard

**Council Audit Committee**

[meets as required]

Debby Turner

Linda McCollum

**Traffic Safety Advisory Committee**

[meets in City Hall on the third Tuesday of each quarter]

Rich Patten

**Umpqua Experience Steering Committee**

[meets in the Umpqua Discovery Center]



Councilor Mark Bedard motioned to make appointments and ratify Mayors appointments to fill vacancies on the City's various citizen participation boards and committees as presented.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council make appointments and ratify Mayors appointments to fill vacancies on the City's various citizen participation boards and committees as presented.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Patten, Turner, Murphy, Anderson, Bedard and Collier voted in favor of the motion.)

D. Shall the City Council adopt Ordinance 2019-1169 authorizing a non-exclusive franchise agreement with Douglas Fast Net charging a rate of 5%?

City Manager Jonathan Wright said that Douglas Services, Inc., dba Douglas Fast Net has requested the Reedsport City Council consider a franchise agreement that would grant Douglas Fast Net a non-exclusive privilege to use the public rights-of-way to construct and maintain telecommunication facilities within the corporate limits of the City. Douglas Fast Net is a privately held company based out of Roseburg, Oregon and providing a broad array of communication services such as internet and telephone via fiber and copper transmission lines.

The proposed telecommunications franchise agreement with Douglas Fast Net includes a fee equal to 5% of annual gross revenue.

Councilor Mark Bedard motioned to adopt an Ordinance granting a non-exclusive telecommunications franchise to Douglas Fast Net and assign 2019-1069 as the title.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council adopt an Ordinance granting a non-exclusive telecommunications franchise to Douglas Fast Net and assign 2019-1069 as the title.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Patten, Turner, Murphy, Anderson, Bedard and Collier voted in favor of the motion.)

- E. Shall the City Council approve the application of a Federal Emergency Management Grant for Levee improvements?

City Manager Jonathan Wright said that the Federal Emergency Management Agency currently had \$90,000,000 in nationally competitive grant funding available. Staff applied for this funding last year and was not successful with the application but did receive a grant from FEMA that should increase the likelihood of being funded under this new round of grants. This funding will assist the community in the completion of a major portion of the City’s levee certification project by raising the levee back up to its design height.

The City will need to provide a minimum of 25% match for this grant. More information forth coming at the City Council meeting.

Councilor DeeDee Murphy motioned to approve resolution 2019-002 supporting the Staff’s application for a FEMA Flood Hazard Migration funds for the City’s Levee Raising Project.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council approve resolution 2019-002 supporting the Staff’s application for a FEMA Flood Hazard Migration funds for the City’s Levee Raising Project.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Patten, Turner, Murphy, Anderson, Bedard and Collier voted in favor of the motion.)

- F. Shall the City Council adopt an Ordinance disbanding the City of Reedsport Public Library and the duties of the Reedsport Public Library Board?

City Manager Jonathan Wright said that as of April 1, 2017, the City of Reedsport took over operation of the Reedsport Branch Library after Douglas County stopped funding for the entire library system. The City of Reedsport owns the library building and has contributed to the cost of utilities and maintenance since its establishment. Funding for personnel, the purchasing of books, computer equipment purchases, internet, etc. have never been budgeted for by the City nor is the City able to absorb those costs given the City's current budget issues.

Despite this, Coastal Douglas Arts and Business Alliance stepped up to become the fiscal sponsor for the fundraising efforts which allowed the Reedsport Library to remain open and available to the community. On May 1, 2017 the City formed an official library district to provide the volunteers and supporters with even greater means to apply and receive grant funding, starting with the availability of funding from the state for the popular summer reading program. The intention was to remain the responsible agency until such time as a regional library district is formed or until another organization takes over responsibility. A citizen's advisory board was also created.

On November 6, 2018 the citizens voted to create a new regional library district, creating a tax base and establishing a governing board to oversee the operation of the new Lower Umpqua Library District. At this time there is a need to disband the Reedsport Public Library and transfer the operations of the library to the new district. The Reedsport Public Library Board will also be dissolved.

No additional financial impact beyond what is already budgeted for the maintenance and operation of the building.

Councilor Ellen Anderson motioned to adopt an ordinance disbanding the City of Reedsport Public Library and the duties of the Reedsport Public Library Board and assign 2019-1170 as the title.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council adopt an ordinance disbanding the City of Reedsport Public Library and the duties of the Reedsport Public Library Board and assign 2019-1170 as the title.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Patten, Turner, Murphy, Anderson, Bedard and Collier voted in favor of the motion.)

7. MISCELLANEOUS ITEMS

*(Mayor, Councilors, City Manager, City Attorney)*

Main Street Coordinator Emily Bradley unveiled the new Centennial Coin that has been minted as a fund raiser for the Centennial Celebration scheduled to happen this summer celebrating the City of Reedsport 100 years of incorporation.

City Manager Jonathan Wright commented on the passing of Mr. Joe Coyne, a local citizen that volunteered for a lot of local causes. He was instrumental in keeping a library in our community.

He also said that the Chief of the Fire Department has a new Fire Command Vehicle, a Dodge Durango has been purchased and will be exhibited at a future meeting.

Chief Duane Wisehart showed his badge that was specially issued for the Centennial year as well. He said that the officers voted and purchased the badges themselves.

8. EXECUTIVE SESSION

Pursuant to ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

9. ADJOURN

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Linda McCollum, Mayor

ATTEST:

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Deanna, City Recorder