

MINUTES OF THE REEDSPORT CITY COUNCIL DECEMBER 2, 2019, 7:00 P.M.  
CITY COUNCIL CHAMBERS

PRESENT: Mayor Linda McCollum  
Councilors DeeDee Murphy, Leslee Collier, Ellen Anderson,  
Debby Turner, Rich Patten, and Mark Bedard.  
City Manager, Jonathan Wright  
City Attorney Steve Miller

OTHERS PRESENT: Deanna Schafer, Kim Clardy, Emily Bradley, Elisa Wenzel,  
Chief Matt Smart, Matthew Luke, Victoria Lavallee, Joe  
Leidtky, Ron Eberlein, and Debbie McKinney

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. CITIZEN COMMENTS

*This time is reserved for citizens to comment on items that are not on the Agenda.  
Maximum of five minutes per item, please.*

Kathleen Howlas, Longwood Ave said, there was a dog off the leash and ran to her, scaring her. She called the police and she felt that the law was not followed.

Mayor Linda McCollum asked for her to leave her name and number and she would have staff look into.

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

Mayor Linda McCollum swore a new Police Officer Michael Snyder.

A Proclamation of election results, November 5<sup>th</sup>, 2019, was read.

4. APPROVAL OF THE AGENDA

Councilor DeeDee Murphy motioned to approve the amended Agenda.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council approve the amended Agenda.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Patten, Murphy, Anderson, Bedard, and Collier voted in favor of the motion.)

5. CONSENT AGENDA

*Routine items of business that require a vote but are not expected to require discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.*

- A. Approve minutes of the Work Session of September 9, 2019.
- B. Approve minutes of the Work Session of October 7, 2019.
- ~~C. Approve minutes of the Work Session of November 4, 2019.~~
- ~~D. Approve minutes of the Regular Session of November 4, 2019.~~

Motion to approve the Consent Agenda

6. APPROVAL OF THE CONSENT AGENDA

Councilor Mark Bedard motioned to approve the Consent Agenda.

Councilor Leslee Collier Ellen Anderson seconded the motion.

MOTION:

that the City Council approve the Consent Agenda.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Patten, Murphy, Anderson, Bedard and Collier voted in favor of the motion.)

7. GENERAL BUSINESS

- A. Shall the City Council appoint a member to the City Budget Committee?

City Manager Jonathan Wright said that currently the City of Reedsport Budget Committee has terms open with expiration dates of December 31, 2019, 2020, 2021.

\*approve applicant Kammy Rose to Budget Committee.

Councilor Debby Turner motioned to approve applicant Kammy Rose to Budget Committee with an expiration date of December 31, 2021.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council approve applicant Kammy Rose to Budget Committee with an expiration date of December 31, 2021.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Patten, Murphy, Anderson, Bedard and Collier voted in favor of the motion.)

B. Shall the City Council adopt an ordinance to extend the suspension of Utilities system development charges (SDCs), not to include SDCs assessed as part of a public project, and assign 2019-1175 as the title?

City Manager Jonathan Wright said, on December 5, 2011, the City Council adopted an Ordinance No. 2011-1111 suspending SDCs for one year. The purpose of the suspension was to provide incentive to promote investment in Reedsport. Since the 2011 Ordinance Council has extended the moratoria each year in the hope of enticing new development. This year's moratoria is set to expire at the end of December should the Council not pass another Ordinance extending the moratoria.

Since the moratoria was implemented, the City has issued an increasing number of new home permits each year but no major developments have come about as a result of the moratoria.

Staff believes that a continuation of the suspension is warranted to keep incentives available for new industry that may be looking to locate here in Reedsport and to continue to encourage new housing development, especially with the on-going levee certification issues the community is faced with.

The only notable change to the draft Ordinance is the removal of the evaluation clause mid-year as directed by Council.

The current fiscal budget does not anticipate the collection SDCs due to the moratoria.

Councilor Rich Patten motioned to adopt Ordinance 2019-1175 suspending collection of utilities SDCs, not to include SDCs assessed as part of a public project.

