

MINUTES OF THE REEDSPORT CITY COUNCIL JUNE 1, 2020, 7:00 P.M.  
CITY COUNCIL SESSION

PRESENT: Mayor Linda McCollum  
Councilors Mark Bedard, DeeDee Murphy, Debby Turner,  
Rich Patten and Ellen Anderson.  
City Manager Pro Tem Deanna Schafer  
City Attorney Steve Miller (Via Telephone)

OTHERS PRESENT: Kim Clardy, Michelle Fraley, Chief Matt Smart, Deb Yates,  
Rob Crocker, Joe Liedtky, Debbie McKinney.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. CITIZEN COMMENTS

*This time is reserved for citizens to comment on items that are not on the Agenda.  
Maximum of five minutes per item, please.*

1. Deb Yates of S.T.E.P announced they will be having their salmon derby on Labor Day Weekend. There will be no raffle and no awards ceremony this year.

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

A. Swearing in of Police Officer BradLee Davis.

4. APPROVAL OF THE AGENDA

Councilor DeeDee Murphy motioned to approve the Amended Agenda.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council approve the Amended Agenda.

VOTE:

AYES     6                          NAYES     0    

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

5. CONSENT AGENDA

*Routine items of business that require a vote but are not expected to require a discussion by the Council are placed on the Consent Calendar and voted upon as one time. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.*

~~A. Approve minutes of the Work Session of May 4, 2020.~~

~~B. Approve minutes of the regular session of May 4, 2020.~~

~~C. Approve minutes of the Emergency Session of March 20, 2020.~~

D. Shall the City Council adopt Resolution 2020-006 certifying provisions of municipal services for determination of eligibility to receive revenues for cigarette, gas and liquor taxes?

ORS 221.760 provides that cities located within a county having more than 100,000 inhabitants, according to the most recent census data (2010), must provide four or more of the following municipal services in order to be eligible to receive state revenue sharing funds:

1. Police protection,
2. Fire protection,
3. Street construction, maintenance, and lighting,
4. Sanitary sewers,
5. Storm sewers,
6. Planning, zoning, and subdivision control,
7. Water utility services,

The Oregon Department of Administrative Services (DAS), Office of Business Administration (OBA) has advised that Douglas County has more than 100,000 residents and those municipalities desiring to receive state revenue sharing funds must certify that at least four municipal services are provided.

With the adoption of this Resolution, it is expected the City will receive approximately \$440,500 in gas tax, liquor tax, marijuana tax, and cigarette tax for Fiscal Year 2020-21.

- 1. Adopt a Resolution certifying provision of municipal services, in order to establish eligibility to receive state revenue funds for the Fiscal Year 2020-21; and assign Resolution 2020-006 as the title.**

E. Shall the City Council approve the waiver of Business License Fees for 2020-21 fiscal year?

On April 28, 2020 the City of Reedsport Budget Committee met to consider the approval of a draft 2020-21 fiscal year budget document. At that time staff recommended an amendment be made to the Business License program to waive all fees associated.

This recommendation is being made in response to the Covid-19 pandemic economic impact to our community. Congress appropriated several billion dollars in business relief dollars that small businesses in rural communities don't qualify for. Staff has explored and is still exploring different ways to help our struggling businesses get back on their feet.

The fiscal impact will be approximately \$20,000 and will be split between fiscal year 19-20 and 20-21 because the revenue is recognized in the year received and renewals will be sent in early June 2020. This recommendation was approved by the Budget Committee and has been figured into the 2020-21 fiscal budget.

- 1. That the City Council approve the waiver of Business License Fees for 2020-21 fiscal year.**

F. Shall the City Council adopt Resolution 2020-009 authorizing a supplemental budget and budget revisions to the 2019-20 FY budget?

A resolution has been drafted which provides for unforeseen changes in the form of a supplemental budget and budget revisions to the 2019-20 fiscal year budget.

According to ORS 294.471 a local government may prepare a supplemental budget if a condition that was not known at the time of the budget requires a change in financial planning. The following information is provided regarding the recommended adjustments. These adjustments were not known at the time of adopting the FY 2019-20 budget.

