

MINUTES OF THE REEDSPORT CITY COUNCIL August 3, 2020, 7:00 P.M.
CITY COUNCIL SESSION

PRESENT: Mayor Linda McCollum
Councilors Mark Bedard, DeeDee Murphy, Debby Turner,
Rich Patten, Joe Liedtky and Jeffrey Vanier.
City Manager Pro Tem Deanna Schafer
City Attorney Steve Miller

OTHERS PRESENT: Kim Clardy, Michelle Fraley, Chief Matt Smart, Courteney Halstead, Joann Patten, Nick Fahey, Ed O'Carroll, Jeff Vanier, Steven and Christina Downey, Boomer Wright, Megan Godinez, and Deb Yates.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Madam Mayor Linda McCollum called the meeting to order at 7:00 P.M.

2. PRESENTATIONS, PROCLAMATIONS, AWARDS

A. Swearing in of Police Officer Terry Lohf – City Hall Gymnasium

3. CITIZEN COMMENTS

This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.

4. APPROVAL OF THE AGENDA

A. City Manager Pro Tem Deanna Schafer asked to amend the agenda to add item B, under Executive Session, for pending litigation which will also require an open session.

Councilor DeeDee Murphy motioned to approve the Amended Agenda.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council approve the Amended Agenda.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Liedtky voted in favor of the motion).

5. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require a discussion by the Council are placed on the Consent Calendar and voted upon as one time. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Calendar and placed under General Business.

- A. Approve minutes of the work session of July 6, 2020.
- B. Approve minutes of the regular session of July 6, 2020.
- C. Approve minutes of the work session of July 13, 2020.
- D. Shall the Reedsport City Council approve funding for Chip sealing, Fog Coating, and Micro Coating?

In July the City of Reedsport Council approved funding for various paving throughout the city. At that time the chip sealing, fog coating, and micro coating were inadvertently left out of that expenditure request. The City Council was polled on Wednesday, July 8, 2020 requesting an emergency authorization of \$34,671.00 for these additional projects. Staff received responses from four members of the City Council all in favor of the expenditure. Both of these projects were discussed during the budget meetings and are included in the approved budget document.

The chip sealing and fog coating were completed on Riverfront way in the amount of \$20,823 and the micro coating was completed at the Dunes NRA parking area for \$11,998. There was a \$1,850.00 charge for mobilization that was split between the two projects.

The Street fund was charged for \$21,748.00 and the Dunes NRA Renovation project fund was charged for \$12,923.00.

1. Ratify the approval of the total expenditure of \$34,671.

- E. Shall the City Council approve a lease with Ron Covert and Jennifer Thieme for 345 Riverfront Way property?

At the June 1, 2020 Council Meeting, the Council directed the City attorney to draft a lease for a commercial venture of 345 Riverfront Way. The City attorney has negotiated a proposed lease with Ron Covert and Jennifer Thieme who wish to operate a restaurant at the property based on a proposal presented at that time.

The City Attorney and City Manager pro-tem have worked with the proposed tenant to come to terms mutually agreeable to both parties. If approved the term will be

backdated to August 1, 2020 and continue for 5 consecutive years with a potential option to renew for an additional five years. Terms to include an escalation clause each year.

The fiscal impact in the 20-21 budget would be approximately \$3,000 which will be offset by the cost of exterior repairs to a rotten deck that the City is replacing in order for the building to be insurable. Tennent improvements to the building will increase the value and life expectancy of the real property.

1. Approve a lease with Ron Covert and Jennifer Thieme for 345 Riverfront Way property.

F. Motion to approve the Consent Calendar.

Councilor Mark Bedard motioned to approve the Consent Calendar.

Councilor Joe Liedtky seconded the motion.

MOTION:

that the City Council approve the Consent Calendar.

VOTE:

AYES 6 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten and Liedtky voted in favor of the motion).

7. GENERAL BUSINESS

A. Shall the City Council accept the resignation of Ms. Ellen Anderson, Council position #1 and give staff direction?

City Manager Pro Tem Deanna Schafer stated that on July 7, 2020 Reedsport City Councilor Ellen Anderson tendered her resignation from the Reedsport City Council. According to the Reedsport City Charter, upon receiving a resignation the City Council shall declare a vacancy. Vacancy in elective offices in the City shall be filled through appointment by a majority of the incumbent members of the Council if the unexpired term is greater than six months.

Ms. Anderson's remaining term is through December 31, 2020; therefore, the City Council is not required to fill the vacancy but may if they so choose to. The position could remain empty pending the General Elections results in November 2020, applications could be sought with appointment at the next Council meeting, or the

Council could appoint an applicant from the pool of applicants recently sought to fill a similar position.

