

MINUTES OF THE REEDSPORT CITY COUNCIL JULY 6, 2020, 7:00 P.M.
CITY COUNCIL SESSION

PRESENT: Mayor Linda McCollum
Councilors Mark Bedard, DeeDee Murphy, Debby Turner,
Rich Patten and Ellen Anderson.
City Manager Pro Tem Deanna Schafer
City Attorney Steve Miller (Via Telephone)

OTHERS PRESENT: Kim Clardy, Michelle Fraley, Chief Matt Smart, Officer Jim Wood, Courteney Halstead, Joe Liedtke, Debbie McKinney, Michelle and Daniel Noorlander, Jeffrey Vanier, Sandi Donnelly, Carrie Oldright, Fran Baumgartner, Victoria Lavalley, Ed O'Carroll.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Madam Mayor Linda McCollum called the meeting to order at 7:04 P.M.

2. CITIZEN COMMENTS

This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.

1. Debbie McKinney of Biznet Insurance, reviewed the recommendations regarding the City's cyber insurance, as a result of the recent audit.
2. Citizen Michelle Noorlander of 1210 Ivy Street presented her personal concerns to the council regarding ongoing harassment by the police department.
3. Citizen Carrie Oldright of 144 Providence Drive presented information on a city wide "20 is 20" speed campaign, to educate drivers and reduce speeding occurrences. Council recommended she attend the Traffic Safety Committee meeting.
4. Citizen Fran Baumgartner shared her concerns with the council regarding drivers speeding through town.
5. Citizen Sandi Donnelly of 157 Swain Court shared her appreciation for the council and the community in providing graduating seniors with scholarship funds. This year's seniors received over \$70,000 of local scholarship funds.

3. PRESENTATIONS, PROCLAMATIONS, AWARDS

4. APPROVAL OF THE AGENDA

Councilor Debby Turner motioned to approve the Amended Agenda.

Councilor Ellen Anderson seconded the motion.

MOTION:

that the City Council approve the Amended Agenda.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

5. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require a discussion by the Council are placed on the Consent Calendar and voted upon as one time. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.

- A. Approve minutes of the emergency session of March 20, 2020.
- B. Approve minutes of the regular session of May 4, 2020.
- C. Approve minutes of the work session of June 1, 2020.
- D. Approve minutes of the regular session of June 1, 2020.
- E. Ratify the hiring of Officer BradLee Davis.
- F. Motion to approve the Consent Calendar.

Councilor Mark Bedard motioned to approve the Consent Calendar.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council approve the Consent Calendar.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

6. PUBLIC HEARING

7. GENERAL BUSINESS

- A. Shall the City Council adopt Ordinance 2020-1177 establishing regulations for a tax on the sale of Marijuana and Marijuana-infused products?

City Manager Pro Tem Deanna Schafer stated in 2016 the City Council referred an Ordinance creating a tax on Marijuana and Marijuana-infused products to a vote of the citizens. This measure failed by a small margin. At that time the industry was fairly new and uncertain.

Staff has taken the previously approved regulations as put forth in Ordinance 2016-1153 and made adjustments in order to adapt them to the new state restrictions of only being able to tax recreational marijuana. The majority of this Ordinance is the same as was presented February of 2016.

Staff cannot present to Council on what the financial impact is as there is no way of reliably determining what the potential number of customers for recreational marijuana might be.

Councilor Rich Patten motioned to that the City Council adopt Ordinance 2020-1177 establishing regulations for a tax on the sale of Marijuana and Marijuana-infused products.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council adopt Ordinance 2020-1177 establishing regulations for a tax on the sale of Marijuana and Marijuana-infused products.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

- B. Shall the City Council approve the Letter of Agreement with Central Lincoln PUD to provide electrical service for the 7th street pump station improvements project?

Public Works Director Kim Clardy stated that the City of Reedsport 7th street improvement project will require that the electrical be upgraded. The upgrade is required to handle the new pumps and SCADA system that will be installed with the improvements project.

Staff is requesting a not to exceed the amount of \$45,000.00 to Central Lincoln PUD to upgrade the electrical service at the 7th street pump station.

Councilor Debby Turner motioned to that the City Council approve the Letter of Agreement with Central Lincoln PUD to provide electrical service for the 7th street pump station improvements project.