None of the recommended adjustments increase the property tax levy.

**General Fund Change explanations:**

**Intra-Fund City Recorder 001-107:**

Recorder Salary	\$(8,475)
-----------------	-----------

Contracted Services

\$ 8,475

Due to City Recorder moving to City Manager Pro Tem there was a temporary Cardinal employee utilized to help cover City Recorder duties. This reduces personal services to \$39,975 and increases contracted services to \$9,835.

**Budget Change for Fund 037 Police Capital Fund**

Beginning Fund Balance Increase	\$25,000
Materials & Services – Equipment Increase	\$25,000

Beginning Fund Balance came in greater than had been estimated at budget. Equipment purchases were increased due to the purchase of the new JMS/CAD system and the new canine. Beginning fund balance will now be \$45,000 and Equipment will now be \$29,000.

The total budget will be increased by \$25,000 with no increase or decrease in property tax.

**1. Adopt Resolution 2020-007 authorizing a supplemental budget and budget revisions to the FY 2019-20 budget.**

G. Financial Statement.

H. Motion to approve the Consent Calendar.

Councilor Ellen Anderson motioned to approve the Consent Calendar.

Councilor Rich Patten seconded the motion.

MOTION:

that the City Council approve the Consent Calendar.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

6. PUBLIC HEARING

A. Shall the City Council adopt Resolution 2020-008 electing to receive State Revenue Distributions in Fiscal Year 2020-21?

Mayor Linda McCollum opened the public hearing at 7:30pm.

Finance Director Michelle Fraley said that in order to receive state revenues which are distributed to Oregon cities, the City Council must establish a process for electing to receive the annual distributions. City Ordinance 2001-1022 established a process for electing to receive annual revenue sharing distributions, which includes a hearing before the City Budget Committee.

At the April 28, 2020 Budget Committee meeting, we confirmed that the City supports all of the following programs that state revenue may be used for:

- Police and Fire Protection
- Street Construction, Maintenance, and Lighting
- Sanitary and Storm Sewers
- Planning, Zoning, and Subdivision Control

In addition, the City levied a property tax for the present fiscal year, thus making the City eligible to receive this funding.

The City's Approved Budget *estimates* that the City will receive a total of **\$440,500** in Fiscal Year 2020-21:

**In the General Fund:**

- |                         |           |
|-------------------------|-----------|
| • Liquor Tax            | \$ 70,000 |
| • Cigarette Tax         | \$ 4,500  |
| • Marijuana Tax         | \$ 18,000 |
| • State Revenue Sharing | \$ 45,000 |

Total estimated General Fund **\$137,500**

**In the Street Fund:** State Gasoline Tax - **\$300,000**

**In the Bicycle/Footpath Fund:** State Gasoline Tax - **\$ 3,000**

The public portion of the hearing was closed at 7:34pm.

Councilor Debby Turner motioned to adopt a Resolution electing to receive state revenue distributions for the Fiscal Year 2020-21, certifying compliance with the Oregon Revised Statutes; and assign Resolution number 2020-008 as the title.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council adopt a Resolution electing to receive state revenue distributions for the Fiscal Year 2020-21, certifying compliance with the Oregon Revised Statutes; and assign Resolution number 2020-008 as the title.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

- B. Shall the City Council adopt Resolution 2020-009 adopting the fiscal year 2020-21 budget for the City of Reedsport, approving the permanent tax levy rate of \$6.1882 per \$1,000 of assessed value?

Mayor Linda McCollum opened the public hearing at 7:40.

Finance Director Michelle Fraley said that at the regular Budget Committee meeting of April 28, 2020, the Reedsport City Budget Committee approved a budget totaling \$13,931,210 for Fiscal Year 2020-21. The Budget Committee approved the permanent levy rate of \$6.1882 per \$1,000 of assessed valuation.

A summary of the approved budget and a notice of the public hearing to consider the budget were published in The Umpqua Post newspaper of record on May 20, 2020.

A public hearing must be held in order for the City Council to consider final adoption of the budget for fiscal year 2020-21. State statute requires that a budget be adopted before June 30<sup>th</sup> of each year. Additional meetings can be scheduled if the Council wishes to consider any additional information.

