

MINUTES OF THE REEDSPORT CITY COUNCIL OCTOBER 7, 2019, 7:10 P.M. CITY COUNCIL CHAMBERS

PRESENT: Mayor Linda McCollum
Councilors Mark Bedard, DeeDee Murphy, Leslee Collier, Ellen Anderson, Debby Turner and Rich Patten
City Manager, Jonathan Wright
City Attorney Steve Miller

OTHERS PRESENT: Deanna Schafer, Kim Clardy, David Marshall, Chief Matt Smart, Emily Bradley, Joe Polder, Dennis Swartz, Victoria Lavalley, Lisa Wenzel, Sandra Donnelly, Barbara Keys, Joe Liedtky, Debbie McKinney, Ron Eberlein, Deborah Yates

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. PRESENTATIONS, PROCLAMATIONS, AWARDS

3. CITIZEN COMMENTS

This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.

Sandra Donnelly, Reedsport presented the City Council with a photo of a new sidewalk located at the corner of 22nd Street and Highway 101. The contractors had poured the concrete around a utility pole dead center. The sidewalk does not meet ADA requirements for width. She asked if there was anything that could be done about it.

City Manager Jonathan Wright said that he would work with the Oregon Department of Transportation to address the issue.

Dennis Swartz, Reedsport, discussed equipment that the City had available at one time to promote City Council meetings to the public through the local television providers.

Barbara Keys, Reedsport, said that the City should do something to limit the number of Marijuana shops that can set up businesses in Reedsport.

Lisa Wenzel, Reedsport, said that she would like to express appreciation for the City Manager and Chief of Police.

4. APPROVAL OF THE AGENDA

Councilor DeeDee Murphy motioned to approve the Agenda.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council approve the Agenda.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Patten, Murphy, Anderson, Bedard and Collier voted in favor of the motion.)

5. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.

- A. Approve minutes of the special session of June 26, 2019.
- B. Approve minutes of the work session of August 5, 2019.
- C. Approve minutes of the regular session of August 5, 2019.
- ~~D. Approve minutes of the special session of August 22, 2019.~~
- E. Shall the City Council adopt Resolution 2019-019 amending the Personnel Rules and Regulations reclassifying the Finance Director Position?

According to recent compensation study's conducted by the League of Oregon Cities, the City's wage scale for the Finance Director Position is not competitive with other similarly situated jurisdictions. In order to recruit and retain qualified personnel to this position it should be reclassified.

The City's Finance Budget will need to be amended at some point before fiscal year end to accommodate this change should compensation for a qualified candidate warrant placement at the steps E or F on the City's Pay Plan.

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- 1. Adopt Resolution 2019-019.
- F. Shall the City Council approve an invoice for yearly wastewater sludge hauling from Zwald Transport Inc.?

The Oregon Department of Environmental Quality first addressed the need to effectively manage the beneficial reuse of bio solids in 1978. Oregon's policy supports the land application of treated domestic wastewater bio solids in a manner that protects public health and maintains or improves environmental quality.

The City of Reedsport has been land applying Class B Bio Solids for beneficial re use as liquid fertilizer and soil amendments at its current location since 2003. Regulatory requirement are established for this practice under Oregon Administrative Rules chapter 340, division 50.

The City teamed with Zwald Transport of Tillamook, Oregon to transport and apply 319,000 gallons of liquid fertilizer for a total cost of \$19,740.

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1. Approve the expenditure \$19,740

G. Motion to approve the Consent Calendar.

Councilor DeeDee Murphy motioned to approve the Consent Agenda as amended.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council approve the Consent Agenda as amended.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Patten, Murphy, Anderson, Bedard and Collier voted in favor of the motion.)

6. GENERAL BUSINESS

- A. Receive 2017/2018 Financial Audit.

City Council was presented with the final audit document for review and comment.

- B. Shall the City Council approve a contract with Zwald Transport Inc. for a five year term for yearly sludge hauling?

Wastewater Lead Worker Charles Hurlocker said that the City of Reedsport has been hauling bio solids to designated areas and land applying since 2003. In years past the

hauling has been done by a trucking company that is very busy and hard to schedule. This year the city was able to find a father-son team that worked very well with not only the city but also the farmer. The process went smoother than in years past and Zwald Transport asked for a five-year agreement which will ensure that the city will have a hauling company until October 2025. This agreement will lock in a cost of \$.06 cents per gallon of BIO SOLIDS with a reimbursement fuel costs in excess of \$2.75 on actual gallons consumed. The average haul is around 360,000 gallons with a cap at 400,000 gallons.