Councilor Ellen Anderson seconded the motion.

MOTION:

that the City Council approve the Letter of Agreement with Central Lincoln PUD to provide electrical service for the 7th street pump station improvements project..

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

C. Shall the City Council award additional Crime and Cyber Insurance Coverage for Fiscal Year 2020-21 for the City?

Debbie McKinney of Biznet Insurance stated that during our June 30, 2019 Audit, Pauly, Rogers and Co., P.C. gave the City a few “best practices” for consideration. One being that due to the size of the City it isn’t entirely possible to segregate all duties. Pauly, Rogers and Co. P.C. recommends that the City obtain a minimum of \$500,000 of crime coverage to help mitigate this risk. The City currently has \$100,000 of coverage.

The proposals present an overall increase of \$2,188 or \$2,438 respectively depending on which Cyber increase is chosen.

City County Insurance Services (CIS)

Increasing Crime Coverage to \$500,000 \$1,038

Councilor Mark Bedard motioned to that the City Council award additional Crime Insurance Coverage for Fiscal Year 2020-21 to City County Insurance Services in the amount of \$1,038 and authorize the Mayor to sign on behalf of the City.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council award additional Crime Insurance Coverage for Fiscal Year 2020-21 to City County Insurance Services in the amount of \$1,038 and authorize the Mayor to sign on behalf of the City.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

ITEM 2: At the most recent CIS Conference one of the topics was Cyber Insurance. CIS has experienced several cyber claims over the past couple of years. Their indication is that this is unfortunately becoming more prevalent. The City currently has \$50,000 of coverage. Any cost above that if attacked would be the City’s responsibility.

The proposals present an overall increase of \$2,188 or \$2,438 respectively depending on which Cyber increase is chosen.

City County Insurance Services (CIS)

Increasing Cyber Coverage to \$250,000	\$1,150
Increasing Cyber Coverage to \$500,000	\$1,400

Councilor DeeDee Murphy motioned to that the City Council Award additional Cyber Insurance Coverage for Fiscal Year 2020-21 to City County Insurance Services in the amount of \$1,400 (for \$500,000 of coverage) and authorize the Mayor to sign on behalf of the City.

Councilor Ellen Anderson seconded the motion.

MOTION:

that the City Council Award additional Cyber Insurance Coverage for Fiscal Year 2020-21 to City County Insurance Services in the amount of \$1,400 (for \$500,000 of coverage) and authorize the Mayor to sign on behalf of the City.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

D. Shall the City Council adopt Resolution 2020-010 authorizing a supplemental budget and budget revisions to the 2020-21 FY budget?

Finance Director Michelle Fraley stated that a resolution has been drafted which provides for unforeseen changes in the form of a supplemental budget and budget revisions to the 2020-21 fiscal year budget.

According to ORS 294.471 a local government may prepare a supplemental budget if a condition that was not known at the time of the budget requires a change in financial planning. The following information is provided regarding the recommended adjustments. These adjustments were not known at the time of adopting the FY 2020-21 budget.

None of the recommended adjustments increase the property tax levy.

Budget Change for Fund 037 Police Capital Fund

Beginning Fund Balance Increase	\$10,000
Capital Outlay – K-9 Patrol Shelter	\$ 5,000
Capital Outlay – Signage & Flag Pole	\$ 5,000

Beginning Fund Balance came in greater than had been estimated at budget. A separate donation came in earmarked for the above specific project.

The total budget will be increased by \$10,000 with no increase or decrease in property tax.

Councilor Ellen Anderson motioned to that the City Council adopt Resolution 2020-010 authorizing a supplemental budget and budget revisions to the FY 2020-21 budget.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council adopt Resolution 2020-010 authorizing a supplemental budget and budget revisions to the FY 2020-21 budget.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

- E. Shall the City Council appoint a person to City Council Position #3 for a term ending December 31, 2020?

City Manager Pro Tem Deanna Schafer stated that currently the City of Reedsport City Council has a vacancy with a term expiring on December 31, 2020. On March 4, 2020 the City Council accepted the resignation of Councilor Leslee Collier and declared a vacancy. Staff was directed to advertise and accept applications for the vacancy.

The applicant appointed to this position will still need to run for election at the November 3rd general election.