There is no fiscal impact other than staff time and the cost to advertise the position, if directed to do so.

Staff abstained from making a recommendation.

Councilor Debby Turner motioned to that the City Council declare a vacancy of the City Council position and appoint a previously received applicant.

Councilor Rich Patten seconded the motion.

MOTION:

that the City Council declare a vacancy of the City Council position and appoint Mr. Jeffrey Vanier to council position #1.

VOTE:

AYES 3 NAYES 3

(Councilors Bedard, Turner, and Patten voted in favor of the motion; Mayor McCollum, Councilors Murphy and Liedtky voted against the motion).

Councilor DeeDee Murphy motioned to that the City Council declare a vacancy of the City Council position and allow the position to remain vacant pending the General Election results in November.

Councilor Joe Liedtky seconded the motion.

MOTION:

that the City Council declare a vacancy of the City Council position and allow the position to remain vacant pending the General Election results in November.

VOTE:

AYES 3 NAYES 3

(Mayor McCollum, Councilors Murphy and Liedtky voted in favor of the motion; Councilors Bedard, Turner, and Patten voted against the motion).

Councilor Debby Turner stated that except for Madam Mayor and Councilor Murphy all other Councilors were appointed to their positions after the resignation of another. It gave

them an opportunity to see what the Council was like and if it was something they wanted to continue doing.

Councilor Debby motion to that the City Council reconsider the previous motion to declare a vacancy of the City Council position and appoint Mr. Jeffrey Vanier to council position #1.

Councilor Rich Patten seconded the motion.

MOTION:

that the City Council reconsider the previous motion to declare a vacancy of the City Council position and appoint Mr. Jeffrey Vanier to council position #1.

VOTE:

AYES 5 NAYES 1

(Mayor McCollum, Councilors Bedard, Turner, Patten and Liedtky voted in favor of the motion; Councilor Murphy voted against the motion).

City Attorney Steve Miller administered the oath of office to newly appointed City Councilor Jeffrey Vanier

- B. Shall the City Council enter into an Intergovernmental Agreement with Douglas County agreeing to enforce a "Flow Control Ordinance" relating to solid waste disposal?

Councilor Mark Bedard motioned to that the City Council table the issue and request staff do additional research.

Councilor Debby Turner seconded the motion.

MOTION:

that the City Council table the issue and request staff do additional research.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten, Liedtky and Vanier voted in favor of the motion).

C. Shall the City Council adopt a Resolution amending Personnel Rules and Regulations section 42, Health Insurance Plan?

City Manager Pro Tem Deanna Schafer stated that effective January 1, 2009, the City enrolled on a two year trial basis, in a high deductible health plan with a Health Savings Account (HSA) for eligible employees. The two year period has expired and is being renewed from year to year. This year the City's insurance carrier, City County Insurance Services, has made some changes to the plans they offer.

Staff has reviewed the options that are now available and determined that the plan outlined below is the plan most closely related to the plan currently offered. A plan identical to the current plan is no longer available.

The new medical plan has a \$1,700 deductible (previously \$2,500) for employee only and \$3,400 deductible (previously \$4000) for employees with dependents. The City shall pay to the Employee Benefits Services (EBS) Trust the health insurance premium (contribution) for the employee and all dependents, as noted below. The employee shall contribute 10% of the total premium which shall be withheld in equal amounts each payday of the month as a payroll deduction. The City shall contribute 90% of the total premium.

In addition to the Employer Share of the insurance premium, the City agrees to contribute the applicable annual deductible amount and pay into a HSA mutually approved account on behalf of each employee. If the time arises when the City no longer desires to contribute 100% of the deductible or the plan is no longer available, all employees covered by this insurance will be offered an insurance plan at least equitable to the medical/dental/vision coverage of union contract employees.

Staff was aware of the plan changes prior to the current budget adoption and has accounted for any premium differences in the 20/21 fiscal year budget.

Councilor Mark Bedard motioned to that the City Council adopt a resolution amending Personnel Rules and Regulations section 42, Health Insurance Plan and assign 2020-011 as the title.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council adopt a resolution amending Personnel Rules and Regulations section 42, Health Insurance Plan and assign 2020-011 as the title..

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten, Liedtky and Vanier voted in favor of the motion).

- D. Shall the City Council adopt a new GSA lease with the US Forest Service for the DUNES NRA property?

City Manager Pro Tem Deanna Schafer stated that in August of 2017, the City signed a multiple year lease agreement with the General Services Administration (GSA), for the U.S. Forest Service for the use of the Dunes NRA building. This lease doesn't go into effect until the City completes the expansion and remodel project on the existing building. Due to unforeseen conditions and requirements for federally leased buildings, this project has been delayed.