Councilor Debby Turner Collier seconded the motion.

MOTION:

that the City Council adopt Ordinance 2019-1175 suspending collection of utilities SDCs, not to include SDCs assessed as part of a public project.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Patten, Murphy, Anderson, Bedard and Collier voted in favor of the motion.)

C. Shall the City Council adopt resolution 2019-021 revising the Fiscal Year 2019-2020 Operating Budget?

City Manager Jonathan Wright said, a resolution has been drafted which provides for unforeseen changes in the form of a supplemental budget and budget revision to the 2019-20 fiscal year budget.

According to ORS 294.471 a local government may prepare a supplemental budget if a condition that was not known at the time of the budget requires a change in financial planning. The following information is provided regarding the recommended adjustments. These adjustments were not known at the time of adopting the FY 2019-20 budget.

None of the recommended adjustments increase the property tax levy.

The finance department has some unexpected changes since the beginning of the fiscal year. The City is in the middle of changing finance directors and to help transition the change of personnel, a CPA firm, Merina & Co has been hired as contracted services.

A budget amendment is needed to offset the cost of the transition so the contingency line item of \$100,000 is being reduced by \$50,000 and the General Fund departmental unit Finance 102 will be increased by \$50,000. Contingency is funding set aside for unforeseen emergencies such as the one the City is experiencing.

\*Contracted Services (001-102-623530) is increased from \$5,000 to \$55,000/

*Net increase to the Finance-Departmental Unit is \$50,000.*

Contingency (001-110-941000 is decreased from \$100,000 to \$50,000

Net increase to General Fund \$-0-

1. Net increase to Finance Departmental Unit is \$50,000.
2. Net decrease to Contingency is \$50,000.

It is recommended that the City Council approve a resolution adopting the supplemental budget and budget revision to the fiscal year 2019-20 budget and assign Resolution 2019-021 as the title.

There is no increase to the budget.

Councilor Mark Bedard motioned to adopt Resolution 2019-021 authorizing a supplemental budget and budget revisions the FY 2019-20 budget.

Councilor Ellen Anderson seconded the motion.

MOTION:

that the City Council adopt Resolution 2019-021 authorizing a supplemental budget and budget revisions the FY 2019-20 budget.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Patten, Murphy, Anderson, Bedard and Collier voted in favor of the motion.)

8. MISCELLANEOUS ITEMS  
(Mayor, Councilors, City Manager, City Attorney)

City Manager Jonathan Wright said, Caddy McKeown is not seeking re-election in 2020.

Chief Matt Smart said K9 JD has been retired and now has a new hire K9-Pharan, also a new hire Kathleen Clardy as Dispatcher.

Kim Clardy said the Elm St. is completed, starting the 600 feet water line in Winchester Bay.

Emily Bradley said Main Street program holiday shopping push, has a window decorating competition.

Ron Eberlein said they have an opening for a Library Board position.

EXECUTIVE SESSION OF THE REEDSPORT CITY COUNCIL DECEMBER 2, 2019,  
CITY HALL CONFERENCE ROOM

PRESENT: Mayor Linda McCollum, Councilors Mark Bedard, Ellen Anderson, Rich Patten, Leslee Collier, DeeDee Murphy and Debby Turner

City Manager Jonathan Wright, Deanna Schafer

City Attorney, Steve Miller

A. Pursuant to ORS 192.660(2) (b) To consider the employment of a public officer, employee or staff member.

9. OPEN SESSION

Councilor Mark Bedard motioned to appoint Deanna Schafer as City Manager Pro Tem for a term of six months commencing January 1<sup>st</sup>, 2020.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council appoint Deanna Schafer as City Manager Pro Tem for a term of six months commencing January 1<sup>st</sup>, 2020.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Turner, Patten, Murphy, Anderson, Bedard and Collier voted in favor of the motion.)

ADJOURN

\_\_\_\_\_  
Linda McCollum, Mayor

ATTEST: \_\_\_\_\_  
Deanna, City Recorder