

MINUTES OF THE REEDSPORT CITY COUNCIL MARCH 2, 2020, 7:00 P.M. CITY
COUNCIL SESSION

PRESENT: Mayor Linda McCollum
Councilors Mark Bedard, DeeDee Murphy, Leslee Collier,
Debby Turner, Rich Patten and Ellen Anderson.
City Manager Pro Tem Deanna Schafer
City Attorney Steve Miller (Absent)

OTHERS PRESENT: Kim Clardy, Kim Duchscher, Michelle Fraley, Chief Matt
Smart, Emily Bradley, Sgt. Tom Beck, Victoria Lavalley,
Debbie McKinney, Ron Eberlein, Joe Liedtky, Amy Stauffer,
Jennifer Rockwell, Boomer Wright, Michelle Martin, Adam
Robertson and Ed O'Carroll.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
2. CITIZEN COMMENTS
*This time is reserved for citizens to comment on items that are not on the Agenda.
Maximum of five minutes per item, please.*
3. PRESENTATIONS, PROCLAMATIONS, AWARDS
 - A. Kenny Allen of Pauly Rogers, presented the Audit for Fiscal Year 2018-2019.
 - B. Jennifer Rockwell & Amy Stauffer presented the 2019 Ad Fund Income & Expenses Report.
 - C. Michelle Martin with NeighborWorks Umpqua presented updated information regarding the Intergovernmental agreement with Coos County/Coos Bay and NeighborWorks Umpqua about the Community Development Block Grant (CDBG) that should take place next year at this time.
4. APPROVAL OF THE AGENDA AS AMENDED

Councilor DeeDee Murphy motioned to approve the Agenda.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council approve the Agenda.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Collier, Turner, Patten and Anderson voted in favor of the motion).

5. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require a discussion by the Council are placed on the Consent Calendar and voted upon as one time. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.

- A. Approve minutes of the Work Session of March 2, 2020.
- B. Approve minutes of the City Council Regular Session of March 2, 2020.
- C. Motion to approve the Consent Calendar.

Councilor DeeDee Murphy motioned to approve the Consent Calendar.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council approve the Consent Calendar.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Collier, Turner, Patten and Anderson voted in favor of the motion).

6. PUBLIC HEARING

A. Shall the City Council adopt an Ordinance amending the Reedsport Land Usage Ordinance (RLUO) Chapters 10.76, in order to amend provisions to the Flood Hazard area of the RULO and City of Reedsport Comprehensive Plan and assign 2020-1176 as the title?

Interim City Manager Deanna Schafer said on behalf of Contracted Planner Chris MacWhorter every year, in an effort to keep the Reedsport Land Usage Ordinance (RLUO) contemporary and up-to-date with new laws and regulations, the Reedsport Planning Commission considers amendments to the RLUO. These amendments are typically set for hearing and adoption in the fall. This year the Commission and Staff have developed new text changes for section 10.76.010 "Flood Hazard Area". This was in response to a Community Assistance Contact (CAC) provided by the Department of Land Conservation and Development (DLCD). DLCD receives grant funding to assist the Federal Emergency Management Agency (FEMA) in periodically conducting CACs for the purpose of maintaining contact with NFIP participating communities, and ensuring each community is managing their floodplains in compliance with the NFIP requirements.

The CAC, conducted on May 31st, 2019, was a discussion of the City of Reedsport's participation in the National Flood Insurance Program (NFIP). The CAC is an audit performed by the State, using protocols set by FEMA to determine City's ongoing compliance with the NFIP. As Staff is certain that the City Council has noticed, throughout this process, there has been both a change in City Planning Staff and City Manager. This has led to some delay in the process.

After careful review of Reedsport's permitting practices, the State found no deficiencies in the City's implementation of its floodplain permitting program. However, they noted text amendments will be necessary to meet current FEMA directives for specific text language.

In July 2019, the Reedsport Planning Department initiated the amendments process in order to adopt the proposed amendments. In accordance with RLUO § 10.100, the notice of public hearing was sent to the Department of Land Conservation and Development, all property owners within the Flood Hazard area in the City limits and the Urban Growth Boundary, affected public districts, service providers, and governmental agencies.