Agreement amount is \$.06 cents per gallon of BIO SOLIDS with a reimbursement fuel costs in excess of \$2.75 on actual gallons consumed.

Councilor DeeDee Murphy motioned to approve the five-year agreement at \$.06 cents per gallon of BIO SOLIDS with a reimbursement fuel costs in excess of \$2.75 on actual gallons consumed.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council approve the five-year agreement at \$.06 cents per gallon of BIO SOLIDS with a reimbursement fuel costs in excess of \$2.75 on actual gallons consumed.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Patten, Murphy, Anderson, Bedard and Collier voted in favor of the motion.)

- C. Shall the City Council approve a contract for the services of an Interim Finance Director?

City Manager Jonathan Wright said that City staff is requesting the use of an Interim Finance service to assist in getting caught up with the mounting backlog of financial tasks, ensure next year's audit is in compliance with state requirements and assist with the recruitment and of a new Finance Director.

These services will be necessary for at least the next four months and will require that contingency funds be used to help pay for the tasks outlined in the attached proposal. Staff is requesting a not to exceed budget of \$35,000 from contingency to hire Merina Co.

Councilor Leslee Collier motioned to approve a contract for interim finance services not to exceed \$35,000.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council approve a contract for interim finance services not to exceed \$35,000.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Patten, Murphy, Anderson, Bedard and Collier voted in favor of the motion.)

D. Shall the City Council approve the modification of the current job requirements for the Corporal position?

Chief Matt Smart said that the Reedsport Police Department is working to fill the vacant position of Police Corporal. The qualification guidelines have been modified slightly to allow greater opportunity for those employed at the Department.

This position has already been budgeted for the 2019-2020 fiscal year.

Councilor Debby Turner motioned to approve the updated wording to the qualification guidelines for position of Police Corporal.

Councilor Rich Patten seconded the motion.

MOTION:

that the City Council approve the updated wording to the qualification guidelines for position of Police Corporal.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Patten, Murphy, Anderson, Bedard and Collier voted in favor of the motion.)

E. Shall the City Council approve the purchase of a multipurpose mower?

Public Works Director Kim Clardy said that the city crew is down to one commercial mower. The mower is shared between all departments. Our current mower is not able to side hill mow on the levees. Currently our levees are mowed with the brush hog which is an older machine and requires a lot of maintenance to keep it running. The purchase of a new mower would ensure that the city crews are able to maintain our levees and take the stress off of an old and deteriorating piece of machine.

Staff is requesting up to \$13,000 for the purchase of a new side hill mower.

Councilor Mark Bedard motioned to approve the purchase of a new side hill mower no to exceed \$13,000.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council approve the purchase of a new side hill mower no to exceed \$13,000.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Patten, Murphy, Anderson, Bedard and Collier voted in favor of the motion.)

7. MISCELLANEOUS ITEMS

(Mayor, Councilors, City Manager, City Attorney)

City Manager Jonathan Wright said that the new Waste Water truck should be arriving any day.

He also mentioned that Vic Schaaf the youth minister of West Presbyterian Church in Salem (a former Reedsport resident) has identified Henderson Park as a renovation project. She will be asking for donations and writing grants to raise the money.

He also said that Business Oregon met today to discuss levee funding and that staff is anticipating a request for hearing for the November agenda to discuss a nuisance abatement on Ridgeway Dr.

Public Works Director Kim Clardy said that the Public Works Water department will begin a project to replace water lines in Winchester Bay.

Chief Matt Smart mentioned that October 18th the local high school will host their homecoming football game.

EXECUTIVE SESSION OF THE REEDSPORT CITY COUNCIL OCTOBER 7, 2019,
CITY HALL CONFERENCE ROOM

PRESENT: Mayor Linda McCollum, Councilors Mark Bedard, Ellen Anderson, Leslee Collier, DeeDee Murphy and Debby Turner

City Manager Jonathan Wright, Deanna Schafer

City Attorney, Steve Miller

- A. Pursuant to ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
- B. Pursuant to ORS 192.660(2)(i) To review and evaluate the employment-related performance of the chief executive officer of any public body who does not request an open hearing.

ADJOURN

Linda McCollum, Mayor

ATTEST: _____
Deanna, City Recorder