Changes are allowed per ORS 294.456 with certain limitations. The following changes are allowed without republishing the budget:

- Governing body can increase expenditures of any fund up to \$5,000 or 10%, whichever is greater;
- Governing body can reduce expenditures of any fund;
- Governing body can adjust other resources.

There are no proposed changes to the 2020-21 budget as approved by the Reedsport Budget Committee.

The permanent tax levy of \$6.1882 per \$1,000 of assessed valuation is authorized to be taxed on properties within the City of Reedsport.

Councilor DeeDee Murphy motioned to Adopt Resolution 2020-009 to accept the FY 2020-21 Operating Budget, approving the permanent tax levy rate of \$6.1882 per \$1,000 of assessed value and the FY 2020-21 Capital Improvement Plan as approved by the Budget Committee.

The public portion of the hearing was closed at 7:34pm.

Councilor Debby Turner seconded the motion.

**MOTION:**

that the City Council adopt Resolution 2020-009 to accept the FY 2020-21 Operating Budget, approving the permanent tax levy rate of \$6.1882 per \$1,000 of assessed value and the FY 2020-21 Capital Improvement Plan as approved by the Budget Committee.

**VOTE:**

AYES     6                NAYES     0    

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

**7. GENERAL BUSINESS**

- A. Shall the City Council award a Fiscal Year 2020 / 2021 Contract for Property, Casualty, Automobile and Worker's Compensation insurance for the City?

City of Reedsport insurance agent of record presented the following information:

**ITEM 1:** The City annually awards a property, casualty, and automobile insurance policy contract to an insurance company. The current policy, with City Council Insurance Services, expires on June 30<sup>th</sup>. Each year, the City Insurance Agent of Record, Fullhart Insurance, obtains bids for the City of Reedsport's commercial insurance needs for the following year. In the Agent of Record's search of insurance companies, only one insurance company has been available in the last several years, which is the

circumstance again this year. The commercial policy continues to have a \$5,000 property deductible and an annual \$20,000 liability limit. The policy also includes \$5,000,000 of coverage for earthquake and flood damage with separate and higher deductibles. The proposed premium for this policy is about 11%, or \$16,241, greater than the previous year's, a key factor in that increase being the result of a statewide review of the cost of police departments with jails.

**City County Insurance Services (CIS)**

<b>Aggregate</b>	<b>OR</b>	<b>\$163,800</b>
<b>Standard</b>		<b>\$178,350</b>

Councilor DeeDee Murphy motioned to that the City Council award a Fiscal Year 2020-21 contract for the Commercial Package Policy to the City County Insurance Services in the amount of \$163,800 (Aggregate Plan) and authorize the Mayor to sign on behalf of the City.

Councilor Rich Patten seconded the motion.

MOTION:

that the City Council award a Fiscal Year 2020-21 contract for the Commercial Package Policy to the City County Insurance Services in the amount of \$163,800 (Aggregate Plan) and authorize the Mayor to sign on behalf of the City.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

~~**ITEM 2:** At the regular Council meeting of March 5, 2001, the Council adopted Resolution 2001-009 establishing bonding procedures. Fullhart Insurance has included the bond under crime coverage in the City of Reedsport's commercial package policy, covering the Treasurer position. The City Manager's job description, however, requires that a separate bonding policy be purchased for the City Manager. This bond does not renew until October but is anticipated to remain at the same premium of \$300 since its inception in 2013. **This is not required with a City Manager appointed Pro-Tem.**~~

~~**Old Republic** \_\_\_\_\_ **\$0**~~

**ITEM 3:** The City also annually awards a mandated underlying flood insurance policy for the Umpqua Discovery Center. The National Flood Services Company currently provides this insurance. Each year, Fullhart Insurance obtains the renewal for this insurance. The flood insurance policy provides coverage of \$500,000 on the building and \$500,000 on contents with a \$5,000 deductible for each of the coverages. This proposal presents a \$75.00 increase from last year's quote, the result of slightly higher building and content values.