At the public hearing on January 27, 2020 the Reedsport Planning Commission received the Staff Report which addressed the amendments criteria including consistency with the Statewide Planning Goals. As part of the land use process and citizen involvement, in person verbal testimony was provided to the Planning Commission by the following parties:

- Ron Mast
- Darlene Ash
- Ellen Keeland

Councilor Rich Patten motioned to Close the public hearing, adopt Ordinance 2020-1176 as presented.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council Close the public hearing, adopt Ordinance 2020-1176 as presented.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Collier, Turner, Patten and Anderson voted in favor of the motion).

7. GENERAL BUSINESS

- A. Shall the City Council approve an invoice for the rental of the generator that was used at the water plant while the backup generator was being repaired?

Public Works Director Kim Clardy said In October of 2019, the backup generator for the water plant was in need of repair. At that point, we did not have a backup generator so one had to be rented at the cost of \$4000 monthly which the city manager approved at that time. The repair was scheduled to take approximately two months, once they tore into the generator there were some additional issues that had to be addressed therefore causing a delay in repair and additional rental fees. The City was billed for the total rental on one invoice and not monthly. Along with the monthly rent, there were some additional costs to install/hook up the generator and also a delivery fee. The current invoice is \$20,392.03

Councilor Mark Bedard motioned to approve the invoice in the amount of \$20,392.03 for the rental of the generator.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council approve the invoice in the amount of \$20,392.03 for the rental of the generator.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Collier, Turner, Patten and Anderson voted in favor of the motion).

B. Shall the City Council authorize the purchase and installation of new equipment and software for Computer Aided Dispatch (CAD) and Jail Management System (JMS) at the police department?

Sgt. Tom Beck said The Police Department currently operates and tracks most officer activity and calls for service by pen and paper. A type of activity log is generated via a Microsoft Access program that is very basic and prone to data loss. We began researching ways to enhance productivity and better record keeping in the dispatch center and jail facility. We are also preparing and looking forward at State mandated reporting laws that will affect us in the very near future regarding the collection and reporting of data. To track this data by hand is much too time consuming and can be easily done with computer software known as CAD. With this addition, officers and dispatchers can keep electronic records with one notation. This will allow officers more patrol time and less time spent on paperwork while still being able to track activity.

With the addition of this software we desire to purchase an additional piece called a Jail Management System. This will replace the "home made" jail management Access program written by former Chief of Police Mark Fandrey. While this was adequate at the time it was developed in 2010, Chief Fandrey was the only one who knew how to make repairs/changes to the program. The program has crashed several times over the past 2 years causing a loss of data. We are also now tracking more information at the request of CIS for insurance liability mitigation. Prisoner tracking and record keeping has become a huge piece of jail risk management.

We attempted negotiations with Douglas County to install a CAD system and Jail Management system that is currently the same vendor as our Records Management System. Due to local control issues the county does not see the benefit to them. It also raises many questions with the vendor trying to allow 2 different entities to access the same information.

We contacted several vendors for both CAD and JMS. One vendor quoted a starting price of \$100,000.00 before asking our specific needs. The other two vendors are ones used by our surrounding agencies. Vendor 1 is EIS, who the Douglas County Sherriff's Office uses and is who we use for our electronic report writing. The other vendor is eForce, who is used by all the Coos County Law Enforcement agencies. Both quotes were very comparable, but eForce is more user friendly and adaptable to our needs.

Councilor Debby Turner motioned to approve the purchase and installation of new equipment and software for Computer Aided Dispatch (CAD) and Jail Management System (JMS) at the Police department from eForce.

Councilor Ellen Anderson seconded the motion.

MOTION:

that the City Council authorize the purchase and installation of new equipment and software for Computer Aided Dispatch (CAD) and Jail Management System (JMS) at the police department from eForce.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Collier, Turner, Patten and Anderson voted in favor of the motion).

8. MISCELLANEOUS ITEMS

(Mayor, Councilors, City Manager, City Attorney)

Interim City Manager Deanna Schafer presented with a last minute application for Elba England to serve on the City of Reedsport Budget Committee.

Councilor Mark Bedard motioned to approve the application for Elba England to serve on the Budget Committee.

Councilor Leslee Collier seconded the motion.

MOTION:

that the City Council approve the application for Elba England to serve on the Budget Committee.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Collier, Turner, Patten and Anderson voted in favor of the motion).

ADJOURN

Linda McCollum, Mayor

ATTEST: _____
Deanna, City Recorder