Two applications for the City of Reedsport City Council were received.

Applicant – Joe Liedtky

Applicant – Jeff Vanier

Both applicants were interviewed individually and asked to respond to the same four questions:

- 1. Tell us about yourself and what you enjoy about living in Reedsport?**
- 2. Why do you want to be on City Council and what do you feel makes you most qualified for the position?**
- 3. Tell us one thing you would like to see changed about our City and how you would propose to change it?**
- 4. What do you think is the most important function of City government?**

Both applicants were responsive and thanked for their time.

Councilor Debby Turner motioned to that the City Council appoint Jeff Vanier to City Council Position #3 for a term ending December 31, 2020.

Councilor Ellen Anderson seconded the motion.

MOTION:

that the City Council appoint Jeff Vanier to City Council Position #3 for a term ending December 31, 2020.

VOTE:

AYES 2 NAYES 4

(Councilors Anderson and Turner voted in favor of the motion). (Mayor Linda McCollum, Councilors Bedard, Murphy, and Patten voted against the motion).

Councilor Rich Patten motioned to that the City Council appoint Joe Liedtky to City Council Position #3 for a term ending December 31, 2020.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council appoint Joe Liedtky to City Council Position #3 for a term ending December 31, 2020.

VOTE:

AYES 4 NAYES 2

(Mayor Linda McCollum, Councilors Bedard, Murphy, and Patten voted in favor of the motion). (Councilors Anderson and Turner voted against the motion).

- F. Shall the Reedsport City Council approve funding for the additional expenditure of \$8,000 to the previously approved bid by Spartan Environmental?

Public Works Director Kim Clardy stated in May the City of Reedsport Council approved \$78,600 for the install of cured in place pipe to the city's public sewer main. Since that time City staff has found an emergency repair to a problematic manhole is in need. Spartan Environmental Services has allowed the City to add on to the current scope of the relining project at a reasonable cost to repair the manhole. The City has budgeted \$100,000 for the cure in place for the 2020/2021 year. With this additional cost, the total for the project would not exceed \$86,600.

The City seeks an additional \$8000 for the emergency repair and any contingencies.

Councilor DeeDee Murphy motioned to that the City Council approve the expenditure of \$8,000 to enable an emergency repair of the City's sewer collection system.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council approve the expenditure of \$8,000 to enable an emergency repair of the City's sewer collection system.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Anderson voted in favor of the motion).

8. MISCELLANEOUS ITEMS

(Mayor, Councilors, City Manager, City Attorney)

1. *Madam Mayor Linda McCollum asked that Councilor's and Citizens honor the passing of former Mayor Tommy Tymchuk with a moment of silence.*
2. *City Attorney Steve Miller administered the oath of office to Councilor Joe Liedtky.*
3. *City Manager Pro Tem Deanna Schafer stated that she and Sgt. Tom Beck will be attending a meeting with the Douglas County District Attorney to learn the effect of recently passed legislation on the City's Police Department.*
4. *The City has received an application for an apartment building to be constructed behind Les Schwab.*
5. *Mast Brothers have begun preliminary discussions with the City regarding building an R.V park in the distant future.*
6. *SCBD is considering launching a marketing campaign directed at commercial developers and highlighting property tax incentives among others.*
7. *City Manager Pro Tem Deanna Schafer recommended that the City Council hold a work session on the transient room tax in Council Chambers on Monday July 13, 2020 from 2:00 P.M. – 4:00 P.M.*
8. *Police Chief Matt Smart recommended that everyone be weary of what is posted on social media these days.*
9. *Police Chief Matt Smart announced that Terry Lohf is under a full time contract with the department as a police officer, starting July 20, 2020.*
10. *Public Works Director Kim Clardy stated that the 7th and 12th Street pump station projects will be underway soon.*
11. *Public Works Director Kim Clardy announced that the paving on Winchester Ave. and Frontage Rd. are complete and that ODOT will be striping them for the City.*
12. *Finance Director Michelle Fraley stated that she is preparing for the upcoming financial audit.*

9. EXECUTIVE SESSION

10. OPEN SESSION

ADJOURN

Madam Mayor Linda McCollum adjourned the meeting at 8:15 P.M.

Linda McCollum, Mayor

ATTEST: _____
Deanna Schafer, City Recorder