**National Flood Services**

**\$2,668**

Councilor DeeDee Murphy motioned to that the City Council award a Fiscal Year 2020-21 contract for flood insurance for the Umpqua Discovery to National Flood Services in the amount of **\$2,668** and authorize the Mayor to sign on behalf of the City.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council award a Fiscal Year 2020-21 contract for flood insurance for the Umpqua Discovery to National Flood Services in the amount of **\$2,668** and authorize the Mayor to sign on behalf of the City.

VOTE:

AYES     6                          NAYES     0    

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

**ITEM 4:** The City annually awards a Worker's Compensation Insurance policy contract to an insurance company. The current policy, with SAIF Corporation, expires on June 30<sup>th</sup>. Each year, Fullhart Insurance, obtains bids for the City of Reedsport Employer's Worker's Compensation Insurance for the following year. One insurance company was solicited to quote for the upcoming year due to the high claims history in the past few years. The quoted premium of \$22,631 is \$23,582 less than last year, primarily because of a reduction in the experience rating from 1.33 to .74. Staff continues to address safety concerns and seek preventative measures to avoid future claims. By doing so, the experience rating is declining, as is the annual premium for Worker's Compensation insurance.

**SAIF Corporation**

**\$22,631**

The proposals present an overall decrease of \$7,266 from last year's proposals. We discussed the potential increases with the City's Insurance Agent, so insurance line items were budgeted to reflect this proposal.

Councilor DeeDee Murphy motioned to that the City Council award a Fiscal Year 2020-21 contract for Worker's Compensation Insurance to SAIF in the amount of **\$22,631** and authorize the Mayor to sign on behalf of the City.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council award a Fiscal Year 2020-21 contract for Worker's Compensation Insurance to SAIF in the amount of **\$22,631** and authorize the Mayor to sign on behalf of the City.

VOTE:

AYES     6                          NAYES     0    

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

B. Shall the City Council Order the extension of Resolution 2020-002, therefore extending the declaration of a State of Emergency?

City Manager pro tem Deanna Schafer said that Coronaviruses are a group of viruses that can cause respiratory disease, with the potential to cause serious illness or loss of life.

According to the U.S. Centers for Disease Control and Prevention, Novel Coronavirus causes an illness known as COVID-19. Due to the rapid spread of this disease, on March 8, 2020, the Governor of the State of Oregon declared a State of Emergency for the entire State; on March 11, 2020, the World Health Organization declared COVID-19 to be a global pandemic; and on March 13, 2020, the President of the United States declared a National State of Emergency thus prompting most Cities to issue emergency declaration resolutions as well.

At the time of adoption no one could predict how long this global pandemic would last and many of these declarations were given expiration dates that have now passed. Some Cities have voted to continue extending the declaration on a weekly basis, some have allowed them to expire.

After consultation with City Attorney, Steve Miller and consensus from a poll of City Council members the City of Reedsport has allowed the resolution to expire on May 20, 2020. The main emphasis of our declaration resolution is to allow the City Manager to act and make decisions without having to hold a special City Council meeting. We do not see any reason that if a need were to arise for this type of delegation in the future, Council could not order the resolution to be reinstated.

There is no fiscal impact to this item.

Councilor Mark Bedard motioned to that the City Council does not order the extension of Resolution 2020-002, therefore allowing the resolution to remain expired.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council order the extension of Resolution 2020-002, therefore extending the declaration of a State of Emergency.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

C. Shall the City Council grant adjustments to Commercial Utility Accounts due to the Covid 19 Pandemic Crisis?

City Manager pro tem Deanna Schafer said that the City of Reedsport received a request from Mr. Ron Perry of 351 Riverfront Way to asking the City Council to adjust his flat rate utility bill by one ERU (Equivalent Residential Unit) due to the fact that his business has not been open to on premise dining.

Due to the fact that the City does not have a fully metered utility system there is some inequity involved in the current shutdown situation. If a business has a metered utility account the impact of closing a business would be reflected in actual water use (sewer is based on water consumption). However, on a flat-rate account the charges are bases on ERU's calculated using a chart adopted by Reedsport Municipal Code Title 3- Public Utilities. This chart attempts to break down usage based on the type of commercial use. In this instance, Mr. Perry's business it classified as "Bar and tavern with kitchen"- 2-ERU per establishment.