At this time the GSA and the City have agreed that the project is substantially complete with small pending items to be completed in the next couple of months. Due to substantial changes to the original design of the project a new amended lease has been proposed. The monthly rent has been adjusted to reflect these changes and pay off the inter-fund loans that were established for this expansion project.

City's current lease agreement with the USDA, U.S. Forest Service will need to be terminated on July 31, 2020 in order for the new lease to be executed on August 1, 2020.

The Oregon Dunes NRA lease provides an annual rent income of approximately \$260,773.08, an increase of \$163,352.67 over the previous year. About \$21,000 per month.

Councilor DeeDee Murphy motioned to that the City Council approve a new lease with GSA for the Oregon Dunes NRA Building and terminating the current lease with the USDA, US Forest Service.

Councilor Rich Patten seconded the motion.

MOTION:

that the City Council approve a new lease with GSA for the Oregon Dunes NRA Building and terminating the current lease with the USDA, US Forest Service.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten, Liedtky and Vanier voted in favor of the motion).

8. MISCELLANEOUS ITEMS

(Mayor, Councilors, City Manager, City Attorney)

1. *City Manager Pro Tem, Deanna Schafer stated that the FEMA requirements for certifying the Levee are underway and she doesn't anticipate too many issues with that.*
2. *City Manager Pro Tem, Deanna Schafer suggested that the council move the September 14, 2020 council meeting to August 31, 2020 to allocate equal timing between each council meeting. With the Labor Day weekend holiday in September, there would only be two weeks between the September and October meeting. Council agreed.*
3. *City Manager Pro Tem, Deanna Schafer stated that staff would be posting the City Manager position in September and begin the recruitment process. Application reviews and interviews would be in early October.*
4. *City Manager Pro Tem, Deanna Schafer stated that the new marijuana tax was posted and no objections were filed, so it will be on the November Ballot.*
5. *Police Chief Matt Smart, stated that the department's new CAD system is up and running and doing great.*
6. *Finance Director, Michelle Fraley, stated that she is continuing to work with the auditor's and gather the needed information for them.*
7. *Finance Director, Michelle Fraley stated that the new backup for the City's hardware has been installed and there hasn't been any issues with it.*
8. *Public Works Director, Kim Clardy stated that they are waiting on the new electrical systems for 7th and 12th street pump stations.*
9. *Reedsport Main Street Program (RMSP), Coordinator Emily Bradley's last day will be August 20, 2020. Madam Mayor thanked her for all the work she has done over the last two years with the program.*
10. *Deb Yates stated that the Salmon Derby on Labor Day Weekend is still a go.*
11. *Deb Yates, stated that Emerson the prior RMSP Coordinator, is battling a rare form of cancer and a GoFundMe has been established for them for those who may feel inclined to help.*
12. *Councilor Jeff Vanier stated that upon reviewing the League of Oregon Cities Legislative Priorities, there are several items on the list that the council may want to consider as potential options for additional revenue or grants.*
13. *Councilor Mark Bedard stated that he has gotten several complaints from citizens regarding the traffic lights on the highway and the backup they cause through town and the lack of police involvement.*
 - *City Manager Pro Tem, Deanna Schafer stated that ODOT is continuing to monitor the traffic on the weekend and believe they have the issues resolved.*
 - *Madam Mayor stated that there may be an extensive cost to the City if we were to revert the traffic pattern.*
 - *Councilor Jeff Vanier stated that in his previous work as a contractor he had to revert similar traffic patterns after installation because of the issues they caused to the City's and that the respective State paid for it.*

- *Police Chief Matt Smart, stated that the department has increased patrol on the sides streets and are stopping vehicles that are speeding, to get around the highway; they have issued many warnings to locals regarding the issue.*

9. EXECUTIVE SESSION

- A. Pursuant to ORS 192.660(2)(h) – To consult with Counsel concerning the legal rights and duties of a public body with regards to litigation likely to be filed.
- B. Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transaction.

10. OPEN SESSION

- A. Shall the City Council direct City Manager Pro Tem Deanna Schafer to use her discretion in regards to continued employment?

Councilor Mark Bedard motioned to that the City Council direct City Manager Pro Tem Deanna Schafer to use her discretion in regards to continued employment.

Councilor DeeDee Murphy seconded the motion.

MOTION:

that the City Council direct City Manager Pro Tem Deanna Schafer to use her discretion in regards to continued employment.

VOTE:

AYES 7 NAYES 0

(Mayor Linda McCollum, Councilors Bedard, Murphy, Turner, Patten, Liedtky and Vanier voted in favor of the motion).

ADJOURN

Madam Mayor Linda McCollum adjourned the meeting at 8:31 P.M.

Linda McCollum, Mayor

ATTEST: _____
Deanna Schafer, City Recorder