Mr. Perry's argument is that with his business closed to foot traffic his utility usage would be significantly lower and he is requesting a waiver of one ERU.

The fiscal impact is unknown. The adjustment of one Utility Account would be approximately \$112.00.

Councilor Debby Turner motioned to that the City Council grant a credit in the amount of \$112.00 to the business towards the purchase and upgrade to a commercial metered utility system.

Councilor Mark Bedard seconded the motion.

**MOTION:**

that the City Council grant a credit in the amount of \$112.00 to the business towards the purchase and upgrade to a commercial metered utility system.

**VOTE:**

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

D. Shall the City Council amend the personal services contract for computer systems maintenance?

Finance Director Michelle Fraley said that the City's computer network system requires the services of a maintenance technician. That capability is not currently available in the city staff nor can the city fund a full time position for a computer technician. The rapid change within the computer industry does not lend itself to keeping a city staff personnel trained for this type of computer support. It is important to hire the technician that is familiar with the City's network systems. Maintenance of a network system is more complicated than maintaining personal computers for each individual person.

JBA Computer Service is currently the company hired by the City of Reedsport to provide support for the network system. They provide service to all of the City operations. It is important to continue with the same service provider, as the network servers require trained and knowledgeable personnel for quick repairs and updates.

At the August 3, 2009 Council meeting, a renewable personal service contract was awarded to J.B.A Computer services for the yearly amount of \$6,600. At the July 13, 2010 council approved an additional \$100/month. In 2014 the fee was increased by \$50.

For fiscal year 2020-2021, JBA Computer Services proposes amending the personal service contract to increase the monthly fee by \$300. The additional \$3,600 per year is the first fee increase requested from JBA Computer Services since 2014.

A contract ensures that the City is the first on JBA Computer Services list for emergency response. The amended contract agreement (draft copy attached) has been updated to reflect the increased fee. The agreement allows for the contract to automatically renew unless either party request otherwise.

If an intensive computer project arises, it would be considered outside the contract amount and would be done per purchase order.

The contract of \$1,000 per month is all inclusive no matter day of week or hour of day. By providing systematic network maintenance and software upgrades, the emergency calls will be minimized. Mr. James Freshman and staff of J.B.A. Computer Services have provided excellent services during past ten fiscal years.

An additional \$3,600 to be allocated between the General Fund, Riverfront Fund and all Utility Funds.

Councilor Debby Turner motioned to that the City Council amend the personal services contract to increase the monthly fee to \$1,000 for computer systems maintenance to J.B.A. Computer Services.

Councilor Ellen Anderson seconded the motion.

**MOTION:**

that the City Council amend the personal services contract to increase the monthly fee to \$1,000 for computer systems maintenance to J.B.A. Computer Services.

**VOTE:**

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

- E. Shall the City Council award a contract to perform various asphalt patching and repair at multiple locations throughout the city?

Public Works Director Kim Clardy said that each year, city staff identifies areas of Reedsport streets that require major paving rehabilitation as well as applying for the SCA grant through the state. For the 2019/2020 fiscal year, staff requested two bids due to the shortage of asphalt companies in our area. We received one bid from Knife River Construction and Johnston Rock declined to give a bid do to scheduling. Five major areas require paving by an outside contractor. The second half of Frontage Road; Dunes NRA Parking Lot; Champion Park spot repair; Winchester Bay Broadway Ave/Appian Way waterline patching; and Winchester Avenue from the levy east to N 10<sup>th</sup> street as per the approved SCA grant.

Total cost for all 5 paving areas is \$233,170, Frontage Road will be funded out of the Streets (002), Champion Park will be funded out of the Urban Renewal Storm Water Projects (150), Dunes NRA will be funded from the Building Expansion Project (016), Winchester Bay/ Appian Way will be funded out of Water (003) and Winchester Ave project is from the SCA grant in the amount of \$100,000.

#### Winchester Avenue Paving Project -2019 SCA grant

Councilor DeeDee Murphy motioned to that the City Council approve an expenditure not to exceed \$97,970.00 to perform asphalt paving repair on Winchester Ave.

Councilor Ellen Anderson seconded the motion.

#### MOTION:

that the City Council approve an expenditure not to exceed \$97,970.00 to perform asphalt paving repair on Winchester Ave.

#### VOTE:

AYES     6                          NAYES     0    

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

#### Frontage Road Paving Project -2020

Councilor Ellen Anderson motioned to that the City Council approve an expenditure not to exceed \$76,630.00 to perform asphalt paving repair on Frontage Road.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council approve an expenditure not to exceed \$76,630.00 to perform asphalt paving repair on Frontage Road.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

Dunes NRA Parking Lot repair -2020

Councilor Debby Turner motioned to that the City Council approve an expenditure not to exceed \$27,100.00 to perform asphalt paving repair on Dunes NRA Parking Lot.

Councilor Rich Patten seconded the motion.

MOTION:

That the City Council approve an expenditure not to exceed \$27,100.00 to perform asphalt paving repair on Dunes NRA Parking Lot.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

Beach Blvd./Appian Way Paving repair -2020

Councilor Rich Patten motioned to that the City Council approve an expenditure not to exceed \$19,090.00 to perform asphalt paving repair on Beach Blvd./Appian Way.

Councilor Ellen Anderson seconded the motion.

MOTION:

that the City Council approve an expenditure not to exceed \$19,090.00 to perform asphalt paving repair on Beach Blvd./Appian Way.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

Champion Park Parking Lot repair -2020

Councilor DeeDee Murphy motioned to that the City Council approve an expenditure not to exceed \$12,380.00 to perform asphalt paving repair at Champion Park.

Councilor Ellen Anderson seconded the motion.

MOTION:

that the City Council approve an expenditure not to exceed \$12,380.00 to perform asphalt paving repair at Champion Park.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

Contingency for 2019-2020 paving projects

Councilor Ellen Anderson motioned to that the City Council approve an expenditure not to exceed \$10,000 for any unforeseen expenditures relating to the 2019-2020 paving projects.

Councilor Rich Patten seconded the motion.

MOTION:

that the City Council approve an expenditure not to exceed \$10,000 for any unforeseen expenditures relating to the 2019-2020 paving projects.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Collier, Turner, Patten and Anderson voted in favor of the motion).

8. MISCELLANEOUS ITEMS

*(Mayor, Councilors, City Manager, City Attorney)*

1. *12<sup>th</sup> Street pump station project is complete.*
2. *City Elections Officer is going to allow nominations by fee as opposed to signature petitions.*
3. *Police Department will be leading the parade for the graduation seniors on Sunday night. Public is encouraged to congratulate the seniors from the parade route.*
4. *Glass divider has been installed in the main lobby of city hall.*
5. *Winchester Ave. waterline is complete.*

9. EXECUTIVE SESSION

- C. Pursuant to ORS 192.660(2)(h) – To consult with Counsel concerning the legal rights and duties of a public body with regards to litigation likely to be filed.
- D. Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transaction.
- E. Pursuant to ORS 192.660(2)(a) – To consider employment of a public officer.

10. OPEN SESSION

- A. Shall the City Council appoint a City Manager pro tem for a period not to exceed six months?

Councilor Debby Turner motioned to that the City Council appoint Deanna Schafer as City Manager pro tem for a period not to exceed six months.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council appoint Deanna Schafer as City Manager pro tem for a period not to exceed six months.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Collier, Turner, Patten and Anderson voted in favor of the motion).

B. Shall the City Council direct the City Attorney to draft a lease agreement for a commercial venture?

Councilor DeeDee Murphy motioned to that the City Council direct the City Attorney to draft a lease agreement for a commercial venture.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council direct the City Attorney to draft a lease agreement for a commercial venture.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Collier, Turner, Patten and Anderson voted in favor of the motion).

ADJOURN

\_\_\_\_\_  
Linda McCollum, Mayor

ATTEST: \_\_\_\_\_  
Deanna, City Recorder